
INVOLVE NORTHWEST
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

INVOLVE NORTHWEST
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

Trustees

J Calcott (retired 6 May 2022)
D Cheyne
G Doran
A Barr
M O'Connor
D Black (appointed 16 August 2023)
A Wright (appointed 16 August 2023)

Company registered number

03212268

Charity registered number

1056777

Registered office

334 New Chester Road, Birkenhead, Wirral, CH42 1LE

Company secretary

J Molyneux

Chief executive officer

J Molyneux

Senior management team

J Molyneux, CEO
L Robinson, Deputy CEO

Independent auditor

Crowe U.K. LLP, 3rd floor, The Lexicon, Mount Street, Manchester, M2 5NT

Bankers

Barclays Bank PLC, 2 Bebington Road, Birkenhead, CH42 6PU
CCLA Investment Management, 1 Angel Lane, London EC4R 3AB
CAF Financial Solutions Limited, 25 Kings Hill Avenue, Kings Hill, West Malling Kent EC4R 3AB

Solicitors

Brabners, Horton House, Exchange Flags, Liverpool, L2 3YL

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (revised 1 January 2019).

Chair's report

A highlight of the year was the successful retender for the Reachout Project which has been awarded until 31st March 2024. The senior management team have worked tirelessly to be able to continue the valued work delivered by the organisation and they are continuing to work on securing future funding streams to enable the rest of the services to continue and develop.

The 7 key community support services are:

- Reachout – employment support for people who are long-term unemployed.
- Community Connectors – low level mental health support for isolated individuals
- Domestic Abuse – supporting mums & children with practical and emotional domestic abuse support via a 10 week programme called Leapfrog, a local peer mentoring project and Wirral Councils domestic abuse pledge for businesses.
- Welfare Benefits – helping disabled individuals tackling poverty crisis through health related benefit awards and tribunals.
- Debt / Money Management – debt advice and guidance for all Wirral residents.
- Clear Minds – GP referral pathway for practical support for issues affecting mild to moderate mental health.
- The Community Hub element of service delivery at the Community Village

Involve's aims are to support the quality of life improvement for each person, family or community it delivers the services to or within and we have focussed our delivery around the above strands and delivered some very impressive results for Wirral people.

I would like to thank the team who give everything to continue to deliver our services into our communities to support individuals in many different ways.

To know more visit our website www.involvenorthwest.org.uk or telephone our office on 0151 644 4500.



Alan Barr, Chair

15th December 2023

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023

Our purposes and activities

The purposes of the charity are:

- To benefit the inhabitants Wirral wide by the promotion of such charitable purposes as the trustees in their absolute discretion may from time to time decide.

The Trustees have currently decided to support the delivery of quality of life interventions for people, families and communities. The vision for the organisation has always been "people" since its inception in 1991.

The driver for the delivery of the services is about knowing what our clients' needs are by the services and projects delivered and then looking strategically at how to gain the funds to support each service area with a funding stream that can sustain longevity in delivery.

Involve's clients and passionate staff team help support the growth and development of the organisation for the future. The majority of staff are recruited from the Wirral population and they bring a wealth of experience, qualifications, life resources and the passion to want to make a difference in whatever part of the charity they work within.

The 7 key service areas are:

- Employment
- Social isolation
- Disability Benefits
- Domestic Abuse
- Debt
- Mental Health
- The Community Hub/Well-being hub

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. All services delivered by Involve Northwest are free of charge as we are able to secure grant funding to deliver the key strands and often are able to provide further wrap around support packages.

The strategies employed to achieve the charity's aims and objectives are to:

- Offer free employment support to people who are long-term unemployed on Wirral, also delivering job clubs in accessible venues in the community;
- Provide a service that delivers and supports socially isolated people through a door knocking project;
- Support people on health related benefits maintain or enhance what they receive;
- Provide a domestic abuse service for mums and children, peer mentoring volunteering project and deliver the domestic abuse kite mark for businesses
- Provide advice and guidance for individuals living in debt & financial poverty
- Offer support to individuals with mild to moderate mental health issues
- Provide free clothing or pay as you feel and a range of free community activities
- Support the provision of free food
- Providing holistic therapies to our clients

Putting these strategies into action we have supported annually over 12,000 vulnerable people.

Our services we describe as supporting quality of life improvements.

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Reachout

The Reachout service has been delivered by Involve for the past 17 years and has significantly grown in delivery. The main aim of the service is to support people who are long-term unemployed and inactive to help them find sustainable employment. The service is also delivered across Wirral via local community work clubs and three hub based community venues. Reachout also provides a discretionary fund to help tackle the pre employment barriers that individuals and families face whilst looking for work, this fund helps issues such as interview clothes, training and travel costs

An employer engagement officer supports the service and is able to find employers on Wirral and beyond to ensure that Reachout is the first place they recruit from with our bank of people looking for work.

Community Connectors

The community connector's contract was won in February 2017 has now been extended until January 2025.

