

KEINTON MANDEVILLE VILLAGE HALL AND PLAYING FIELD TRUST

TRUSTEES' ANNUAL REPORT 31st MARCH 2024

The Managing Trustees present their Report for the period 1st April 2023 to 31st March 2024 which should be read in conjunction with the Financial Statements for the same period provided on pages 5, 6, and 7.

Legal Status

The Charity is established by Trust Deed dated 30th June 1995 whereby the Keinton Mandeville Village Hall and Playing Field Trust declared the Trusts on which it was to hold the freehold land on which the proposed village hall and associated car park were to be erected together with the proposed playing field adjoining thereto. The Charity Commission number is 1057420.

Objects, Policies and Organisation

The object of the Charity shall be the provision and maintenance of a village hall and playing field and facilities ancillary thereto for the use of the inhabitants of the Parish of Keinton Mandeville and its immediate vicinity without distinction of political religious or other opinions including use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Committee of Management shall comprise up to eleven persons being five elected and six representative members. Elected members shall be appointed at the annual general meeting. The Committee may appoint if they think fit not more than two co-opted members in addition. The Annual General Meeting is usually held in September.

Review of the year

The year ends with our hall looking brighter, fresher and more appealing after numerous projects matured. The whole hall has been redecorated, the floor repaired and revarnished and the fire escape / patio doors replaced (the previous one were leaking). The combined effect has been transformative and drawn positive response from our users.

Behind the scenes we have completed the concept phase of 2 larger projects, that will undoubtedly dominate our efforts for the coming year. A small sub-committee has investigated the possibility of fitting solar panels combined with electrical storage on site. They have proposed a solution to the main committee, that has been accepted. This will therefore progress to the delivery phase next year.

We have adopted a similar approach to our new website and access control. Despite support from his family we were unable to gain full control of the website and control facilities created by John Light. We were able to ascertain that the current provision will cease late in 2024 (and if it faults before then we will struggle to bring it back on line). A small sub committee has therefore looked at how we might replace the current setup. This will dramatically change how we interact with our customers going forward, and is sure to dominate 2024/5.

On the whole, however, the team remains positive going into the new year. We are very lucky to retain a strong team of volunteer trustees providing an excellent local facility.

Warren Lee
Chair

Financial Report

Our income for the period was made up the sizable donation left to us in his will from John Light, our long-term treasurer and supporter for which we are very grateful. This money is ringfenced for capital works on the village hall building and the car park area only.

The rest of our income was mainly from casual and contract hire income and showed a 63% increase on income over the previous year as we are now back to near full capacity after covid. Our hall continues to be well utilized during the day with the following contract groups using the hall during the year:

- Children's Dancing
- Yoga
- Pilates
- Doctors Surgery
- Music and Movement Baby group
- The Keinton Youth Group
- Line Dancing
- Short Mat Bowls Club
- Silvercise
- Ballroom Dancing
- Table Top Games
- Carer's Support Group

Our MUGA is used for free by the local community but was also hired out to:

- Keinton Netball Club
- Sports Coaching sessions

We received no grants this year from Somerset Council or the Parish council.

Our hall running costs showed a 37% increase over the last year mainly from increased heat and power costs, increased hall and field maintenance costs and IT costs. The IT costs were necessary to set up a new website which links to the widely used Hallmaster booking system and a new locking system.

Capital expenditure for the year included a sign for the trim trail, which was flagged up as a necessity in a safety audit. Also we had the hall floor resanded and sealed with a new tougher resin.

During the year we changed our bank from Santander to CAF Bank to implement better online financial controls.

We had no employees during the year and no trustees were paid apart from reimbursement of village hall expenses.

We ended the year with £29,504 general bank balance and £169,846 ringfenced monies.

Joanne Wallwork
July 2024

Responsibility for the Financial Statements

The Trustees are responsible for the preparation of the financial statements, for keeping proper accounting records which disclose the financial position of the Charity. The Trustees have elected to prepare financial statements on the Receipts and Payments Account basis.

Managing Committee Membership

The members of the Committee at the end of the year and their appointing body if appropriate are:-

Warren Lee	(Chairman)	Elected
Jo Wallwork	(Treasurer)	Elected
Chris Calcutt	(Secretary)	Parish Council
Sarah Hughes	(Bookings Secretary)	Elected
Theo Ballance		Elected
Andrew Jones		Elected
Rachael Willcox		Parochial Church Council
Gordon Hughes		Short Mat Bowls
Claire Harding		Keinton Environmental Group

The Independent Examiner is Mr David Butcher who has kindly given his services free of charge.

Approved by the Trustees
Chris Calcutt
Secretary

CM Calcutt

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KEINTON MANDEVILLE VILLAGE HALL AND PLAYING FIELD TRUST.

I report on the accounts of the Charity for the period 1st April 2023 to 31st March 2024 which are set out on pages 5,6, and 7.

Respective Responsibilities of Trustees and Independent Examiner.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view of the given accounts.

