

HEALD GREEN VILLAGE HALL COMMUNITY ASSOCIATION

England & Wales · Charity number 1057143

Details

Other names HEALD GREEN PUBLIC HALL COMMUNITY ASSOCIATION

Status Registered

Legal form Other

Registered 1996-07-29

Register [View on the Charity Commission register](#)

Contact

Address 208 Outwood Road
Heald Green
Cheadle
SK8 3JL

Phone 07938 804665

Email healdgreenvillagehall@gmail.com

Website www.healdgreenvillagehall.co.uk

Activities

Objects: A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF HEALD GREEN BY ASSOCIATING TOGETHER THE INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS TO ADVANCE EDUCATION, SOCIAL WELFARE AND LEISURE-TIME OCCUPATIONS. B) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE. C) TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

Activities: Provision of meeting venue for local groups, family social functions and local Council care events and to provide a venue for commercial groups.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** HEALD GREEN
- Cheshire East
- Cheshire West & Chester
- Manchester City
- Stockport

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£35,663	£28,014	-	-
2024-03-31	£32,728	£32,534	-	-
2023-03-31	£28,786	£32,449	-	-
2022-03-31	£34,627	£33,771	-	-
2021-03-31	£45,274	£26,860	-	-

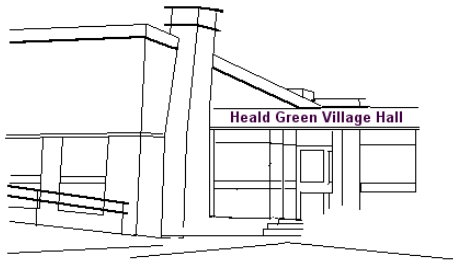
Trustees

Name	Role	Appointed
Anne Swinglehurst	Chair	2021-08-03
Alan Swinglehurst		2014-07-15
DAVID JOHN ALDRIDGE		
Olwyn Howarth		2014-07-15

HEALD GREEN VILLAGE HALL COMMUNITY ASSOCIATION

England & Wales - Charity number 1057143

Accounts



**Heald Green Village Hall
Community Association**

**Annual Report
For the Year to 31 March 2025**

Heald Green Village Hall, Outwood Road, Heald Green,
Cheadle, Cheshire SK8 3LU

(Charity Number 1057143)

Officers of Heald Green Village Hall Community Association

Trustees

Mr D Aldridge
Mrs Anne Swinglehurst
Mr Alan Swinglehurst
Mrs Olwyn Howarth

Management Committee

Chairman	Mrs Anne Swinglehurst
Vice Chairwomen	Mrs Muriel Johnstone
Secretary	Mr Alan Swinglehurst
Treasurer	Mrs Beryl A Connor

Members

Mr & Mrs D Aldridge
Mr & Mrs E Aston
Mrs O Howarth
Mrs M Johnstone
Mr and Mrs A Swinglehurst
Mrs B Bunting
Mr Peter Metcalfe

Employees (Part-time)

Treasurer	Mrs Beryl Connor
Booking Secretary	Ms June O'Neill
Weekend cleaner	Mrs Linda Heslop
Caretaker	Mr Jim Heslop

Independent Examiner of Accounts

Mr Alan R Hampson, FACPA
Hampson & Company
Accountants & Taxation Advisors
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

Introduction

The Heald Green Village Hall Community Association was formed in April 1996 to manage The Heald Green Village Hall as a community asset under a memorandum of understanding between Stockport Metropolitan Borough Council (the owners of the Village Hall premises) and the Association's Trustees. The Council has responsibility for the fabric of the premises whereas in all other respects the Association has the freedom to manage the operation of the Hall.

This report covers the financial year ending 31 March 2025. It lists the Association's Trustees, provides a statement as to the governance of the Association, states the objectives of the Association and outlines the function of a management committee that oversees the day-to-day operation of the Hall on behalf of the Trustees. Also, the report provides a financial review, gives details of achievements in the year and lists projected improvements to the ambience of the Hall.

Objective of the Association

The objective of the Association is to provide a first class venue for the activities of local community groups and for family social functions and General/Local Elections as a Polling Station. Additionally, when not otherwise required for use by the local community the premises are hired out to out-of-area, commercial and non-commercial groups. There is a wide spread of activity in the Hall ranging from group meetings, community activity, dog training classes and social events, crafts, numerous dancing classes.

Governance

Law that is applicable to charities requires that Trustees prepare statements each financial year that give a true and fair view of the Charity's financial activities in the year under report and its financial position at year end. Accordingly, the Trustees:

Select an appropriate accounting policy and monitor its application and provide a statement as to whether or not required accounting standards have been met. The Association uses 'Quickbooks' software for its accounts and, being a 'small charity', its year-end accounts are independently examined.

Prepare a financial statement on the assumption that the Charity will continue to operate.

Make prudent judgements that ensure solvency within a framework of realising a level of income that generates sufficient capital for improvements in the ambience of the Hall. Income is derived solely from hire fees, the level of which is set by the Trustees - a tiered system that gives incentive to local community users, with discounted rates for Charity.

Safeguard the assets of the Association.

Set a 'reserves' policy that at all times maintains minimum unreserved funds to meet 6 months of operations.

The Association does not undertake fundraising activity.

1.

Management of the Hall

A management committee, chaired by one of the Committee members, oversees day-to-day management of the Hall. The committee, comprising 11 volunteers from the local community, meets 11 times a year. The Trustees are indebted to the altruism of this small group of volunteers who undertake weekend 'duty manager' duties.

Additionally, Mr Alan Hampson was appointed to be Examiner of the Association's Accounts in April 2010 and was voted to continue.

The fabric of the Hall is maintained by Stockport MBC (Community Services Division). The Council provide staff for weekday cleaning of the premises and pays the cost of heating and lighting the Hall - 50% of these costs is then invoiced to and paid by the Association. In all other respects the Trustees have responsibility under the Memorandum of Understanding with the Council.

The Association has four part-time, paid employees:

Treasurer.

On behalf of the Association the Treasurer manages the Accounts on the computer using Quickbooks, maintaining the Bank Accounts and Deposits, ensuring invoices are paid and making payments to suppliers. Producing end of year Accounts, ensuring the Annual Returns of both the Charity Commission and Inland Revenue are accurate and complete. During any improvement programmes we undertake she becomes heavily involved with the costing and quotation process ensuring that "best value" is achieved on behalf of the Committee and assists with security matters when called upon. Ensures all hygiene and cleaning products are ordered, monitors and submits cleaners hours to ensure accurate charges, She encourages our close working relationship and communication with both Stockport Council and Robertsons Building Contractors.

Booking Secretary.

On behalf of the Management Committee the Booking Secretary manages requests for hire, prepares invoices, issues booking agreement forms and produces the weekly programme of hire.

Part time Cleaner.

Covers cleaning of the Hall at weekends one day weekly.

Part time Caretaker.

Covers weekday evening locking of security doors, ensuring property is without problems and checking lighting is switched off as necessary.

Fire Security/Intruder Alarm

The building is now monitored with weekly checks on fire extinguishers by one of Stockport Council's Caretakers from the Town Hall.

2.

Users of the Hall

Twenty six groups are 'regular users' of the Hall and they cover a wide range of activities. For example:

- | | |
|----------------------|----------------------------------|
| Flight Club meetings | Line Dancing |
| Medal Society | Falls Prevention |
| Contact bridge | Probex/Gents and Ladies Probex |
| Dog Training Club | Art classes |
| Flower arranging | Tailoring Group |
| Tango Dance Groups | Heald Green Hub (drop in centre) |
| Zumba Classes | Keep fit Class/Clinical Pilates |
| Signpost for Carers | Craft Classes/DIY |
| Sewing Classes | Ballroom Dancing |
| Saxophone Groups | Bridge Club |
| Tai Chi | Salsasize Dancing |
| U3A Group Meetings | Yoga/Clinical Pilates classes |

The popularity of "well-being" groups continues to increase, the Clinical Pilates, Tai Chi and Falls Prevention classes are very well subscribed in addition to an increase in dance classes ie; Salsasize, Argentine Tango, Ballroom and Line Dancing. We continue to support the NHS Diabetic meetings, Signport for Carers, Heald Green Annual Festival, and Orchestra practices are frequent users of the main hall. Additionally we have recently taken on a Choir Group, Childrens Dancing/Ballet lessons and Education Lessons for younger children. In conclusion we have an

extensive range of User Groups from a variety of residents of the area. Unfortunately due to lack of volunteers we have still not had the capacity to reinstate Childrens Parties but hope this may change in the future.