The main aims of the project are to go out into the community via a door knocking service and find isolated people to help them gain a place back in the community. The service also helps small voluntary groups with a spark fund to help them to continue to deliver the vital resources in the community such as:

- Knit and natter groups
- IT groups
- Men's mental health
- Toast and talk

The Wirral Infobank website, which is hosted by Wirral Council was also developed and continued to be supported through this project

The Community Connector service was awarded an extra contract in December 2022 to increase the team by another 23 people to be out in the community offering this vital service. This additional contract was then extended to run until 31st January 2023 and is helping help people and communities recover from the effects of the pandemic.

Benefits service

The benefits service is one of the longest standing services delivered by Involve and it was actually how the organisation started in 1991! Since then various funders have helped deliver this project to help many thousands of people across Wirral. The main aim of the service is to support people with a health related condition either apply for benefit support, sustain benefit support or make a challenge if that financial support has been removed. The service also offers representation at tribunal level if needed.

Domestic Abuse

The award of funding from The Steve Morgan Foundation meant that in September 2020 we started the development of the new Lighthouse families centre. The centre has three dedicated staff members operating 5 days a week and 2 evenings offering a safe place if you are or have suffered domestic abuse. The centre is now funded until March 2026 with a grant from the National Lottery and we are aiming to be able to add services to the Lighthouse centre that complement the delivery.

The other aspect of the domestic abuse service is a specific programme called Leapfrog which supports mums and children who have experienced domestic abuse with a strong objective of rebuilding the family back together.

In addition to leapfrog, #GTTS (Got The T-Shirt) is a domestic abuse peer mentoring project delivered by volunteers in the community via coffee clubs/mornings.

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Debt / Money Management

The aim of this project is to help individuals in financial crisis tackle their debts, advocate on their behalf with the lenders and also support individuals and families with bespoke money management plans moving forward.

Mental Health

This project specifically works with individuals who have presented at their GP with anxiety and depression and who are awaiting intensive therapy. The project can intervene at pre- and post-therapy stage to tackle the identified practical issues to help alleviate the overall mental health pressures and reduce down NHS waiting lists.

Our volunteers

The charity is very involved within the community and relies on voluntary help.

The main area that volunteers are involved is through the domestic abuse service via peer mentoring (#gotthetshirt). This crucial part of the organisation delivers coffee mornings across Wirral supporting and helping sufferers of domestic abuse.

Achievements and performance

Involve has achieved the following during the year:

- 732 clients have signed up to ReachOut of which 402 clients were supported into sustainable employment, with 247 new vacancies found via our local Employer engagement team!
- 56 clients have received one-to-one mental health support from our Brighter Times team.
- 1,490 clients were signed up to the Connect Us project of which, 79% of clients have gone onto accessing an activity as a consequence of being supported by a connector.
- 50 families (inclusive of 114 children and household members) were supported by our Family Connectors, 86% of these families reported an improvement of their wellbeing after 3 months of support.
- 447 people have been supported with their Mental Health with 95% feeling more in control of their lives when disengaging from the service!
- The Wirral Info Bank website has received 127,000 views, with 2,512 services now available online for local people to access additional support.
- 1,272 local people have been referred to the Community Hub for support, 783 local people have received a food parcel.
- 421 client wellbeing interventions have been delivered by our HelpOut advisors, of which 95% of clients reported an improvement in their wellbeing.
- 1,008 have been supported with Welfare and Debt issues to overcome financial poverty with £1.4 million of benefits maintained and/or maximised!
- 100% of our DV children say they feel happier after receiving support from the Leapfrog Programme.
- 530 people have been supported with welfare benefits support directly at local social supermarkets.
- 456 clients have received support from the Lighthouse Centre with 1,299 client interventions. A total of 7 Leapfrog programs and 6 Lotus programs have been delivered.

Fundraising

The charity had no fundraising activities requiring disclosure under S162A of the Charities Act 2011.

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TRUSTEES REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Incoming resources in the year were £3,547,828 (2022: £3,175,588) of which £3,475,178 (2022: £3,091,081) related to project restricted activities. The main reason for the increase in income was the receipt of an additional grant to support the Reach Out project that began in May 2022 and which has been extended to 31 March 2024. The main funder for Involve Northwest is Wirral Council, who provided £997,163 (2022: £912,265) in respect of Wirral Worklessness Support (known as "Reachout") and £1,246,319 (2022: £1,487,218) for the Community Connectors project in addition to funding for the Leapfrog and some other projects.

Resources expended were £3,270,386 (2022: £2,810,961). £3,043,523 (2022: £2,657,441) related to restricted activities. Total incoming resources exceeded outgoing resources by £277,442 (2022: £364,627) of which £245,777 is restricted (2022: £312,419).

Our pricing policy

Our pricing policy reflects our strategy of enabling all within our community, whatever their means, to take part in our activities, thus everything delivered is free.

