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**INVOLVE NORTHWEST LIMITED**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**INVOLVE NORTHWEST LIMITED**  
**(A company limited by guarantee)**

**CONTENTS**

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	Page
<b>Reference and administrative details of the charity, its trustees and advisers</b>	1
<b>Trustees' report</b>	2 - 9
<b>Independent auditor's report</b>	10 - 12
<b>Statement of financial activities</b>	13
<b>Balance sheet</b>	14
<b>Statement of cash flows</b>	15
<b>Notes to the financial statements</b>	16 - 32

**INVOLVE NORTHWEST LIMITED**  
**(A company limited by guarantee)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Trustees**

J Calcott (retired 6 May 2022)  
D Cheyne  
G Doran  
A Barr  
M O'Connor

**Company registered number**

03212268

**Charity registered number**

1056777

**Registered office**

334 New Chester Road, Birkenhead, Wirral, CH42 1LE

**Company secretary**

J Molyneux

**Chief executive officer**

J Molyneux

**Senior management team**

J Molyneux, CEO  
L Robinson, Deputy CEO

**Independent auditor**

Crowe U.K. LLP, 3rd floor, The Lexicon, Mount Street, Manchester, M2 5NT

**Bankers**

Barclays Bank PLC, 2 Bebington Road, Birkenhead, CH42 6PU

**Solicitors**

Brabners, Horton House, Exchange Flags, Liverpool, L2 3YL

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

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The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (revised 1 January 2019).

#### Chair's report

Since the end of the financial year, the charity has successfully secured an extension to the Reachout employment support project until 31 March 2024 with the potential for further extension, subject to funding being available. The senior management team have worked tirelessly to be able to continue the valued work delivered by the organisation and they are continuing to work on securing future funding streams to enable the rest of the services to continue and develop.

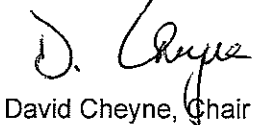
The 7 key community support services are:

- Reachout – employment support for people who are long-term unemployed.
- Community Connectors – low level mental health support for isolated individuals
- Domestic Abuse – supporting mums & children with practical and emotional domestic abuse support via a 10 week programme called Leapfrog, a local peer mentoring project and Wirral Councils domestic abuse pledge for businesses.
- Welfare Benefits – helping disabled individuals tackling poverty crisis through health related benefit awards and tribunals.
- Debt / Money Management – debt advice and guidance for all Wirral residents.
- Clear Minds – GP referral pathway for practical support for issues affecting mild to moderate mental health.
- The Community Hub element of service delivery at the Community Village

Involve's aims are to support the quality of life improvement for each person, family or community it delivers the services to or within and we have focussed our delivery around the above strands and delivered some very impressive results for Wirral people.

I would like to thank the team who worked through the difficult arena of the pandemic, giving everything to continue to deliver our services in different ways, went into communities to help deliver food to families and individuals, took Christmas presents to local children and certainly went the extra mile for the Wirral communities that we are here to serve.

To know more visit our website [www.involvenorthwest.org.uk](http://www.involvenorthwest.org.uk) or telephone our office on 0151 644 4500.



David Cheyne, Chair

28<sup>th</sup> November 2022

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### Our purposes and activities

The purposes of the charity are:

- To benefit the inhabitants Wirral wide by the promotion of such charitable purposes as the trustees in their absolute discretion may from time to time decide.

The Trustees have currently decided to support the delivery of quality of life interventions for people, families and communities. The vision for the organisation has always been “people” since its inception in 1991.

The driver for the delivery of the services is about knowing what our clients’ needs are by the services and projects delivered and then looking strategically at how to gain the funds to support each service area with a funding stream that can sustain longevity in delivery.

Involve's clients and passionate staff team help support the growth and development of the organisation for the future. The majority of staff are recruited from the Wirral population and they bring a wealth of experience, qualifications, life resources and the passion to want to make a difference in whatever part of the charity they work within.

The 7 key service areas are:

- Employment
- Social isolation
- Disability Benefits
- Domestic Abuse
- Debt
- Mental Health
- The Community Hub/Well-being hub

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission’s guidance on public benefit, including the guidance ‘public benefit: running a charity (PB2)’.

All services delivered by Involve Northwest are free of charge as we are able to secure grant funding to deliver the key strands and often are able to provide further wrap around support packages.

The strategies employed to achieve the charity’s aims and objectives are to:

- Offer free employment support to people who are long-term unemployed on Wirral, also delivering job clubs in accessible venues in the community;
- Provide a service that delivers and supports socially isolated people through a door knocking project;
- Support people on health related benefits maintain or enhance what they receive;
- Provide a domestic abuse service for mums and children, peer mentoring volunteering project and deliver the domestic abuse kite mark for businesses
- Provide advice and guidance for individuals living in debt & financial poverty
- Offer support to individuals with mild to moderate mental health issues
- Provide free clothing or pay as you feel and a range of free community activities
- Support the provision of free food
- Providing holistic therapies to our clients

Putting these strategies into action we have supported annually over 12,000 vulnerable people.

