

Company registration number 03228543
Registered charity number 1057193

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
Company limited by guarantee

Trustees' report and financial statements

for the year ended 31 July 2022

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Charity information

Trustees who served during the year

Chairman	Mr Orhan Ramaxhiku
Secretary	Mr Ahmet Zasella
Treasurer	Mr Fatmir Qirezi
Trustee	Mr Bujar derguti
Trustee	Mr Agron Galica

Secretary	Mr Ahmet Zasella
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Company number	03228543
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Charity number	1057193
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Registered office	88-90 Carlton Vale London NW6 5DA UK
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Independent Examiner	Meer & Company Chartered Accountants No.1 Cochrane house Admirals way Canary wharf London E14 9UD
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Bankers	HSBC
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UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD

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Report of the Trustees' for the year ended 31 July 2022

The Trustees present their annual report and the financial statements for the year ended 31 July 2022 and confirm they comply with the Company Act 2006, Charities Act 2011, the trust deed and the Charities SORP 2005.

Structure, governance and management

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 23 July 1996 and registered as a charity on 30 July 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Organisational structure

The board of trustee is responsible for the general control and management of the charity. The trustees meet together as a body monthly and are responsible for all decisions taken in relation to running the activities provided by the charity.

The Board consists of not fewer than five and no more than nine persons elected by Members of the Charity. The business of the Charity is managed by the Board, which may use all the powers of the Charity that are not, by the Companies Act or by these Articles, reserved to the Members or to them in their capacity as Members.

The day-to-day management of the Community Centre and community facilities and projects are delegated to staff.

Recruitment and appointment of trustees

No person may be elected (whether being appointed for the first time or being reappointed, having already served as a trustee) as a trustee by the Members unless:

- they are recommended by the trustees or
- not less than 21 and not more than 35 days before the date appointed for the meeting, notice signed by a Member has been given to the Charity proposing the person for appointment as a trustee in a format specified by the Trustees.

Trustees are elected by the vote on Annual General Meetings. The trustees believe this approach ensures that new trustees are respected members of the faith and local communities and ensures that good relations are fostered between the Community Centre and members of the community that we serve.

In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, any new prospective trustee are initially nominated by the registered members of the charity, and following vetting process they then go through the election process. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

Risk management

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings.

The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the Community Centre are kept under review.

Objectives and activities

Our aims

Our charity's purpose as set out in the objects contained in the company's memorandum of association is to:

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Report of the Trustees' for the year ended 31 July 2022

..... continued

Advance the knowledge regarding Islamic religion,

Advance education in Islam,

Reduce poverty and

Help persons in need by such charitable means as the trustees shall from time to time determine.

Our objectives

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our dual aims remain to provide a facility where attendees can worship and to provide a community facility for all the inhabitants of local area. Our long-term ambition is to build the self-confidence of Muslims in their faith, and through our community facilities and activities help make our area a peaceful, vibrant and harmonious community.

Financial risk management objectives and policies

We want to make our Community Centre an accessible and welcoming venue where all Muslims and those who wish to know more about our faith, can gather together to learn about the faith and worship. The Community Centre is open for daily prayers and the Friday prayers being a focus of our activities.

At our events we share the teachings of Islam and the nature of our faith through regular lectures and distribution of literature in English, Albanian and Arabic language. In addition, we also hold an open week each year when we invite congregations from other faith groups to visit us and learn more about Islam, offer the space for interfaith talks and come together Muslim, Christians and Jews, mental health awareness lectures, constituency hustings both for local and national elections across the party candidates, this to encourage the local community and our members to participate in elections and vote for their chosen candidates. Our religious leaders are also given duties to provide regular counseling to individuals and families in terms of having positive and healthy relationship.

An important part of our strategy is community welfare and education including regular Sunday class for children 7-16 years old both in Albanian and Arabic language. All our community facilities and activities including classes, health initiatives and seminars on all the different subjects including child protection are widely advertised and we welcome the participation of all in our local community including hub community kitchen and free soup kitchen on Sundays for the local people and homeless regardless of their faith or belief.

Most of our activities are free and supported by donations (or grant funding). Where a charge is made, concessions are made for students, and those on means-tested benefits, no charges of any kind apply to elders and pensioners. The Elderly Wellbeing Project's goal is to support the development of healthier lifestyles to improve well-being and reduce isolation and fear for those who are 60 years of age and over. The Project focuses on providing physical activities, health awareness and prevention talks on various health conditions such as mental health issues, eating healthily, breast cancer, prostate cancer, arthritis, and diabetes.

Use of volunteers

Volunteers are an important resource in both our faith and community work. Volunteers are involved in most of our faith and community activities regularly giving their time.

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Report of the Trustees' for the year ended 31 July 2022

..... continued

We encourage trustees and all members of our Community Centre to be involved in voluntary activities and to share their skills with others.

Activities and achievements

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarized below, provide benefit both to those who worship at our Community Centre and the wider community.