Friends of Heald Green Village Hall

Our Christmas Carol Concert which is organised by the Friends of the Heald Green Community Hall has always been popular with local residents and have welcomed its return. Our next Concert is organised for December 2025. Proceeds from these events are used to fund replacement of Hall equipment and re-decoration. The Friends account is embedded in the Association's accounts.

Financial Review

The Association's 'audited' accounts for the year to 31 March 2025 were approved at the Annual General Meeting on 17th June 2025. A copy of the Balance Sheet and Statement of the Independent Examiner are appended to this Annual Report; the Accounts are indicative of a financially sound Charity. Gas and Electricity are still proving to be expensive but with strenuous efforts the results of this year closed with a healthy profit of £7,649 over expenditure which was pleasing compared to last year's results. This figure is inclusive of the £10,000 Postcode Lottery donation. The Associations Accounts accorded with Charity Commission rules.

The Trustees "Reserves" policy is to hold sufficient funds to meet 6 months operations and to upgrade facilities as identified below under the heading Projected Improvements. At our year end, sufficient funding was in place to match our current projections.

3.

Achievements

We still continue to attract large numbers of local residents to be involved in social activities. We have been fortunate enough to gain many new groups which are proving very popular and we hope this will continue, the majority of which cover "well-being" which are beneficial to all age groups in the area. We continue to hold the Friday Hub meeting during term time which encourages residents to call in for a friendly coffee and cake and gentle activity. As mentioned above we have gained three new groups, a popular local choir and two new groups for younger children, one group teaching Ballet and another group teaching education for children. It is our policy to ensure all our groups connected with children are covered by organisers who hold a CRB. We would reaffirm that it is still our aim to further encourage local residents to become active members of the Committee and continue to encourage

volunteers to assist in the running of the Hall although this is proving harder each year to gain new volunteers.

Maintenance of the building has always been fully met by the continued loyalty of all Committee members. We recently had new ramps built to provide easy access to people with challenged mobility and we contributed towards the cost.

We were overwhelmed to receive £10,000 from the Postcode Lottery with the proviso that this money was spent within a period of 18 months, we are pleased to report that has been achieved £3,000 was spent on refurbishing the dance floor in the main hall, £3,880 on the Ladies Washroom and a further £2,200 has been spent on 80 new chairs for the main hall and £1,000 used towards new access ramps for users with mobility issues, with the remainder being put towards our high gas bill. We are extremely grateful to the Postcode Lottery for such a generous donation to our Community building.

Projected Improvements

The Management Committee identified the following project work for 2025/26 and beyond :

Main Hall Floor refurbished £3,000 (*as above)

The project to upgrade the ladies washroom facilities £3,880 (*recently completed)

Ongoing General decorating to ensure standards maintained
£1,000

Ongoing we commenced replacing Conference Chairs expense so far £2,200(*)

Review of Practices and Procedures

A review of practices and procedures was initiated late in the reporting year, the aim of which is to ensure that the Association meets its legal obligations and that practices and procedures mirror best practice. Areas under review are:

Equal Opportunities
procedures

Health & Safety
Customer Service

Fire Evacuation practices and

Data Protection
Disciplinary and grievance

A review was completed and revised procedures were put in place by 17th June 2025

Conclusion

In accordance with its Charter, the Association has continued to provide an excellent community facility that has been well utilised. A committee of eleven, dedicated volunteers effectively managed the Hall on behalf of the Trustees and their unstinting support was seminal to the continued success of the enterprise. The Association's Accounts indicate a financially sound Charity, there being sufficient funds to cover projected improvements.

Mrs Anne Swinglehurst
Chairperson of the Hall Committee
On behalf of the Trustees
September 2025

27th

Attachments:
Independent Examiner's Report on Accounts for the Year Ending 31
March 2025.
Balance Sheet at 31 March 2025

Notes to the Accounts

**Independent Examiner's Report to the Trustees of
Heald Green Village Hall association**

I report on the Accounts of the Trust for the year ended 31 March 2025 which are set out in the pages of the attached documentation.

Respective responsibilities of the Trustees and the Examiner

As the Trustees you are responsible for the preparation of the Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 (as amended by later legislation) - *The Act* - does not apply. It is my responsibility to state, on the basis of the procedures specified in General Directions given by the Charity Commissioners under Section 43(7)(b) of *The Act*, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examinations were carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the account kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an Audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my Examinations no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect:

The requirements to keep accounting records in accordance with Section 41 of
The Act

To prepare accounts which accord with Accounting Records and to comply with
the Accounting Requirements of *The Act*.

have not been met.

(2) Which, in my opinion, attention should be drawn in order to obtain a proper understanding of the Accounts to be reached.

Original signed by

Mr Alan R Hampson FACPA
Hampson & Company
35 Hall Pool Drive
St Johns Wood Offerton
Stockport
SK2 5ED

6.

Notes to Accounts for Year to 31st March 2025

1. The Charity is treated for accounting purposes as a “small” charity in accordance with paragraph 3 of SORP.

2. Tangible fixed assets:-

<u>Cost</u>	<u>31 Mar 25</u>	<u>31 Mar 24</u>
	(£)	(£)
At start of year	26,411	26,411
Add acquisitions	890	0
Less disposals	<u>0</u>	<u>0</u>
Value at cost	<u>27,301</u>	<u>26,411</u>
<u>Depreciation</u>		
At start of year	25,971	25,860
Disposal adjustment	-	-
Depreciation in year	<u>310</u>	<u>111</u>
	<u>26,281</u>	<u>25,971</u>
<u>Valuation</u>		
Valuation at start of year	440	551
Additions less disposals	890	0
Depreciation in year	<u>- 310</u>	<u>- 111</u>
	-	-
Current value	<u>1,020</u>	<u>440</u>

3. Ex-gratia payments. – none

4. Restricted Funds. The Association does not have “restricted” funds

Balance Sheet as at 31 March 2025

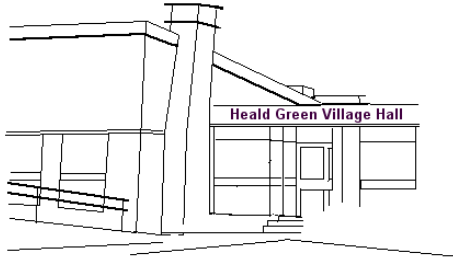
ASSETS	<u>2025</u>	£
Fixed Assets	£	
Furniture & Fixtures	219	
Office Equipment	<u>801</u>	
Total Fixed Assets	1020	1020
Other Assets		
Prepayments	<u>337</u>	
Total Other Assets	337	337
Accounts Receivable		
Accounts Receivable (debtors)	<u>1299</u>	
Total Accounts Receivable	1299	
Current savings		
Association Current Account	93,703	
Friends Current Account	<u>10,079</u>	
Total	103,782	
Total Current Asset		<u>105,081</u>
Total Assets		106,438
Less Current Liabilities		
Accruals	2,525	
Hire Deposits	<u>-</u>	
Total Other Current Liabilities	2,525	
Total Current Liabilities		<u>2,525</u>
NET ASSETS		<u>103,913</u>
Equity		
Funds at start of period	96,264	
Excess of income over expenditure	<u>7,649</u>	
	<u>103,913</u>	

8.

