

SEVENOAKS SYMPHONY ORCHESTRA

England & Wales · Charity number 1057071

Details

Status Registered

Legal form Other

Registered 1996-07-25

Register [View on the Charity Commission register](#)

Contact

Address 9A Bouchier Close
Sevenoaks
Kent
TN13 1PD

Phone 07525 730122

Email secretary@sevenoakssymphonyorchestra.org.uk

Website <http://www.sevenoakssymphonyorchestra.org.uk/>

Activities

Objects: TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ARTS AND SCIENCE OF MUSIC, AND IN PARTICULAR ORCHESTRAL MUSIC, IN ALL ITS ASPECTS BY THE PRESENTATION OF PUBLIC CONCERTS AND RECITALS AND BY SUCH OTHER WAYS AS THE SOCIETY MAY FROM TIME TO TIME DECIDE; AND FOR THE GENERAL PURPOSES OF SUCH CHARITABLE BODIES OR FOR SUCH OTHER PURPOSES AS SHALL BE EXCLUSIVELY CHARITABLE AS THE SOCIETY MAY FROM TIME TO TIME DECIDE.

Activities: THE CHARITY AIMS TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF MUSIC, AND IN PARTICULAR ORCHESTRAL MUSIC, IN ALL ITS ASPECTS BY THE PRESENTATION OF PUBLIC CONCERTS AND RECITALS AND POTENTIALLY IN OTHER WAYS AS DESCRIBED IN THE ORCHESTRA CONSTITUTION..

Classification

- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£31,275	£36,643	-	-
2024-08-31	£28,963	£31,895	-	-
2023-08-31	£35,048	£33,791	-	-
2022-08-31	£35,599	£26,846	-	-
2021-08-31	£2,426	£3,276	-	-

Trustees

Name	Role	Appointed
JOHN HENDRY	Chair	2023-11-29
Anne Cecilia Webster		2022-11-30
DAVID FLOYD		
DEBRA JANE COOTE		2023-11-29
Elizabeth Crawford Usher		2020-11-25
Jane Maureen Moore		2022-11-30
Jonathan Peter William Jaggard		2020-04-08
Nadia Courtenay		2022-11-30

SEVENOAKS SYMPHONY ORCHESTRA

England & Wales - Charity number 1057071

Accounts

2024-5 Sevenoaks Symphony Orchestra Annual Report

Charity reference information

Charity name:	Sevenoaks Symphony Orchestra
Charity registration number:	1057071
Correspondence address:	9A Bouchier Close Sevenoaks Kent TN13 1PD
Trustees as at date of report:	John Hendry - Chairman Anne Webster - Secretary Charles Hebert - Membership Secretary Debra Coote - Treasurer David Floyd - Librarian Nadia Courtenay Elizabeth Crawford Usher Jonathan Jaggard Jane Moore
Additional trustees during the financial year reported:	None

Structure, governance and management

Sevenoaks Symphony Orchestra is governed according to its constitution as adopted on 5 June 1996 and revised in 2017. Sevenoaks Symphony Orchestra is unincorporated. Appointment of trustees is by election by Sevenoaks Symphony Orchestra members at the Annual General Meeting.

Reserves policy

It is the Sevenoaks Symphony Orchestra's policy to hold at least £15,000 in reserves for contingency purposes. To determine the size of the required reserves, we have considered the recommended charitable standard of approximately twice the "costs of the day" of producing a concert.

Objectives and activities

Objectives

As stated in the charity constitution:

The objects (hereinafter called "the objects") of the Society shall be to promote, improve, develop and maintain public education in and appreciation of the art and science of music, and in particular orchestral music, in all its aspects by the presentation of public concerts and recitals and by such other ways as the Society may from time to time decide; and for the general purposes of such charitable bodies or for such other purposes as shall be exclusively charitable as the Society may from time to time decide.

The charity has considered the public benefit of the objectives and activities of the orchestra. The giving of public concerts ensures that the benefits are available to the public. The concert ticket prices are such that these are not prohibitively expensive and in the case of the children's concert are significantly below cost in order to

encourage attendance. In addition the £2 tickets for under 19's at the 3 main concerts have been widely taken up. These have risen from £1 per ticket following a pricing policy change by the Stag to include a £1 per ticket charge within the ticket price. The orchestra receives £1 for each of the £2 tickets sold.

Activities

The orchestra has had a busy and successful year of activities. We kicked off the year with a 'Play for Pleasure' social event, followed by our annual family concert in October, three standard concerts, and a joint concert with Sevenoaks Philharmonic Choir, all of which were well attended. We also held a number of social events for members and patrons.

Achievements and performance

Feedback from audience members has been very positive, in terms of both the standard of playing and the selection of music performed. We are continuing to work hard to raise awareness of the orchestra's activities amongst those who may not traditionally attend classical music concerts to build up future audiences. Membership of the orchestra is strong.

Financially, the orchestra is also stable. Income was lower than expenditure, for the second year running, but balances are still healthy and we have two years' worth of Gift Aid still to claim.

Signed on behalf of the trustees

Debra Coote

26 November 2025

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2025

Statement of Financial Activity

Incoming Resources	Unrestricted Funds	Restricted Funds (Cello Fund)	Total 2024/5	Total 2023/4	
Incoming Resources from Charitable Activities - Concert Income					
Season Tickets	2,565		2,565	2,790	
Tickets	14,572		14,572	11,841	
Sponsorship			0	0	
Advertisements	747		747	500	
Total Concert Income	17,884	0	17,884	15,131	
Voluntary Income					
Patrons and Other Donations	4,035		4,035	4,238	
Members Subscriptions	8,410		8,410	8,468	
Sundry Donations	0		0	0	
Tax Recoveries (Gift Aid)	0		0	0	
Grants	0		0	0	
Other	855		855	1,025	Note 11
Investment Income - Interest	91		91	101	
Total Incoming Resources	31,275	0	31,275	28,963	
Expended Resources					
Conductor	8,305		8,305	8,109	
Soloist	2,850		2,850	1,673	
Leader	3,198		3,198	3,597	
Professional Musicians	5,272		5,272	5,240	
Music Hire	2,099		2,099	726	
Rehearsal Hall	1,435		1,435	1,540	
Concert Hall	6,762		6,762	6,078	
Instrument Hire	67		67	0	
Printing & Publicity	2,990		2,990	1,860	
Programmes	1,687		1,687	1,433	
Memberships (Making Music and MMP)	567		567	692	
Card Payment Fee	25		25	25	
Other	1,386		1,386	922	Note 12
Total Resources Expended	36,643	0	36,643	31,895	
Net Incoming Resources	-5,368	0	-5,368	-2,932	
Total Funds Brought Forward	47,017	150	47,167	50,099	
Total Funds Carried Forward	41,649	150	41,799	47,167	

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2025

Balance Sheet as at 31st August 2025

	Unrestricted Funds	Restricted Funds	Total 2024/5	Total 2023/4	
Fixed Assets	-	0.00	-	-	Note 8
Current Assets					
Debtors & Prepayments	4,203		4,203	4,758	Note 9
Cash at bank and in hand	37,970	150	38,120	42,634	
Total Current Assets	42,173	150	42,323	47,392	
Creditors: amounts falling due within one year	-524	-	-524	-225	Note 10
Net Current Assets/Liabilities	41,649	150	41,799	47,167	
Net Assets	41,649	150	41,799	47,167	
Funds of the Charity					
Unrestricted Funds	41,649		41,649	47,017	
Restricted Funds - (Cello Fund)		150	150	150	
Total Funds	41,649	150	41,799	47,167	

Signed by Debra Exall, Treasurer
on behalf of all the Trustees

.....
Signature

.....
Name

.....
Date of Approval

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2025

Notes to the Accounts

1 Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with; Accounting and Reporting by Charities - Statement of recommended Practice (SORP) FRS 102, Accounting Standards and with the Charities Act 2011.