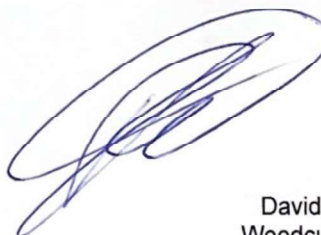
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

- (2) to which; in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.



David Butcher
Woodcut House
Queen Street
Keinton Mandeville
July 2024

KEINTON MANDEVILLE VILLAGE HALL AND PLAYING FIELD TRUST

RECEIPTS AND PAYMENTS FOR THE PERIOD 1st APRIL 2023 to 31st MARCH 2024

VH INCOME	2023/2024	2023/2024	2022/2023	2022/2023
Hire Income	£	£	£	£
Contract Hire	12,709.37		5,859	
Casual Hire	4,077.25		4,295	
MUGA Hire	<u>977.50</u>	17,764.12	<u>730</u>	10,884
Donations				
John Light Legacy Donation	169,846.00		-	
Casual Donations	<u>346.50</u>	170,192.50	<u>227</u>	227
Grants				
Grants received	<u>-</u>	-	<u>12,500</u>	12,500
Other Sources				
Land rent	300.00		600	
Interest	<u>210.52</u>	510.52	<u>19</u>	619
TOTAL INCOME		188,467.14		24,230
VH EXPENDITURE				
Hall Running Costs				
Cleaning costs inc windowcleaning	5,642.90		5,441	
Internet	463.54		539	
Heat and Power	2,310.93		1,465	
Water	466.23		357	
Hall Maintenance	3,584.74		2,363	
Gardening and Field Maintenance	1,504.95		564	
Insurance	1,125.92		1,122	
Casual Hire Refunds	49.00		289	
Licenses / Subscriptions	418.29		250	
Inspections / Certificates	317.98		279	
Sundry Expenses	-		25	
IT Costs	1,432.50		-	
Bank Charges	10.00		-	
Training	<u>41.70</u>	17,368.68	<u>-</u>	12,692
Capital Works				
Trim Trail	-		30,678	
New Mower	-		1,000	

Hall Extension (not going ahead)	-	9,512	
Sign for Trim Trail	1,181.37	-	
Resanding and Sealing Floor	7,341.40	8,522.77	41,190
TOTAL EXPENDITURE	25,891.45		53,882
EXCESS INCOME OVER EXPENDITURE	162,575.69		29,652

BALANCE OF ACCOUNTS

Account	Opening	Closing
Santander Current Account	7,275.80	2,064.27
Santander Savings Account	29,498.75	-
CAF Bank Current Account	-	2,381.47
CAF Bank Savings Account	-	194,904.50
TOTAL	36,774.55	199,350.24

STATEMENT OF RESTRICTED FUNDS

Fund	Opening	Closing
General Expenses Monies	36,775.44	29,504.24
John Light Capital Fund	-	169,846.00
TOTAL	36,775.44	199,350.24

BANK RECONCILIATIONS	Santander Current	Santander Savings	CAF Current	CAF Savings	TOTAL
Opening Balance	7,275.80	29,498.75	-	-	36,775
Bank Receipts	47,839.22	137.35	173,068.17	194,905	415,949
Bank Payments	53,050.75	- 29,636.10	170,686.70	-	253,374
Closing Balance	2,064.27	-	2,381.47	194,904.50	199,350
From bank statement	2,064.27	-	2,381.47	194,904.50	199,350

Total Reconciliation

Opening bank Balance	36,774.55
income over exps	162,575.69
Closing bank Balances	199,350.24

Statement of Assets and Liabilities as at 31st March 2024

	2023/2024	2023/2024	2022/2023	2022/2023
<u>Fixed Assets</u>	£	£	£	£
Five and a quarter acre Site (see note 1)	21,321		21,321	
Total value of hall (see note 2)	273,225		273,225	
Total value of Hall equipment (see note 3)	2,621		2,621	
Ride on Mower (see note 4)	683		883	

Ride on Mower (see note 4)	683	883
Total value of MUGA (see note 1)	115,097	115,097
Total value of Trim Trail (See note 1)	31,678	31,678
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	444,625	444,825

Current Assets

Cash and Bank Balances	199,350	36,775
Monies Due from SSE for Business Support Fund	1,000	
Income due from hall hire	3,204	6,179
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	203,554	42,953

Less Accounts Payable

Cleaning and Window Cleaning	435	517
Hedge Cutting	232	
Cleaning Supplies	167	
Electricity & Gas	-	264
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	834	781

Net Assets of the Charity

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	649,013	488,558

Accounting Policies

The accounts are prepared on the cash basis, items being accounted for on receipt or payment. There is no provision for accruals or prepayments.

Restricted and Unrestricted Funds

Restricted funds are those provided for a specific purpose, they are reported upon separately and will only be used for which they were intended. All other monies raised, and all expenditure is treated as unrestricted funds.

NOTES:

1. The value of the site is taken as being the cost including the planning application.
2. The value is based upon a valuation in 2001 increased by the cost of the new lean-to, the patio and the car park resurfacing, fencing, and the value of the new store.
3. This covers the value of hall equipment, eg tables and chairs.
4. The ride-on mower is being depreciated at 20% straight line basis.