



Trustees' Annual Report for the period

Period start date
From 01 04 2023 To 31 03 2024
Period end date

Section A Reference and administration details

Charity name Clapham Village Hall

Other names charity is known by 1

Registered charity number (if any) 1058419

Charity's principal address High Street

Clapham

Bedford

Postcode

MK41 6BP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Phillipa Simms	Chair	04 July 2023	
2	Mr Phil Hedley	Vice chair		
3	Ms Keely Power			
4	Mr Grant Roomes		04 July 2023	
5	Mr Sean Skipper		04 July 2023	
6	Ms Rosemary Plum		04 July 2023	
7	Mr James Saunders		04 July 2023	
8	Mrs Cicely Palmer	Treasurer	04 July 2023	
9	Mr James Petrides		04 July 2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	<p>The Clapham Village Hall Committee are a management committee publicly elected at the Annual General meeting (AGM) to manage the Trust. All members are volunteers and retire annually at the AGM where new representatives of the Parish or user groups have the opportunity to put themselves forward to join the Clapham Village Hall Committee.</p> <p>The Clapham Village Hall Committee shall consist of 9 Elected Members, 4 Representative members and not more than 3 Co-opted members and the quorum shall not be less than one third of the total number of the members.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a facility by way of a Village Hall for educational and leisure purposes for the local community

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To manage the building on behalf of the community by acting reasonably and prudently. Maintain accurate financial control, maintain the property. Ensure all health and safety laws are in operation. All volunteers are unpaid and avoid any potential conflicts of interest.
The Trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when carrying out the activities during the year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year**Chairperson's report**

I can't quite believe a year has passed since I became Chair of the Village Hall Committee.

In this year we have seen many changes including the formation of one of the largest committees the Village Hall has seen in many years. And I thank each and every one of you for volunteering your time to this very cherished part of the community.

A decision was taken at the beginning of the last year to hire a facilities manager to take care of the bookings and the facilities. James came on board, and I think we can all agree that none of us have looked back since. In fact we know many other local Halls are looking at introducing a similar system as their committees start to stand down.

With many new systems being implemented along came a plethora of new bookings, both casual and regular. May I take this opportunity to thank our regular hirers who have been with the Hall for many years and have taken the changes (including a long overdue increase in fees) on board and stuck with us. I would also like to welcome our new regular hirers, Tabernacle Ministries and thank them for becoming part of our community.

Further changes have taken place with regard to the bar which is now available to hirers and we are grateful to the Football Cub for taking over the running.

New audio/visual equipment has been installed bringing the level of services available to hirers to a much higher standard and Wifi is even available throughout the building!

As is the norm with an old building, maintenance issues have arisen and have been taken care of at the same time as making the lighting much more energy efficient. Hopefully the weather will finally give us chance to repair the current roof issues. I would like to thank our caretaker, Jenny, for her sterling work in dealing with the problems caused by the leaking roof as well as looking after our hirers and keeping the Hall in tip top fashion.

Special thanks need to go to Cicely and Rosemary for taking on the Treasurer and Secretary

roles in the committee, we couldn't do it without you.

I think we can say that Clapham Village Hall is in a very different place to where it was 12 months ago and I am looking forward to what the next year has in store.

Phillipa Simms

Chairperson

Clapham Village Hall Management Committee

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees feel that the village hall is reasonably financially secure at the start of the financial year 2024/25. The Committee are mindful that some finances need to be kept in reserve to meet general maintenance and service costs and any emergencies that may occur.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

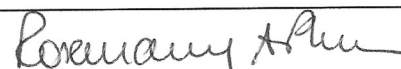
Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

PHILLIPA ELIZABETH
ROSE SIMMS

ROSEMARY ANNE PUGH

Position (eg Secretary, Chair, etc)

CHAIR

SECRETARY

Date

20-01-25



CHARITY COMMISSION
FOR ENGLAND AND WALES

CLAPHAM VILLAGE HALL

10266419

Receipts and payments accounts

CC16a

For the period
from

31/03/23

To

31/03/24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
LETTINGS	25,229	-	-	25,229	15,632
FUNDRAISING	-	-	-	-	-
CLAPHAM SPORTS FC RENT	-	-	-	-	3,624
BAR RENT	-	-	-	-	-
INDEMNITY BONDS	1,000	-	-	1,000	2,797
DONATIONS	250	-	-	250	180
HMRC/JRS	42	-	-	42	-
Electricity re charge	6,384	-	-	6,384	-
Community Centre	175	-	-	175	-
BBC GRANT	-	-	-	-	-
Sub total (Gross income for AR)	33,080	-	-	33,080	22,233
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,080	-	-	33,080	22,233
A3 Payments					
WAGES	17,995	-	-	17,995	9,264
GAS	10,753	-	-	10,753	1,097
ELECTRICITY	-	-	-	-	743
WATER	-	-	-	-	226
INSURANCE	1,630	-	-	1,630	1,491
PRS/PPL	-	-	-	-	319
ADMINISTRATION/BOOKINGS	1,526	-	-	1,526	193
REPAIRS/MAINTENANCE/REPLACE	11,817	-	-	11,817	7,852
BONDS/DEPOSITS RETURNED	5,363	-	-	5,363	3,101
LICENCE FEE AND DPS	319	-	-	319	203
RATES	236	-	-	236	-
Sub total	49,639	-	-	49,639	24,489
A4 Asset and investment purchases, (see table)					
	5,734	-	-	5,734	-
Sub total	5,734	-	-	5,734	-
Total payments	55,373	-	-	55,373	24,489
Net of receipts/(payments)	- 22,293	-	-	- 22,293	- 2,256
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,543	-	-	40,543	40,543
Cash funds this year end	18,250	-	-	18,250	38,287

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds

Restricted funds

Endowment funds

B1 Cash funds

	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
Total cash funds	-	-	-
(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

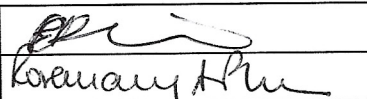
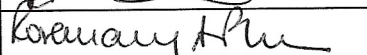
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PHILLIPPA SIMONS	20-01-25
	ROSEMARY A. PLUN	20-01-25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name **Clapham Village Hall**

On accounts for the year
ended

31 March 2024

Charity no
(if any)

1058419

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

KJBells

Date:

17/01/2025

Name:

Karen Julie Belts

Relevant professional
qualification(s) or body
(if any):

Bromham Parish Clerk

Address:

**8 Tulip Tree Close Bromham, Bedford.
MK43 8GH**

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.