



**Shropshire Community Health**

**NHS Trust**

## **Charitable Funds**

# **Annual Report & Accounts 2020/21**

**Charity Registration Number 1056698**

## Statement of Trustees' Responsibilities in respect of the Trustees' Annual Report and Accounts

Under charity law, the trustees are responsible for preparing the trustees' annual report and accounts for each financial year which show a true and fair view of the state of affairs of the charity and of the excess of expenditure over income for that period.

In preparing these financial statements, generally accepted accounting practice requires that the trustees:

- Select suitable accounting policies and then apply them consistently
- Make judgments and estimates that are reasonable and prudent

State whether the recommendations of the SORP have been followed, subject to any material

- departures disclosed and explained in the financial statements

State whether the financial statements comply with the trust deed, subject to any material departures

- disclosed and explained in the financial statements

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that

- the charity will continue its activities.

The trustees are required to act in accordance with the trust deed and the rules of the charity, within the framework of trust law. The trustees are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by the trustees under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. The trustees have general responsibility for taking such steps as are reasonably open to the trustees to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 4 to 11 have been compiled from and are in accordance with the financial records maintained by the trustees.

Signed on behalf of the trustees:

Chair : .....  .....

Date : ...2.12.21.....

Trustee : .....  .....

Date : ...2..12.21...

# Independent examiner's report to the corporate trustee of NHS Shropshire Community Health NHS Trust Charitable Funds

I report on the accounts of Shropshire Community Health NHS Trust Charitable Funds (the "charity") for the year ended 31 March 2021, which are set out on pages 3 to 13.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records; and
  - to comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

## Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a comparison of the accounts with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as corporate trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement above.

## Respective responsibilities of corporate trustee and examiner

The charity's corporate trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 149(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 149 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 149(5) of the Charities Act 2011; and
- to state whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity's trustee has prepared the charity's accounts in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 in preference to the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice (revised 2005)' issued in April 2005 which is referred to in the Charities (Accounts and Reports) Regulations 2008 but has been withdrawn. I understand that the charity's trustee has done this in order for the charity's accounts to give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

## Use of this report

This report is in respect of an examination carried out under section 149(3) of the Charities Act 2011. This report is made solely to the charity's corporate trustee, as a body, in accordance with the regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustee, as a body, for my work, for this report or for the opinions I have formed.

*Grant Patterson*

**Grant Patterson, CPFA**

Grant Thornton UK LLP

Chartered Accountants  
Birmingham

11 January 2022

## Annual Report

### Reference & Administrative Details

In accordance with the Charities Act 2011, the charity is included in the Charity Commission's Register of Charities with the following details:

Name of charity:	Shropshire Community Health NHS Trust General Charitable Fund
Registered charity number:	1056698
Address of charity:	Trust Headquarters, William Farr House, Mytton Oak Road, Shrewsbury, SY3 8XL

There are 16 separate sub-funds registered within the group registration. There are further sub-divisions for the purpose of local management of funds.

The original governing document was a deed dated June 1996, as amended by supplementary deeds due to NHS re-organisations over the years.

### Trustee Arrangements

The Trust is the sole corporate trustee of the charity. Since the Trust must act through individuals in order to express its will, trusteeship is assumed by the members of the Trust Board.

During 2020/21 they were as follows:

David Stout  
Ros Preen  
Jane Povey  
Steve Gregory  
Sarah Lloyd  
Jaki Lowe (1st April 2020 to 23rd August 2020)  
Victoria Rankin  
Louise Brereton (20th July 2020 to 7th January 2021)  
Michael Wuesterfeld-Gray (7th January to 31st March 2021))  
Nuala O'Kane  
Peter Phillips  
Harmesh Darbhanga  
Peter Featherstone  
Tina Long  
Cathy Purt  
Mike McDonald

### Governance & Management

In its role as corporate trustee, the Trust Board takes into account the Charity Commission guidance on independence. A Charitable Funds Committee has therefore been set up with delegated responsibility for managing the charity, ensuring that the use of charitable funds is focussed on the needs of patients. This committee operates within the Terms of Reference and delegated powers as set by the Board.

