

Charity registration number 1058375 (England and Wales)

**THE HAWTHORNE MEADOW TRUST**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**



**Caladine**

Chartered Certified Accountants

# THE HAWTHORNE MEADOW TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr D G Southgate Mrs M Hammond Mr D W E G Hammond Mrs R Southgate Mrs J E D'Lima Mr B Spencer Mrs M Spencer	(Appointed 3 December 2024) (Appointed 3 December 2024)
Charity number	1058375	
Principal address	c/o David Hammond 7 Louis Close Old Catton Norwich NR6 7BG	
Independent examiner	John Caladine FCCA CTA FCIE Caladine Limited Chantry House 22 Upperton Road Eastbourne East Sussex BN21 1BF	

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# THE HAWTHORNE MEADOW TRUST

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# THE HAWTHORNE MEADOW TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2024

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The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### Objectives and activities

The objects of the charity are as follows:

- to relieve persons who are in need by reason of financial hardship, ill health, unemployment or such other economic or social disadvantage in particular, but not limited to, those who are regular attenders at Meadow Way Chapel, Chapel Court, Hellesdon, Norwich or are associated with such Chapel and in particular, but not so as to limit the generality of the foregoing, to provide residential accommodation for those who are in charitable need because of their age, infirmity, disability or otherwise on terms appropriate to their means;
- Such other charitable purposes in particular, but not so as to limit the generality of the foregoing:
  - to further the religious and other charitable work of Meadow Way Chapel, Chapel Court, Hellesdon, Norwich;
  - the relief of poverty, ill-health, unemployment or such other economic or social disadvantage; and
  - for the advancement of education

#### Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake, in particular the Charity Commission guidance on public benefit.

#### Achievements and performance

##### *Significant activities and achievements against objectives*

2024 brought better news in the fact that building work continued during the year. The base for each of our 5 bungalows has been completed with a view to recommence work on our Pinewood Court project in the Spring of 2025. Encouragingly, we have received some enquiries as regards occupancy once the project has been completed.

Ill health continues to impact the work of the Trust but the Trust has made progress as regards recruiting new Trustees. During the autumn, the Trust held an 'open questions and answers' meeting encouraging anyone interested in our work to come along. Five people were interested, and as you can see from the above, pleasingly, we recruited two new Trustees who joined us in December. Praise God. In the coming months there will be a change in roles amongst the Trustees.

The Community Worker's role amongst the elderly continues to go from strength to strength and is much appreciated within the locality. Some of the role's support to the elderly is as follows:

- visiting people in their homes
- training volunteers to support the work amongst the elderly
- helping to arrange transport so that the elderly could attend activities arranged for them
- running Bible studies for the elderly

Our next report should provide more detail as to the progress as regards the building of Pinewood Court.

The Trustees continue to praise God for the guidance and encouragement we have received.

# THE HAWTHORNE MEADOW TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### **Financial review**

The result for the year was a deficit on the general unrestricted fund of £73,202 (2023: deficit of £91,256) . General unrestricted reserves ended the year at £1,564,728 (2023: £1,637,930).

#### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Current high levels of unrestricted reserves are due to the receipt of substantial legacies which will enable the long planned for development of land owned by the charity to fulfil its primary purpose of providing accommodation for elderly people in need.

#### **Structure, governance and management**

The charity is an unincorporated charity (registered number 1058375) governed by a Declaration of Trust dated 6th August 1996.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr D G Southgate  
Mrs M Hammond  
Mr D W E G Hammond  
Mrs R Southgate  
Mrs J E D'Lima  
Mr B Spencer  
Mrs M Spencer

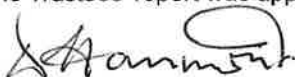
(Appointed 3 December 2024)

(Appointed 3 December 2024)

#### *Recruitment and appointment of trustees*

New trustees are appointed by the existing trustees by virtue of their personal or professional qualifications to make a contribution to the pursuit of the objects of the management or the Charity.

The Trustees' report was approved by the Board of Trustees.



Mr D W E G Hammond  
**Trustee**

31 August 2025

# **THE HAWTHORNE MEADOW TRUST**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

### **FOR THE YEAR ENDED 31 DECEMBER 2024**

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE HAWTHORNE MEADOW TRUST

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE HAWTHORNE MEADOW TRUST

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I report to the trustees on my examination of the financial statements of The Hawthorne Meadow Trust (the charity) for the year ended 31 December 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**John Caladine FCCA CTA FCIE**

Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

31 August 2025

# THE HAWTHORNE MEADOW TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Income from:</b>			
Investments	2	31,138	24,995
Other income	3	10	201
<b>Total income</b>		<u>31,148</u>	<u>25,196</u>
<b>Expenditure on:</b>			
Charitable activities	4	104,350	116,452
<b>Total expenditure</b>		<u>104,350</u>	<u>116,452</u>
<b>Net expenditure and movement in funds</b>		(73,202)	(91,256)
<b>Reconciliation of funds:</b>			
Fund balances at 1 January 2024		<u>1,637,930</u>	<u>1,729,186</u>
<b>Fund balances at 31 December 2024</b>		<u>1,564,728</u>	<u>1,637,930</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# THE HAWTHORNE MEADOW TRUST

## STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Property, plant and equipment	10		295,000		295,000
<b>Current assets</b>					
Trade and other receivables	11	4,897		-	
Cash at bank and in hand		1,267,831		1,376,381	
		1,272,728		1,376,381	
<b>Current liabilities</b>	12	(3,000)		(33,451)	
<b>Net current assets</b>			1,269,728		1,342,930
<b>Total assets less current liabilities</b>			1,564,728		1,637,930
<b>The funds of the charity</b>					
Unrestricted funds	13		1,564,728		1,637,930
			1,564,728		1,637,930

The financial statements were approved by the trustees on 31 August 2025



Mr D W E G Hammond  
Trustee

# THE HAWTHORNE MEADOW TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

#### Charity information

The Hawthorne Meadow Trust is an unincorporated charity governed by a Declaration of Trust dated 6th August 1996.

#### 1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# THE HAWTHORNE MEADOW TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies (Continued)

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

##### 1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Freehold land and buildings	not depreciated
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These are not depreciated as the land & buildings are to be developed as set out in the Trustees' Report.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.7 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# THE HAWTHORNE MEADOW TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 1 Accounting policies (Continued)

##### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 2 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	31,138	24,995

#### 3 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	10	201

# THE HAWTHORNE MEADOW TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 4 Expenditure on charitable activities

	Unrestricted Funds	Unrestricted Funds
	2024	2023
	£	£
<b>Direct costs</b>		
Community worker support grant	-	10,000
Property insurance	1,581	1,352
Property and building site costs	61,138	50,201
Professional fees	31,024	52,278
Council fees and utilities	7,468	83
Bank charges	139	138
	<u>101,350</u>	<u>114,052</u>
<b>Share of support and governance costs (see note 5)</b>		
Governance	3,000	2,400
	<u>104,350</u>	<u>116,452</u>
<b>Analysis by fund</b>		
Unrestricted funds	<u>104,350</u>	<u>116,452</u>

### 5 Support costs allocated to activities

	2024	2023
	£	£
Governance costs	<u>3,000</u>	<u>2,400</u>
<u>Analysed between:</u>		
Unrestricted Funds	<u>3,000</u>	<u>2,400</u>
<b>Governance costs comprise:</b>		
	2024	2023
	£	£
Accountancy and Independent Examination costs	<u>3,000</u>	<u>2,400</u>
	<u>3,000</u>	<u>2,400</u>
<b>6 Net movement in funds</b>	<b>2024</b>	<b>2023</b>
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	<u>720</u>	<u>720</u>

# THE HAWTHORNE MEADOW TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 8 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

### 9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 10 Property, plant and equipment

	Freehold land and buildings £
<b>Cost</b>	
At 1 January 2024	295,000
At 31 December 2024	295,000
<b>Carrying amount</b>	
At 31 December 2024	295,000
At 31 December 2023	295,000

The Land & Buildings relate to plots of land at the rear of 94, 96 and 98 Hawthorne Avenue, Norwich, together with land and buildings at 100 Hawthorne Avenue, Norwich.

### 11 Trade and other receivables

	2024 £	2023 £
<b>Amounts falling due within one year:</b>		
Other receivables	4,897	-

# THE HAWTHORNE MEADOW TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 12 Current liabilities

	2024 £	2023 £
Other payables	-	31,051
Accruals and deferred income	3,000	2,400
	<u>3,000</u>	<u>33,451</u>

#### 13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024 £	Incoming resources £	Resources expended £	At 31 December 2024 £
General funds	<u>1,637,930</u>	<u>31,148</u>	<u>(104,350)</u>	<u>1,564,728</u>
<b>Previous year:</b>	<b>At 1 January 2023 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>At 31 December 2023 £</b>
General funds	<u>1,729,186</u>	<u>25,196</u>	<u>(116,452)</u>	<u>1,637,930</u>

#### 14 Events after the reporting date

The Trust is committed to the development of the Pinewood Court Project with development to be undertaken via its associated charity, Hawthorne Meadow Trust CIO, charity registration number 1196119, with work due to commence in 2025, but with no further contracts signed as yet.

The Trust is expecting a significant sum of money from the Estate of Dennis Brian Bush deceased, although the timing of this is unknown.

#### 15 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

There is a balance on the loan account of The Hawthorne Trust CIO of £200 (2023: £nil).