Investment Policy

The Charity does not have funds to invest for the long term at this stage, but it does hold bank deposits that are held for contingencies, to underwrite core costs in the event that major contract is not renewed or to cover redundancy costs in a similar situation.

The trustees therefore deposit any funds that are not needed in the short term for operational needs with a variety of interest bearing deposit holders, to spread the risk of the holdings and to ensure that the funds are accessible as and when needed for operational purposes.

During the year the charity opened a deposit account with CCLA Investment Management Limited with a deposit of £300,000 that is instantly accessible and bears a competitive variable interest rate. In addition, through CAF Financial Solutions Ltd, we access an investment platform with Flagstone Investment Management. This enables us to access a range of term bank deposits through that platform for periods of up to 18 months, while spreading the risk by holding an amount that is covered by the FCA deposit protection scheme with each deposit taker.

Reserves policy

Reserves are primarily needed to ensure that the core and support costs of the charity can be met should a significant contract be ended. The trustees' policy is to ensure that sufficient free reserves are held to cover up to six months of core and support costs in order to cover such costs should major contracts be terminated and to give time for alternative funding to be obtained or for a reorganisation of the charity. In addition, the trustees have designated sufficient reserves to cover the unfunded redundancy liability to which it would be exposed should its contracts be terminated. Finally, the trustees have designated an amount equal to the net book value of the building and improvements to a designated buildings reserve, as these funds are not readily realisable.

At 31 March 2023, six months core costs are estimated to be around £220,000 and free unrestricted reserves amounted to £269,597 (2022: £249,766). In addition, the designated redundancy reserve totals £128,164 (2022: £118,004) and the designated building fund totals £280,140 (2022: £278,466). Total unrestricted funds amounted to £677,901 (2022: £646,236).

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TRUSTEES REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Going Concern

The trustees have considered the financial position of the charity, the levels of free reserves and financial forecasts for 2023-24 and, as a consequence, the trustees are satisfied that the charity is well placed to manage its financial risks successfully.

The charity is funded to a significant extent by short term contracts that are subject to periodic re-tender or extension. The main risks that the charity faces would be the impact on recovery of core costs should certain key contracts not be renewed and the redundancy costs that might arise in the event that happens.

A significant part of the income of the charity is provided through its Reachout contract which was extended during the year under review after successful re-tender to 31st March 2024 with the possibility of further extension, subject to funding being available. However, the trustees have considered the ability of the charity to continue as a going concern, were the contract not to be extended after March 2024.

The trustees have reviewed the projected reserves position in March 2024 and consider that it would be sufficient to continue to fund the core support and management costs of the charity for a period of at least six months were the contract not to be renewed after that date. This would provide time and resources to seek alternative income sources or to arrange an orderly restructure of the charity.

The trustees have also designated sufficient funds in a redundancy reserve to cover the maximum estimated redundancy costs should all its contracts not be renewed and the relevant staff team made redundant at that point. Should a contract be awarded to another provider at that date, it is likely that the staff currently employed on it would be transferred to the new provider under TUPE and the new provider would assume that redundancy liability.

Whilst the renewal of the contract from 1st April 2024 represents an uncertainty for the charity, the trustees consider that even if the contract is not renewed the charity would be able to continue to operate as a going concern and deliver the remaining contracts and the financial statements have been prepared on such a basis.

Plans for future periods

Following the lifting of Covid restrictions and the reopening of the Hub to be a service to the Community and the securing of the renewal of the Reachout Contract, the objectives for development over the next few months include:

- Re tendering for the successor contract to the current Reach Out contract after the current contract ends in March 2024.
- Continuing to invest in the building to ensure its suitability and sustainability to support the work of Involve Northwest and other partner organisations who use the building into the future
- Further developing the work of the Lighthouse Centre, including the establishment of a subsidiary charity to bid for new funding .
- Update the Memorandum and Articles of the Charity
- Ensuring stability of current contracts in line with funders
- Exploration the development of services outside Wirral
- Maintaining a fully tenanted building in the ethos of Involve Northwest

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TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Chair

A Barr.

After many years of services as chair of the charity, David Cheyne stepped down from this role during the year and Alan Barr was appointed in his place.

Elected trustees:

A Barr

G Doran

M O'Connor

D Black (appointed 16 August 2023)

A Wright (appointed 16 August 2023)

J Calcott (retired 6 May 2022)

Structure, Governance and Management

Governing Document

Involve Northwest is a company limited by guarantee governed by its Memorandum and Articles of Association dated 14 June 1996. It is registered as a charity with the Charity Commission.

Appointment of trustees

As set out in the Articles of Association the charity appoints trustees through a recruitment process to join the board. The board will always have a quorum for voting processes as set out in the articles. The board also retain the right to co-opt board members with specialist skills if needed by the charity.

Trustee induction and training

New trustees undergo an orientation day to brief them on their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees, which can have up to 12 members, administers the charity. The board normally meets quarterly with an annual away day. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and strategic development.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

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Pay policy for senior staff

The directors consider the board of directors, who are the charity trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis. All directors give their time freely and no director received remuneration in the year.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other provincial charities of a similar size run on a voluntary basis.