The committee has responsibility for ensuring that:

- Spending is in line with agreed objects and priorities.
- Devolved decision making and delegation is in accordance with the policies and procedures set out by the Board.
- All legal duties and regulations in relation to charitable funds are complied with.

The charity is accounted for and administered on a day to day basis by the Finance Department of Shropshire Community Health NHS Trust.

## **Objectives & Activities**

The objective of the charity is that the Trustees shall apply the income and, at their discretion, so far as may be permissible, the capital, for any charitable purposes relating to the NHS wholly or mainly for the services provided within Shropshire Community Health NHS Trust.

The charity is funded by donations and legacies received from patients, their relatives, the general public and other organisations. The overall strategy of the charity is to provide support to the above Trust by the following means:

### Patients Expenditure

- Purchase of medical equipment and provision of services not normally provided by or in addition to that normally provided by the NHS.
- Improving patient facilities and amenities to improve the environment.

### Staff Expenditure

- Motivation of staff, by improving staff facilities and providing services that improve staff wellbeing.
- Education of staff by providing training over and above what would normally be provided.

## **Relationships with Related Parties/External Bodies**

Grants to the related NHS organisation, Shropshire Community Health NHS Trust, are made in accordance with donors' wishes and in line with Charity Commission guidance on the public benefit.

The charity works closely with the Trust. Staff within the organisation identify and advise the charity on local priorities and assist the corporate trustee in monitoring the use of the charitable funds.

The strong relationship with members of staff is particularly valued and enables the charitable funds to be directed to ensure an effective contribution is made in support of local services.

Close links are also maintained with individual hospital League of Friends organisations. The charity is pleased to work with these organisations in the provision of charitable support to the related hospitals and health services.

## **Review of Finances, Activities, Achievements & Performance**

The strategy of the charity is to provide support by providing funds to benefit patients of Shropshire Community Health NHS Trust. It does this by purchasing supplementary and complementary equipment or services for which the Trust is unable to provide funding through exchequer sources.

The charity does not currently actively fundraise and relies upon the generosity of patients and their relatives and other donors who are familiar with, or have experienced the care of the Trust services and hospitals, or who are sympathetic and generous in their support to their local NHS services.

## Finances

In the 2020/21 financial year the charity received Grants of £98,000 from NHS Charities Together, Donations of £153,000 and a Legacy of £47,000. Total incoming resources for the year were therefore £298,000.

The charity can only continue to support the work of Shropshire Community Health NHS Trust as long as donations and legacies continue to be received. The charity is therefore indebted to the generosity of patients, their families and carers, well-wishers and friends, who have donated so generously to the work of the charity. This includes people who have left legacies in their will, and we are aware that we receive these monies at a sensitive time for the remaining family.

In particular the League of Friends of Bridgnorth Hospital donated £131,000 and the League of Friends of Whitchurch Hospital donated £7,000, a total of £138,000 between them. These donations were mainly for medical equipment.

## Patient welfare and amenities

Patients' welfare expenditure totalled £336,000. The majority of this expenditure related to medical equipment and the most significant items were:

- £169,000 from the Whitchurch Hospital Patient Welfare Fund and relates to donations from the League of Friends for a new X Ray machine £159,000 relating to the donation given in 2019/20, £5,000 for a new bladder scanner and £2,500 for a patient transfer scale. With a further £2,500 spent on smaller items from a number of donations.
- £132,000 from the Bridgnorth Hospital Patient Welfare Fund and relates to donations from the League of Friends for an AER (Automated Endoscope Reprocessor) Machine £105,000, 4 Hi low beds £19,000, a new bladder scanner £5,000 and a Lockable Suture trolley £1,500. With a further £1,500 spent on smaller items from a number of donations.
- £23,000 from the General Fund in relation to the NHS Charities together Stage 1 COVID Grant on a variety of items to enhance the well-being patients impacted by COVID-19.