HEALD GREEN VILLAGE HALL COMMUNITY ASSOCIATION

England & Wales - Charity number 1057143

Accounts



Heald Green Village Hall Community Association

Annual Report For the Year to 31 March 2024

Heald Green Village Hall, Outwood Road, Heald Green,
Cheadle, Cheshire SK8 3LU

(Charity Number 1057143)

Officers of Heald Green Village Hall Community Association

Trustees

Mr D Aldridge
Mrs Anne Swinglehurst
Mr Alan Swinglehurst
Mrs Olwyn Howarth

Management Committee

Chairman	Mrs Anne Swinglehurst
Vice Chairwomen	Mrs Muriel Johnstone
Secretary	Mr Alan Swinglehurst
Treasurer	Mrs Beryl A Connor

Members

Mr & Mrs D Aldridge
Mr & Mrs E Aston
Mrs O Howarth
Mrs M Johnstone
Mr and Mrs A Swinglehurst
Mrs B Bunting
Mr Peter Metcalfe
Mrs Susan Fanariotis

Employees (Part-time)

Treasurer	Mrs Beryl Connor
Booking Secretary	Ms June O'Neill
Weekend cleaner	Mrs Linda Heslop
Caretaker	Mr Jim Heslop

Independent Examiner of Accounts

Mr Alan R Hampson, FACP
Hampson & Company
Accountants & Taxation Advisors
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

Introduction

The Heald Green Village Hall Community Association was formed in April 1996 to manage The Heald Green Village Hall as a community asset under a memorandum of understanding between Stockport Metropolitan Borough Council (the owners of the Village Hall premises) and the Association's Trustees. The Council has responsibility for the fabric of the premises whereas in all other respects the Association has the freedom to manage the operation of the Hall.

This report covers the financial year ending 31 March 2024. It lists the Association's Trustees, provides a statement as to the governance of the Association, states the objectives of the Association and outlines the function of a management committee that oversees the day-to-day operation of the Hall on behalf of the Trustees. Also, the report provides a financial review, gives details of achievements in the year and lists projected improvements to the ambience of the Hall.

Objective of the Association

The objective of the Association is to provide a first class venue for the activities of local community groups and for family social functions and General/Local Elections as a Polling Station. Additionally, when not otherwise required for use by the local community the premises are hired out to out-of-area, commercial and non-commercial groups. There is a wide spread of activity in the Hall ranging from group meetings, community activity, training classes and social events.

Governance

Law that is applicable to charities requires that Trustees prepare statements each financial year that give a true and fair view of the Charity's financial activities in the year under report and its financial position at year end. Accordingly, the Trustees:

Select an appropriate accounting policy and monitor its application and provide a statement as to whether or not required accounting standards have been met. The Association uses '*Quickbooks*' software for its accounts and, being a 'small charity', its year-end accounts are independently examined.

Prepare a financial statement on the assumption that the Charity will continue to operate.

Make prudent judgements that ensure solvency within a framework of realising a level of income that generates sufficient capital for

improvements in the ambience of the Hall. Income is derived solely from hire fees, the level of which is set by the Trustees - a tiered system that gives incentive to local community users, with discounted rates for Charity use and with higher rate for commercial groups.

Safeguard the assets of the Association.

Set a 'reserves' policy that at all times maintains minimum unreserved funds to meet 6 months of operations.

The Association does not undertake fundraising activity.

1.

Management of the Hall

A management committee, chaired by one of the Committee members, oversees day-to-day management of the Hall. The committee, comprising 11 volunteers from the local community, meets 11 times a year. The Trustees are indebted to the altruism of this small group of volunteers who undertake weekend 'duty manager' duties.

Additionally, Mr Alan Hampson was appointed to be Examiner of the Association's Accounts in April 2010 and was voted to continue.

The fabric of the Hall is maintained by Stockport MBC (Community Services Division). The Council provide staff for weekday cleaning of the premises and pays the cost of heating and lighting the Hall - 50% of these costs is then invoiced to and paid by the Association. In all other respects the Trustees have responsibility under the Memorandum of Understanding with the Council.

The Association has four part-time, paid employees:

Treasurer.

On behalf of the Association the Treasurer manages the Accounts on the computer using Quickbooks, maintaining the Bank Accounts and Deposits, ensuring invoices are paid and making payments to suppliers. Producing end of year Accounts, ensuring the Annual Returns of both the Charity Commission and Inland Revenue are accurate and complete and assisting non-profit making regular hirers of the Hall to obtain local Community Grants to assist them financially. During any improvement programme we undertake she becomes heavily involved with the costing and quotation process ensuring that "best value" is achieved on behalf of the Committee and assists with security matters when called upon.

Booking Secretary.

On behalf of the Management Committee the Booking Secretary manages requests for hire, prepares invoices, issues booking agreement forms and produces the weekly programme of hire.

Part time Cleaner.

Covers cleaning of the Hall at weekends.

Part time Caretaker.

Covers weekday evening locking of security doors, ensuring property is without problems and checking lighting is off as necessary. The caretaker has also been trained on the Burglar Alarm system.

2.

Users of the Hall

Thirty two groups are 'regular users' of the Hall and they cover a wide range of activities. For example:

Flight Club meetings	Line Dancing
Medal Society	Bollywood Dancing
Contact bridge	Probex and Ladies Probex (the Probex movement)
Dog Training Club	Art classes
Flower arranging	Tailoring Group
Tango Dance Groups	Heald Green Hub (drop in centre)
Zumba Classes	Keep fit Class/Clinical Pilates
Signpost Carers	Craft Classes/DIY
Sewing Classes	Ballroom Dancing
Saxophone Groups	Bridge Club
Tai Chi	Salsasize Dancing
Karate	U3A Group Meetings
Falls Prevention	Youth Leadership

We are noticing the increase in “well-being” groups becoming more popular the Clinical Pilates and Tai Chi and the new Falls Prevention classes are well subscribed as well as an increase in dance classes ie; Salsasize, Bollywood, Argentine Tango, Ballroom and Line Dancing. As reported last year due to lack of volunteers we have still not had the capacity to reinstate Childrens Parties. We continue to support the NHS

Diabetic meetings, Heald Green Annual Festival, Orchestra practices are frequent users of the main hall and in addition we have recently taken on a Youth Leadership Group for younger children. In conclusion we have a wide range of User Groups from a variety of residents of the area.

Friends of Heald Green Village Hall

During the last year we have been fortunate enough to hold the Christmas Carol Concert which is organised by the Friends of the Heald Community Hall this event has always been popular and local residents have welcomed the return to our annual Concert. A further concert has been organised for the 2024 in December. Proceeds from these events are to be used to fund replacement of Hall equipment and re-decoration. The Friends account is embedded in the Association's accounts.

Financial Review

The Association's 'audited' accounts for the year to 31 March 2024 were approved at the Annual General Meeting on 25th June 2024. A copy of the balance sheet and the statement of the Independent Examiner are appended to this Annual Report; the Accounts are indicative of a financially sound Charity. Gas and Electricity are still proving to be expensive but with strenuous efforts the results of this year closed with a small amount of income of £194 over expenditure which was pleasing compared to last year's results. The Associations Accounts accorded with Charity Commission rules.

The Trustees "Reserves" policy is to hold sufficient funds to meet 6 months operations and to upgrade facilities as identified below under the heading Projected Improvements. At our year end, sufficient funding was in place to match our current projections.

3.

Achievements

We still continue to attract large numbers of local residents to be involved in social activities. - We have been fortunate enough to gain many new groups which are proving very popular and we hope this will continue, the majority of which cover "well-being" which are beneficial to some of our aged residents. We continue to hold the Friday Hub meeting during term time which encourages residents to join for a friendly coffee and cake and gentle activity. We would reaffirm that it is still our aim to further encourage local residents to become active members of the Committee and continue to encourage volunteers to assist in the running of the Hall although this is proving harder each year to gain new volunteers.

Maintenance of the building has always been fully met by the continued loyalty of all Committee members. We recently had new ramps built to

provide easy access to people with challenged mobility, and a new metal front door has been fitted aiding to the building's security.

Projected Improvements

The Management Committee identified the following project work for 2024/25 and beyond :

- Current project to upgrade the ladies washroom facilities £3,500
- General decorating to ensure standards maintained £1,000
- Replace existing Conference Chairs which are 20 years old £6,500

Review of Practices and Procedures

A review of practices and procedures was initiated late in the reporting year, the aim of which is to ensure that the Association meets its legal obligations and that practices and procedures mirror best practice. Areas under review are:

Equal Opportunities procedures	Fire Evacuation practices and procedures
Health & Safety	Data Protection
Customer Service	Disciplinary and grievance

A review was completed and revised procedures were put in place by 25th June 2024

Conclusion

In accordance with its charter, the Association has continued to provide an excellent community facility that has been well utilised. A committee of eleven, dedicated volunteers effectively managed the Hall on behalf of the Trustees and their unstinting support was seminal to the continued success of the enterprise. The Association's Accounts indicate a financially sound charity, there being sufficient funds to cover projected improvements.

