

**THE ANTHONY HOWITT LECTURE TRUST
OF THE INSTITUTE OF COST AND MANAGEMENT ACCOUNTANTS**

**Financial Statements
For the year ended
31 December 2021**

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Annual report of the Trustees

For the year ended 31 December 2021

Structure, Governance and Management

Legal status

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants is a registered charity in England & Wales (no. 1057456). The activities of the Trust are governed by its trust deed.

The Trust was entered into with the body now called The Chartered Institute of Management Accountants (CIMA), incorporated in the UK. CIMA's Royal Charter registration number is RC000251. Its purpose and activities are to help people and businesses succeed in the public and private sectors by providing continuing professional development services, funding academic research, developing thought leadership, monitoring professional standards, maintaining a code of ethics for members, and working with external tuition providers and assessment services to provide the best study and examination experience. Its principal address is The Helicon, 1 South Place, London, EC2M 2RB (same as the Anthony Howitt Lecture Trust).

No staff were employed by the Trust. All administrative work was undertaken by staff of CIMA and the Association. CIMA underwrites all administrative costs of the Fund.

Appointment of Trustees

The Trustees are current or past office holders of The Chartered Institute of Management Accountants.

The current President, Paul Ash, was elected by the membership at the 2021 AGM, on the recommendation of the Council. The Council is led by a team of Honorary Officers comprising the President, the Deputy President, the Vice President and the Immediate Past President. Those incumbent in these roles during the 2021 calendar year are detailed on page 2 of these statements.

Connected charities

CIMA maintains two other charities. The Benevolent Fund exists to provide financial support for CIMA members who are retired or incapacitated; the General Charitable Trust exists to fund the advancement of education in accountancy and related topics. The GCT is not controlled by CIMA. The activities of the GCT are governed by its trust deed.

Risk management statement

The Trust considers that the risks to which it is exposed are adequately managed. The Trustees will continue to monitor risk at its future meetings.

Objectives and Activities

The objectives of the Trust are to develop and promote the science of Management Accountancy.

A free event is held every two years where high profile industry specialists give a speech and/or take part in a panel debate. The audience is usually made up of approximately 100 people consisting of senior CIMA members, selected students and other identified guests targeted to attend through a direct mail campaign to allow an opportunity to network.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

The Trust carries out these objectives by funding a lecture every other year, by eminent speakers on matters of interest to accountants and other leading members of the business world.

The Trustees review performance of the activities that the Trust funds at each Trustees meeting, primarily through qualitative feedback provided by The Chartered Institute of Management Accountants who manage the portfolio of activity on the Trusts' behalf. Although no formal measures or targets are set for the activities of the Trust funds, feedback from stakeholders is considered by the Trustees and used to inform future funding decisions.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Annual report of the Trustees

For the year ended 31 December 2021

Achievements and Performance

The Anthony Howitt Lecture is a prestigious biennial event, funded by the Trust, with the objective of broadening the profile of management accounting to leading figures of the business world. In 2021 there was a two-part virtual panel discussion on responsible finance, business and sustainability. The discussions involved a key-note speech, view from the President and a question and answer session.

Financial Review

Reserves Policy

The Trust receives income from funds originally gifted from the Founder, Mr Anthony Howitt. The reserves policy of the charity is to maintain the value of the trust fund through appropriate investment in equities, thereby enabling investment income to provide for the cost of the lectures. The value of reserves held by the Charity in the year was £563k (£468k in 2020).

Investment Policy

From 2005, all investment funds were invested in a unit trust managed by Schroder & Co Limited. The Fund's investment policy is to produce sufficient annual income to provide for the cost of the lecture. Investment income in 2021 was £16k (£15k in 2021) and management fees incurred were £1k in 2021 (£1k in 2021). The expressed tolerance to risk is moderate to low.

Plans for future periods

The Trust intends to continue to run biennial lectures.

Reference and Administrative Information

Trustees

The Trustees are the following current or past office holders of The Chartered Institute of Management Accountants (CIMA):

Paul Ash	President
Melanie Kanake	Deputy President
Sarah Ghosh	Vice President
Nicholas Jackson	Immediate Past President

Secretary

Baljeet Basra

Principal address

The Helicon
One South Place
London EC2M 2RB

Bankers

Barclays Bank plc
London Corporate Banking
1 Churchill Place
London E14 5HP

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

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Solicitors

Maurice Turnor & Gardner LLP
1 Milton Street, Milton House
London EC2Y 9BH

Investment Managers

Schroder & Co. Limited
1 London Wall Place
London EC2Y 5AU

Independent Auditors

Saffery Champness LLP
Westpoint
Peterborough Business Park
Lynch Wood
Peterborough PE2 6FZ

Approved by the Trustees on 6 May 2022



Paul Ash
Trustee
President of CIMA

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Trustees' responsibilities statement For the year ended 31 December 2021

The Trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year. Under that law the Trustees have prepared the Financial Statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under that law the Trustees must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Independent auditors' report to the Trustees of The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants For the year ended 31 December 2021

Opinion

We have audited the financial statements of The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Statement of Position and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as of 31 December 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Independent auditors' report to the Trustees of The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants For the year ended 31 December 2021

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 4, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditors under the Charities Act 2011 and report in accordance with regulations made under that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud are detailed below.