Our services we describe as supporting quality of life improvements.

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### **Reachout**

The Reachout service has been delivered by Involve for the past 16 years and has significantly grown in delivery. The main aim of the service is to support people who are long-term unemployed and inactive to help them find sustainable employment. The service is also delivered across Wirral via local community work clubs and three hub based community venues. Reachout also provides a discretionary fund to help tackle the pre employment barriers that individuals and families face whilst looking for work, this fund helps issues such as interview clothes, training and travel costs.

An employer engagement officer supports the service and is able to find employers on Wirral and beyond to ensure that Reachout is the first place they recruit from with our bank of people looking for work.

#### **Community Connectors**

The community connector's contract was won in February 2017 has now been extended until January 2025.

The main aims of the project are to go out into the community via a door knocking service and find isolated people to help them gain a place back in the community. The service also helps small voluntary groups with a spark fund to help them to continue to deliver the vital resources in the community such as:

- Knit and natter groups
- IT groups
- Men's mental health
- Toast and talk

The Community Connector service was awarded an extra contract in December 2021 to increase the team by another 23 people to be out in the community offering this vital service. This additional contract was then extended to run until 31<sup>st</sup> January 2023 and is helping help people and communities recover from the effects of the pandemic.

#### **Benefits service**

The benefits service is one of the longest standing services delivered by Involve and it was actually how the organisation started in 1991! Since then various funders have helped deliver this project to help many thousands of people across Wirral. The main aim of the service is to support people with a health related condition either apply for benefit support, sustain benefit support or make a challenge if that financial support has been removed. The service also offers representation at tribunal level if needed.

#### **Domestic Abuse**

The award of funding from The Steve Morgan Foundation meant that in September 2020 we started the development of the new Lighthouse families centre. The new centre has three dedicated staff members operating 5 days a week and 2 evenings offering a safe place if you are or have suffered domestic abuse. The centre is now funded until March 2023 with the grant and we are aiming to be able to add services to the Lighthouse centre that complement the delivery.

The other aspect of the domestic abuse service is a specific programme called Leapfrog which supports mums and children who have experienced domestic abuse with a strong objective of rebuilding the family back together.

In addition to leapfrog, #GTTS (Got The T-Shirt) is a domestic abuse peer mentoring project delivered by volunteers in the community via coffee clubs/mornings.

#### **Debt / Money Management**

The aim of this project is to help individuals in financial crisis tackle their debts, advocate on their behalf with the lenders and also support individuals and families with bespoke money management plans moving forward.

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### **Mental Health**

This project specifically works with individuals who have presented at their GP with anxiety and depression and who are awaiting intensive therapy. The project can intervene at pre- and post-therapy stage to tackle the identified practical issues to help alleviate the overall mental health pressures and reduce down NHS waiting lists.

#### **Our volunteers**

The charity is very involved within the community and relies on voluntary help.

The main area that volunteers are involved is through the domestic abuse service via peer mentoring (#gotthetshirt). This crucial part of the organisation delivers coffee mornings across Wirral supporting and helping sufferers of domestic abuse.

#### **Achievements and performance**

Involve has achieved the following during 2021 – 2022:

- The Reachout Project has placed at least 700 people into employment and typically 80% are still in employment 6 months later.
- Involve has sustained 86 jobs for Wirral people within the charity
- Involve has maintained all the services and projects into 2022 with no alteration to delivery and for some services have grown the staff team
- Involve has supported during the past year over 12,000 vulnerable people
- Involve's benefit service has managed to increase the benefits received by sick and vulnerable people by over £2m.

#### **Fundraising**

The charity had no fundraising activities requiring disclosure under S162A of the Charities Act 2011.

#### **Financial review**

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Incoming resources in the year were £3,175,588 (2021: £2,392,993) of which £3,091,081 (2021: £2,355,191) related to project restricted activities. The main reason for the increase in income was a temporary increase in the Connectors Contract that will run from December 2020 until January 2023. The main funder for Involve Northwest is Wirral Council, who provided £912,265 (2021: £894,383) in respect of Wirral Worklessness Support and £1,487,218 (2021: £759,256) for the Community Connectors project.

Resources expended were £2,810,961 (2021: £2,128,181). £2,657,441 (2021: £2,061,169) related to restricted activities. Total incoming resources exceeded outgoing resources by £364,627 (2021: £264,812) of which £312,419 is restricted (2021: £197,107).

#### **Our pricing policy**

Our pricing policy reflects our strategy of enabling all within our community, whatever their means, to take part in our activities, thus everything delivered is free.