Risk management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity is compliant to ISO 9001:2015 standards
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review at each board meeting which is discussed with the trustees.

The charity commissioned an updated Business Continuity Plan with support from our insurers during the year.

Attention has also been focussed on non-financial risks arising from fire, health and safety such as lone working. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

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TRUSTEES REPORT
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The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the charities auditor is unaware,
- and the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small Company Provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

By order of the board of trustees



A BARR
Trustee

15th December 2023

INVOLVE NORTHWEST

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST

Opinion

We have audited the financial statements of Involve Northwest for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST

Opinion on other matter prescribed by the Companies Act 2006

In our opinion based on the work undertaken in the course of our audit

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the trustees report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, Charities Act 2011 and employment legislation.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST

We assessed the susceptibility of the financial statements to material misstatement, including how fraud might occur, by meeting with management from relevant parts of the business to understand where management considered there was a susceptibility to fraud. We also considered the potential for management to manage earnings and influence the perceptions of the financial statements.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and the timing of recognition of income.

Audit procedures performed by the engagement team included:

- Evaluation of the design of controls established to address the risks related to material irregularities in the financial statements; Testing manual journal entries, in particular journal entries relating to management estimates and entries determined to be large or relating to non-routine transactions.
- Evaluation of income recognition policies and any judgements made around income recognition; reviewing the income system for significant deficiencies or susceptibility to fraud;
- Challenging assumptions and judgements made by management in their significant accounting estimates;
- Agreement of the financial statement disclosures to underlying supporting documentation;
- Making enquiries of management;
- Review of minutes of board meetings throughout the period;

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations. These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

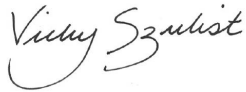
Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

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(A company by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST



Vicky Szulist (Senior Statutory Auditor)

for and on behalf of

Crowe U.K. LLP

Statutory Auditor

3rd floor
The Lexicon
Mount Street
Manchester
M2 5NT

Date 20th December 2023

Crowe U.K. LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

INVOLVE NORTHWEST
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	2	2,157	11,232	13,389	12,013
Charitable activities	3	1,269	3,463,946	3,465,215	3,111,453
Investments	4	69,224	-	69,224	52,122
Total income		72,650	3,475,178	3,547,828	3,175,588
Expenditure:					
Charitable activities	7	226,863	3,043,523	3,270,386	2,810,961
Net income		(154,213)	431,655	277,442	364,627
Transfer between funds		185,878	(185,878)	-	-
Net income/expenditure after transfers		31,665	245,777	277,442	364,627
Total funds brought forward		646,236	576,854	1,223,090	858,463
Total funds carried forward		677,901	822,631	1,500,532	1,223,090

The notes on pages 18 to 34 form part of these financial statements.

INVOLVE NORTHWEST

(A company limited by guarantee)
REGISTERED NUMBER: 03212268

BALANCE SHEET AS AT 31 MARCH 2023

			2023	2022
	Note	£	£	£
Fixed assets				
Tangible assets	10		280,140	278,466
Current assets				
Debtors	11	156,486		355,127
Cash at bank and in hand		<u>1,488,718</u>	<u>1,011,981</u>	
		1,645,204	1,367,108	
Creditors: amounts falling due within one year	12	<u>(424,812)</u>	<u>(422,484)</u>	
Net current assets			<u>1,220,392</u>	<u>944,624</u>
Net assets			<u>1,500,532</u>	<u>1,223,090</u>
Charity Funds				
Restricted Funds	14	822,631		576,854
Unrestricted funds	14	<u>677,901</u>		<u>646,236</u>
Total funds			<u>1,500,532</u>	<u>1,223,090</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf, by:


A BARR
Trustee
Date... 15th December 2023

The notes on pages 18 to 34 form part of these financial statements

INVOLVE NORTHWEST
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STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash generated by/ (used in) operating activities	16	<u>450,617</u>	<u>424,087</u>
Investing activities:			
Purchase of tangible fixed assets		<u>(43,104)</u>	<u>(8,504)</u>
Cash flows from investing activities:			
Rental and interest income		<u>69,224</u>	<u>52,071</u>
Net cash (used by) / provided by investing activities		<u>26,120</u>	<u>43,567</u>
Change in cash and cash equivalents in the year		476,737	467,654
Cash and cash equivalents brought forward		<u>1,011,981</u>	<u>544,327</u>
Cash and cash equivalents carried forward	17	<u><u>1,488,718</u></u>	<u><u>1,011,981</u></u>

The notes on pages 18 to 34 form part of these financial statements.

INVOLVE NORTHWEST

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. Involve Northwest meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The charitable company is a private company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company. The registered office is listed on the reference and administrative details page. The entity is registered at both Companies House (reg no: 03212268) and the Charity Commission (reg no: 1056777) in England and Wales.