There has been no change in the basis of accounting since last year and no changes have been made to the accounts for previous years.

2 Accounting Policies

2.1 Incoming Resources

Incoming Resources are included in the Statement of Financial Activities (SOFA) when SSO becomes entitled to them, the trustees are virtually certain they will receive the resources and the monetary value can be measure with sufficient reliability.

Concert income is recognised in the concert season to which that income relates.

Income from concerts and the related expenditure are reported gross in the SOFA.

Grants and donations are only included in the SOFA when the charity is unconditionally entitled to the resources. Incoming resources from tax reclaims are included in the SOFA when received.

2.2 Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

2.3 Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost more than £500.

3 Detailed Analysis of Incoming Resources and Resources Expended

APPENDIX A comprises a schedule of direct Income and Expenses, analysed by concert, with all other indirect income and expenses listed separately.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2025

Notes to the Accounts

4 Trustee remuneration, benefits and expenses

No trustees receive remuneration or benefits

No trustees have claimed travel expenses

Trustees have been reimbursed for costs properly incurred in delivering the charitable activities of the Orchestra, including costs of hiring music, advertising and promoting concerts and providing flowers for soloists etc.

5 Related party transactions

There were no related party transactions requiring disclosure.

6 Fees for Examination of the Accounts

The Independent Examiner has not been paid any fees or expenses for examining the accounts

7 Paid Employees

The charity has no paid employees.

8 Tangible Fixed Assets

The Orchestra owns a set of music stands and concert display boards, which have been held for some time and fully written off since acquisition. The Trustees estimate the aggregate value of this equipment at £1,200 in total.

The orchestra also owns a set of cymbals and a cello which are valued at below the capitalisation threshold

Future acquisitions of fixed assets in excess of £500 will be capitalised and depreciated at appropriate rates.

9 Debtors and Prepayments

		2024/5	2023/24
		£	£
Debtors	Ticket sales	0	1,658
Prepayments	Music hire	265	159
	Printing & publicity	772	721
	Stag concert deposits	2,880	2,220
	Rehearsal hall hire (Bat & Ball community centre)	286	
		<u>4,203</u>	<u>4,758</u>

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2025

Notes to the Accounts

10 Creditors and Accruals		2024/5	2023/4
		£	£
Accruals	Piano Tuner (May 24 concert)	0	-180
	Season tickets for next season	-320	-45
Creditors	Making Music - PRS for summer concert	-204	
		<u>-524</u>	<u>-225</u>
11 Other Income		2024/5	2023/4
		£	£
	Play for Pleasure receipts	180	196
	Easy fundraising	121	384
	Teas	554	445
	Total	<u>855</u>	<u>1,025</u>
12 Other expenses		2024/5	2023/4
		£	£
	Gift, flowers for Soloist	42	76
	Audience refreshments	0	86
	Website & Domain hosting	163	163
	PRS Fees	536	67
	Refreshments Play for Pleasure	79	119
	Piano Tuner Pamoja hall May 2024 concert	0	180
	Piano Tuner Pamoja hall May 2025 concert	190	
	Cards and Gifts	37	107
	Tea and biscuits	86	68
	Four Last Songs words in programme	0	120
	Bank Charges	60	60
	Christmas party plates and napkins	7	
	Accounting System Fee	186	186
	Deduct cost of piano tuner for May23 concert	0	-170
	Unrecorded deposits recovered	0	-240
	Purchase of cello using Cello Fund, loaned to SSO Member	0	100
	Total	<u>1,386</u>	<u>922</u>

Sevenoaks Symphony Orchestra - APPENDIX A

Detailed Statement of Financial Activities for the Year Ended 31st August 2025

	Subscription Concerts and Development of Repertoire				Other Concerts		Total 2024-5	Total 2023/4
	Winter 2024	Spring 2025	Summer 2025	Repertoire	Family Concert	Joint Concert with SPS		
Incoming Resources from Charitable Activities								
Concert Income								
Season Tickets	855	855	855				2,565	2,790
Tickets	3,677	1,906	4,380		2,488	2,122	14,573	11,841
Total Concert Income	4,532	2,761	5,235	-	2,488	2,122	17,138	14,631
Resources Expended on Charitable Activities								
Conductor	1,610	2,520	1,870	130	1,110	1,065	8,305	8,109
Soloist (including gifts etc)	564	714	514		350	750	2,892	1,749
Leader	625	760	690	70	585	468	3,198	3,597
Professional Assistance	1,110	1,465	780		1,115	802	5,272	5,240
Music Hire	59	133	789		205	913	2,099	726
Rehearsal Hall	210	455	280	175	140	175	1,435	1,540
Concert Hall (inc technical support)	1,680	1,696	1,056		1,680	650	6,762	6,078
Printing & Publicity	407	471	418		328	259	1,883	1,860
Programmes	401	361	346		309	269	1,686	1,433
PRS Fees	120	62	204		81	69	536	67
Piano Tuner at Pamoja Hall			190				190	180
Audience refreshments							-	86
Other	19				45	23	87	120
Total Expenditure on Charitable Activities	6,805	8,637	7,137	375	5,948	5,443	34,345	30,785
Concert Shortfall for the Year	(2,273)	(5,876)	(1,902)	(375)	(3,460)	(3,321)	(17,207)	(16,154)
Other Income								
Patrons and Other Donations							4,035	4,238
Members Subs							8,410	8,468
Interest							91	101
Tax Recoveries							-	-
Advertisements							747	500
Other							855	1,025
Total Other Income							14,138	14,332
Other Expenses (Not allocated to particular concert)								
Making Music and MMP Annual Membership							567	692
Website and Domain Hosting							163	163
Liberty Accounts System							186	186
General printing and publicity (NB in 2023/4 the cost of the overall season leaflet was spread across the concerts)							1,106	
Bank Charges							60	60
Refreshments Play for Pleasure							80	119
Cards and gifts							18	107
Tea and biscuits							86	67
Card payment fee							25	25
Christmas party plates and napkins							7	
Unrecorded deposits recovered								-240
Accrual Piano Tuner for May23 concert								-170
Total Other Expenses							2,298	1,009
Net Other Income & Expenses							11,840	13,323
Net Incoming Resources for the Period							(5,367)	(2,831)
Unrestricted Funds Brought Forward as at 31st August 2024							47,017	49,849
Unrestricted Funds Carried Forward as at 31st August 2025							41,649	47,017

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Sevenoaks Symphony Orchestra

31st August 2025

1057071

1 to 6

On accounts for the year ended

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

11/11/25

Richard Gilbert

Relevant professional qualification(s) or body (if any):

Retired Chartered Accountant

Address:

Ryefield, Packhorse Road,

Sevenoaks

Kent. TN13 2QP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SEVENOAKS SYMPHONY ORCHESTRA

England & Wales - Charity number 1057071

Accounts

2023-4 Sevenoaks Symphony Orchestra Annual Report

Charity reference information

Charity name:	Sevenoaks Symphony Orchestra
Charity registration number:	1057071
Correspondence address:	9A Bouchier Close Sevenoaks Kent TN13 1PD
Trustees as at date of report:	John Hendry - Chairman Anne Webster - Secretary Charles Hebert - Membership Secretary Debra Coote - Treasurer David Floyd - Librarian Nadia Courtenay Elizabeth Crawford Usher Jonathan Jaggard Jane Moore
Additional trustees during the financial year reported:	None

Structure, governance and management

Sevenoaks Symphony Orchestra is governed according to its constitution as adopted on 5 June 1996 and revised in 2017. Sevenoaks Symphony Orchestra is unincorporated. Appointment of trustees is by election by Sevenoaks Symphony Orchestra members at the Annual General Meeting.

