

# **DORSET HEALTHCARE CHARITABLE FUND**

A registered charity  
(Registered No. 1056550)

## **ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 JANUARY 2023**

# Dorset HealthCare



## Charity

### ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023

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#### DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2023

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Charity registration number:** 1056550

**Principal & Registered Office of Charity:**

Sentinel House  
Nuffield Industrial Estate  
Poole  
Dorset  
BH17 0RB

**Bankers:**

Lloyds Bank PLC  
45-47 Christchurch Road  
Bournemouth  
BH1 1ED

**Bankers:**

Barclays Bank PLC  
Ground Floor County Gates  
300 Poole Road  
Bournemouth  
BH12 1AZ

**Independent Examiners:**

TC Group  
10 Bridge Street  
Christchurch  
Dorset

**Internal Auditors:**

BDO LLP  
Arcadia House, Maritime Walk  
Ocean Village, Southampton  
Hampshire

Dorset HealthCare University NHS Foundation Trust (the Foundation Trust) is the Corporate Trustee of Dorset HealthCare Charitable Fund governed by the laws applicable to Trusts, principally the Trustee Act 2000 and the Charities Act 2011. The Foundation Trust Board has responsibility for overseeing the administration of the charity acting as the Corporate Trustee. The members of the Foundation Trust Board who served during the last two financial years were as follows:

**Corporate Trustee members:**

|                     |   |
|---------------------|---|
| David Clayton-Smith | Trust Chair (from 1 May 2023)                                     |
| Jim Hayburn         | Interim Chief Finance Officer (from 1 April 2023)                 |
| Nicola Plumb        | Chief People Officer and Director of Strategy (from 1 March 2014) |

**Trust Board members current:**

|                         |  |
|-------------------------|--|
| David Clayton-Smith     | Trust Chair (from 1 May 2023)  |
| Matthew Bryant          | Chief Executive Officer (from 1 April 2023)                                |
| Dawn Dawson             | Acting Chief Executive (from 1 May 2022 - 30 April 2023)                   |
|                         | Chief Nursing Officer (from 1 April 2018)                                  |
| Tristan Phillips        | Non Executive Director (from 1 July 2019)                                  |
| Steven Peacock          | Non Executive Director (from 1 March 2020)                                 |
| Sir David Haslam CBE    | Non Executive Director (from 1 October 2020)                               |
| Andreas Haimboeck-Tichy | Non Executive Director (from 1 October 2020)                               |
| Suresh Ariyaratnam      | Non Executive Director (from 1 September 2022)                             |
| Frances West            | Non Executive Director (from 1 October 2022)                               |
| Prof Faisal Sethi       | Chief Medical Officer (from October 2020)                                  |
| Nicola Plumb            | Chief People Officer and Director of Strategy                              |
| Kristin Dominy          | Chief Operating Officer/Deputy Chief Executive Officer (from 1 April 2020) |

**Trust Board members past:**

|                  |   |
|------------------|---|
| Andy Willis      | Trust Chair (from 24 March 2017- 30 April 2023)                   |
| Matthew Metcalfe | Chief Finance Officer (from 5 Sept 2016 - 31 March 2023)          |
| Cara Southgate   | Acting Chief Nursing Officer (from 1 May 2022- 30 April 2023)     |
| Heather Bailey   | Non Executive Director (from 01 October 2017 - 30 September 2022) |



## Trustees' Annual Report

The Corporate Trustee presents the Charitable Funds Annual Report together with the Independently Examined Financial Statements for the year ended 31 January 2023. The prior year was the year to 31 January 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" FRS102 (1a) in preparing the annual report and financial statements of the charity.

The Charity's Annual Report and Financial Statements for the year ended 31 January 2023 have been prepared by the Corporate Trustee in accordance with the accounting policies set out in the notes to the financial statements on page 16 and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard FRS102 (1a).

### Trustees of the Charity

The directors of the Foundation Trust are the Charity's trustees for the purpose of charity law. The Trustees who have served during the year and since the year end are noted on page 1.