## Staff welfare and amenities

Expenditure from the Staff welfare funds totalled £39,000. £37,000 from the General Fund in relation to the NHS Charities Together Stage 1 COVID Grant for a variety of items to enhance the well-being of NHS Staff and volunteers impacted by COVID-19.

The overall financial performance recorded a net decrease in funds of £77,000.

## **Future Plans**

The trustees do not expect any significant changes in the objectives of the charity in the forthcoming years, and intends to continue to reduce fund balances where suitable projects and schemes can be identified.

## **Reserves policy**

The charity's intention is that funds are spent within a reasonable period of receipt, and therefore reserves should not be built up. Managers are encouraged to spend the funds to continue to reduce the level of funds held.

# Statement of Financial Activities for the year ended 31 March 2021


		Restricted Funds 2020/21 £'000	Unrestricted Funds 2020/21 £'000	Total Funds 2020/21 £'000	Unrestricted Funds 2019/20 £'000	Unrestricted Funds 2019/20 £'000	Total Funds 2019/20 £'000
Note							
<b>Income from:</b>							
Grants	3	98	0	98	0	0	0
Donations & Legacies		0	200	200	0	311	311
Investments (Bank Interest)		0	0	0	0	1	1
<b>Total Incoming Resources</b>		<b>98</b>	<b>200</b>	<b>298</b>	<b>0</b>	<b>312</b>	<b>312</b>
<b>Expenditure on:</b>							
Charitable activities:							
Patient welfare & amenities	4	22	314	336	0	163	163
Staff welfare & amenities	4	39	0	39	0	10	10
<b>Total Expenditure</b>		<b>61</b>	<b>314</b>	<b>375</b>	<b>0</b>	<b>173</b>	<b>173</b>
<b>Net Movement in Funds</b>		<b>37</b>	<b>-114</b>	<b>-77</b>	<b>0</b>	<b>139</b>	<b>139</b>
<b>Reconciliation of funds</b>							
Total funds brought forward 31 March 2020	10	0	241	241	0	102	102
<b>Total funds carried forward at 31 March 2021</b>		<b>37</b>	<b>127</b>	<b>164</b>	<b>0</b>	<b>241</b>	<b>241</b>

## Balance Sheet as at 31 March 2021

		Restricted Funds 2020/21 £'000	Unrestricted Funds 2020/21 £'000	Total Funds 2020/21 £'000	Restricted Funds 2019/20 £'000	Unrestricted Funds 2019/20 £'000
Note						
<b>Current assets</b>						
Debtors	8	0	0	0	0	4
Cash at bank & in hand		48	140	188	0	252
<b>Total Current Assets</b>		<b>48</b>	<b>140</b>	<b>188</b>	<b>0</b>	<b>256</b>
<b>Liabilities</b>						
Creditors : amounts falling due within 1 year	9	-11	-13	-24	0	-15
<b>Total Liabilities</b>		<b>-11</b>	<b>-13</b>	<b>-24</b>	<b>0</b>	<b>-15</b>
<b>Total Net Current Assets/(Liabilities)</b>		<b>37</b>	<b>127</b>	<b>164</b>	<b>0</b>	<b>241</b>
<b>Total Net Assets or Liabilities</b>		<b>37</b>	<b>127</b>	<b>164</b>	<b>0</b>	<b>241</b>
<b>Funds of the charity</b>						
Restricted funds	10	37	0	37	0	0
Unrestricted funds		0	127	127	0	241
<b>Total Charitable Funds</b>		<b>37</b>	<b>127</b>	<b>164</b>	<b>0</b>	<b>241</b>

The notes on pages 6 to 11 form part of these accounts.

The financial statements were approved by the trustees at the Charitable Funds Committee on 25th November 2021 and then subsequently approved by the Trust Board for issue on behalf of the committee on the 2nd December 2021

Trustee : 

Date : 2.12.21



## **NOTES TO THE ACCOUNTS**

### **Note 1 : Accounting Policies**

#### **a) Basis of preparation**

The financial statements have been prepared under the historic cost convention.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a "true and fair view" and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair view". This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than Accounting and Reporting by Charities : Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Update Bulletin 1 of the Charities SORP (FRS 102) was implemented in 2015/16.