Reserves policy

It is the Sevenoaks Symphony Orchestra's policy to hold at least £15,000 in reserves for contingency purposes. To determine the size of the required reserves, we have considered the recommended charitable standard of approximately twice the "costs of the day" of producing a concert.

Objectives and activities

Objectives

As stated in the charity constitution:

The objects (hereinafter called "the objects") of the Society shall be to promote, improve, develop and maintain public education in and appreciation of the art and science of music, and in particular orchestral music, in all its aspects by the presentation of public concerts and recitals and by such other ways as the Society may from time to time decide; and for the general purposes of such charitable bodies or for such other purposes as shall be exclusively charitable as the Society may from time to time decide.

The charity has considered the public benefit of the objectives and activities of the orchestra. The giving of public concerts ensures that the benefits are available to the public. The concert ticket prices are such that these are not prohibitively expensive and in the case of the children's concert are significantly below cost in order to

encourage attendance. In addition the £2 tickets for under 19's at the 3 main concerts have been widely taken up. These have risen from £1 per ticket following a pricing policy change by the Stag to include a £1 per ticket charge within the ticket price. The orchestra receives £1 for each of the £2 tickets sold.

Activities

The orchestra has had a busy and successful year of activities. We kicked off the year with a 'Play for Pleasure' social event, followed by our annual family concert in October and three standard concerts, all of which were well attended. We also held a number of social events for members and patrons.

Achievements and performance

Feedback from audience members has been very positive, in terms of both the standard of playing and the selection of music performed. We are continuing to work hard to raise awareness of the orchestra's activities amongst those who may not traditionally attend classical music concerts to build up future audiences. Membership of the orchestra is strong, with more new joiners than leavers.

Financially, the orchestra is also strong. Income was slightly lower than expenditure, but balances are very healthy.

Signed on behalf of the trustees

Debra Coote

27 November 2024

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2024

Statement of Financial Activity

Incoming Resources	Unrestricted Funds	Restricted Funds (Cello Fund)	Total 2023/4	Total 2022/3	
Incoming Resources from Charitable Activities - Concert Income					
Season Tickets	2,790		2,790	2,773	
Tickets	11,841		11,841	16,436	
Sponsorship			0	0	
Advertisements	500		500	500	
Total Concert Income	15,131	0	15,131	19,709	
Voluntary Income					
Patrons and Other Donations	4,238		4,238	3,088	
Members Subscriptions	8,468		8,468	7,540	
Sundry Donations	0		0	0	
Tax Recoveries (Gift Aid)	0		0	3,633	
Grants	0		0	0	
Other	1,025		1,025	979	Note 11
Investment Income - Interest	101		101	99	
Total Incoming Resources	28,963	0	28,963	35,048	
Expended Resources					
Conductor	8,109		8,109	7,868	
Soloist	1,673		1,673	2,875	
Leader	3,597		3,597	3,442	
Professional Musicians	5,240		5,240	5,368	
Music Hire	726		726	796	
Rehearsal Hall	1,540		1,540	1,433	
Concert Hall	6,078		6,078	6,966	
Instrument Hire	0		0	0	
Printing & Publicity	1,860		1,860	2,041	
Programmes	1,433		1,433	1,124	
Memberships (Making Music and MMP)	692		692	555	
Card Payment Fee	25		25	88	
Other	822	100	922	1,236	Note 12
Total Resources Expended	31,795	100	31,895	33,792	
Net Incoming Resources	-2,832	-100	-2,932	1,256	
Total Funds Brought Forward	49,849	250	50,099	48,843	
Total Funds Carried Forward	47,017	150	47,167	50,099	

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2024

Balance Sheet as at 31st August 2024

	Unrestricted Funds	Restricted Funds	Total 2023/4	Total 2022/3	
Fixed Assets	-	0.00	- -	-	Note 8
Current Assets					
Debtors & Prepayments	4,758		4,758	2,269	Note 9
Cash at bank and in hand	42,484	150	42,634	48,150	
Total Current Assets	47,242	150	47,392	50,419	
Creditors: amounts falling due within one year	-225	-	-225	320	Note 10
Net Current Assets/Liabilities	47,017	150	47,167	50,099	
Net Assets	47,017	150	47,167	50,099	
Funds of the Charity					
Unrestricted Funds	47,017		47,017	49,849	
Restricted Funds - (Cello Fund)		150	150	250	
Total Funds	47,017	150	47,167	50,099	

Signed by Debra Exall, Treasurer
on behalf of all the Trustees

.....
Signature

.....
Name

.....
Date of Approval

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2024

Notes to the Accounts

1 Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with; Accounting and Reporting by Charities - Statement of recommended Practice (SORP) FRS 102, Accounting Standards and with the Charities Act 2011.

There has been no change in the basis of accounting since last year and no changes have been made to the accounts for previous years.

2 Accounting Policies

2.1 Incoming Resources

Incoming Resources are included in the Statement of Financial Activities (SOFA) when SSO becomes entitled to them, the trustees are virtually certain they will receive the resources and the monetary value can be measure with sufficient reliability.

Concert income is recognised in the concert season to which that income relates.

Income from concerts and the related expenditure are reported gross in the SOFA.

Grants and donations are only included in the SOFA when the charity is unconditionally entitled to the resources. Incoming resources from tax reclaims are included in the SOFA when received.

2.2 Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

2.3 Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost more than £500.

3 Detailed Analysis of Incoming Resources and Resources Expended

APPENDIX A comprises a schedule of direct Income and Expenses, analysed by concert, with all other indirect income and expenses listed separately.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2024

Notes to the Accounts

4 Trustee remuneration, benefits and expenses

No trustees receive remuneration or benefits

One or more of the trustees has claimed expenses or had their expenses met by the charity

	2023/4	2022/3
	£	£
Expenses claimed for Travel		
Number of trustees	0	0
Total claimed	0	0

Trustees have been reimbursed for costs properly incurred in delivering the charitable activities of the Orchestra, including costs of hiring music, advertising and promoting concerts and providing flowers for soloists etc.

5 Related party transactions

There were no related party transactions requiring disclosure.

6 Fees for Examination of the Accounts

	2023/4	2022/3
	£	£
Independent Examiner's fees for reporting on the accounts	<u>None</u>	<u>None</u>
Other fees paid to the Independent Examiner	<u>None</u>	<u>None</u>

7 Paid Employees

The charity has no paid employees.

8 Tangible Fixed Assets

The Orchestra owns a set music stands and concert display boards, which have been held for some time and fully written off since acquisition. The Trustees estimate the aggregate value of this equipment at £1,200 in total.

The orchestra also owns a set of cymbals and a cello which are valued at below the capitalisation threshold

Future acquisitions of fixed assets in excess of £500 will be capitalised and depreciated at appropriate rates.