Identifying and assessing risks related to irregularities:

We assessed the susceptibility of the charity's financial statements to material misstatement and how fraud might occur, including through discussions with the trustees, discussions within our audit team planning meeting, updating our record of internal controls and ensuring these controls operated as intended. We evaluated possible incentives and opportunities for fraudulent manipulation of the financial statements. We identified laws and regulations that are of significance in the context of the charity by discussions with trustees and updating our understanding of the sector in which the charity operates.

Laws and regulations of direct significance in the context of the charity include the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and guidance issued by the Charity Commission for England and Wales.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Independent auditors' report to the Trustees of The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants For the year ended 31 December 2021

Audit response to risks identified:

We considered the extent of compliance with these laws and regulations as part of our audit procedures on the related financial statement items including a review of financial statement disclosures. We reviewed the charity's records of breaches of laws and regulations, minutes of meetings and correspondence with relevant authorities to identify potential material misstatements arising. We discussed the charity's policies and procedures for compliance with laws and regulations with members of management responsible for compliance.

During the planning meeting with the audit team, the engagement partner drew attention to the key areas which might involve non-compliance with laws and regulations or fraud. We enquired of management whether they were aware of any instances of non-compliance with laws and regulations or knowledge of any actual, suspected or alleged fraud. We addressed the risk of fraud through management override of controls by testing the appropriateness of journal entries and identifying any significant transactions that were unusual or outside the normal course of business. We assessed whether judgements made in making accounting estimates gave rise to a possible indication of management bias. At the completion stage of the audit, the engagement partner's review included ensuring that the team had approached their work with appropriate professional scepticism and thus the capacity to identify non-compliance with laws and regulations and fraud.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Saffery Champness LLP

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Saffery Champness LLP

Chartered Accountants

Statutory Auditors

Date: 16 June 2022

Saffery Champness LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Statements of Financial Position For the year ended 31 December 2021

			2021 Unrestricted funds		2020 Unrestricted funds
	Note	£000	£000	£000	£000
Income and endowments from:					
Donations					
- Services donated by CIMA	3a	11		9	
Investments					
- Dividends		16		15	
Total Income			27		24
Expenditure on:					
Charitable activities					
- Lecture costs		(23)		-	
- Investment management fees		(1)		(1)	
Other expenditure	3b	(11)		(9)	
Total expenditure			(35)		(10)
Net income / (expenditure) before recognised gains and losses			(8)		14
Other recognised gains and losses					
Net gain/(loss) on investment assets			103		(76)
Net movement in funds			95		(62)
Reconciliation of funds:					
Total funds brought forward			468		530
Total funds carried forward			<u>563</u>		<u>468</u>

All results are from continuing operations

The SOFA includes all gains and losses recognised in the year

The notes on pages 11 to 14 form part of the Financial Statements

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Statements of Financial Position For the year ended 31 December 2021

	Note	2021 £000	2020 £000
Non current assets			
Investments	2	506	403
Current assets			
Cash	5	65	65
Current liabilities			
Due to CIMA		(8)	-
Net current assets		57	65
Total net assets		<u>563</u>	<u>468</u>
Funds			
Trust fund		118	118
Lecture fund		173	181
Fair value reserves		272	169
Unrestricted funds		<u>563</u>	<u>468</u>

The Financial Statements on pages 8 to 14 were approved by the Trustees on 6 May 2022 and signed on their behalf by:



Paul Ash
Trustee
President of CIMA

The notes on pages 11 to 14 form part of the Financial Statements

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Statements of Financial Activities For the year ended 31 December 2020

	2020 Unrestricted funds	2019 Unrestricted Funds
£000	£000	£000
Income and endowments from:		
Donations		
- Services donated by CIMA	9	13
Investments		
- Dividends	15	23
Total Income	24	36
Expenditure on:		
Charitable activities		
- Lecture costs	-	(22)
- Investment management fees	(1)	(2)
Other expenditure	(9)	(13)
Total expenditure	(10)	(37)
Net income / (expenditure) before recognised gains and losses	14	(1)
Other recognised gains and losses		
Net gains/(loss) on investment assets	(76)	25
Net movement in funds	(62)	24
Reconciliation of funds:		
Total funds brought forward	530	506
Total funds carried forward	468	530

All results are from continuing operations

The SOFA includes all gains and losses recognised in the year

Charity information

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants (AHLT) is a registered charity in England and Wales. Its principal address is The Helicon, One South Place, London, EC2M 2RB.

1 Accounting Policies

Basis of preparation

The Financial Statements have been prepared on a going concern basis, under the historical cost convention, in accordance with Financial Reporting Standard 102: "The financial reporting standard in the UK and Ireland", the Charities Statement of Recommended Practice, and the Charities Act 2011. Consistent accounting standards have been applied in preparation of these Financial Statements.