We price our services competitively so as to enable us to gain the grants and funds to sustain the charity into the future.

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### **Reserves policy and going concern**

Reserves are primarily needed to ensure that the core and support costs of the charity can be met should a significant contract be ended. The trustees' policy is to ensure that sufficient free reserves are held to cover up to six months of core and support costs in order to cover such costs should major contracts be terminated and to give time for alternative funding to be obtained or for a reorganisation of the charity. In addition, the trustees have designated sufficient reserves to cover the unfunded redundancy liability to which it would be exposed should its contracts be terminated. Finally, the trustees have designated an amount equal to the net book value of the building and improvements to a designated buildings reserve, as these funds are not readily realisable.

At 31 March 2022, six months core costs are estimated to be around £200,000 and free unrestricted reserves amounted to £249,766 (2021: £186,016). In addition, the designated redundancy reserve totals £118,004 (2021: £109,214) and the designated building fund totals £278,466 (2021: £298,798). Total unrestricted funds amounted to £646,236 (2021: £594,028).

#### **Going Concern**

The trustees have considered the financial position of the charity, the levels of free reserves and financial forecasts for 2022-23 and, as a consequence, the trustees are satisfied that the charity is well placed to manage its financial risks successfully.

The charity is funded to a significant extent by short term contracts that are subject to periodic re-tender or extension. The main risks that the charity faces would be the impact on recovery of core costs should certain key contracts not be renewed and the redundancy costs that might arise in the event that happens.

A significant part of the income of the charity is provided through its Reachout contract which has now been extended after successful re-tender to 31<sup>st</sup> March 2024 with the possibility of further extension, subject to funding being available. Another significant source of income in the Connect Us contract, the core part of which has been extended until 31<sup>st</sup> January 2025.

A number of contracts have provision for potential liability included within them. In addition to that, the trustees have designated sufficient funds in a redundancy reserve to cover the maximum estimated redundancy costs in excess of the amounts provided within individual contracts, should all its contracts not be renewed and the relevant staff team made redundant.

In addition, the charity retains up to six months of core costs in free reserves to cover those costs in event that major contracts were not renewed when they fell due. This would provide time and resources to seek alternative income sources or to arrange an orderly restructure of the charity.

The Trustees do not therefore consider there to be a material uncertainty in relation to going concern and the financial statements have been prepared on such a basis



## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### Plans for future periods

Following the lifting of Covid restrictions and the reopening of the Hub to be a service to the Community and the securing of the renewal of the Reachout Contract, the objectives for development over the next few months include:

- Investing in the building to ensure its suitability and sustainability to support the work of Involve Northwest and other partner organisations who use the building into the future
- Renewal and extension of the funding for the Lighthouse Centre beyond 2023.
- Ensuring stability of current contracts in line with funders
- Exploration the development of services outside Wirral
- Maintaining a fully tenanted building in the ethos of Involve Northwest
- Developing the Wellbeing Centre to provide holistic therapies and free hairdressing.

#### Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

##### Chair

D Cheyne

##### Elected trustees:

G Doran

A Barr (from 14<sup>th</sup> July 2021)

M O'Connor (from 23<sup>rd</sup> September 2021)

J Calcott (retired 6 May 2022)

#### Structure, Governance and Management

##### Governing Document

Involve Northwest is a company limited by guarantee governed by its Memorandum and Articles of Association dated 14 June 1996. It is registered as a charity with the Charity Commission.

##### Appointment of trustees

As set out in the Articles of Association the charity appoints trustees through a recruitment process to join the board. The board will always have a quorum for voting processes as set out in the articles. The board also retain the right to co-opt board members with specialist skills if needed by the charity.

##### Trustee induction and training

New trustees undergo an orientation day to brief them on their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### **Organisation**

The board of trustees, which can have up to 12 members, administers the charity. The board normally meets quarterly with an annual away day. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and strategic development.

#### **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

#### **Pay policy for senior staff**

The directors consider the board of directors, who are the charity trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis. All directors give their time freely and no director received remuneration in the year.

The pay of the senior staff is reviewed annually and normally increased in accordance with average earnings. In view of the nature of the charity, the directors benchmark against pay levels in other provincial charities of a similar size run on a voluntary basis.

#### **Risk management**

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity is compliant to ISO 9001:2015 standards
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review at each board meeting which is discussed with the trustees.

Attention has also been focussed on non-financial risks arising from fire, health and safety such as lone working. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

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#### Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the charities auditor is unaware,
- and the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

#### Small Company Provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

By order of the board of trustees



**A BARR**  
Trustee

28<sup>th</sup> November 2022

## INVOLVE NORTHWEST LIMITED

(A company by guarantee)

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST

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#### Opinion

We have audited the financial statements of Involve Northwest Limited for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the director's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## INVOLVE NORTHWEST LIMITED

(A company by guarantee)

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST

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#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion based on the work undertaken in the course of our audit

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the trustees report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, Charities Act 2011 and employment legislation.

