

# **Canterbury Commemoration Society**

Registered Charity No 1057977

Report and Accounts

For the year ended 28 February 2023

# Canterbury Commemoration Society

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# Canterbury Commemoration Society

## Administrative information

### Charity registration

The Charity was registered with the Charity Commission (registration number 1057977) on 11 September 1996.

### Trustees during the year

Mr Stewart Ross  
Ms Charlotte Cornell  
Rev'd Brian McHenry  
Mr Alan Turner  
Ms Hilary Brian  
Ms Helen Gillis  
Professor Carolyn Oulton  
Mr Christopher Palmer  
Ms Jane Plumptre  
Mr David Reekie  
Mr Julian Waltho  
Mr Andrew Webster

Chair  
Vice Chair  
Secretary  
Treasurer  
Appointed 1 November 2022

Appointed 3 May 2022  
Resigned 12 December 2022

### Bankers

CAF Bank Ltd  
25 Kings Hill Avenue,  
West Malling  
Kent ME19 4JQ

### Independent Examiner

Mr Tim Birse MA, FIA  
8 Keswick Road  
Orpington BR6 0EU

## **Trustees' Report**

**for the year ended 28 February 2023**

### **Objectives and Performance**

The Society aims to advance public education in the events and people of Canterbury and to preserve, protect, develop and improve the city's features of aesthetic, artistic or historic interest.

The Society has five significant projects ongoing at present.

1. Working with the Whitstable Harbour Board, the Society is constructing a scale model of the harbour in 1923, when a sail-powered collier unloaded its last cargo of coal. Based in the new quay-side South Quay Shed, the model will go on public display at the end of 2023, when the Board will take possession. Costs are met by a generous bequest from former trustee Brian Porter.
2. The project to commemorate the pioneering 17<sup>th</sup>-century playwright Aphra Behn with a significant new statue in the High Street has progressed well. Following a public competition, four maquettes were chosen and displayed around the country in the summer. The panel of judges, guided by the popular vote, selected the winning design and the statue was commissioned from the distinguished sculptor, Christine Charlesworth. To date, most of the necessary funds have been raised by events, donations and loans. The next step is to finalize the preferred site.
3. A memorial to Canterbury's Tudor Martyrs is still under consideration, with focus on its nature and position.
4. The Society has worked with the Canterbury City Council to ensure appropriate signage in the city cemetery including to those killed in the World War II Baedeker Raids
5. The Society is working closely with the Levelling-Up-Fund-backed Canterbury's Tales of England project to reinvigorate the city's somewhat underwhelming tourist appeal.

Beside driving forward these projects, over the course of the year the Society has organised a series of readings, talks, walks and social events.

### **Financial Review**

#### **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

#### **Aphra Benn Project financial commitment.**

The Trustees have entered into a commitment with Christine Charlesworth for the production of the full-size statue of Aphra Benn. The agreed cost is £55,668 of which £7,125 has been paid and which is included in the outgo on the project in the current year. It is intended to finance the balance of the cost with amounts in the restricted fund for this project together with further donations and fund-raising. To the extent that future income is not raised, the Society has unrestricted funds available that can meet the balance of the committed outgo.

# Trustees' Report

for the year ended 28 February 2023 continued

## Number pages

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the receipts and payments of the charity for that period. In preparing these accounts the trustees:

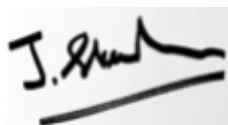
- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Follow applicable accounting standards, subject to any material departures disclosed and explained
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

## Approval

This report was approved by the trustees on 2 May 2023  
and signed on their behalf by

A handwritten signature in black ink, appearing to read 'J. Ross', written over a horizontal line.

Stewart Ross  
Chairman

## **HONORARY INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CANTERBURY COMMEMORATION SOCIETY**

I report on the accounts of the Trustees of the Canterbury Commemoration Society ("the Trustees") for the year ended February 2023. These are set out on pages 5 to 8 and have been prepared on the receipts and payments basis.

### **Respective responsibilities of the Trustees and the Independent Examiner**

The Trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 ("the Act") and that an independent examination is needed. As Charity Trustees they are responsible for the preparation of the accounts.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

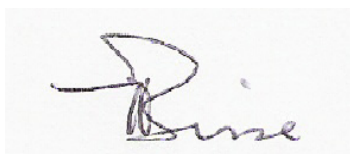
My examination was carried out in accordance with the General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the Trustees, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts. This report is limited to the matters in the Statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; or
  - to prepare accounts that accord with the accounting recordshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