Religious activities

Our Community Centre provides a center for regular daily prayers and worship and for the activities associated with our faith. During the year under review, we offered a range of religious services and activities including:

Prayers

The Community Centre is open all day for daily and Friday prayers. During the week we have up to 100 people who regularly attend daily prayers and over 500 who regularly attend Friday prayers.

Festivals

The Community Centre prepares food during Ramadan for those attending the Centre who wishes to break their fast together. Eid was also celebrated at the Community Centre with a family day and communal meal.

Funeral facilities

We provide comprehensive training in all aspects of Islamic burial procedures. The Centre has begun to provide a community funeral service. We also provide financial and moral support for persons in need towards their funeral services.

Our funeral service covers:

- Collection of the deceased from home, hospital or hospice.
- If required, we can care for the deceased in our refrigerated storage facility until the transfer of the deceased to the final destination has been arranged.
- Ghusl (washing and shrouding of the deceased under the supervision of qualified personnel).
- Funeral prayer at the mosque if repatriated abroad or at the cemetery if burial is in the UK
- Transfer of the deceased to the cemetery or the airport.

Civil marriage and Nikkah

The Community Centre provides Muslim couples with an appropriate location for both their civil marriage and Nikkah (Islamic marriage).

Programme on the Qur'an

We hold Qur'an classes' regularly in our premises.

Islamic awareness

We have provided series of lectures, open to all, to promote Islamic knowledge and awareness.

Community activities

Our community hall and rooms provide a valuable educational and recreational resource to all in our local community. A wide variety of activities are organised and take place from our community centre.

Food for members and persons in need

The Centre organises daily food banks for persons in need.

The Centre also organises hot food after every Friday prayer for members and persons in need.

Health seminars and consultations

A Muslim GP occasionally provides a free health consultation at the Community Centre.

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Report of the Trustees' for the year ended 31 July 2022

..... continued

Financial review

Reserves policy

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet three months' operating costs of the premises. The free reserves as at 31 July 2022 were £274,112 (£231,587 - 31 July 2021).

Principal funding sources

The charity's main source of income is through regular internal collection from our members and collection during Friday congregation, membership and various donations. This level of voluntary giving is both generous and encouraging.

Plans for future periods

We are in the process of preparation for application at Brent council regarding the development of the new center.

The Community Center is now too small to comfortably accommodate all those who regularly attend Friday prayers.

The trustees have established, through consultation, due to regeneration of the surrounding area there is a good opportunity to secure funding to rebuild a new centre which would fulfil the need for more activities and services for wider communities.

The Community Centre continues with Annual Family Fun Days which includes barbecues, food stalls, book stalls, martial art & boxing exhibition, dawah table, talks by prominent Muslim personalities, ice-cream van, fair rides, face painting, separate sisters section, mehndi artists, fire brigade, and other relevant activities.

To start a program to train new Imams to meet the growing need for spiritual and moral leadership. We also plan to continue the series of events we hold and we will be inviting visiting Imams to our Community Centre who can share with us their learning and understanding of Islam and the teachings of the Qur'an.

Once a new centre is built, plans are to organize extra services such as GCSE/A Level courses for community members and Funeral Services in the center, which will generate extra income for the center.

We continue to place great importance on sharing a good understanding of Islam with other faith communities and gaining an understanding of their culture and traditions.

Statement of Trustees' responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Act 2006 and the law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures

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Report of the Trustees'
for the year ended 31 July 2022

..... continued

- disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006, Charities Act 2011 and the provisions of the trust deed.

They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on charity information page.

Approved by the Trustees and signed on its behalf by:

Orhan Ramaxhiku Treasurer

25/05/2023

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Independent examiners' report to the trustees of
UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD for the year ended 31 July 2022.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of financial statements. The trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the '2011 Act') and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state where particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



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Haroon Rafique - Chartered Accountant
For and on behalf of Meer & Company Chartered Accountants
and Registered Auditor
Date : 25/05/2023

No.1 Cochrane house
Admirals way
Canary wharf
London , E14 9UD

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Statement of financial activities
for the year ended 31 July 2022

		Unrestricted funds	Restricted funds	Total Funds 2022	Total Funds 2021
	Notes	£	£	£	£
Incoming resources					
Incoming resources from generated funds:					-
Members/Individuals/Collections	2	253,759	-	253,759	201,869
Rent receivable		50,321	-	50,321	26,752
Other income		5,127	-	5,127	71,336
Total incoming resources		309,207	-	309,207	299,957
Resources expended					
Cost of generating funds					
Charitable activities		(140,335)	-	(140,335)	(139,411)
Administrative costs	3	(127,893)	-	(128,291)	(115,599)
Total resources expended		(268,228)	-	(268,626)	(255,010)
Net incoming resources before other recognised gains/ losses		40,979	-	40,581	44,947
Retained funds brought forward		630,303	-	630,303	585,356
Retained funds carried forward		671,282	-	670,884	630,303

		Year ended 2022 £	Year ended 2021 £
Statement of total recognised gains and losses			
Net incoming resources before other recognized gains/losses		40,979	44,947
Total recognised gains since last annual report		40,979	44,947

The notes on pages 9 to 11 form an integral part of these financial statements.