Update Bulletin 2 of the Charities SORP (FRS 102) was implemented in 2019/20.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

#### **b) Funds structure**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as:

- An endowment fund - where the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent.
- A restricted income fund - where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose.

The charity currently has no endowment funds but does have restricted income funds in the form of Grants received from NHS Charities Together in relation to COVID.

There are 16 separate sub-funds registered within the group registration with the Charity Commission, with further sub-divisions for the purpose of local management of funds.

#### **c) Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources, it is probable (more likely than not) that the resources will be received, and the monetary value of the incoming resources can be measured with sufficient reliability.

Where there are terms or conditions attached to incoming resources, particularly grants, then these terms or conditions must be met before the income is recognised as the entitlement condition will not be satisfied until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met, then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

## **NOTES TO THE ACCOUNTS**

### **d) Incoming resources from legacies**

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is probable.

Receipt is probable when all the following conditions are met:

- Confirmation has been received from the estate representatives that probate has been granted
- The executors have established that there are sufficient assets in the estate to pay the legacy
- All conditions attached to the legacy have been fulfilled or are within the charity's control.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated, then the legacy is shown as a contingent asset until all of the conditions for income recognition are met.

### **e) Resources expended and irrecoverable VAT**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event.
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement.
- The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### **f) Recognition of expenditure and associated liabilities as a result of grant**

Grants payable are payments made to linked, related party or third party NHS bodies and non NHS bodies, in furtherance of the charitable objectives of the funds held on trust, primarily relief of those who are sick.

Grant payments are recognised as expenditure when the conditions for their payment have been met or where there is a constructive obligation to make a payment:

- Approval and authorisation have been granted in accordance with the Scheme of Delegation operated by the Trustee.
- Receipt of goods or services have been confirmed as appropriate and payment authorised in accordance with the Trustee's Standing Financial Instructions.

### **g) Allocation of support costs**

Support costs are those costs which do not relate directly to a single activity. These include costs of administration, internal and external audit costs and bank charges. Support costs have been apportioned across the categories of charitable expenditure on an appropriate basis. The analysis of support costs and the basis of apportionment applied are shown in note 5.

### **h) Charitable activities**

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure include an apportionment of support costs as shown in note 4.

## **NOTES TO THE ACCOUNTS**

### **i) Debtors**

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.

### **j) Cash and cash equivalents**

All cash is held within interest bearing Government Banking Service (GBS) bank accounts.

### **k) Creditors**

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt.

### **l) Cash Flow Statement - Exemption**

Charities preparing their accounts under FRS 102 must provide a statement of cash flows, except where the disclosure exemptions permitted by SORP have been taken.

Section 7 of FRS102 provides an exemption under the small entity provisions within S1A of FRS 102; small entities that are not subsidiaries can claim exemption from preparing a cash flow statement.

The turnover of the Shropshire Community Health NHS Trust General Charitable Fund is such that it meets the definition of a small entity.

## **Note 2 : Related Parties**

During the year, members of the Charitable Funds Committee, which is empowered by the corporate trustee to act on its behalf in the day-to-day administration of all Funds Held on Trust, were also members of the Shropshire Community Health NHS Trust Board.

The charity has made revenue and capital grant payments to the Trust to the value of £361,000 as detailed in note 4. Other than these payments, there have been no further material transactions between the charity and the listed NHS body.

Board members of Shropshire Community Health NHS Trust, the corporate trustee, and members of the Charitable Funds Committee ensure that the business of the charity is dealt with separately from that associated with exchequer funds for which they are also responsible.