T J Birse, MA FIA      3 May 2023  
8 Keswick Road  
Orpington  
Kent BR6 0EU

# Canterbury Commemoration Society

## Statement of Financial Activities for the year ended 28 February 2023

	Unrestricted	Restricted	TOTAL	TOTAL
	£	£	2023 £	2022 £
<b>RECEIPTS and PAYMENTS</b>				
<b>INCOMING RESOURCES</b>				
Subscriptions and Donations	1,431	15,522	16,953	6,110
Income from events	636	36,839	37,475	212
Gift Aid	754	-	754	209
Bank and Building Society Interest	354	-	354	7
<b>Total Incoming Resources</b>	<b>3,175</b>	<b>52,361</b>	<b>55,536</b>	<b>6,538</b>
<b>RESOURCES EXPENDED</b>				
Donations	50		50	1,000
Administrative expenses	1,278		1,278	316
Bank charges	100		100	112
Computer Support	1,949		1,949	1,092
Insurance	54		54	54
Aphra Behn Project	-	16,830	16,830	9,450
Whitstable Harbour Project	-	9,062	9,062	50
Chaucer project - expenses	-	-	-	588
Other projects - expenses	1,646	-	1,646	-
<b>Total Resources Expended</b>	<b>5,077</b>	<b>25,892</b>	<b>30,969</b>	<b>12,662</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>	<b>(1,902)</b>	<b>26,469</b>	<b>24,567</b>	<b>(6,124)</b>
Transfer between Funds	<b>-10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>	<b>-11,902</b>	<b>36,469</b>	<b>24,567</b>	<b>(6,124)</b>
Fund Balances forward at 29 February 2022	22,009	50,442	72,451	78,575
<b>FUND BALANCES CARRIED FORWARD AT 28 February 2023</b>	<b>10,107</b>	<b>86,911</b>	<b>97,018</b>	<b>72,451</b>

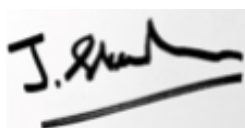
# Canterbury Commemoration Society

## Balance Sheet As at 28 February 2023

	Unrestricted	Restricted	TOTAL	TOTAL
	£	£	2023 £	2022 £
<b>CURRENT ASSETS</b>				
BALANCES AT BANK				
CAF Gold	7,505	86,911	94,416	69,701
CAF Cash	2,602		2,602	2,750
	<u>10,107</u>	<u>86,911</u>	<u>97,018</u>	<u>72,451</u>
<b>FUNDS</b>				
General Fund	10,107		10,107	22,009
Brian Porter Bequest		38,860	38,860	44,950
Canterbury Tudor Martyrs Fund		4,500	4,500	4,500
Aphra Behn Project		43,551	43,551	992
	<u>£ 10,107</u>	<u>86,911</u>	<u>97,018</u>	<u>£ 72,451</u>

The notes on pages 8 and 9 form an integral part of these accounts.

These accounts were approved by the Trustees at a meeting held on 2 May 2023 and signed on their behalf by:



Stewart Ross - Chairman



Alan Turner - Treasurer



# Canterbury Commemoration Society

## Notes to the Financial Statements at 28 February 2023

### 1 Accounting policies

#### 1.1 Basis of preparation of the accounting statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 2) issued on 16 July 2014 and the Charities Act 2011.

#### 1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The name and use of each designated fund, if any, is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been received by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.3 Income

All income is recognised when it is received.

Income Tax recoverable in relation to donations received under Gift Aid is also recognised at the time that it is received from HMRC.

#### 1.4 Expenditure

Expenditure is recognised at the time that the payments are made.

#### 1.5 Tangible assets

The only asset other than cash at bank consists of the stocks of the Society's publication on 'Ethelbert's Laws'. These are considered to have no value.

# Canterbury Commemoration Society

## Notes to the Financial Statements at 28 February 2022

### 1.6 Interest receivable

Interest on funds held on deposit is accounted for when received.

### 1.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments.

## 2 Restricted Funds

### Brian Porter Bequest

This fund represents the bequest of £50,000 received from the estate of the late Brian Porter. The purpose of the bequest was, if possible, to re-erect the chimney of the winding house of the 'Crab and Winkle' line which formerly stood at Whitstable Harbour and was later used as a mounting for the harbour lights now displayed in Whitstable Museum. However the amount of the fund was found to be considerably less than that which would be necessary to complete the donor's wishes. It was agreed therefore that the funds should be used to create a model of Whitstable Harbour as it was in 2023 to be displayed in the Harbour.

### The Aphra Behn Project

The purpose of this fund is to raise a statue of Aphra Behn in Canterbury and is treated by

the trustees as restricted to this purpose. During the year the Trustees transferred £10,000 from general funds to this project. If these funds are not needed, they are to be transferred back to general funds. Funds are raised for this project by donations and fund raising activities. During the year the final instalment on the maquettes and the first instalment for the creation of the statue were paid.

### The Canterbury Tudor Martyrs' Memorial Project

The purpose of the fund is to raise a memorial to those of all faiths who were martyred in Canterbury in the Tudor period. The nature of the memorial is under consideration.

### Movement in Restricted Funds

	Alpha Behn Project	Brian Potter Bequest	Tudor Martyrs' Memorial
Balance 1 March 2022	991	44,950	4,500
<b>Income</b>			
Transfer from General Fund	10,000		
Donations	12,022	3,500	
Fund Raising	36,840		
	59,853	48,450	4,500
<b>Expenditure</b>			
	16,302	9,590	
Balance 28 February 2023	£43,551	£38,860	£4,500