

Trustees' Annual Report for the period

Period start date
From 01 April 2023 To 31 March 2024

Section A Reference and administration details

Charity name Independent Housing Opportunities (Tandridge)

Other names charity is known by

Registered charity number (if any) 1058275

Charity's principal address Diana Francis House

Alexander Crescent

Caterham

Postcode CR3 5ZG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Davies	Interim Chair Treasurer		
2	Pete Atkins			
3	Michael Anderson			
4	Ian Brown			
5	Beth Wood	Vice Chair		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As managing agents for a Registered Social Landlord (RSL), IHOT provides affordable rented accommodation at Diana Francis House (DFH) for people with physical and/or learning disabilities combined with training and help in assisting them to live independently. At any one time there are up to five residents aged between 18 and 55 (at time of moving in). The average stay is 12 to 24 months.

The facility has proved over the last two decades to be of significant public benefit as former residents have mostly moved on to suitable permanent homes appropriate for their needs. IHOT no longer provides support to residents during the transition to their new homes as our local authority partners have stopped funding this activity.

The Trustees have regard to the guidance issued by the Charity Commission on the matter of public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year IHOT continued in its role in providing supported housing accommodation and assistance to the residents at DFH.

The Trustees decided to style their meetings as Board meetings and refer to themselves as Board members, when dealing with outside organisations. This better reflects the strategic role of the (now) Board.

The excellent work of our two part-time Supported Housing Officers helped our residents. The Board want to formally record their appreciation for their efforts during the year.

The year was again challenging in terms of finances but the limited funding from our local authority partners was offset by having almost no vacant rooms during the financial year. So, the year ended in a much better position, resulting in a small surplus of just over £9,000 (7.5% of income).

In recent years, our RSL landlord has increased the costs to IHOT, including charging for use of the (small) office at DFH. The Board have made the difficult decision that these costs must be passed on to the residents, making it more difficult to get funding of total costs through Housing Benefit.

It has, again, not been possible for all trustees to attend Board meetings in person during the year. We have taken the pragmatic decision to use video conferencing to ensure the full information is shared with, and decisions made by, all Board members.

We formally declare that during the financial year there have been no serious incidents that required reporting to the Charity Commission.

Due to the difficulty in holding Board meetings and the need to recruit new trustees it has (again) not been possible to transfer the assets and liabilities of IHOT to the separate CIO (1188326), with the subsequent closure of the existing IHOT. We will progress this as soon as practicable.

The capacity of Board members to actively oversee IHOT's activities in the last year has again been limited. This has meant the roles of Treasurer and Chairman – on an interim basis – have been carried out by one person. The Board recognises this is not desirable or sustainable.

On a positive note, the two new trustees have made significant contributions to IHOT's work. There is still much to be done but the future looks more promising in this regard than for some time.

Post End of Year Note:

A new (part-time) Supported Housing Manager has been appointed from 1 July 2024. IHOT expects to see significant improvements in how its services are delivered and managed over the next two to three years, making the service more sustainable. One immediate benefit is that resident meetings (with staff) have started again – meaning residents are better able to give constructive feedback about DFH and the services IHOT provides.

Section E

Financial review

Brief statement of the charity's policy on reserves

There is a policy to provide for future liabilities and contingencies and for the replacement of furniture and equipment as necessary.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

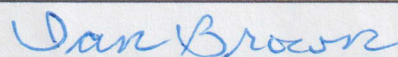
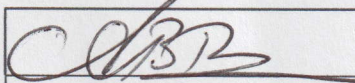
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Davies

Ian Brown

Position (eg Secretary, Chair, etc)

Chairman (Interim)

Trustee/Board Member

Date

16 January 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Independent Housing Opportunities (Tandridge)

No (if any)

1058275

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Apr-23

To

Period end date
31-Mar-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Housing Support Contracts	28,343	-	-	28,343	34,950
Rent	89,722	-	-	89,722	61,364
Bank Interest	438	-	-	438	103
Other	110	-	-	110	33
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	118,613	-	-	118,613	96,450
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	118,613	-	-	118,613	96,450
A3 Payments					
Payroll	36,017	-	-	36,017	39,873
Rent (to RSL landlord)	43,060	-	-	43,060	31,606
Housing Costs	26,997	-	-	26,997	17,783
Operating & Office Costs	3,304	-	-	3,304	2,952
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	109,378	-	-	109,378	92,214
A4 Asset and investment purchases, (see table)					
Equipment for House & Office	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	109,378	-	-	109,378	92,214
Net of receipts/(payments)	9,235	-	-	9,235	4,236
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	61,059	-	-	61,059	56,823
Cash funds this year end	70,294	-	-	70,294	61,059

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Lloyds Bank Current A/c	30,651	-	-
	Lloyds Bank Instant Access A/c	19,452	-	-
	Lloyds Bank 32 Day Notice A/c	20,132	-	-
	Petty Cash (£61 - reduced so CC16a agrees)	59	-	-
	Total cash funds	70,294	-	-

(agree balances with receipts and payments account(s))

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

B2 Other monetary assets

Details

-
-
-
-
-
-
-

-
-
-
-
-
-
-

-
-
-
-
-
-
-

B3 Investment assets

Details

Fund to which asset belongs

Cost (optional)

-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)

-
-
-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-
-
-

B5 Liabilities

Details

Fund to which liability relates

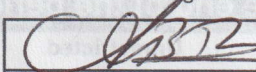
Amount due (optional)

-
-
-
-
-
-
-
-

When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature


Ian Brown

Print Name

Andrew Davies
Ian Brown

Date of approval

16/01/2025
16/01/2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

INDEPENDENT HOUSING OPPORTUNITIES (TANDRIDGE)

On accounts for the year
ended

31st MARCH 2024

Charity no
(if any)

1058275

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30 / 06 / 2024~~.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/12/2024

Name:

MRS. CHANTAL BAKER

Relevant professional
qualification(s) or body

ACCA; THE ASSOCIATION OF CHARTERED
CERTIFIED ACCOUNTANTS,

(if any):

Address:

CHAMP CONSULTANTS LTD

34 CROYDON ROAD, CATERHAM

SURREY CR3 6QB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.