INVOLVE NORTHWEST LIMITED

(A company by guarantee)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF INVOLVE NORTHWEST

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Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any.

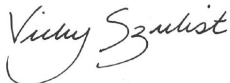
We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and completeness of income. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing accounting estimates for biases and sample testing from grant and contract documentation.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Vicky Szulist (Senior Statutory Auditor)

for and on behalf of  
**Crowe U.K. LLP**

Statutory Auditor

3rd floor  
The Lexicon  
Mount Street  
Manchester  
M2 5NT

Date 6th December 2022

Crowe U.K. LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**INVOLVE NORTHWEST LIMITED**  
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	2	3,175	8,838	12,013	11,048
Charitable activities	3	29,210	3,082,243	3,111,453	2,348,208
Investments	4	52,122	-	52,122	33,737
<b>Total income</b>		<b>84,507</b>	<b>3,091,081</b>	<b>3,175,588</b>	<b>2,392,993</b>
<b>Expenditure:</b>					
Charitable activities	7	153,520	2,657,441	2,810,961	2,128,181
<b>Net income</b>		<b>(69,013)</b>	<b>433,640</b>	<b>364,627</b>	<b>264,812</b>
Transfer between funds		121,221	(121,221)	-	-
<b>Net income/expenditure after transfers</b>		<b>52,208</b>	<b>312,419</b>	<b>364,627</b>	<b>264,812</b>
<b>Total funds brought forward</b>		<b>594,028</b>	<b>264,435</b>	<b>858,463</b>	<b>593,651</b>
<b>Total funds carried forward</b>		<b>646,236</b>	<b>576,854</b>	<b>1,223,090</b>	<b>858,463</b>

The notes on pages 16 to 32 form part of these financial statements.

**INVOLVE NORTHWEST LIMITED**

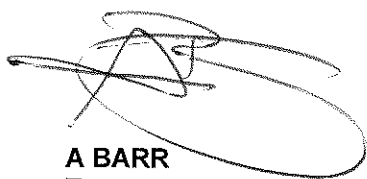
(A company limited by guarantee)  
REGISTERED NUMBER: 03212268

**BALANCE SHEET  
AS AT 31 MARCH 2022**

		<b>2022</b>		<b>2021</b>	
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	10	278,466		298,798	
<b>Current assets</b>					
Debtors	11	355,127		308,963	
Cash at bank and in hand		<u>1,011,981</u>		<u>544,327</u>	
		1,367,108		853,290	
<b>Creditors:</b> amounts falling due within one year	12	<u>(422,484)</u>		<u>(293,625)</u>	
<b>Net current assets</b>			<u>944,624</u>		<u>559,665</u>
<b>Net assets</b>			<u>1,223,090</u>		<u>858,463</u>
<b>Charity Funds</b>					
Restricted Funds	14	576,854		244,435	
Unrestricted funds	14	<u>646,236</u>		<u>594,028</u>	
<b>Total funds</b>			<u>1,223,090</u>		<u>858,463</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf, by:



**A BARR**  
Trustee

28<sup>th</sup> November 2022

The notes on pages 16 to 32 form part of these financial statements



INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash generated by/ (used in) operating activities	16	<u>424,087</u>	<u>245,232</u>
<b>Investing activities:</b>			
Purchase of tangible fixed assets		<u>(8,504)</u>	<u>(49,973)</u>
<b>Cash flows from investing activities:</b>			
Rent income		<u>52,071</u>	<u>33,737</u>
<b>Net cash (used by) / provided by investing activities</b>		<u>43,567</u>	<u>(10,236)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>467,654</b>	<b>234,996</b>
Cash and cash equivalents brought forward		<u>544,327</u>	<u>309,331</u>
<b>Cash and cash equivalents carried forward</b>	17	<u><b>1,011,981</b></u>	<u><b>544,327</b></u>

The notes on pages 16 to 32 form part of these financial statements.

# INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1. Accounting Policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Involve Northwest Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### 1.2 Company status

The charitable company is a private company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

The registered office is listed on the reference and administrative details page. The entity is registered at both Companies House (reg no: 03212268) and the Charity Commission (reg no: 1056777) in England and Wales.

#### 1.3 Going concern

The trustees have considered the financial position of the charity, the levels of free reserves and financial forecasts for 2022-23 and, as a consequence, the trustees are satisfied that the charity is well placed to manage its financial risks successfully.

The charity is funded to a significant extent by short term contracts that are subject to periodic re-tender or extension. The main risks that the charity faces would be the impact on recovery of core costs should certain key contracts not be renewed and the redundancy costs that might arise in the event that happens.