1.3 Going concern

The trustees have considered the financial position of the charity, the levels of free reserves and financial forecasts for 2023-25 and, as a consequence, the trustees are satisfied that the charity is well placed to manage its financial risks successfully.

The charity is funded to a significant extent by short term contracts that are subject to periodic re-tender or extension. The main risks that the charity faces would be the impact on recovery of core costs should certain key contracts not be renewed and the redundancy costs that might arise in the event that happens.

A significant part of the income of the charity is provided through its Reachout contract which was extended during the year under review after successful re-tender to 31st March 2024 with the possibility of further extension, subject to funding being available. However, the trustees have considered the ability of the charity to continue as a going concern, were the contract not to be extended after March 2024.

The trustees have reviewed the projected reserves position in March 2024 and consider that it would be sufficient to continue to fund the core support and management costs of the charity for a period of up to six months were the contract not to be renewed after that date. This would provide time and resources to seek alternative income sources or to arrange an orderly restructure of the charity.

The trustees have also designated sufficient funds in a redundancy reserve to cover the maximum estimated redundancy costs should all its contracts not be renewed and the relevant staff team made redundant at that point. Should a contract be awarded to another provider at that date, it is likely that the staff currently employed on it would be transferred to the new provider under TUPE and the new provider would assume that redundancy liability.

Whilst the renewal of the contract after 1st April 2024 represents an uncertainty for the charity, the trustees consider that even if the contract is not renewed the charity would be able to continue to operate as a going concern and deliver the remaining contracts and the financial statements have been prepared on such a basis.

INVOLVE NORTHWEST

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets and depreciation

All assets costing more than £1,500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.6 Tangible fixed assets and depreciation (continued)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	5% straight line
Fixtures and fittings	-	25% straight line
Office equipment	-	25% straight line
Property improvements	-	20% straight line

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

1.14 Critical accounting Judgements and key sources of estimation uncertainty

In the application of the accounting policies, trustees are required to make judgement, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and assumptions are reviewed on an ongoing basis and revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affected current and future periods.

The estimation of expected useful life of fixed assets and the resultant depreciation provision are a matter where judgement is applied and details of this are given in note 1.6 of the Accounting Policies.

The potential redundancy liability should current contracts not be renewed is also a matter of estimation. The maximum potential liability has been calculated based the projected statutory redundancy cost should all staff whose redundancy cost is not specifically provided for in the contract, be made redundant at the end of the term of the contract on which they are employed, taking into account their projected age and length of service at that date. The resultant maximum potential liability is provided for in a designated fund in note 14 to the accounts.

Judgement is also exercised in the financial forecasts that have been used to calculate the reserves policy and assess the going concern of the charity in the event that a significant contract is not renewed at the end of its term. These judgements are based on the known contractual position and assessment of staff and other costs required to deliver them, together with an assessment of appropriate support costs.

2. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Donations	<u>2,157</u>	<u>11,232</u>	<u>13,389</u>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations	<u>3,175</u>	<u>8,838</u>	<u>12,013</u>

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

3. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Reachout	-	1,314,326	1,314,326
Advice centre	-	185,182	185,182
Domestic abuse advice service	-	256,305	256,305
Community connectors	-	1,421,831	1,421,831
Other community services	1,269	179,674	180,943
Clear Minds	-	106,628	106,628
	<u>1,269</u>	<u>3,463,946</u>	<u>3,465,215</u>
	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Reachout	-	912,365	912,365
Advice centre	-	153,415	153,415
Domestic abuse advice service	-	242,835	242,835
Community connectors	25,000	1,620,132	1,645,132
Other community services	4,210	46,868	51,078
Clear Minds	-	106,628	106,628
	<u>29,210</u>	<u>3,082,243</u>	<u>3,111,453</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

4. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £
Rental income	61,089	61,089
Investment income	<u>8,135</u>	<u>8,135</u>
	<u>69,224</u>	<u>69,224</u>
	Unrestricted funds 2022 £	Total funds 2022 £
Rental income	52,071	52,071
Investment income	<u>51</u>	<u>51</u>
	<u>52,122</u>	<u>52,122</u>

5. Direct costs

	Reachout 2023 £	Advice centre 2023 £	Domestic abuse advice service 2023 £	Community connectors 2023 £
Partner payments	338,423	-	-	-
Office costs	57,238	5,242	27,357	93,652
Premises costs	34,540	4,991	11,205	17,048
Other costs	31,524	490	13,950	75,050
Legal and professional	3,880	785	119	4,295
Audit fees	3,467	704	-	4,333
Wages and salaries	605,575	113,359	175,741	952,618
National insurance	59,226	10,334	14,226	83,482
Pension cost	11,930	2,402	3,482	16,816
Depreciation	11,333	-	-	-
	<u>1,157,136</u>	<u>138,277</u>	<u>46,080</u>	<u>1,274,294</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