9 Debtors and Prepayments

		2023/24	2022/23
		£	£
Debtors	Ticket sales	1,658	1,285
	Advertising Revenue	0	80
Prepayments	Music hire	159	0
	Printing & publicity	721	409
	Stag concert deposits	2,220	495
		<u>4,758</u>	<u>2,269</u>

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2024

Notes to the Accounts

10 Creditors and Accruals

		2023/24	2022/23
		£	£
Creditors	Piano Tuner (May 23 concert)	0	170
Accruals	Piano Tuner (May 24 concert)	-180	0
Deferred Income	Membership Subs for 23/24 Season	0	150
	Season tickets for 24/25 season	-45	0
		<u>-225</u>	<u>320</u>

11 Other Income

	2023/24	2022/23
	£	£
Play for Pleasure receipts	196	0
Easy fundraising	384	253
Sale of Timpani	0	176
Teas	445	550
Total	<u>1,025</u>	<u>979</u>

12 Other expenses

	2023/24	2022/23
	£	£
Gift, flowers for Soloist	76	49
Audience refreshments	86	134
Website & Domain hosting	163	330
PRS Fees Family Concert	67	138
Refreshments Play for Pleasure	119	186
Repair of Timpani on loan to us	0	78
Piano Tuner Pamoja hall	180	170
Gifts for Committee Members	107	41
Tea and biscuits	68	
Four Last Songs words in programme	120	
Bank Charges	60	
Accounting System Fee	186	109
Deduct cost of piano tuner for May23 concert	-170	
Unrecorded deposits recovered	-240	
Purchase of cello using Cello Fund, loaned to SSO Member		
Total	<u>822</u>	<u>100 1,236</u>

Sevenoaks Symphony Orchestra - APPENDIX A

Detailed Statement of Financial Activities for the Year Ended 31st August 2024

	Subscription Concerts and Development of Repertoire				Other Concerts		Total 2023-4	Total 2022-3
	Winter 2023	Spring 2024	Summer 2024	Repertoire	Family Concert	Joint Concert with SPS		
Incoming Resources from Charitable Activities								
Concert Income								
Season Tickets	930	930	930	-	-	-	2,790	2,773
Tickets	3,626	3,450	2,714	-	2,051	-	11,841	16,436
Total Concert Income	4,556	4,380	3,644	-	2,051	-	14,631	19,209
Resources Expended on Charitable Activities								
Conductor	1,420	2,428	1,924	885	1,452	-	8,109	7,868
Soloist (including gifts etc)	429	527	468	-	325	-	1,749	2,924
Leader	668	1,003	936	326	664	-	3,597	3,442
Professional Assistance	2,475	1,180	660	-	925	-	5,240	5,323
Music Hire	498	140	88	-	-	-	726	797
Rehearsal Hall	175	490	315	350	210	-	1,540	1,432
Concert Hall (inc technical support)	1,662	1,740	1,056	-	1,620	-	6,078	6,966
Printing & Publicity	584	708	424	-	144	-	1,860	1,857
Programmes	422	358	361	-	292	-	1,433	1,124
Administration	-	-	-	-	-	-	-	8
PRS Fees	-	-	-	-	67	-	67	138
Piano Tuner at Pamoja Hall	-	-	180	-	-	-	180	170
Audience refreshments	-	-	86	-	-	-	86	134
Other (Four Last Songs words in prog)	120	-	-	-	-	-	120	-
Total Expenditure on Charitable Activities	8,453	8,574	6,498	1,561	5,699	-	30,785	32,183
Concert Shortfall for the Year	(3,897)	(4,194)	(2,854)	(1,561)	(3,648)	0	(16,154)	(12,974)
Other Income								
Patrons and Other Donations							4,238	3,088
Members Subs							8,468	7,540
Interest							101	99
Tax Recoveries							-	3,633
Advertisements							500	500
Other							1,025	979
Total Other Income							14,332	15,839
Other Expenses (Not allocated to particular concert)								
Making Music and MMP Annual Membership							692	555
Website and Domain Hosting							163	330
Liberty Accounts System							186	109
Bank Charges							60	80
Refreshments Play for Pleasure							119	186
Gifts for Committee members							107	41
Tea and biscuits							67	
Card payment fee							25	
Repair of timpani on loan to us							-	78
Publicity charges							-	184
Professional Musician							-	44
Unrecorded deposits recovered							-240	
Accrual Piano Tuner for May23 concert							-170	
Total Other Expenses							1,009	1,607
Net Other Income & Expenses							13,323	14,232
Net Incoming Resources for the Period							(2,831)	1,258
Unrestricted Funds Brought Forward as at 31st August 2023							49,849	48,843
Unrestricted Funds Carried Forward as at 31st August 2024							47,017	49,849

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Sevenoaks Symphony Orchestra

On accounts for the year ended

31st August 2024

Charity no
(if any)

1057071

Set out on pages

1 to 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

10/11/24

Name:

Richard Gilbert

Relevant professional qualification(s) or body (if any):

Retired Chartered Accountant

Address:

Ryefield, Packhorse Road,

Sevenoaks

Kent. TN13 2QP

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SEVENOAKS SYMPHONY ORCHESTRA

England & Wales - Charity number 1057071

Accounts

2022-3 Annual Report

Charity reference information

Charity name:	Sevenoaks Symphony Orchestra
Charity registration number:	1057071
Correspondence address:	9A Bourchier Close Sevenoaks Kent TN13 1PD
Trustees as at date of report:	Joanna Kiely - Chairman Anne Webster - Secretary Charles Hebert – Membership Secretary Fran Weir – Treasurer David Floyd – Librarian Nadia Courtenay Elizabeth Crawford Usher Jonathan Jaggard Jane Moore
Additional trustees during the financial year reported:	None

Structure, governance and management

Sevenoaks Symphony Orchestra is governed according to its constitution as adopted on 5 June 1996 and revised in 2017. Sevenoaks Symphony Orchestra is unincorporated. Appointment of trustees is by election by Sevenoaks Symphony Orchestra members at the Annual General Meeting.

Reserves policy

It is the Sevenoaks Symphony Orchestra's policy to hold at least £15,000 in reserves for contingency purposes. To determine the size of the required reserves, we have considered the recommended charitable standard of approximately twice the "costs of the day" of producing a concert.

Objectives and activities

Objectives

As stated in the charity constitution:

The objects (hereinafter called "the objects") of the Society shall be to promote, improve, develop and maintain public education in and appreciation of the art and science of music, and in particular orchestral music, in all its aspects by the presentation of public concerts and recitals and by such other ways as the Society may from time to time decide; and for the general purposes of such charitable bodies or for such other purposes as shall be exclusively charitable as the Society may from time to time decide.

The charity has considered the public benefit of the objectives and activities of the orchestra. The giving of public concerts ensures that the benefits are available to the public. The concert ticket prices are such that these are

2022-3 Annual Report

not prohibitively expensive and in the case of the children's concert are significantly below cost in order to encourage attendance. In addition the £2 tickets for under 19's at the 3 main concerts have been widely taken up. These have risen from £1 per ticket following a pricing policy change by the Stag to include a £1 per ticket charge within the ticket price. The orchestra receives £1 for each of the £2 tickets sold.

Activities

The orchestra is now back to full activities following the impact of the Covid 19 restrictions, and had a busy year of activity. We gave a family concert, three standard concerts, and a joint performance of the Verdi Requiem with a local choir. We also held a number of social events for members and patrons.

Achievements and performance

Audience numbers have increased substantially since Covid 19, but are not quite up to pre-Covid levels. We are working hard to raise awareness of the orchestra's activities amongst those who may not traditionally attend classical music concerts to build up future audiences. Membership of the orchestra is strong, with more new joiners than leavers.

Financially, the orchestra is also strong, with income slightly higher than expenditure during the year.