A significant part of the income of the charity is provided through its Reachout contract which has now been extended after successful re-tender to 31<sup>st</sup> March 2024 with the possibility of further extension, subject to funding being available. Another significant source of income in the Connect Us contract, the core part of which has been extended until 31<sup>st</sup> January 2025.

A number of contracts have provision for potential liability included within them. In addition to that, the trustees have designated sufficient funds in a redundancy reserve to cover the maximum estimated redundancy costs in excess of the amounts provided within individual contracts, should all its contracts not be renewed and the relevant staff team made redundant.

In addition, the charity retains up to six months of core costs in free reserves to cover those costs in event that major contracts were not renewed when they fell due. This would provide time and resources to seek alternative income sources or to arrange an orderly restructure of the charity.

The Trustees do not therefore consider there to be a material uncertainty in relation to going concern and the financial statements have been prepared on such a basis

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

---

#### 1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

#### 1.6 Tangible fixed assets and depreciation

All assets costing more than £1,500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

## INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	5% straight line
Fixtures and fittings	-	25% straight line
Office equipment	-	25% straight line
Property improvements	-	20% straight line

#### 1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

#### 1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### 1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### 1.12 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

**1.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

**1.14 Critical accounting Judgements and key sources of estimation uncertainty**

In the application of the accounting policies, trustees are required to make judgement, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and assumptions are reviewed on an ongoing basis and revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affected current and future periods.

The estimation of expected useful life of fixed assets and the resultant depreciation provision are a matter where judgement is applied and details of this are given in note 1.6 of the Accounting Policies.

The potential redundancy liability should current contracts not be renewed is also a matter of estimation. The maximum potential liability has been calculated based the projected statutory redundancy cost should all staff whose redundancy cost is not specifically provided for in the contract, be made redundant at the end of the term of the contract on which they are employed, taking into account their projected age and length of service at that date. The resultant maximum potential liability is provided for in a designated fund in note 14 to the accounts.

Judgement is also exercised in the financial forecasts that have been used to calculate the reserves policy and assess the going concern of the charity in the event that a significant contract is not renewed at the end of its term. These judgements are based on the known contractual position and assessment of staff and other costs required to deliver them, together with an assessment of appropriate support costs.

**2. Income from donations and legacies**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations	<u>3,175</u>	<u>8,838</u>	<u>12,013</u>
	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations	<u>315</u>	<u>10,733</u>	<u>11,048</u>

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

3. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Reachout	-	912,365	912,365
Advice centre	-	153,415	153,415
Domestic abuse advice service	-	242,835	242,835
Community connectors	25,000	1,620,132	1,645,132
Other community services	4,210	46,868	51,078
Clear Minds	-	106,628	106,628
	<u>29,210</u>	<u>3,082,243</u>	<u>3,111,453</u>
	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Reachout	-	894,383	894,383
Advice centre	-	165,579	165,579
Domestic abuse advice service	-	284,159	284,159
Community connectors	-	857,616	857,616
Other community services	3,750	36,093	36,093
Clear Minds	-	106,628	106,628
	<u>3,750</u>	<u>2,344,458</u>	<u>2,348,208</u>

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

4. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £
Rental income	52,071	52,071
Investment income	<u>51</u>	<u>51</u>
	<u>52,122</u>	<u>52,122</u>
	Unrestricted funds 2021 £	Total funds 2021 £
Rental income	33,655	33,635
Investment income	<u>102</u>	<u>102</u>
	<u>33,737</u>	<u>33,737</u>

5. Direct costs

	Reachout 2022 £	Advice centre 2022 £	Domestic abuse advice service 2022 £	Community connectors 2022 £
Partner payments	241,497	-	-	-
Office costs	32,499	5,523	22,265	138,620
Premises costs	38,978	4,764	7,330	19,901
Other costs	582	-	7,117	8,359
Legal and professional	3,228	47	287	3,370
Audit fees	2,600	650	-	3,250
Wages and salaries	476,474	119,561	178,280	1,009,575
National insurance	45,229	9,241	14,000	80,137
Pension cost	8,899	2,235	2,820	15,653
	<u>849,986</u>	<u>142,021</u>	<u>232,099</u>	<u>1,278,865</u>

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

5. Direct costs (continued)

	Other community services 2022 £	Clear Minds 2022 £	Total 2022 £
Partner payments	-	-	241,497
Office costs	15,645	3,418	217,970
Premises costs	7,923	1,425	80,321
Other costs	22,795	619	39,472
Legal and professional	102	47	7,081
Audit fees	-	-	6,500
Wages and salaries	20,988	74,345	1,879,223
National insurance	531	5,531	154,669
Pension cost	186	915	30,708
	<u>68,170</u>	<u>86,300</u>	<u>2,657,441</u>
		Domestic abuse advice service	Community connectors
	Reachout 2021 £	Advice centre 2021 £	2021 £
Partner payments	196,993	-	-
Office costs	71,432	6,701	40,827
Premises costs	12,786	2,620	63,430
Other costs	3,706	1,930	25,750
Legal and professional	2,281	772	94
Audit fees	2,600	650	-
Wages and salaries	496,282	124,428	119,661
National insurance	44,602	11,052	8,572
Pension cost	7,770	2,100	1,699
	<u>896,509</u>	<u>131,333</u>	<u>125,470</u>
			<u>540,970</u>



INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

5. Direct costs (continued)

	Other community services 2021 £	Clear Minds 2021 £	Total 2021 £
Partner payments	-	-	196,993
Office costs	17,366	2,794	245,625
Premises costs	5,883	210	93,517
Other costs	5,661	1,595	53,667
Legal and professional	47	-	7,969
Audit fees	-	-	6,500
Wages and salaries	2,552	69,242	1,329,252
National insurance	44	4,265	107,774
Pension cost	(20)	702	19,872
	<u>31,533</u>	<u>78,808</u>	<u>2,061,169</u>

6. Support costs

	Reachout 2022 £	Advice centre 2022 £	Domestic abuse advice service 2022 £	Community connectors 2022 £
Premises and office cost	31,895	5,363	8,563	56,638
Legal and professional	1,045	176	281	1,855
Audit fees	1,532	258	411	2,720
Wages and salaries	2,314	389	621	4,109
National insurance	5	1	1	9
Pension cost	11	2	3	19
Depreciation	8,511	1,431	2,285	15,114
	<u>45,313</u>	<u>7,620</u>	<u>12,165</u>	<u>80,464</u>

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

6. Support costs (continued)

	Other community services 2022 £	Clear Minds 2022 £	Total 2022 £
Premises and office costs	1,874	3,728	108,061
Legal and professional	61	122	3,540
Audit fees	90	179	5,190
Wages and salaries	136	270	7,839
National insurance	0	1	17
Pension cost	1	1	37
Depreciation	500	995	28,836
	<u>2,662</u>	<u>5,296</u>	<u>153,520</u>

	Reachout 2021 £	Advice centre 2021 £	Domestic abuse advice service 2021 £	Community connectors 2021 £
Premises and office costs	9,414	1,743	2,991	9,027
Legal and professional	424	79	135	407
Audit fees	1,419	263	451	1,360
Wages and salaries	3,673	680	1,167	3,522
National insurance	169	31	54	162
Pension cost	44	8	14	42
Depreciation	10,304	1,908	3,273	9,882
	<u>25,447</u>	<u>4,712</u>	<u>8,085</u>	<u>24,402</u>

**INVOLVE NORTHWEST LIMITED**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**6. Support costs (continued)**

	Other community services 2021 £	Clear Minds 2021 £	Total 2021 £
Premises and office costs	493	1,123	24,791
Legal and professional	22	50	1,117
Audit fees	74	169	3,736
Wages and salaries	192	439	9,673
National insurance	9	19	444
Pension cost	2	8	116
Depreciation	540	1,228	27,135
	<u>1,332</u>	<u>3,034</u>	<u>67,012</u>

**7. Analysis of Expenditure by expenditure type**

	Staff costs 2022 £	Depreciation 2022 £	Other costs 2022 £	Total 2022 £
Reachout	532,932	8,511	353,856	895,299
Advice centre	131,428	1,431	16,781	149,640
Domestic abuse advice service	195,726	2,285	46,253	244,264
Community connectors	1,109,503	15,114	234,713	1,359,330
Other community services	21,843	500	48,490	70,833
Clear Minds	81,062	995	9,538	91,595
	<u>2,072,494</u>	<u>28,836</u>	<u>709,631</u>	<u>2,810,961</u>
	Staff costs 2021 £	Depreciation 2021 £	Other costs 2021 £	Total 2021 £
Reachout	552,540	10,304	301,055	863,899
Advice centre	138,299	1,908	14,758	154,965
Domestic abuse advice service	131,166	3,274	133,678	268,118
Community connectors	567,673	9,881	148,937	726,491
Other community services	2,779	539	29,547	32,865
Clear Minds	74,673	1,229	5,941	81,843
	<u>1,467,130</u>	<u>27,135</u>	<u>633,916</u>	<u>2,128,181</u>

**8. Auditors' remuneration**

The Auditor's remuneration amounts to an Audit fee of £10,800 (2021 - £10,020), and non-audit services of £Nil (2021 - £120).