Mrs Anne Swinglehurst
Chairman of the Hall Committee
On behalf of the Trustees
2024

19th August

Attachments:

Independent Examiner's Report on Accounts for the Year Ending 31 March 2024.

Balance Sheet at 31 March 2024.

Notes to the Accounts

4.

Notes to the Accounts

**Independent Examiner's Report to the Trustees of
Heald Green Village Hall association**

I report on the Accounts of the Trust for the year ended 31 March 2024 which are set out in the pages of the attached documentation.

Respective responsibilities of the Trustees and the Examiner

As the Trustees you are responsible for the preparation of the Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 (as amended by later legislation) - *The Act* - does not apply. It is my responsibility to state, on the basis of the procedures specified in General Directions given by the Charity Commissioners under Section 43(7)(b) of *The Act*, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examinations were carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the account kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an Audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my Examinations no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect:

The requirements to keep accounting records in accordance with Section 41 of
The Act

To prepare accounts which accord with Accounting Records and to comply with
the Accounting Requirements of *The Act*.

have not been met.

(2) Which, in my opinion, attention should be drawn in order to obtain a proper understanding of the Accounts to be reached.

Original signed by

Mr Alan R Hampson FACPA
Hampson & Company
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

5.

Notes to Accounts for Year to 31st March 2024

1. The Charity is treated for accounting purposes as a “small” charity in accordance with paragraph 3 of SORP.

2. Tangible fixed assets:-

<u>Cost</u>	<u>31 Mar 24</u>	<u>31 Mar 23</u>
	(£)	(£)
At start of year	26,411	26,411
Add acquisitions	0	0
Less disposals	<u>0</u>	<u>0</u>
Value at cost	<u>26,411</u>	<u>26,411</u>
<u>Depreciation</u>		
At start of year	25,860	25,722
Disposal adjustment	-	-
Depreciation in year	<u>111</u>	<u>138</u>
	<u>25,971</u>	<u>25,860</u>
<u>Valuation</u>		
Valuation at start of year	551	689
Additions less disposals	0	0
Depreciation in year	<u>- 111</u>	<u>-138</u>
Current value	<u>440</u>	<u>551</u>

3. Ex-gratia payments. – none

4. Restricted Funds. The Association does not have “restricted” funds

6.

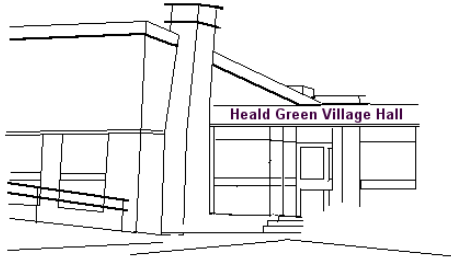
Balance Sheet as at 31 March 2024

ASSETS	<u>2024</u>	£
Fixed Assets	£	
Furniture & Fixtures	274	
Office Equipment	<u>166</u>	
Total Fixed Assets	440	440
Other Assets		
Prepayments	<u>312</u>	
Total Other Assets	312	312
Accounts Receivable		
Accounts Receivable (debtors)	<u>806</u>	
Total Accounts Receivable	806	
Current savings		
Association Current Account	90,507	
Friends Current Account	<u>9,260</u>	
Total	99,767	
Total Current Asset		<u>100,573</u>
Total Assets		101,325
Less Current Liabilities		
Accruals	5,061	
Hire Deposits	<u>-</u>	
Total Other Current Liabilities	5,061	
Total Current Liabilities		<u>5,061</u>
NET ASSETS		<u>96,264</u>
Equity		
Funds at start of period	96,070	
Excess of income over expenditure	<u>194</u>	
	<u>96,264</u>	

HEALD GREEN VILLAGE HALL COMMUNITY ASSOCIATION

England & Wales - Charity number 1057143

Accounts



Heald Green Village Hall Community Association

Annual Report For the Year to 31 March 2023

Heald Green Village Hall, Outwood Road, Heald Green,
Cheadle, Cheshire SK8 3LU

(Charity Number 1057143)

Officers of Heald Green Village Hall Community Association

Trustees

Mr D Aldridge
Mrs Anne Swinglehurst
Mr Alan Swinglehurst
Mrs Olwyn Howarth

Management Committee

Chairman	Mrs Anne Swinglehurst
Vice Chairwomen	Mrs Muriel Johnstone
Secretary	Mr Alan Swinglehurst
Treasurer	Mrs Beryl A Connor

Members

Mr & Mrs D Aldridge
Mr & Mrs E Aston
Mrs O Howarth
Mrs M Johnstone
Mr and Mrs A Swinglehurst
Mrs B Bunting
Mrs Cynthia Mellish

Employees (Part-time)

Treasurer	Mrs Beryl Connor
Booking Secretary	Ms June O'Neil
Weekend cleaner	Mrs Linda Heslop
Caretaker	Mr Jim Heslop

Independent Examiner of Accounts

Mr Alan R Hampson, FACPA
Hampson & Company
Accountants & Taxation Advisors
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

Introduction

The Heald Green Village Hall Community Association was formed in April 1996 to manage The Heald Green Village Hall as a community asset under a memorandum of understanding between Stockport Metropolitan Borough Council (the owners of the Village Hall premises) and the Association's Trustees. The Council has responsibility for the fabric of the premises whereas in all other respects the Association has the freedom to manage the operation of the Hall.

This report covers the financial year ending 31 March 2023. It lists the Association's Trustees, provides a statement as to the governance of the Association, states the objectives of the Association and outlines the function of a management committee that oversees the day-to-day operation of the Hall on behalf of the Trustees. Also, the report provides a financial review, gives details of achievements in the year and lists projected improvements to the ambience of the Hall.

Objective of the Association

The objective of the Association is to provide a first class venue for the activities of local community groups and for family social functions. Additionally, when not otherwise required for use by the local community the premises are hired out to out-of-area, commercial and non-commercial groups. There is a wide spread of activity in the Hall ranging from group meetings, community activity, training classes and social events.

Governance

Law that is applicable to charities requires that Trustees prepare statements each financial year that give a true and fair view of the Charity's financial activities in the year under report and its financial position at year end. Accordingly, the Trustees:

Select an appropriate accounting policy and monitor its application and provide a statement as to whether or not required accounting standards have been met. The Association uses '*Quickbooks*' software for its accounts and, being a 'small charity', its year-end accounts are independently examined.

Prepare a financial statement on the assumption that the Charity will continue to operate.

Make prudent judgements that ensure solvency within a framework of realising a level of income that generates sufficient capital for improvements in the ambience of the Hall. Income is derived solely

from hire fees, the level of which is set by the Trustees - a tiered system that gives incentive to local community users, with discounted rates for Charity use and with higher rate for commercial groups.

Safeguard the assets of the Association.

Set a 'reserves' policy that at all times maintains minimum unreserved funds to meet 6 months of operations.

The Association does not undertake fundraising activity.

1.

Management of the Hall

A management committee, chaired by one of the Committee members, oversees day-to-day management of the Hall. The committee, comprising 10 volunteers from the local community, meets 11 times a year. The Trustees are indebted to the altruism of this small group of volunteers who undertake weekend 'duty manager' duties.

Additionally, Mr Alan Hampson was appointed to be Examiner of the Association's Accounts in April 2010 and was voted to continue.

The fabric of the Hall is maintained by Stockport MBC (Community Services Division). The Council provide staff for weekday cleaning of the premises and pays the cost of heating and lighting the Hall - 50% of these costs is then invoiced to and paid by the Association. In all other respects the Trustees have responsibility under the Memorandum of Understanding with the Council.

The Association has four part-time, paid employees:

Treasurer.

On behalf of the Association the Treasurer manages the Accounts on the computer using Quickbooks, maintaining the Bank Accounts and Deposits, ensuring invoices are paid and making payments to suppliers. Producing end of year Accounts, ensuring the Annual Returns of both the Charity Commission and Inland Revenue are accurate and complete and assisting non-profit making regular hirers of the Hall to obtain local Community Grants to assist them financially. During any improvement programme we undertake she becomes heavily involved with the costing and quotation process ensuring that "best value" is achieved on behalf of the Committee and assists with security matters when called upon.