Signed on behalf of the trustees

Debra Coote

29 November 2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Sevenoaks Symphony Orchestra

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1057071

Set out on pages

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(remember to include the page numbers of additional sheets)

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20/11/2023

Name:

Richard Gilbert

Relevant professional
qualification(s) or body
(if any):

Retired Chartered Accountant

Address:

Ryefield, Packhorse Road,

Sevenoaks

Kent. TN13 2QP

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Statement of Financial Activity

Incoming Resources	Unrestricted Funds	Restricted Funds (Cello Fund)	Total 2022/23	Total 2021/22
Incoming Resources from Charitable Activities - Concert Income				
Season Tickets	2,773		2,773	315
Tickets	16,436		16,436	9,603
Sponsorship	0		0	0
Advertisements	500		500	0
Total Concert Income	19,709	0	19,709	9,918
Voluntary Income				
Patrons and Other Donations	3,088		3,088	18,262
Members Subscriptions	7,540		7,540	7,027
Sundry Donations	0		0	0
Tax Recoveries	3,633		3,633	0
Grants	0		0	0
Other	979		979	381
Investment Income - Interest	99		99	11
Total Incoming Resources	35,048	0	35,048	35,599
Expended Resources				
Conductor	7,868		7,868	7,180
Soloist	2,875		2,875	2,600
Leader	3,442		3,442	3,270
Professional Assistance	5,368		5,368	3,365
Music Hire	796		796	1,011
Rehearsal Hall	1,433		1,433	1,374
Concert Hall	6,966		6,966	4,725
Instrument Hire	0		0	0
Printing & Publicity	2,041		2,041	1,549
Programmes	1,124		1,124	921
Administration & Memberships	555		555	431
Card Payment Fee	88		88	39
Other	1,236		1,236	381
Total Resources Expended	33,791	0	33,791	26,846
Net Incoming Resources	1,257	0	1,257	8,753
Total Funds Brought Forward	48,593	250	48,843	40,090
Total Funds Carried Forward	49,849	250	50,099	48,843

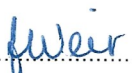
Sevenoaks Symphony Orchestra

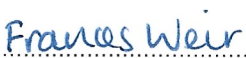
Annual Accounts for the Year Ended 31st August 2023

Balance Sheet as at 31st August 2023

	Note No.	Unrestricted Funds	Restricted Funds	Total 2022/23	Total 2021/22
Fixed Assets	8	-	0.00	-	-
Current Assets					
Debtors & Prepayments	9	2,269		2,269	2,799
Cash at bank and in hand		47,900	250	48,150	47,284
Total Current Assets		50,169	250	50,419	50,083
Creditors: amounts falling due within one year	10	320	-	320	1,240
Net Current Assets/Liabilities		49,849	250	50,099	48,843
Net Assets		49,849	250	50,099	48,843
Funds of the Charity					
Unrestricted Funds		49,849		49,849	48,593
Restricted Funds - (Cello Fund)			250	250	250
Total Funds		49,849	250	50,099	48,843

Signed by Frances Weir, Treasurer
on behalf of all the Trustees


Signature


Name


Date of Approval

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Notes to the Accounts

1 Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with; Accounting and Reporting by Charities - Statement of recommended Practice (SORP) FRS 102, Accounting Standards and with the Charities Act 2011.

There has been no change in the basis of accounting since last year and no changes have been made to the accounts for previous years other than the inclusion of Balance Sheet figures which had been prepared but not previously reported.

2 Accounting Policies

2.1 Incoming Resources

Incoming Resources are included in the Statement of Financial Activities (SOFA) when SSO becomes entitled to them, the trustees are virtually certain they will receive the resources and the monetary value can be measure with sufficient reliability.

Concert income is recognised in the concert season to which that income relates.

Income from concerts and the related expenditure are reported gross in the SOFA.

Grants and donations are only included in the SOFA when the charity is unconditionally entitled to the resources. Incoming resources from tax reclaims are included in the SOFA when received.

2.2 Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

2.3 Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost more than £500.

3 Detailed Analysis of Incoming Resources and Resources Expended

APPENDIX A comprises a schedule of direct Income and Expenses, analysed by concert, with all other indirect income and expenses listed separately.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Notes to the Accounts

4 Trustee remuneration, benefits and expenses

No trustees receive remuneration or benefits

One or more of the trustees has claimed expenses or had their expenses met by the charity

	2022/23	2021/22
	£	£
Expenses claimed for Travel		
Number of trustees	0	0
Total claimed	0	0

Trustees have been reimbursed for costs properly incurred in delivering the charitable activities of the Orchestra, including costs of hiring music, advertising and promoting concerts and providing flowers for soloists etc.

5 Related party transactions

There were no related party transactions requiring disclosure.

6 Fees for Examination of the Accounts

	2022/23	2021/22
	£	£
Independent Examiner's fees for reporting on the accounts	None	None
Other fees paid to the Independent Examiner	None	None

7 Paid Employees

The charity has no paid employees.

8 Tangible Fixed Assets

The Orchestra owns a set music stands and concert display boards, which have been held for some time and fully written off since acquisition. The Trustees estimate the aggregate value of this equipment at £1,200 in total. The orchestra sold a set of timpani during this year for an amount of £176.

The orchestra also owns a set of cymbals which are valued at below the capitalisation threshold

Future acquisitions of fixed assets in excess of £500 will be capitalised and depreciated at appropriate rates.

9 Debtors and Prepayments

		2022/23	2021/22
		£	£
Debtors	Ticket sales	1,285	1,745
	Advertising Revenue	80	0
Prepayments	Audience refreshments	0	91
	Printing & publicity	409	93
	Stag concert deposits	495	870
		<u>2,269</u>	<u>2,799</u>

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Notes to the Accounts

10 Creditors and Accruals

		2022/23	2021/22
		£	£
Creditors	HMRC Gift Aid over claimed	0	400
Accruals	Professional assistance	170	95
	Music	0	89
Deferred Income	Membership Subs for 23/24 Season	150	0
	Season tickets and tickets	0	656
		<u>320</u>	<u>1,240</u>

11 Other Income

		2022/23	2021/22
		£	£
	Easy fundraising	253	241
	Sale of Timpani	176	0
	Teas	550	140
	Total	<u>979</u>	<u>381</u>

12 Other expense

		2022/23	2021/22
		£	£
	Gift, flowers for Soloist	49	109
	Audience refreshments	134	204
	Website & Domain hosting	330	0
	PRS Fees Family Concert	138	0
	Refreshments Play for Pleasure & Birthday	186	0
	Repair of Timpani on loan to us	78	0
	Piano Tuner Pamoja hall	170	0
	Gifts for Committee Members	41	0
	Accounting System Fee	109	0
	Alcohol license at St Nicholas concert venue	0	21
	Christmas rehearsal refreshments	0	47
	Total	<u>1,236</u>	<u>381</u>