## **Note 3 : Income from Grants, Donations & Legacies**

	<b>Restricted Funds 2020/21 £'000</b>	<b>Unrestricted Funds 2020/21 £'000</b>	<b>Total Funds 2020/21 £'000</b>	<b>Total Funds 2019/20 £'000</b>
Grants	98		98	0
Donations		153	153	311
Legacies		47	47	0
<b>Total</b>	<b>98</b>	<b>200</b>	<b>298</b>	<b>311</b>

#### Note 4 : Analysis of Charitable Expenditure

The charity does not undertake any direct charitable activities on its own. All the charitable expenditure is in the form of grant funding. All grants are made to Shropshire Community Health NHS Trust, to provide for the care of patients in furtherance of the charity's aims. No grants are made to individuals.

Support costs are apportioned across the categories of charitable expenditure.

	<b>Grant Funded Activity 2020/21 £'000</b>	<b>Support Costs 2020/21 £'000</b>	<b>Total 2020/21 £'000</b>	<b>Total 2019/20 £'000</b>
Patient welfare & amenities	324	12	336	163
Staff welfare & amenities	37	2	39	10
<b>Total</b>	<b>361</b>	<b>14</b>	<b>375</b>	<b>173</b>

#### Note 5 : Allocation of Support Costs

Support costs are apportioned across the categories of charitable expenditure based on average monthly fund balances.

	<b>Patient Welfare 2020/21 £'000</b>	<b>Staff Welfare 2020/21 £'000</b>	<b>Total 2020/21 £'000</b>	<b>Total 2019/20 £'000</b>
Governance - internal & external audit fees	3	1	4	2
Financial, administration & bank charges	9	1	10	9
<b>Total</b>	<b>12</b>	<b>2</b>	<b>14</b>	<b>11</b>

Governance costs of £4k are for External Audit fees and are covered further in Note 7.

The financial administration costs include £7k of staff costs for staff employed by the Trust.

#### Note 6 : Trustee Remuneration & Expenses

No trustees were paid any remuneration or expenses from the charity for the work they undertake as trustees.

The only remuneration paid to trustees by a related party related to their employment with the Trust. This information is contained in the Remuneration part of the Trust's annual report which can be found at:

<http://www.shropscommunityhealth.nhs.uk/annual-reports-and-accounts>

## Note 7 : Auditor's Remuneration

The external auditor's remuneration of £4,200 (2019/20 : £1,560) related solely to the independent examination of the annual accounts, with no other additional work being undertaken.

## Note 8 : Analysis of Current Debtors

	<b>2020/21</b> <b>£'000</b>	2019/20 £'000
Accrued income	0	4
<b>Total</b>	<b>0</b>	<b>4</b>

## Note 9 : Analysis of Creditors Due Within 1 Year

	<b>2020/21</b> <b>£'000</b>	2019/20 £'000
Trade creditors	24	15
<b>Total</b>	<b>24</b>	<b>15</b>

## Note 10 : Summary of Fund Movements

	Balance B/Fwd £'000	Income £'000	Expenditure £'000	Balance C/Fwd £'000
Shropshire Community Health Trust General	1	101	-59	43
Whitchurch Hospital Patient Welfare	171	55	-169	57
All other funds	52	142	-147	47
<b>Net movement in funds</b>	<b>224</b>	<b>298</b>	<b>-375</b>	<b>147</b>

The above table shows the movements on the significant sub-funds within the group registration, and is based on those funds which have a closing balance at 31 March 2021 in excess of £20,000. The reason for the £42k increase in the Shropshire Community Health Trust General fund is due to the remaining balance from the grants received from the National fundraising efforts for the NHS in response to the COVID pandemic. The remaining balance will be spent in 2021/22. The increase in the Whitchurch Hospital Patient Welfare fund is due to a £47k legacy received in year.

The objects of the listed funds are as follows:

**Shropshire Community Health Trust General** - for patients and staff who are or have been treated or who work for Shropshire Community Health NHS Trust.

**Whitchurch Hospital Patient Welfare** - for patients who are or have been treated by Shropshire Community Health NHS Trust at Whitchurch Hospital.

The 4 community hospitals are each supported by active Hospital League of Friends who donate money to assist in the purchase of medical equipment and other patient amenities.

## Note 11 : Events After the End of the Reporting Period

There were no events after the end of the reporting period.