UK ALBANIAN MUSLIM COMMUNITY & CULTURAL CENTRE LTD
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Balance sheet
as at 31 July 2022

		2022	2021
	Notes	£	£
Fixed assets			
Tangible assets	6	397,635	399,891
Current assets			
Cash at bank and in hand		274,112	231,587
		274,112	231,587
Creditors: amounts falling due within one year	7	(863)	(1,175)
Net current assets		273,249	230,412
Total assets less current liabilities		670,884	630,303
Net assets		670,884	630,303
Funds			
Unrestricted income funds	8	670,884	630,303
Total funds	9	670,884	630,303

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The company is exempt from the requirements relating to preparing audited accounts in accordance with section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit of the accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board on and signed on its behalf by

Trustee

Orhan Ramaxhiku Treasurer

Registration number 03228543

25/05/2023

The notes on pages 9 to 11 form an integral part of these financial statements.

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Notes to the financial statements for the year ended 31 July 2022

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared in accordance with Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2. Incoming resources

Unrestricted funds are donations and other incoming resources receivable or granted for the objects of the charity without further specified purpose and are available as general funds.

1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life.

Fixtures, fittings and equipment	- 20% Straight Line
Motor vehicles	- 15% Reducing balance

1.4. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

The regular cost of providing retirement pensions and related benefits is charged to the profit and loss account over the employees' service lives on the basis of a constant percentage of earnings.

2. Income

The total income of the charity for the year has been derived from its principal activity wholly undertaken in the UK.

	Unrestricted Funds	
	Year ended 31/07/22	Year ended 31/07/21
Members/Individuals/Collections	253,759	201,869
Rent receivable	50,321	26,752
Other income	5,127	71,336
	<u>309,207</u>	<u>299,957</u>

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**Notes to the financial statements
for the year ended 31 July 2022**

..... continued

	Unrestricted Funds	
	Year	Year
	ended	ended
3. Administration Expenses	2022	2021
	£	£
Wages and salaries	75,696	66,942
Rates	3,407	2,056
Insurance	1,132	1,081
Light and heat	10,102	6,593
Travelling and subsistence	1,153	427
Cleaning, upkeep and repair	1,037	1,342
Repairs and maintenance	9,596	23,791
Printing, postage, stationery & advertising	2,283	2,822
Telephone	1,251	1,152
Motor expenses	5,911	1,407
Legal and professional	10,511	112
Accountancy	600	650
Bank charges	1,538	1,491
Depreciation on FF & Equipment	536	670
Depreciation on motor vehicles	1,720	2,150
Subscriptions	1,818	2,913
	<u>128,291</u>	<u>115,599</u>
4. Employees		
Number of employees	2022	2021
The average monthly numbers of employees (including the Trustees) during the year were:		
Admin staff	7	7
Employment costs	2022	2021
	£	£
Wages and salaries	70,967	63,802
Social security costs	3,724	3,140
Pension costs-other operating charge	1,005	-
	<u>75,696</u>	<u>66,942</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

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**Notes to the financial statements
for the year ended 31 July 2022**

..... continued

5. Pension costs

The company operates a defined contribution pension scheme in respect of the Trustees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £1,005 (2021 - £-).

6. Tangible fixed assets	Land and buildings freehold £	Fixtures, fittings and equipment £	Motor vehicles £	Total £
Cost				
At 1 August 2021	388,612	21,700	10,749	421,061
At 31 July 2022	388,612	21,700	10,749	421,061
Depreciation				
At 1 August 2021	-	19,020	2,150	21,170
Charge for the year	-	536	1,720	2,256
At 31 July 2022	-	19,556	3,870	23,426
Net book values				
At 31 July 2022	388,612	2,144	6,879	397,635
At 31 July 2021	388,612	2,680	8,599	399,891

7. Creditors: amounts falling due within one year	2022 £	2021 £
Other taxes and social security costs	363	675
Other creditors	500	500
	863	1,175

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Notes to the financial statements
for the year ended 31 July 2022

..... continued

8. Funds

	Funds	Total
	£	£
At 1 August 2021	630,303	630,303
Net income for the year	40,581	40,581
	<u>670,884</u>	<u>670,884</u>
At 31 July 2022	<u>670,884</u>	<u>670,884</u>

9. Reconciliation of movements in total trust funds

	2022	2021
	£	£
Incoming resources for the year	40,581	44,947
	<u>40,581</u>	<u>44,947</u>
Net addition to funds	40,581	44,947
Opening trust funds	630,303	585,356
	<u>670,884</u>	<u>630,303</u>
Closing trust funds	<u>670,884</u>	<u>630,303</u>