5. Direct costs (continued)

	Other community services 2023 £	Clear Minds 2023 £	Total 2023 £
Partner payments	-	-	338,423
Office costs	7,871	2042	193,402
Premises costs	2,025	1,573	71,352
Other costs	131,011	718	252,743
Legal and professional	17	139	9,236
Audit fees	-	-	8,504
Wages and salaries	20,591	80,416	1,948,300
National insurance	1697	5,298	174,262
Pension cost	141	1196	35,967
Depreciation	-	-	11,333
	<u>163,353</u>	<u>91,382</u>	<u>3,043,522</u>
		<i>Domestic abuse advice service</i>	<i>Community connectors</i>
	<i>Reachout 2022 £</i>	<i>Advice centre 2022 £</i>	<i>2022 £</i>
Partner payments	241,497	-	-
Office costs	32,499	5,523	22,265
Premises costs	38,978	4,764	7,330
Other costs	582	-	7,117
Legal and professional	3,228	47	287
Audit fees	2,600	650	-
Wages and salaries	476,474	119,561	178,280
National insurance	45,229	9,241	14,000
Pension cost	8,899	2,235	2,820
	<u>849,986</u>	<u>142,021</u>	<u>232,099</u>
			<u>1,278,865</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

5. Direct costs (continued)

	Other community services 2022 £	Clear Minds 2022 £	Total 2022 £
Partner payments	-	-	241,497
Office costs	15,645	3,418	217,970
Premises costs	7,923	1,425	80,321
Other costs	22,795	619	39,472
Legal and professional	102	47	7,081
Audit fees	-	-	6,500
Wages and salaries	20,988	74,345	1,879,223
National insurance	531	5,531	154,669
Pension cost	186	915	30,708
	<u>68,170</u>	<u>86,300</u>	<u>2,657,441</u>

6. Support costs

	Reachout 2023 £	Advice centre 2023 £	Domestic abuse advice service 2023 £	Community connectors 2023 £
Premises and office cost	63,895	9,002	12,635	69,121
Legal and professional	3,081	434	609	3,333
Audit fees	1,319	186	261	1,427
Wages and salaries	5,951	839	1,117	6,438
National insurance	130	18	26	140
Pension cost	42	6	8	45
Depreciation	11,383	1,604	2,251	12,314
	<u>85,801</u>	<u>12,089</u>	<u>16,967</u>	<u>92,819</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

6. Support costs (continued)

	Other community services 2023 £	Clear Minds 2023 £	Total 2023 £
Premises and office costs	9,105	5,184	168,942
Legal and professional	439	250	8,147
Audit fees	188	107	3,488
Wages and salaries	848	483	15,736
National insurance	18	11	343
Pension cost	6	3	110
Depreciation	1,622	923	30,097
	<u>12,227</u>	<u>6,961</u>	<u>226,863</u>

	Reachout 2022 £	Advice centre 2022 £	Domestic abuse advice service 2022 £	Community connectors 2022 £
Premises and office costs	31,895	5,363	8,563	56,638
Legal and professional	1,045	176	281	1,855
Audit fees	1,532	258	411	2,720
Wages and salaries	2,314	389	621	4,109
National insurance	5	1	1	9
Pension cost	11	2	3	19
Depreciation	8,511	1,431	2,285	15,114
	<u>45,313</u>	<u>7,620</u>	<u>12,165</u>	<u>80,464</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

6. Support costs (continued)

	Other community services 2022 £	Clear Minds 2022 £	Total 2022 £
Premises and office costs	1,874	3,728	108,061
Legal and professional	61	122	3,540
Audit fees	90	179	5,190
Wages and salaries	136	270	7,839
National insurance	0	1	17
Pension cost	1	1	37
Depreciation	500	995	28,836
	<u>2,662</u>	<u>5,296</u>	<u>153,520</u>

Governance Costs

Included in direct and support costs are the following governance costs:

	2023 £	2022 £
Auditors' remuneration	11,992	11,690
Legal and Professional costs	8,147	3,540
Staff costs	4,000	4,000
Total	24,139	19,230

7. Analysis of Expenditure by expenditure type

	Staff costs 2023 £	Depreciation 2023 £	Other costs 2023 £	Total 2023 £
Reachout	682,854	22,716	537,367	1,242,936
Advice centre	126,958	1,604	21,804	150,366
Domestic abuse advice service	194,659	2,251	66,137	263,047
Community connectors	1,059,540	12,314	268,259	1,340,113
Other community services	23,302	1,622	150,656	175,580
Clear Minds	87,407	923	10,013	98,343
	<u>2,174,718</u>	<u>41,430</u>	<u>1,054,237</u>	<u>3,270,386</u>
	Staff costs 2022 £	Depreciation 2022 £	Other costs 2022 £	Total 2022 £
Reachout	532,932	8,511	353,856	895,299
Advice centre	131,428	1,431	16,781	149,640
Domestic abuse advice service	195,726	2,285	46,253	244,264
Community connectors	1,109,503	15,114	234,713	1,359,330
Other community services	21,843	500	48,490	70,833
Clear Minds	81,062	995	9,538	91,595
	<u>2,072,494</u>	<u>28,836</u>	<u>709,631</u>	<u>2,810,961</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

8. Auditors' remuneration

The Auditor's remuneration amounts to an Audit fee of £12,300 (2022 - £10,800), and non-audit services of £Nil (2022 - £Nil).