**INVOLVE NORTHWEST LIMITED**

**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**9. Staff costs and related party transactions**

Staff costs were as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>1,851,454</b>	<b>1,338,925</b>
Social security costs	<b>154,686</b>	<b>108,218</b>
Other pension costs	<b>30,746</b>	<b>19,987</b>
	<b><u>2,036,886</u></b>	<b><u>1,467,130</u></b>

The average number of persons employed by the company during the year was as follows:

	<b>2022</b>	<b>2021</b>
	<b>No.</b>	<b>No.</b>
Charitable	<b>81</b>	<b>60</b>
Management	<b><u>3</u></b>	<b><u>3</u></b>
	<b><u>84</u></b>	<b><u>63</u></b>

The number of higher paid employees was:

	<b>2022</b>	<b>2021</b>
	<b>No.</b>	<b>No.</b>
In the band £60,001 - £70,000	<b>1</b>	<b>1</b>

Key management personnel consist of those listed on the admin and reference page. Total remuneration for the year amounted to £143,040 (2021: £163,913). No trustees were remunerated during the period (2021: nil) and no trustees had expenses re-imbursed (2021: nil)

Involve Northwest purchase environmental consultancy services as and when required from DPC Consultants Ltd, which is a business controlled by the son of a Trustee, Ms M O'Connor. Services to a value of £1,200 were purchased from this business during the year ended 31 March 2022. There was no outstanding balance due to DPC Consultants Ltd at the year end.

Involve Northwest has purchased IT equipment and support from Vigo IT Solutions Ltd for a number of years. During the year to 31 March 2022, Ms M O'Connor, a member of the senior management of that company, became a trustee of Involve Northwest. Involve Northwest continues to purchase IT support and services from Vigo IT on normal commercial terms and purchases of services and equipment with a value of £101,120 were made during the year under review. There was no outstanding balance due to Vigo IT Solutions Ltd at 31 March 2022. Ms O'Connor is not involved in the contractual arrangements relating to these services or in the delivery of these services.

During the year under review Mr A Barr was appointed as a trustee to Involve Northwest. His wife and son are employees of Involve Northwest. They were both recruited prior to Mr Barr's appointment and they are employed under standard terms of employment of the company. Mr Barr has no involvement in the remuneration or management of either of them.

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

10. Tangible fixed assets

	Freehold property £	Property improvements £	Total £
<b>Cost</b>			
At 1 April 2021	350,000	48,173	398,173
Additions	-	8,504	8,504
At 31 March 2022	<u>350,000</u>	<u>56,677</u>	<u>406,677</u>
<b>Depreciation</b>			
At 1 April 2021	87,500	11,875	99,375
Charge for the year	17,500	11,336	28,836
At 31 March 2022	<u>105,000</u>	<u>23,211</u>	<u>128,211</u>
<b>Net book value</b>			
At 31 March 2022	<u>245,000</u>	<u>33,466</u>	<u>278,466</u>
At 31 March 2021	<u>262,500</u>	<u>36,298</u>	<u>298,798</u>

11. Debtors

	2022 £	2021 £
Trade debtors	312,462	284,512
Prepayments and accrued income	42,665	24,451
	<u>355,127</u>	<u>308,963</u>

**INVOLVE NORTHWEST LIMITED**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**12. Creditors: Amounts falling due within one year**

	2022 £	2021 £
Trade creditors	47,918	66,549
Other taxation and social security	36,161	30,360
Other creditors	6,854	5,572
Accruals and deferred income	331,551	191,144
	<u>422,484</u>	<u>293,625</u>

**Deferred income**

	2022 £	2021 £
Deferred income at 1 April 2021	158,681	35,347
Resources deferred during the year	266,077	158,681
Amounts released from previous years	<u>(158,681)</u>	<u>(35,347)</u>
Deferred income at 31 March 2022	<u>266,077</u>	<u>158,681</u>

Deferred income relates to rents and grant income provided in advance which relate to the 2022-23 financial year.

**13. Financial instruments**

	2022 £	2021 £
Financial assets measured at amortised cost	<u>1,324,443</u>	<u>828,839</u>
Financial liabilities measured at amortised cost	<u>120,246</u>	<u>104,584</u>

Financial assets measured at amortised cost comprise trade debtors and cash.

Financial liabilities measured at amortised cost comprise trade creditors, other creditors and accruals.

**INVOLVE NORTHWEST LIMITED**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
<b>Designated funds</b>					
Fixed Asset Fund	298,798	-	-	(20,332)	278,466
Redundancy costs	109,214	-	-	8,790	118,004
<b>General funds</b>					
General Funds	<u>186,016</u>	<u>84,507</u>	<u>153,520</u>	<u>132,763</u>	<u>249,766</u>
Total Unrestricted funds	<u>594,028</u>	<u>84,507</u>	<u>153,520</u>	<u>121,221</u>	<u>646,236</u>
<b>Restricted funds</b>					
Reach Out	-	912,365	849,986	(62,379)	-
Advice Services	14,474	153,415	142,021	(10,879)	14,989
Domestic Abuse Advice Services	44,587	244,935	232,099	3,901	61,324
Community Connectors	155,608	1,620,132	1,278,865	(45,603)	451,272
Other Community Activities	23,626	53,606	68,170	(741)	8,321
Clear Minds	26,140	106,628	86,300	(5,520)	40,948
	<u>264,435</u>	<u>3,091,081</u>	<u>2,657,441</u>	<u>(121,221)</u>	<u>576,854</u>
Total funds	<u>858,463</u>	<u>3,175,588</u>	<u>2,810,961</u>	<u>-</u>	<u>1,223,090</u>

**ReachOut** - Employment partnership working with long-term unemployed individuals over the age of 30, including sustainability support for 6 months post returning to the labour market.