Sevenoaks Symphony Orchestra - APPENDIX A

Detailed Statement of Financial Activities for the Year Ended 31st August 2023

	Subscription Concerts and Development of Repertoire				Other Concerts		Total 2022-23	Total 2021-22
	Winter 2022	Spring 2023	Summer 2023	Repertoire	Family Concert	Joint Concert with SPS		
Incoming Resources from Charitable Activities								
Concert Income								
Season Tickets	924	924	924	-	-	-	2,773	315
Tickets	2,954	5,334	2,392	-	2,906	2,850	16,436	9,603
Income share	-	-	-	-	-	-	-	-
Concert Fee	-	-	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-	-	-
Advertisements	-	-	-	-	-	-	-	-
Total Concert Income	3,878	6,258	3,316	-	2,906	2,850	19,209	9,918
Resources Expended on Charitable Activities								
Conductor	1,390	2,330	1,850	240	1,390	668	7,868	7,180
Soloist	620	514	465	-	600	725	2,924	2,600
Leader	582	902	774	128	605	451	3,442	3,270
Professional Assistance	1,238	1,280	870	-	1,185	750	5,323	3,365
Music Hire	29	116	652	-	-	-	797	1,011
Rehearsal Hall	210	420	210	70	400	122	1,432	1,374
Concert Hall	1,620	1,680	1,056	-	1,620	990	6,966	4,725
Printing & Publicity	317	488	248	-	559	245	1,857	1,549
Programmes	263	291	312	-	258	-	1,124	921
Administration	8	-	-	-	-	-	8	231
Card Payment Fees	-	-	-	-	-	-	-	39
Subscriptions	-	-	-	-	-	-	-	200
PRS Fees	-	-	-	-	138	-	138	-
Piano Tuner at Pamoja Hall	-	-	170	-	-	-	170	-
Audience refreshments	-	-	134	-	-	-	134	-
Other	-	-	-	-	-	-	-	381
Total Expenditure on Charitable Activities	6,277	8,021	6,741	438	6,755	3,951	32,183	26,846
Concert Shortfall for the Year	(2,399)	(1,763)	(3,425)	(438)	(3,849)	(1,101)	(12,974)	(16,928)
Other Income								
Patrons and Other Donations							3,088	18,262
Members Subs							7,540	7,028
Sundry Donations							-	-
Interest							99	11
Tax Recoveries							3,633	-
Advertisements							500	-
Other							979	381
Total Other Income							15,839	25,681
Other Expenses (Not allocated to particular concert)								
Making Music Annual Membership							555	-
Website and Domain Hosting							330	-
Liberty Accounts System							109	-
Bank Charges							80	-
Refreshments Play for Pleasure & birthday							186	-
Gifts for Committee members							41	-
Repair of timpani on loan to us							78	-
Publicity charges							184	-
Professional Musician							44	-
Total Other Expenses							1,608	-
Net Other Income & Expenses							14,231	25,681
Net Incoming Resources for the Period							1,257	8,753
Unrestricted Funds Brought Forward as at 31st August 2022							48,843	40,090
Unrestricted Funds Carried Forward as at 31st August 2023							50,099	48,843



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Sevenoaks Symphony Orchestra

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1057071

Set out on pages

1 to 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2023.

Responsibilities and
basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20/11/2023

Name:

Richard Gilbert

Relevant professional
qualification(s) or body
(if any):

Retired Chartered Accountant

Address:

Ryefield, Packhorse Road,

Sevenoaks

Kent. TN13 2QP

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Statement of Financial Activity

Incoming Resources	Unrestricted Funds	Restricted Funds (Cello Fund)	Total 2022/23	Total 2021/22
Incoming Resources from Charitable Activities - Concert Income				
Season Tickets	2,773		2,773	315
Tickets	16,436		16,436	9,603
Sponsorship	0		0	0
Advertisements	500		500	0
Total Concert Income	19,709	0	19,709	9,918
Voluntary Income				
Patrons and Other Donations	3,088		3,088	18,262
Members Subscriptions	7,540		7,540	7,027
Sundry Donations	0		0	0
Tax Recoveries	3,633		3,633	0
Grants	0		0	0
Other	979		979	381
Investment Income - Interest	99		99	11
Total Incoming Resources	35,048	0	35,048	35,599
Expended Resources				
Conductor	7,868		7,868	7,180
Soloist	2,875		2,875	2,600
Leader	3,442		3,442	3,270
Professional Assistance	5,368		5,368	3,365
Music Hire	796		796	1,011
Rehearsal Hall	1,433		1,433	1,374
Concert Hall	6,966		6,966	4,725
Instrument Hire	0		0	0
Printing & Publicity	2,041		2,041	1,549
Programmes	1,124		1,124	921
Administration & Memberships	555		555	431
Card Payment Fee	88		88	39
Other	1,236		1,236	381
Total Resources Expended	33,791	0	33,791	26,846
Net Incoming Resources	1,257	0	1,257	8,753
Total Funds Brought Forward	48,593	250	48,843	40,090
Total Funds Carried Forward	49,849	250	50,099	48,843

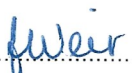
Sevenoaks Symphony Orchestra

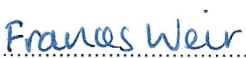
Annual Accounts for the Year Ended 31st August 2023

Balance Sheet as at 31st August 2023

	Note No.	Unrestricted Funds	Restricted Funds	Total 2022/23	Total 2021/22
Fixed Assets	8	-	0.00	-	-
Current Assets					
Debtors & Prepayments	9	2,269		2,269	2,799
Cash at bank and in hand		47,900	250	48,150	47,284
Total Current Assets		50,169	250	50,419	50,083
Creditors: amounts falling due within one year	10	320	-	320	1,240
Net Current Assets/Liabilities		49,849	250	50,099	48,843
Net Assets		49,849	250	50,099	48,843
Funds of the Charity					
Unrestricted Funds		49,849		49,849	48,593
Restricted Funds - (Cello Fund)			250	250	250
Total Funds		49,849	250	50,099	48,843

Signed by Frances Weir, Treasurer
on behalf of all the Trustees


Signature


Name


Date of Approval

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Notes to the Accounts

1 Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with; Accounting and Reporting by Charities - Statement of recommended Practice (SORP) FRS 102, Accounting Standards and with the Charities Act 2011.

There has been no change in the basis of accounting since last year and no changes have been made to the accounts for previous years other than the inclusion of Balance Sheet figures which had been prepared but not previously reported.

2 Accounting Policies

2.1 Incoming Resources

Incoming Resources are included in the Statement of Financial Activities (SOFA) when SSO becomes entitled to them, the trustees are virtually certain they will receive the resources and the monetary value can be measure with sufficient reliability.

Concert income is recognised in the concert season to which that income relates.

Income from concerts and the related expenditure are reported gross in the SOFA.

Grants and donations are only included in the SOFA when the charity is unconditionally entitled to the resources. Incoming resources from tax reclaims are included in the SOFA when received.

2.2 Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

2.3 Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost more than £500.

3 Detailed Analysis of Incoming Resources and Resources Expended

APPENDIX A comprises a schedule of direct Income and Expenses, analysed by concert, with all other indirect income and expenses listed separately.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Notes to the Accounts

4 Trustee remuneration, benefits and expenses

No trustees receive remuneration or benefits

One or more of the trustees has claimed expenses or had their expenses met by the charity

	2022/23	2021/22
	£	£
Expenses claimed for Travel		
Number of trustees	0	0
Total claimed	0	0

Trustees have been reimbursed for costs properly incurred in delivering the charitable activities of the Orchestra, including costs of hiring music, advertising and promoting concerts and providing flowers for soloists etc.

5 Related party transactions

There were no related party transactions requiring disclosure.

6 Fees for Examination of the Accounts

	2022/23	2021/22
	£	£
Independent Examiner's fees for reporting on the accounts	<u>None</u>	<u>None</u>
Other fees paid to the Independent Examiner	<u>None</u>	<u>None</u>

7 Paid Employees

The charity has no paid employees.

8 Tangible Fixed Assets

The Orchestra owns a set music stands and concert display boards, which have been held for some time and fully written off since acquisition. The Trustees estimate the aggregate value of this equipment at £1,200 in total. The orchestra sold a set of timpani during this year for an amount of £176.

The orchestra also owns a set of cymbals which are valued at below the capitalisation threshold

Future acquisitions of fixed assets in excess of £500 will be capitalised and depreciated at appropriate rates.