9. Staff costs and related party transactions

Staff costs were as follows:

	2023 £	2022 £
Wages and salaries	1,947,336	1,851,454
Social security costs	166,656	154,686
Other pension costs	36,116	30,746
	<u>2,150,108</u>	<u>2,036,886</u>

The average number of persons employed by the company during the year was as follows:

	2023 No.	2022 No.
Charitable	79	81
Management	<u>3</u>	<u>3</u>
	<u>82</u>	<u>84</u>

The number of higher paid employees was:

	2023 No.	2022 No.
In the band £60,001 - £70,000	1	1

Key management personnel consist of those listed on the admin and reference page. Total remuneration for the year amounted to £154,212 (2022: £143,040). No trustees were remunerated during the period (2022: nil) and no trustees had expenses re-imbursed (2022: nil)

Involve Northwest purchase environmental consultancy services as and when required from DPC Consultants Ltd, which is a business controlled by the son of a Trustee, Ms M O'Connor. Services to a value of £540 (2022- £1,200) were purchased from this business during the year ended 31 March 2023. There was no outstanding balance due to DPC Consultants Ltd at the year end.

Involve Northwest has purchased IT equipment and support from Vigo IT Solutions Ltd for a number of years. During the year to 31 March 2022, Ms M O'Connor, a member of the senior management of that company, became a trustee of Involve Northwest. Involve Northwest continues to purchase IT support and services from Vigo IT on normal commercial terms and purchases of services and equipment with a value of £80,247 (2022 - £101,120 were made during the year under review. There was no outstanding balance due to Vigo IT Solutions Ltd at 31 March 2023. Ms O'Connor is not involved in the contractual arrangements relating to these services or in the delivery of these services.

Mr A Barr is a trustee of Involve Northwest. His wife and son are employees of the charity. They were both recruited prior to Mr Barr's appointment and they are employed under standard terms of employment of the company. Mr Barr has no involvement in the remuneration or management of either of them.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

10. Tangible fixed assets

	Freehold property £	Property improvements and vehicles £	Total £
Cost			
At 1 April 2022	350,000	56,677	406,677
Additions	-	43,104	43,104
	<u>350,000</u>	<u>99,781</u>	<u>449,781</u>
At 31 March 2023			
Depreciation			
At 1 April 2022	105,000	23,211	128,211
Charge for the year	17,500	23,930	41,430
	<u>122,500</u>	<u>47,141</u>	<u>169,641</u>
At 31 March 2023			
Net book value			
At 31 March 2023	<u>227,500</u>	<u>52,640</u>	<u>280,140</u>
At 31 March 2022	<u>245,000</u>	<u>33,466</u>	<u>278,466</u>

11. Debtors

	2023 £	2022 £
Trade debtors	114,581	312,462
Prepayments and accrued income	41,905	42,665
	<u>156,486</u>	<u>355,127</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

12. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	81,038	47,918
Other taxation and social security	36,576	36,161
Other creditors	8,305	6,854
Accruals and deferred income	298,893	331,551
	<u>424,812</u>	<u>422,484</u>

Deferred income

	2023 £	2022 £
Deferred income at 1 April 2022	266,077	158,681
Resources deferred during the year	189,107	266,077
Amounts released from previous years	<u>(266,077)</u>	<u>(158,681)</u>
Deferred income at 31 March 2023	<u>189,107</u>	<u>266,077</u>

Deferred income relates to rents and grant income provided in advance which relate to the 2023-24 financial year.

13. Financial instruments

	2023 £	2022 £
Financial assets measured at amortised cost	<u>1,603,299</u>	<u>1,324,443</u>
Financial liabilities measured at amortised cost	<u>199,129</u>	<u>120,246</u>

Financial assets measured at amortised cost comprise trade debtors and cash.

Financial liabilities measured at amortised cost comprise trade creditors, other creditors and accruals.