**Advice Services**- Advice and guidance service for people with health conditions up to and including tribunal representation.

**Domestic Abuse Advice Services**- The provision of a two-tiered programme to support families in relation to domestic abuse. 10 week programmes of support and interventions for mums and children and 1 to 1 support.

**Community Connectors**- The service engages the disengaged by setting up a network of new roles in the community to tackle the issue of social isolation and promote active inclusion which will improve and provide health benefits and lead to greater readiness for work.

**Other Community Activities**- Provision of various community activities to include an annual pensioners party etc.

INVOLVE NORTHWEST LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

14. Statement of funds (continued)

Designated Funds

**The Fixed assets Fund** represents the net book value of fixed assets held for use by the charity and so these funds are not readily realisable.

**The Redundancy Fund** represents the potential additional redundancy costs to the charity if none of the current contracts were renewed at the end of their term.

**Transfers in the year** represent costs allocated by the Trustees to allocate central property costs across the different restricted activities and to create the Fixed Asset fund. No further amounts were transferred to the redundancy fund in the year.

Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
<b>Designated funds</b>					
Fixed Asset Fund	-	-	-	298,798	<b>298,798</b>
Redundancy costs	162,591	-	-	(53,377)	<b>109,214</b>
<b>General funds</b>					
General Funds	<u>363,732</u>	<u>37,802</u>	<u>67,012</u>	<u>(148,506)</u>	<b><u>186,016</u></b>
Total Unrestricted funds	<u>526,323</u>	<u>37,802</u>	<u>67,012</u>	<u>96,915</u>	<b><u>594,028</u></b>
<b>Restricted funds</b>					
Reach Out	-	894,383	838,452	(55,931)	-
Advice Services	13,154	165,579	150,253	(14,006)	14,474
Domestic Abuse Advice Services	22,483	284,159	260,033	(2,022)	44,587
Community Connectors	11,474	857,616	702,090	(11,392)	155,608
Other Community Activities	13,373	46,826	31,533	(5,040)	23,626
Clear Minds	6,844	106,628	78,808	(8,524)	26,140
	<u>67,328</u>	<u>2,355,191</u>	<u>2,061,169</u>	<u>(96,915)</u>	<b><u>264,435</u></b>
Total funds	<u><u>593,651</u></u>	<u><u>2,392,993</u></u>	<u><u>2,128,181</u></u>	<u><u>-</u></u>	<b><u><u>858,463</u></u></b>



**INVOLVE NORTHWEST LIMITED**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	278,466	-	278,466
Current assets	790,254	576,854	1,367,108
Creditors due within one year	(422,484)	-	(422,484)
	<u>646,232</u>	<u>576,854</u>	<u>1,223,090</u>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	298,798	-	298,798
Current assets	588,855	264,435	853,290
Creditors due within one year	(293,625)	-	(293,625)
	<u>594,028</u>	<u>264,435</u>	<u>858,463</u>

**16. Reconciliation of net movement in funds to net cash flow from operating activities**

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	364,627	264,812
<b>Adjustment for:</b>		
Depreciation charges	28,836	27,135
Rent income	(52,071)	(33,737)
(Increase)/decrease in debtors	(46,164)	(179,153)
Increase in creditors	<u>128,859</u>	<u>166,175</u>
<b>Net cash generated by/ (used in) operating activities</b>	<u>424,087</u>	<u>245,232</u>

**INVOLVE NORTHWEST LIMITED**

(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**17. Analysis of cash and cash equivalents**

	2022 £	2021 £
Cash in hand	<u>1,011,981</u>	<u>544,327</u>
Total	<u><u>1,011,981</u></u>	<u><u>544,327</u></u>

**18. Pension commitments**

The charity operates a defined contribution pension scheme which is a multi-employer scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension costs charge represents contributions payable by the charity to the fund and amounted to £30,746 (2021: £19,987). No amount was outstanding as at 31 March 2022 (2021: £nil).

**19. Operating lease commitments**

At 31 March 2022 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022 £	2021 £
<b>Amounts payable:</b>		
Within 1 year	7,894	5,180
Between 1 and 5 years	<u>4,775</u>	<u>3,818</u>
Total	<u><u>12,669</u></u>	<u><u>8,998</u></u>