Booking Secretary.

On behalf of the Management Committee the Booking Secretary manages requests for hire, prepares invoices, issues booking agreement forms and produces the weekly programme of hire.

Part time Cleaner.

Covers cleaning of the Hall at weekends.

Part time Caretaker.

Covers weekday evening locking of security doors, ensuring property is without problems and checking lighting is off as necessary. The caretaker has also been trained on the Fire Alarm and Burglar Alarm system and has been provided with a mobile phone for undertaking weekly fire checks with the control station.

2.

Users of the Hall

Thirty two groups are 'regular users' of the Hall and they cover a wide range of activities. For example:

Flight Club meetings	Line Dancing
Medal Society	Bollywood Dancing
Contact bridge	Probex and Ladies Probex (the Probex movement)
Dog Training Club	Art classes
Flower arranging	Tailoring Group
Tango Dance Groups	Heald Green Hub (drop in centre)
Zumba Classes	Keep fit Class/Clinical Pilates
Signpost Carers	Craft Classes/DIY
Sewing Classes	Ballroom Dancing
Saxophone Groups	Bridge Club
Tai Chi	Salsasize Dancing
Karate	U3A Group Meetings

We are noticing the increase in “well being” groups becoming more being popular since the return to “normal day to day living” the Clinical Pilates and Tai Chi classes are well subscribed as well as an increase in Salsasize and Bollywood classes. In addition 'casual' users hire the Hall: for meetings, Councillor's surgeries, Polling Station requirements, Stockport MBC-sponsored community care activities, NHS Diabetic meetings, Heald Green Annual Festival, and by a small number of commercial organisations. Unfortunately we no longer offer childrens

parties due to lack of volunteers as mentioned, but we are fortunate to have a thriving regular user community.

Friends of Heald Green Village Hall

During the last year we have been fortunate enough to hold the Christmas Carol Concert which is organised by the Friends of the Heald Community Hall this event has always been popular with the local residents and proved to be very successful. A further concert has been organised for the 2023 Concert in December. Proceeds from these event are to be used to fund replacement of Hall equipment and re-decoration. The Friends account is embedded in the Association's accounts.

Financial Review

The Association's 'audited' accounts for the year to 31 March 2023 were approved at the Annual General Meeting on 20th June 2023. A copy of the balance sheet and the statement of the Independent Examiner are appended to this Annual Report; the Accounts are indicative of a financially sound Charity. Unfortunately due to the rise in Gas and Electricity the results of this year closed with expenditure over income of some £4,244 being attained during 2022/23. The Associations Accounts accorded with Charity Commission rules.

The Trustees "Reserves" policy is to hold sufficient funds to meet 6 months operations and to upgrade facilities as identified below under the heading Projected Improvements. At our year end, sufficient funding was in place to match our current projections.

3.

Achievements

We still continue to attract local residents to be involved in social activities. Following the end of lockdown groups were slow in returning - certain age groups were naturally concerned for their health and several groups did not return until the New Year 2022 therefore income suffered. However we have recently gained some new groups which are proving very popular and we hope this will continue. Maintenance of the building has always been fully met by the continued loyalty of all Committee members. We would reaffirm that it is still our aim to further encourage local residents to become active members of the Committee and continue to encourage volunteers to assist in the running of the Hall although this is proving harder each year to gain new volunteers. Over the last year we have lost two further long standing members of the Committee and two members due to their ill health have had restricted involvement but have remained as members. We attempted to advertise for a person to undertake weekend security to enable us to continue to

hold children's parties which justifies the local need for youngsters to be accommodated for celebrations but this has proved unsuccessful therefore we have suspended further bookings until we can find someone suitable to undertake this duty.

Projected Improvements

The Management Committee identified the following project work for 2022/23 and beyond :

The metal gates we installed have proved extremely efficient but identified a need to improve/update our CCTV security system - anticipated cost £2,500

General decorating to ensure standards maintained £2,000

Investment in Airmax filtration system to assist with bacteria £3,000

Review of Practices and Procedures

A review of practices and procedures was initiated late in the reporting year, the aim of which is to ensure that the Association meets its legal obligations and that practices and procedures mirror best practice. Areas under review are:

Equal Opportunities procedures	Fire Evacuation practices and procedures
Health & Safety	Data Protection
Customer Service	Disciplinary and grievance

A review was completed and revised procedures were put in place by 1st June 2023

Conclusion

In accordance with its charter, the Association has continued to provide an excellent community facility that has been well utilised. A committee of eleven, dedicated volunteers effectively managed the Hall on behalf of the Trustees and their unstinting support was seminal to the continued success of the enterprise. The Association's Accounts indicate a financially sound charity, there being sufficient funds to cover projected improvements.

Mrs Anne Swinglehurst
Chairman of the Hall Committee
On behalf of the Trustees

20th July 2023

Attachments:

Independent Examiner's Report on Accounts for the Year Ending 31 March 2023.

Balance Sheet at 31 March 2023.

Notes to the Accounts

4.

**Independent Examiner's Report to the Trustees of
Heald Green Village Hall association**

I report on the Accounts of the Trust for the year ended 31 March 2023 which are set out in the pages of the attached documentation.

Respective responsibilities of the Trustees and the Examiner

As the Trustees you are responsible for the preparation of the Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 (as amended by later legislation) - *The Act* - does not apply. It is my responsibility to state, on the basis of the procedures specified in General Directions given by the Charity Commissioners under Section 43(7)(b) of *The Act*, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examinations were carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the account kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an Audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my Examinations no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect:

The requirements to keep accounting records in accordance with Section 41 of
The Act

To prepare accounts which accord with Accounting Records and to comply with
the Accounting Requirements of *The Act*.

have not been met.

(2) Which, in my opinion, attention should be drawn in order to obtain a proper understanding of the Accounts to be reached.

Original signed by

Mr Alan R Hampson FACPA
Hampson & Company
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

Notes to Accounts for Year to 31st March 2022

1. The Charity is treated for accounting purposes as a “small” charity in accordance with paragraph 3 of SORP.

2. Tangible fixed assets:-

<u>Cost</u>	<u>31 Mar 23</u>	<u>31 Mar 22</u>
	(£)	(£)
At start of year	26,411	26,411
Add acquisitions	0	0
Less disposals	<u>0</u>	<u>0</u>
Value at cost	<u>26,411</u>	<u>26,411</u>
<u>Depreciation</u>		
At start of year	25,722	25,550
Disposal adjustment	-	-
Depreciation in year	<u>138</u>	<u>172</u>
	<u>25,860</u>	<u>25,722</u>
<u>Valuation</u>		
Valuation at start of year	689	861
Additions less disposals		0 0
Depreciation in year	<u>- 138</u>	<u>-172</u>
Current value	<u>551</u>	<u>689</u>

3. Ex-gratia payments. - none

4. Restricted Funds. The Association does not have “restricted” funds

6.

Balance Sheet as at 31 March 2022

ASSETS	2023	£
Fixed Assets	<u>£</u>	
Furniture & Fixtures	343	
Office Equipment	<u>208</u>	
Total Fixed Assets	551	
551		
Other Assets		
Prepayments	<u>271</u>	
Total Other Assets	271	
271		
Accounts Receivable		
Accounts Receivable (debtors)		<u>630</u>
Total Accounts Receivable		630
Current savings		
Association Current Account	90,026	
Friends Current Account	<u>8,040</u>	
Total	98,066	
Total Current Assets		-
<u>98,066</u>		
Total Assets		
98,066		
Less Current Liabilities		
Accruals	3,198	
Hire Deposits		<u>250</u>
Total Other Current Liabilities		3,448
Total Current Liabilities		
<u>3,448</u>		
NET ASSETS		
<u>96,070</u>		
Equity		
Funds at start of period		99,733
Excess of income over expenditure		<u>(3663)</u>
	<u>96,070</u>	

7.