9 Debtors and Prepayments

		2022/23	2021/22
		£	£
Debtors	Ticket sales	1,285	1,745
	Advertising Revenue	80	0
Prepayments	Audience refreshments	0	91
	Printing & publicity	409	93
	Stag concert deposits	495	870
		<u>2,269</u>	<u>2,799</u>

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2023

Notes to the Accounts

10 Creditors and Accruals

		2022/23	2021/22
		£	£
Creditors	HMRC Gift Aid over claimed	0	400
Accruals	Professional assistance	170	95
	Music	0	89
Deferred Income	Membership Subs for 23/24 Season	150	0
	Season tickets and tickets	0	656
		<u>320</u>	<u>1,240</u>

11 Other Income

	2022/23	2021/22
	£	£
Easy fundraising	253	241
Sale of Timpani	176	0
Teas	550	140
Total	<u>979</u>	<u>381</u>

12 Other expense

	2022/23	2021/22
	£	£
Gift, flowers for Soloist	49	109
Audience refreshments	134	204
Website & Domain hosting	330	0
PRS Fees Family Concert	138	0
Refreshments Play for Pleasure & Birthday	186	0
Repair of Timpani on loan to us	78	0
Piano Tuner Pamoja hall	170	0
Gifts for Committee Members	41	0
Accounting System Fee	109	0
Alcohol license at St Nicholas concert venue	0	21
Christmas rehearsal refreshments	0	47
Total	<u>1,236</u>	<u>381</u>

Sevenoaks Symphony Orchestra - APPENDIX A

Detailed Statement of Financial Activities for the Year Ended 31st August 2023

	Subscription Concerts and Development of Repertoire				Other Concerts		Total 2022-23	Total 2021-22
	Winter 2022	Spring 2023	Summer 2023	Repertoire	Family Concert	Joint Concert with SPS		
Incoming Resources from Charitable Activities								
Concert Income								
Season Tickets	924	924	924	-	-	-	2,773	315
Tickets	2,954	5,334	2,392	-	2,906	2,850	16,436	9,603
Income share	-	-	-	-	-	-	-	-
Concert Fee	-	-	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-	-	-
Advertisements	-	-	-	-	-	-	-	-
Total Concert Income	3,878	6,258	3,316	-	2,906	2,850	19,209	9,918
Resources Expended on Charitable Activities								
Conductor	1,390	2,330	1,850	240	1,390	668	7,868	7,180
Soloist	620	514	465	-	600	725	2,924	2,600
Leader	582	902	774	128	605	451	3,442	3,270
Professional Assistance	1,238	1,280	870	-	1,185	750	5,323	3,365
Music Hire	29	116	652	-	-	-	797	1,011
Rehearsal Hall	210	420	210	70	400	122	1,432	1,374
Concert Hall	1,620	1,680	1,056	-	1,620	990	6,966	4,725
Printing & Publicity	317	488	248	-	559	245	1,857	1,549
Programmes	263	291	312	-	258	-	1,124	921
Administration	8	-	-	-	-	-	8	231
Card Payment Fees	-	-	-	-	-	-	-	39
Subscriptions	-	-	-	-	-	-	-	200
PRS Fees	-	-	-	-	138	-	138	-
Piano Tuner at Pamoja Hall	-	-	170	-	-	-	170	-
Audience refreshments	-	-	134	-	-	-	134	-
Other	-	-	-	-	-	-	-	381
Total Expenditure on Charitable Activities	6,277	8,021	6,741	438	6,755	3,951	32,183	26,846
Concert Shortfall for the Year	(2,399)	(1,763)	(3,425)	(438)	(3,849)	(1,101)	(12,974)	(16,928)
Other Income								
Patrons and Other Donations							3,088	18,262
Members Subs							7,540	7,028
Sundry Donations							-	-
Interest							99	11
Tax Recoveries							3,633	-
Advertisements							500	-
Other							979	381
Total Other Income							15,839	25,681
Other Expenses (Not allocated to particular concert)								
Making Music Annual Membership							555	-
Website and Domain Hosting							330	-
Liberty Accounts System							109	-
Bank Charges							80	-
Refreshments Play for Pleasure & birthday							186	-
Gifts for Committee members							41	-
Repair of timpani on loan to us							78	-
Publicity charges							184	-
Professional Musician							44	-
Total Other Expenses							1,608	-
Net Other Income & Expenses							14,231	25,681
Net Incoming Resources for the Period							1,257	8,753
Unrestricted Funds Brought Forward as at 31st August 2022							48,843	40,090
Unrestricted Funds Carried Forward as at 31st August 2023							50,099	48,843

SEVENOAKS SYMPHONY ORCHESTRA

England & Wales - Charity number 1057071

Accounts

2021-22 Annual Report

Charity reference information

Charity name:	Sevenoaks Symphony Orchestra
Charity registration number:	1057071
Correspondence address:	63 Chesterfield Drive Riverhead Sevenoaks Kent TN13 2EQ
Trustees as at date of report:	Joanna Kiely – Chairman Michael Thompson – Treasurer Anne Webster - Secretary David Floyd – Librarian Charles Hebert – Membership Secretary Jonathan Jaggard Prosper Marr-Johnson Ian McLauchlan Rebecca Rogers Guy Saunders Elizabeth Crawford Usher
Additional trustees during the financial year reported:	Nicholas Thomas

Structure, governance and management

Sevenoaks Symphony Orchestra is governed according to its constitution as adopted on 5 June 1996 and revised in 2017. Sevenoaks Symphony Orchestra is unincorporated. Appointment of trustees is by election by Sevenoaks Symphony Orchestra members at the Annual General Meeting.

Reserves policy

It is the Sevenoaks Symphony Orchestra's policy to hold at least £15,000 in reserves for contingency purposes. To determine the size of the required reserves, we have considered the recommended charitable standard of approximately twice the "costs of the day" of producing a concert.

Objectives and activities

Objectives

As stated in the charity constitution:

The objects (hereinafter called "the objects") of the Society shall be to promote, improve, develop and maintain public education in and appreciation of the art and science of music, and in particular orchestral music, in all its aspects by the presentation of public concerts and recitals and by such other ways as the Society may from time to time decide; and for the general purposes of such charitable bodies or for such other purposes as shall be exclusively charitable as the Society may from time to time decide.

The charity has considered the public benefit of the objectives and activities of the orchestra. The giving of public concerts ensures that the benefits are available to the public. The concert ticket prices are such that these are not prohibitively expensive and in the case of the children's concert are significantly below cost in order to encourage

2021-22 Annual Report

attendance. In addition the £2 tickets for under 19's at the 3 main concerts have been widely taken up. These have risen from £1 per ticket following a pricing policy change by the Stag to include a £1 per ticket charge within the ticket price. The orchestra receives £1 for each of the £2 tickets sold.

Activities

Following the lifting of Covid 19 restrictions the orchestra was able to begin performing again. We took a measured approach to this, bearing in mind the time elapsed since our last performances and an anticipation that audience numbers would be lower than usual as some audience preferred to self isolate to some degree.

However we did perform four concerts: a standard concert in October followed by a November “concerto” concert featuring four different concertos and soloists. This allowed us to showcase new talent and provide opportunities to perform after the dry period of Covid. We then performed a concert in March and another in May.

Achievements and performance

This year due largely to a “post Covid” effect audience numbers were lower than usual leading to a larger than usual financial loss per concert. We were however extremely grateful to receive a substantial donation which as a result led to a net gain for the year.

It was notable that there was no noticeable “Covid” effect on membership – almost all members returned to the orchestra after Covid restrictions were lifted.

We have exited the year well placed to begin the 2022/23 season and hopefully build audiences back up.