Preparation of the accounts on a going concern basis

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

Donations and similar incoming resources are included in the Statement of Financial Activities (SOFA) when received. Bank interest is also included on a receivable basis.

Expenditure

Expenditure has been included in the Statement of Financial Activities on an accrual basis.

Valuation of services and facilities provided free of charge

The Chartered Institute of Management Accountants provides staff and facilities free of charge to the charity in order to fulfil its charitable objectives. Additionally, certain administrative costs are borne directly by CIMA. Valuation of the services and facilities has been included as follows:

- Staff are valued as a proportion of salary costs based on an estimate of the amount of time relevant CIMA staff members spend on Trust activities over the period the Financial Statements are prepared.
- Facilities provided by CIMA for hosting charity meetings are valued using a delegate rate for hiring similar venues from a third party venue provider.
- Costs, including audit fees which are borne directly by CIMA, are measured using the amount paid by CIMA to the third party provider.
- These methods approximate fair value.

Taxation

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants is a registered charity, and as such is entitled to certain tax exemptions on income and surpluses on any trading activities carried on in furtherance of the charity's primary objectives, if these profits and surpluses are applied solely for charitable purposes.

Investments

The investment policy is to produce sufficient annual income to provide funds to cover the expenditure for the lecture. Investments are invested 100% in a Schroder and Co. Limited Multi-Asset Fund. The investments are reported at fair value at the reporting date, based on the quoted market price in an active market. Any gains or losses on revaluation are recorded through the Statement of Financial Activities.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Notes to the financial statements For the year ended 31 December 2021

Funds

Funds received by the Founder are invested thereby enabling investment income to provide for the cost of the lectures. The resources of the Trust are used to the full extent available and any accumulation of assets is for future use under the terms of the Trust. Reserves are not intentionally held at a defined level but are used as and when appropriate activities are approved that fulfil the objectives of the Trust.

Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2 Investments

	2021 Total £000	2020 Total £000
Market value at 1 January	403	479
Unrealised gains/(losses)	103	(76)
Market value at 31 December	506	403
Total investment portfolio	506	403
Historical cost at 31 December	234	234

3 Donations and expenditure

	2021 £000	2020 £000
a Donations from		
CIMA Donations	11	9
	<u>11</u>	<u>9</u>
b Other expenditure	2021 £000	2020 £000
Audit fees	6	6
Facilities/services	5	3
Net outgoing resources for the year	11	9

4 Transactions with Trustees

No remuneration or reimbursement of expenses has been paid to any Trustee in either year.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Notes to the financial statements For the year ended 31 December 2021

5 Cash

Cash comprises	2021 £000	2020 £000
Cash on hand and at bank	65	65
	65	65

6 Movement in funds

	Balance at 31 December 2020 £000	Incoming resources £000	Expenditures £000	Gains on revaluation £000	Balance at 31 December 2021 £000
Unrestricted funds	468	27	(35)	103	563

7 Related Party Transactions

The Chartered Institute of Management Accountants

The Chartered Institute of Management Accountants (CIMA) is the world's largest and leading professional body of management accountants. Its mission is to help people and businesses succeed in the public and private sectors.

The Chartered Institute of Management Accountants donates staff and facilities to the Trust and bears the cost of certain administrative expenses in respect of governance of the charity, managing the finances of the charity and managing the activities of the charity in accordance with the charitable objectives. In 2021 donated staff costs were valued at £5k and audit fee was valued at £6k.

The Trustees are ex officio the President, Deputy President, Vice President and Immediate Past President of CIMA.

CIMA's place of business and principal address is The Helicon, 1 South Place, London, EC2M 2RB. Contact CIMA in writing for Consolidated Financial Statements.

Association of International Certified Professional Accountants (Association)

The Association of International Certified Professional Accountants (Association) is a global membership organization whose mission and vision is to be the most influential body of professional accountants driving a dynamic accounting profession worldwide.

In June 2016, members of the AICPA and CIMA, in separate membership ballots, approved the creation of the Association to integrate management, operations and strategy while preserving the membership bodies of both organizations. The Association launched on January 1, 2017, with the AICPA and CIMA as founding members. Members of the AICPA and CIMA are also members of the Association. The Association is organized as a NFP organization domiciled in the United States of America ("US").

During 2021 a small portion of the donated services were from staff of the Association.

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants

Notes to the financial statements For the year ended 31 December 2021

8 Employees

The average monthly number of persons (including directors) employed by the company during the year was 0 (2020: 0). There were no employees (including directors) who received benefits of more than £60,000.

9 Legal Form

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants is an unincorporated charity registered in England and Wales (registration number 1057456). The registered office is as follows:

The Helicon
One South Place
London
EC2M 2RB

10 Subsequent Events

The Anthony Howitt Lecture Trust of The Institute of Cost and Management Accountants has evaluated events and transactions for potential recognition or disclosure through to 6 May 2022, which is the date the financial statements were approved.