HEALD GREEN VILLAGE HALL COMMUNITY ASSOCIATION

England & Wales - Charity number 1057143

Accounts



Heald Green Village Hall Community Association

Annual Report For the Year to 31 March 2022

Heald Green Village Hall, Outwood Road, Heald Green,
Cheadle, Cheshire SK8 3LU

(Charity Number 1057143)

Officers of Heald Green Village Hall Community Association

Trustees

Mr D Aldridge
Mr Alan Swinglehurst
Mrs Olwyn Howarth

Management Committee

Chairman	Mrs Anne Swinglehurst
Vice Chairwomen	Mrs Muriel Johnstone
Secretary	Mr Alan Swinglehurst
Treasurer	Mrs Beryl A Connor

Members

Mr & Mrs D Aldridge
Mr & Mrs E Aston
Mrs O Howarth
Mrs M Johnstone
Mr and Mrs A Swinglehurst
Mrs B Bunting
Mr R Oddie
Mrs Cynthia Mellish

Employees (Part-time)

Treasurer	Mrs Beryl Connor
Booking Secretary	Ms June O'Neil
Weekend cleaner	Mrs Linda Heslop
Caretaker	Mr Jim Heslop

Independent Examiner of Accounts

Mr Alan R Hampson, FACP
Hampson & Company
Accountants & Taxation Advisors
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

Introduction

The Heald Green Village Hall Community Association was formed in April 1996 to manage The Heald Green Village Hall as a community asset under a memorandum of understanding between Stockport Metropolitan Borough Council (the owners of the Village Hall premises) and the Association's Trustees. The Council has responsibility for the fabric of the premises whereas in all other respects the Association has the freedom to manage the operation of the Hall.

This report covers the financial year ending 31 March 2022. It lists the Association's Trustees, provides a statement as to the governance of the Association, states the objectives of the Association and outlines the function of a management committee that oversees the day-to-day operation of the Hall on behalf of the Trustees. Also, the report provides a financial review, gives details of achievements in the year and lists projected improvements to the ambience of the Hall.

Objective of the Association

The objective of the Association is to provide a first class venue for the activities of local community groups and for family social functions. Additionally, when not otherwise required for use by the local community the premises are hired out to out-of-area, commercial and non-commercial groups. There is a wide spread of activity in the Hall ranging from group meetings, community activity, training classes and social events.

Governance

Law that is applicable to charities requires that Trustees prepare statements each financial year that give a true and fair view of the Charity's financial activities in the year under report and its financial position at year end. Accordingly, the Trustees:

Select an appropriate accounting policy and monitor its application and provide a statement as to whether or not required accounting standards have been met. The Association uses '*Quickbooks*' software for its accounts and, being a 'small charity', its year-end accounts are independently examined.

Prepare a financial statement on the assumption that the Charity will continue to operate.

Make prudent judgements that ensure solvency within a framework of realising a level of income that generates sufficient capital for

improvements in the ambience of the Hall. Income is derived solely from hire fees, the level of which is set by the Trustees - a tiered system that gives incentive to local community users, with discounted rates for Charity use and with higher rate for commercial groups.

Safeguard the assets of the Association.

Set a 'reserves' policy that at all times maintains minimum unreserved funds to meet 6 months of operations.

The Association does not undertake fundraising activity.

1.

Management of the Hall

A management committee, chaired by one of the Committee members, oversees day-to-day management of the Hall. The committee, comprising 11 volunteers from the local community, meets 11 times a year. The Trustees are indebted to the altruism of this small group of volunteers who undertake weekend 'duty manager' duties.

Additionally, Mr Alan Hampson was appointed to be Examiner of the Association's Accounts in April 2010 and was voted to continue.

The fabric of the Hall is maintained by Stockport MBC (Community Services Division). The Council provide staff for weekday cleaning of the premises and pays the cost of heating and lighting the Hall - 50% of these costs is then invoiced to and paid by the Association. In all other respects the Trustees have responsibility under the Memorandum of Understanding with the Council.

The Association has four part-time, paid employees:

Treasurer.

On behalf of the Association the Treasurer manages the Accounts on the computer using Quickbooks, maintaining the Bank Accounts and Deposits, ensuring invoices are paid and making payments to suppliers. Producing end of year Accounts, ensuring the Annual Returns of both the Charity Commission and Inland Revenue are accurate and complete and assisting non-profit making regular hirers of the Hall to obtain local Community Grants to assist them financially. During any improvement programme we undertake she becomes heavily involved with the costing and quotation process ensuring that "best value" is achieved on behalf of the Committee and assists with security matters when called upon.

Booking Secretary.

On behalf of the Management Committee the Booking Secretary manages requests for hire, prepares invoices, issues booking agreement forms and produces the weekly programme of hire.

Part time Cleaner.

Covers cleaning of the Hall at weekends.

Part time Caretaker.

Covers weekday evening locking of security doors, ensuring property is without problems and checking lighting is off as necessary. The caretaker has also been trained on the Fire Alarm and Burglar Alarm system and has been provided with a mobile phone for undertaking weekly fire checks with the control station.

All employees have returned to their day to day activities following the closure of the furlough scheme. The Committee have followed the guidelines from the Government and ensured all staff were kept safe.

2.

Users of the Hall

Thirty two groups are 'regular users' of the Hall and they cover a wide range of activities. For example:

Flight Club meetings	Line Dancing
Medal Society	Bollywood Dancing
Contract bridge	Probex and Ladies Probex (the Probex movement)
Dog Training Club	Art classes
Cinema Club	Flower arranging
Keyboard musical tuition	Heald Green Hub (drop in centre)
Zumba Classes	Keep fit Class/Medeau Exercise
Signpost Carers	Craft Classes/DIY
Sewing Classes/Tailoring	Ballroom Dancing Lessons
Card Making	Line Dancing/Folk Dancing
Bridge Club	Tai Chi
Karate	Pilates

Following the end of lockdown we sadly have lost two of our groups due to lack of interest - the Winemakers Society and the Heald Green Pensioners Group, but on a positive note we have gained a new Ballroom Dancing Group and Bollywood Dancing Group which are proving to be popular and very successful. In addition 'casual' users hire the Hall: for meetings, birthday parties, Councillor's surgeries, Polling Station

requirements, Stockport MBC-sponsored community care activities, NHS Diabetic meetings, Heald Green Annual Festival, and by a small number of commercial organisations. We have been fortunate to have a thriving regular user community.

Friends of Heald Green Village Hall

Throughout the year the Friends of Heald Green Community Hall have had to cancel any special community events due to Covid 19 but are looking forward to arranging a Christmas Carol Concert in December 2022. Proceeds from this event will be used to fund replacement of Hall equipment and re-decoration. The Friends account is embedded in the Association's accounts.

Financial Review

The Association's 'audited' accounts for the year to 31 March 2022 were approved at the Annual General Meeting on 19th July 2022. A copy of the balance sheet and the statement of the Independent Examiner are appended to this Annual Report; the Accounts are indicative of a financially sound Charity with excess of income over expenditure of some £4,244 being attained during 2021/22. The Association's Accounts accorded with Charity Commission rules.

The Trustees "Reserves" policy is to hold sufficient funds to meet 6 months operations and to upgrade facilities as identified below under the heading Projected Improvements. At our year end, sufficient funding was in place to match our current projections.

3.

Achievements

We still continue to attract local residents to be involved in social activities. Following the end of lockdown groups were slow in returning - certain age groups were naturally concerned for their health and several groups did not return until the New Year 2022 therefore income suffered. However we have recently gained some new groups which are proving very popular and we hope this will continue. Maintenance of the building has always been fully met by the continued loyalty of all Committee members. We would reaffirm that it is still our aim to further encourage local residents to become active members of the Committee and continue to encourage volunteers to assist in the running of the Hall although this is proving harder each year to gain new volunteers. Over the last year we have lost two further long standing members of the Committee and two members due to their ill health have had restricted involvement but have remained as members. We attempted to advertise for a person to undertake weekend security to enable us to continue to

hold children's parties which justifies the local need for youngsters to be accommodated for celebrations but this has proved unsuccessful therefore we have suspended further bookings until we can find someone suitable to undertake this duty.