Signed on behalf of the trustees

Michael Thompson

24 November 2022

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2022

Statement of Financial Activity

Incoming Resources	Unrestricted Funds	Restricted Funds	Total 2021/22	Total 2020/21
	£	£	£	£
Incoming Resources from Charitable Activities - Concert Income				
Season Tickets	315	-	315	-
Tickets	9,603	-	9,603	-
Total Concert Income	9,918	-	9,918	-
Voluntary Income				
Patrons and Other Donations	18,262	-	18,262	2,392
Members Subscriptions	7,027	-	7,027	-
Other	381	-	381	19
Investment Income - Interest	11	-	11	15
Total Incoming Resources	35,599	-	35,599	2,426
Expended Resources				
Conductor	7,180	-	7,180	1,100
Soloist	2,600	-	2,600	-
Leader	3,270	-	3,270	116
Professional Assistance	3,365	-	3,365	-
Music Hire	1,011	-	1,011	750
Rehearsal Hall	1,374	-	1,374	105
Concert Hall	4,725	-	4,725	480
Printing & Publicity	1,549	-	1,549	100
Programmes	921	-	921	-
Administration & Memberships	431	-	431	612
Card Payment Fee	39	-	39	13
Other	381	-	381	-
Total Resources Expended	26,846	-	26,846	3,276
Net Incoming Resources	8,753	-	8,753	(850)
Total Funds Brought Forward	39,840	250	40,090	40,940
Total Funds Carried Forward	48,593	250	48,843	40,090

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2022

Balance Sheet as at 31st August 2022

	Note No.	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
Fixed Assets	8	-	-	-	-
Current Assets					
Debtors & Prepayments	9	2,799	-	2,799	326
Cash at bank and in hand		47,034	250	47,284	40,599
Total Current Assets		49,833	250	50,083	40,925
Creditors: amounts falling due within one year	10	1,240	-	1,240	835
Net Current Assets/Liabilities		48,593	250	48,843	40,090
Net Assets		48,593	250	48,843	40,090
Funds of the Charity					
Unrestricted Funds		48,593		48,593	39,840
Restricted Funds - (Cello Fund)			250	250	250
Total Funds		48,593	250	48,843	40,090

Signed by Michael Thompson, Treasurer
on behalf of all the Trustees

.....
Signature

.....
Name

.....
Date of Approval

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2022

Notes to the Accounts

1 Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared on the basis of historic cost in accordance with; Accounting and Reporting by Charities - Statement of recommended Practice (SORP 2005), Accounting Standards and with the Charities Act 1993

There has been no change in the basis of accounting since last year and no changes have been made to the accounts for previous years other than the inclusion of Balance Sheet figures which had been prepared but not previously reported.

2 Accounting Policies

2.1 Incoming Resources

Incoming Resources are included in the Statement of Financial Activities (SOFA) when SSO becomes entitled to them, the trustees are virtually certain they will receive the resources and the monetary value can be measure with sufficient reliability.

Concert income is recognised in the concert season to which that income relates.

Income from concerts and the related expenditure are reported gross in the SOFA

Grants and donations are only included in the SOFA when the charity is unconditionally entitled to the resources. Incoming resources from tax reclaims are included in the SOFA when received.

2.2 Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

2.3 Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost more than £500.

3 Detailed Analysis of Incoming Resources and Resources Expended

Details of concert income and expenditure, analysed by individual concert is given in Appendix A to these accounts

4 Trustee remuneration, benefits and expenses

No trustees receive remuneration or benefits

One or more of the trustees has claimed expenses or had their expenses met by the charity

Expenses claimed for Travel	2021/22	2020/21
Number of trustees	0	0
Total claimed	£ 0	0

Trustees have been reimbursed for costs properly incurred in delivering the charitable activities of the Orchestra, including costs of hiring music, advertising and promoting concerts and providing flowers for soloists etc.

5 Related party transactions

There were no related party transactions requiring disclosure.

Sevenoaks Symphony Orchestra

Annual Accounts for the Year Ended 31st August 2022

Notes to the Accounts

6 Fees for Examination of the Accounts

	2021/22	2020/21
	£	£
Independent Examiner's fees for reporting on the accounts	None	None
Other fees paid to the Independent Examiner	None	None

7 Paid Employees

The charity has no paid employees.

8 Tangible Fixed Assets

The Orchestra owns a set of second hand Timpani, music stands and concert display boards, which have been held for some time and fully written off since acquisition.

The Trustees estimate the original value of the Timpani to have been about £1000 and the aggregate value of the other equipment, £1,200 in total.

The orchestra also owns a set of cymbals which are valued at below the capitalisation threshold

Future acquisitions of fixed assets in excess of £500 will be capitalised and depreciated at appropriate rates.

9 Debtors and Prepayments

	2021/22	2020/21
	£	£
Debtors	1,745	86
Prepayments	91	-
	93	-
	870	240
	2,799	326

10 Creditors and Accruals

	2021/22	2020/21
	£	£
Creditors	400	400
	95	-
	89	-
Deferred Income	656	435
	1,240	835

11 Other Income

	2021/22	2020/21
	£	£
Easy fundraising	241	19
Teas	140	-
Total	381	19

12 Other expense

	2021/22	2020/21
	£	£
Gift, flowers for Soloist	109	-
Audience refreshments	204	-
Alcohol license at St Nicholas concert venue	21	-
Christmas rehearsal refreshments	47	-
Total	381	-

Sevenoaks Symphony Orchestra - APPENDIX A

Detailed Statement of Financial Activities for the Year Ended 31st August 2022

	Subscription Concerts and Development of Repertoire				Other Concerts		Total 2021-22	Total 2020-21
	Winter 2021	Spring 2022	Summer 2022	Repertoire	Concerto	Soiree		
Incoming Resources from Charitable Activities								
Concert Income								
Season Tickets	315	-	-	-	-	-	315	-
Tickets	2,859	1,606	2,609	-	2,529	-	9,603	-
Programmes	-	-	-	-	-	-	-	-
Income share	-	-	-	-	-	-	-	-
Concert Fee	-	-	-	-	-	-	-	-
Sponsorship	-	-	-	-	-	-	-	-
Advertisements	-	-	-	-	-	-	-	-
Total Concert Income	3,174	1,606	2,609	-	2,529	-	9,918	-
Resources Expended on Charitable Activities								
Conductor	1,360	2,020	1,580	220	1,250	750	7,180	1,100
Soloist	500	500	400	-	1,200	-	2,600	-
Leader	645	819	761	-	645	400	3,270	116
Professional Assistance	705	1,585	590	-	485	-	3,365	-
Music Hire	140	87	89	-	695	-	1,011	750
Rehearsal Hall	210	525	280	70	70	219	1,374	105
Concert Hall	1,620	525	960	-	1,620	-	4,725	480
Instrument Hire	-	-	-	-	-	-	-	-
Printing & Publicity	285	319	303	139	501	-	1,549	100
Programmes	186	209	261	58	207	-	921	-
Administration	46	46	46	46	46	-	231	337
Card Payment Fees	8	8	8	8	8	-	39	13
Subscriptions	40	40	40	40	40	-	200	275
Charity Donation	-	-	-	-	-	-	-	-
Other	34	115	181	9	41	-	381	-
Total Expenditure on Charitable Activities	5,780	6,798	5,500	590	6,808	1,369	26,846	3,276
Concert Shortfall for the Year	(2,606)	(5,192)	(2,891)	(590)	(4,279)	(1,369)	(16,928)	(3,276)
Other Income								
Patrons and Other Donations							18,262	2,392
Members Subs							7,028	-
Sundry Donations							-	-
Interest							11	15
Tax Recoveries							-	-
Grants							-	-
Other							381	19
Total Other Income							25,681	2,426
Net Incoming Resources for the Period							8,753	(850)
Unrestricted Funds Brought Forward as at 31st August 2020							39,840	40,690
Unrestricted Funds Carried Forward as at 31st August 2021							48,593	39,840



Section A

Independent Examiner's Report

Report to the trustees/
members of

Sevenoaks Symphony Orchestra

On accounts for the year
ended

31st August 2022

Charity no
(if any)

1057071

Set out on pages

1 to 5

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24/11/2022

Name:

J A E SIMMONDS

Relevant professional
qualification(s) or body
(if any):

RETIRED CHARTERED ACCOUNTANT

Address:

24 GARTH ROAD

SEVENOAKS

KENT TN13 1RU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.