INVOLVE NORTHWEST

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
Designated funds					
Fixed Asset Fund	278,466	-	-	1,674	280,140
Redundancy costs	118,004	-	-	10,160	128,164
General funds					
General Funds	<u>249,766</u>	<u>72,650</u>	<u>226,863</u>	<u>174,044</u>	<u>269,597</u>
Total Unrestricted funds	<u>646,236</u>	<u>72,650</u>	<u>226,863</u>	<u>185,878</u>	<u>677,901</u>
Restricted funds					
Reach Out	-	1,314,327	1,157,136	(126,671)	30,520
Advice Services	14,989	185,182	138,277	(19,992)	41,902
Domestic Abuse Advice Services	61,324	259,913	246,080	(5,303)	69,854
Community Connectors	451,272	1,421,830	1,247,294	(21,269)	604,539
Other Community Activities	8,321	187,298	163,353	(1,123)	31,143
Clear Minds	40,948	106,628	91,383	(11,520)	44,673
	<u>576,854</u>	<u>3,475,178</u>	<u>3,043,523</u>	<u>(185,878)</u>	<u>822,631</u>
Total funds	<u>1,223,090</u>	<u>3,547,828</u>	<u>3,270,386</u>	<u>-</u>	<u>1,500,532</u>

ReachOut - Employment partnership working with long-term unemployed individuals over the age of 30, including sustainability support for 6 months post returning to the labour market.

Advice Services- Advice and guidance service for people with health conditions up to and including tribunal representation.

Domestic Abuse Advice Services- The provision of a two-tiered programme to support families in relation to domestic abuse. 10 week programmes of support and interventions for mums and children and 1 to 1 support.

Community Connectors- The service engages the disengaged by setting up a network of new roles in the community to tackle the issue of social isolation and promote active inclusion which will improve and provide health benefits and lead to greater readiness for work.

Clear Minds – provides support to individuals with mental health needs

Other Community Activities- Provision of various community activities to include an annual pensioners party etc.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

14. Statement of funds (continued)

Designated Funds

The Fixed assets Fund represents the net book value of fixed assets held for use by the charity and so these funds are not readily realisable.

The Redundancy Fund represents the potential additional redundancy costs to the charity if none of the current contracts were renewed at the end of their term.

Transfers in the year represent costs allocated by the Trustees to allocate central property costs across the different restricted activities and to create the Fixed Asset fund. No further amounts were transferred to the redundancy fund in the year.

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Designated funds					
Fixed Asset Fund	298,798	-	-	(20,332)	278,466
Redundancy costs	109,214	-	-	8,790	118,004
General funds					
General Funds	<u>186,016</u>	<u>84,507</u>	<u>153,520</u>	<u>132,763</u>	<u>249,766</u>
Total Unrestricted funds	<u>594,028</u>	<u>84,507</u>	<u>153,520</u>	<u>121,221</u>	<u>646,236</u>
Restricted funds					
Reach Out	-	912,365	849,986	(62,379)	-
Advice Services	14,474	153,415	142,021	(10,879)	14,989
Domestic Abuse Advice Services	44,587	244,935	232,099	3,901	61,324
Community Connectors	155,608	1,620,132	1,278,865	(45,603)	451,272
Other Community Activities	23,626	53,606	68,170	(741)	8,321
Clear Minds	26,140	106,628	86,300	(5,520)	40,948
	<u>264,435</u>	<u>3,091,081</u>	<u>2,657,441</u>	<u>(121,221)</u>	<u>576,854</u>
Total funds	<u>858,463</u>	<u>3,175,588</u>	<u>2,810,961</u>	<u>-</u>	<u>1,223,090</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	257,472	22,668	280,140
Current assets	410,329	1,234,875	1,645,204
Creditors due within one year	-	(424,812)	(424,812)
	<u>677,901</u>	<u>822,631</u>	<u>1,500,532</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	278,466	-	278,466
Current assets	790,254	576,854	1,367,108
Creditors due within one year	(422,484)	-	(422,484)
	<u>646,232</u>	<u>576,854</u>	<u>1,223,090</u>

16. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income for the year (as per Statement of Financial Activities)	277,442	364,627
Adjustment for:		
Depreciation charges	41,430	28,836
Rent and interest income	(69,224)	(52,071)
Decrease/(increase) in debtors	198,641	(46,164)
Increase in creditors	<u>2,328</u>	<u>128,859</u>
Net cash generated by/ (used in) operating activities	<u>450,617</u>	<u>424,087</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

17. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash in hand	<u>1,488,718</u>	<u>1,011,981</u>
Total	<u><u>1,488,718</u></u>	<u><u>1,011,981</u></u>

18. Pension commitments

The charity operates a defined contribution pension scheme which is a multi-employer scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension costs charge represents contributions payable by the charity to the fund and amounted to £36,116 (2022: £30,746). No amount was outstanding as at 31 March 2023 (2022: £nil).

19. Operating lease commitments

At 31 March 2023 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2023 £	2022 £
Amounts payable:		
Within 1 year	7,003	7,894
Between 1 and 5 years	<u>5,940</u>	<u>4,775</u>
Total	<u><u>12,943</u></u>	<u><u>12,669</u></u>

20. Post Balance Sheet Events

After the year end, Involve Northwest formed a subsidiary company limited by guarantee, The Lighthouse Centre Wirral. This is in order to develop the work of the Lighthouse Centre, which supports women and families who are suffering as a result of domestic abuse. Charitable status was granted on 2nd November 2023.