Projected Improvements

The Management Committee identified the following project work for 2022/23 and beyond :

The metal gates we installed have proved extremely efficient but identified a need to improve/update our CCTV security system - anticipated cost £2,500

General decorating to ensure standards maintained £2,000

Investment in Airmax filtration system to assist with bacteria £3,000

Review of Practices and Procedures

A review of practices and procedures was initiated late in the reporting year, the aim of which is to ensure that the Association meets its legal obligations and that practices and procedures mirror best practice. Areas under review are:

Equal Opportunities procedures	Fire Evacuation practices and procedures
Health & Safety	Data Protection
Customer Service	Disciplinary and grievance

A review was completed and revised procedures were put in place by 1st June 2022

Conclusion

In accordance with its charter, the Association has continued to provide an excellent community facility that has been well utilised. A committee of eleven, dedicated volunteers effectively managed the Hall on behalf of the Trustees and their unstinting support was seminal to the continued success of the enterprise. The Association's Accounts indicate a financially sound charity, there being sufficient funds to cover projected improvements.

Mrs Anne Swinglehurst
Chairman of the Hall Committee
On behalf of the Trustees
2022

30th August

Attachments:

Independent Examiner's Report on Accounts for the Year Ending 31 March 2022.

Balance Sheet at 31 March 2022.

Notes to the Accounts

4.

**Independent Examiner's Report to the Trustees of
Heald Green Village Hall association**

I report on the Accounts of the Trust for the year ended 31 March 2022 which are set out in the pages of the attached documentation.

Respective responsibilities of the Trustees and the Examiner

As the Trustees you are responsible for the preparation of the Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 (as amended by later legislation) - *The Act* - does not apply. It is my responsibility to state, on the basis of the procedures specified in General Directions given by the Charity Commissioners under Section 43(7)(b) of *The Act*, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examinations were carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the account kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an Audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my Examinations no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect:

The requirements to keep accounting records in accordance with Section 41 of
The Act

To prepare accounts which accord with Accounting Records and to comply with
the Accounting Requirements of *The Act*.

have not been met.

(2) Which, in my opinion, attention should be drawn in order to obtain a proper understanding of the Accounts to be reached.

Original signed by

Mr Alan R Hampson FACPA
Hampson & Company
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

Notes to Accounts for Year to 31st March 2022

1. The Charity is treated for accounting purposes as a “small” charity in accordance with paragraph 3 of SORP.

2. Tangible fixed assets:-

<u>Cost</u>	<u>31 Mar 22</u>	<u>31 Mar 21</u>
	(£)	(£)
At start of year	26,411	26,411
Add acquisitions	0	0
Less disposals	_____0	_____0
Value at cost	<u>26,411</u>	<u>26,411</u>
<u>Depreciation</u>		
At start of year	25,550	25,335
Disposal adjustment	-	-
Depreciation in year	_____172	_____215
	<u>25,722</u>	<u>25,550</u>
<u>Valuation</u>		
Valuation at start of year	861	1,076
Additions less disposals	0	0
Depreciation in year	_____ - 172	_____ -215
Current value	_____689	_____861

3. Ex-gratia payments. - none

4. Restricted Funds. The Association does not have “restricted” funds

6.

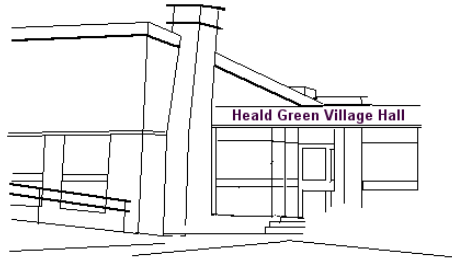
Balance Sheet as at 31 March 2022

ASSETS	2022	£
Fixed Assets	£	
Furniture & Fixtures	429	
Office Equipment	<u>260</u>	
Total Fixed Assets	689	689
Other Assets		
Prepayments	<u>718</u>	
Total Other Assets	718	
718		
Accounts Receivable		
Accounts Receivable (debtors)	<u>498</u>	
Total Accounts Receivable	498	
Current savings		
Association Current Account	93,987	
Friends Current Account	<u>7,311</u>	
Total	101,298	
Total Current Assets		
<u>101,796</u>		
Total Assets		103,203
Less Current Liabilities		
Accruals	2,570	
Hire Deposits	<u>900</u>	
Total Other Current Liabilities	3,470	
Total Current Liabilities		-
<u>3,470</u>		
NET ASSETS		<u>99,733</u>
Equity		
Funds at start of period	95,489	
Excess of income over expenditure	<u>4,244</u>	
	<u>99,733</u>	

HEALD GREEN VILLAGE HALL COMMUNITY ASSOCIATION

England & Wales - Charity number 1057143

Accounts



Heald Green Village Hall Community Association

Annual Report For the Year to 31 March 2021

Heald Green Village Hall, Outwood Road, Heald Green,
Cheadle, Cheshire SK8 3LU

(Charity Number 1057143)

Officers of Heald Green Village Hall Community Association

Trustees

Mr D Aldridge
Mr Alan Swinglehurst
Mrs Olwyn Howarth
Mrs Anne E Broadbent

Management Committee

Chairman	Mrs Anne Swinglehurst
Vice Chairwomen	Mrs Muriel Johnstone
Secretary	Mr Alan Swinglehurst
Treasurer	Mrs Beryl A Connor
Members	Mr & Mrs E V Halpin Mr & Mrs D Aldridge Mr & Mrs E Aston Mrs O Howarth Mrs M Johnstone Mr and Mrs A Swinglehurst Mrs B Bunting Mr R Oddie

Employees (Part-time)

Treasurer	Mrs Beryl Connor
Booking Secretary	Ms June O'Neil
Weekend cleaner	Mrs Linda Heslop
Caretaker	Mr Jim Heslop

Independent Examiner of Accounts

Mr Alan R Hampson, FACPA
Hampson & Company
Accountants & Taxation Advisors
35 Hall Pool Drive
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Offerton
Stockport SK2 5ED

Introduction

The Heald Green Village Hall Community Association was formed in April 1996 to manage The Heald Green Village Hall as a community asset under a memorandum of understanding between Stockport Metropolitan Borough Council (the owners of the Village Hall premises) and the Association's Trustees. The Council has responsibility for the fabric of the premises whereas in all other respects the Association has the freedom to manage the operation of the Hall.

This report covers the financial year ending 31 March 2021. It lists the Association's Trustees, provides a statement as to the governance of the Association, states the objectives of the Association and outlines the function of a management committee that oversees the day-to-day operation of the Hall on behalf of the Trustees. Also, the report provides a financial review, gives details of achievements in the year and lists projected improvements to the ambience of the Hall.

Objective of the Association

The objective of the Association is to provide a first class venue for the activities of local community groups and for family social functions. Additionally, when not otherwise required for use by the local community the premises are hired out to out-of-area, commercial and non-commercial groups. There is a wide spread of activity in the Hall ranging from group meetings, community activity, training classes and social events.

Governance

Law that is applicable to charities requires that Trustees prepare statements each financial year that give a true and fair view of the Charity's financial activities in the year under report and its financial position at year end. Accordingly, the Trustees:

Select an appropriate accounting policy and monitor its application and provide a statement as to whether or not required accounting standards have been met. The Association uses '*Quickbooks*' software for its accounts and, being a 'small charity', its year-end accounts are independently examined.

Prepare a financial statement on the assumption that the Charity will continue to operate.

Make prudent judgements that ensure solvency within a framework of realising a level of income that generates sufficient capital for improvements in the ambience of the Hall. Income is derived solely

from hire fees, the level of which is set by the Trustees - a tiered system that gives incentive to local community users, with discounted rates for Charity use and with higher rate for commercial groups.

Safeguard the assets of the Association.

Set a 'reserves' policy that at all times maintains minimum unreserved funds to meet 6 months of operations.

The Association does not undertake fundraising activity.

1.

Management of the Hall

A management committee, chaired by one of the Committee members, oversees day-to-day management of the Hall. The committee, comprising 12 volunteers from the local community, meets 11 times a year. The Trustees are indebted to the altruism of this small group of volunteers who undertake weekend 'duty manager' duties.

Additionally, Mr Alan Hampson was appointed to be Examiner of the Association's Accounts in April 2010 and was voted to continue.

The fabric of the Hall is maintained by Stockport MBC (Community Services Division). The Council provide staff for weekday cleaning of the premises and pays the cost of heating and lighting the Hall - 50% of these costs is then invoiced to and paid by the Association. In all other respects the Trustees have responsibility under the Memorandum of Understanding with the Council.

The Association has four part-time, paid employees:

Treasurer.

On behalf of the Association the Treasurer manages the Accounts on the computer using Quickbooks, maintaining the Bank Accounts and Deposits, ensuring invoices are paid and making payments to suppliers. Producing end of year Accounts, ensuring the Annual Returns of both the Charity Commission and Inland Revenue are accurate and complete and assisting non-profit making regular hirers of the Hall to obtain local Community Grants to assist them financially. During the improvement programme she has been heavily involved with the costing and quotation process ensuring that "best value" is achieved on behalf of the Committee.

Booking Secretary.

On behalf of the Management Committee the Booking Secretary manages requests for hire, prepares invoices, issues booking agreement forms and produces the weekly programme of hire.

Part time Cleaner.

Covers cleaning of the Hall at weekends.

Part time Caretaker.

Covers weekday evening locking of security doors, ensuring property is without problems and checking lighting is off as necessary. The caretaker has also been trained on the Fire Alarm and Burglar Alarm system and has been provided with a mobile phone for undertaking weekly fire checks with the control station.

All employees have recently been furloughed due to the recent Covid-19 outbreak and the Committee have followed the guidelines from the Government and regrettably all regular users have been notified that the hall will therefore be closed from 23rd March 2020 and will continue to be closed until the Government advise otherwise.

2.

Users of the Hall

Thirty two groups are 'regular users' of the Hall and they cover a wide range of activities. For example:

Flight Club meetings	Line Dancing
Medal Society	Winemaking Society
Contract bridge	Probex and Ladies Probex (the Probus movement)
Dog Training Club	Art classes
Cinema Club	Flower arranging
Keyboard musical tuition	Heald Green Pensioners Group
Zumba Classes	Keep fit Class/Medeau Exercise
Signpost Carers	Craft Classes/DIY
Sewing Classes	Ballroom Dancing Lessons
Card Making	Line Dancing/Folk Dancing
Bridge Club	Tai Chi
Karate	Pilates

Additionally, 'casual' users hire the Hall: for meetings, birthday parties, Councillor's surgeries, Polling Station requirements, Stockport MBC-sponsored community care activities, NHS Diabetic meetings, Heald

Green Annual Festival, and by a small number of commercial organisations.

Friends of Heald Green Village Hall

Throughout the year the Friends of Heald Green Community Hall continued to provide social events for local residents during the last year this has been limited to a Christmas Carol Concert. Proceeds from these events are used to fund replacement of Hall equipment and re-decoration. The Friends account is embedded in the Association's accounts.

Financial Review

The Association's 'audited' accounts for the year to 31 March 2021 were approved at the Annual General Meeting on 5th August 2021. A copy of the balance sheet and the statement of the Independent Examiner are appended to this Annual Report; the Accounts are indicative of a financially sound Charity with excess of income over expenditure of some £18,355.45 being attained during 2020/21. The Associations Accounts accorded with Charity Commission rules.

The Trustees "Reserves" policy is to hold sufficient funds to meet 6 months operations and to upgrade facilities as identified below under the heading Projected Improvements. At our year end, sufficient funding was in place to match our current projections.

3.

Achievements

We still continue to attract local residents to take social activities, although the last 12 months during Covid19 has resulted in closure of the hall and loss of regular income. We were extremely successful in assisting the NHS in allowing usage as a Covid Vaccine Centre for 6 months - which assisted our loss of income. Maintenance of the building has always been fully met by the continued loyalty of all Committee members. We would reaffirm that it is still our aim to further encourage local residents to become active members of the Committee and continue to encourage volunteers to assist in the running of the Hall. Due to ill health four members of our Committee have had restricted involvement but have remained as members therefore we are discussing paying a person to undertake weekend security to enable us to continue to hold

childrens parties justifies the local need for youngsters to be accommodated for celebrations. Recent closure of other venues has showed a remarkable interest in our availability and we look forward to another successful year supporting the local community.

Projected Improvements

The Management Committee identified the following project work for 2021/22 and beyond :

During the past few years anti-vandal equipment has proved insufficient therefore we anticipate installing additional metal gates costing some £4,500

Replacing chairs for main hall £5,000

General decorating to ensure standards maintained £1,000

Replacing curtains or Window blinds £5,000

Review of Practices and Procedures

A review of practices and procedures was initiated late in the reporting year, the aim of which is to ensure that the Association meets its legal obligations and that practices and procedures mirror best practice. Areas under review are:

Equal Opportunities
procedures

Health & Safety

Customer Service

Fire Evacuation practices and

Data Protection

Disciplinary and grievance

A review was completed and revised procedures were put in place by 1st June 2021

Conclusion

In accordance with its charter, the Association has continued to provide an excellent community facility that has been well utilised. A committee of twelve, dedicated volunteers effectively managed the Hall on behalf of the Trustees and their unstinting support was seminal to the continued success of the enterprise. The Association's Accounts indicate a financially sound charity, there being sufficient funds to cover projected improvements.

Mrs Anne Swinglehurst
Chairman of the Hall Committee
On behalf of the Trustees

30th June 2021

Attachments:

Independent Examiner's Report on Accounts for the Year Ending 31 March 2021.

Balance Sheet at 31 March 2021.

Notes to the Accounts

4.

**Independent Examiner's Report to the Trustees of
Heald Green Village Hall association**

I report on the Accounts of the Trust for the year ended 31 March 2021 which are set out in the pages of the attached documentation.

Respective responsibilities of the Trustees and the Examiner

As the Trustees you are responsible for the preparation of the Accounts; you consider that the Audit requirement of Section 43(2) of the Charities Act 1993 (as amended by later legislation) - *The Act* - does not apply. It is my responsibility to state, on the basis of the procedures specified in General Directions given by the Charity Commissioners under Section 43(7)(b) of *The Act*, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examinations were carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the account kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an Audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my Examinations no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect:

The requirements to keep accounting records in accordance with Section 41 of
The Act

To prepare accounts which accord with Accounting Records and to comply with
the Accounting Requirements of *The Act*.

have not been met.

(2) Which, in my opinion, attention should be drawn in order to obtain a proper understanding of the Accounts to be reached.

Original signed by

Mr Alan R Hampson FACPA
Hampson & Company
35 Hall Pool Drive
St Johns Wood
Offerton
Stockport SK2 5ED

5.

Notes to Accounts for Year to 31st March 2021

1. The Charity is treated for accounting purposes as a “small” charity in accordance with paragraph 3 of SORP.

2. Tangible fixed assets:-

<u>Cost</u>	<u>31 Mar 21</u>	<u>31 Mar 20</u>
	(£)	(£)
At start of year	26,411	26,411
Add acquisitions	0	0
Less disposals	<u>0</u>	<u>0</u>
Value at cost	<u>26,411</u>	<u>26,411</u>
<u>Depreciation</u>		
At start of year	25,335	25,066
Disposal adjustment	-	-
Depreciation in year	<u>215</u>	<u>269</u>
	<u>25,550</u>	<u>25,335</u>
<u>Valuation</u>		
Valuation at start of year	1,076	1,345
Additions less disposals	0	0
Depreciation in year	<u>- 215</u>	<u>-269</u>
Current value	<u>861</u>	<u>1,076</u>

3. Ex-gratia payments. - none

4. Restricted Funds. The Association does not have “restricted” funds

Balance Sheet as at 31 March 2021

ASSETS	2020	£
Fixed Assets	£	
Furniture & Fixtures	536	
Office Equipment	<u>325</u>	
Total Fixed Assets	861	861
Other Assets		
Prepayments	<u>245</u>	
Total Other Assets	245	
245		
Accounts Receivable		
Accounts Receivable (debtors)	<u>4367</u>	
Total Accounts Receivable	4367	
Current savings		
Association Current Account	85,763	
Friends Current Account	<u>7,311</u>	
Total	93,074	
Total Current Assets		
<u>97,441</u>		
Total Assets		98,547
Less Current Liabilities		
Accruals	3,058	
Hire Deposits	<u>-</u>	
Total Other Current Liabilities	3,058	
Total Current Liabilities		-
<u>3,058</u>		
NET ASSETS		<u>95,489</u>
Equity		
Funds at start of period	77,134	
Excess of income over expenditure	<u>18,355</u>	
	<u>95,489</u>	