### Objectives

Dorset HealthCare Charitable Fund is an independent registered charity. It exists to raise funds and receive donations for the benefit of the patients and staff of Dorset HealthCare University NHS Foundation Trust. We are a trustee body independent from the Foundation Trust but work for the benefit of the patients, their families and the staff.

**The Charity's main objective is to hold the fund upon trust to apply the income for any charitable purpose or purposes relating to the provision of health and social care. This includes social care services; particularly in relation to services provided on or behalf of (but in no way limited to) Dorset HealthCare University NHS Foundation Trust.**

The Charity secures funding from fundraising, donations, grants and legacies received from patients, their relatives, the general public and other organisations to be able to enhance and augment the service provided and environment in which care is provided.

The fund benefits a wide range of patients in hospitals, day centres, clinics and within their own home including older people, children, those with mental health problems, those recovering from operations, as well as people with physical and sensory difficulties and those who have learning disabilities.

Staff also benefit from the fund which is used for staff appreciation, team building and the improvement of staff facilities and wellbeing as well as the education of staff by providing training over and above normal NHS standards. This enhanced training benefits both staff and patients. In September 2021 a Staff Support Group was created in recognition of staff hardship. Since inception it has paid out £9.6k to 37 staff in need.

**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 JANUARY 2023**

**Trustees' Annual Report continued**

**Public Benefit**

The Charity Trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission. The Trustees:

- must act reasonably and prudently in all matters relating to the Charity;
- must protect the Charity and act in the best interests of the Charity;
- should fully discuss and agree the annual accounts and annual report;
- ensure the income and property of the Charity is applied for the purposes set out in the Governing Document;
- ensure that good policies are in place and are followed to ensure that the systems of control are rigorous and that the systems of control are well monitored;
- annually review policies and investments and method of investment;
- take proper professional advice when necessary;
- must ensure that the way in which the Charity is administered is not open to abuse by unscrupulous persons.

## Structure

**Governance**

Dorset HealthCare Charitable Fund was established by a Declaration of Trust dated April 1996. The objects being for any charitable purpose(s) relating to the provision of health and social care in relation to (although no way limited to) services provided by or on behalf of Dorset HealthCare University NHS Foundation Trust.

The Board of Directors, acting as the Corporate Trustee, review risk via the results of any audits undertaken by both the Internal Auditors and Independent Reviewers. The Internal Audit reports are presented to the Trust's Audit Committee and any significant risks are entered onto the Corporate and/or Operational Risk Registers. No significant risks were identified during the year under review. See also the Independent Examiners' Report to the Trustees of Dorset HealthCare Charitable Fund on page 13. The Trustees are satisfied that there are systems in place to reduce and mitigate the exposure of the Charity to any significant risks.

The Chair and Non-Executive Directors are appointed by the Board of Governors of the Foundation Trust.

Dorset HealthCare University NHS Foundation Trust fulfils the role of Corporate Trustee. The Corporate Trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. The authority to spend funds has been delegated to service managers within limits agreed by the Trust Board.



**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 JANUARY 2023**

**Structure continued**

**Management**

The Corporate Trustee is responsible for overseeing the administration of the charity. The finance directorate of Dorset HealthCare University NHS Foundation Trust has been given the responsibility for the administration of the fund accounts and reports to the Board twice a year. The Chief Finance Officer has responsibility for ensuring that full accounting records are maintained and that devolved decision making or delegated arrangements are in accordance with the policies and procedures governing the Charity.

The charitable funds available for spending are allocated to service managers, with each allocation managed by use of a designated fund within the general unrestricted fund. This is intended to ensure funds are spent in a way which respects the wishes of our generous donors and benefactors. Where funds are received with specific restriction set by the donor, a new restricted fund is established.

The delegated limits set by the Corporate Trustee for expenditure below £10k requires the approval of the Fund Manager. Expenditure above £10k and up to £50k requires the approval of the Service Director (or nominated Deputy). Expenditure of £50k or more requires the approval of the Chief Finance Officer and the Service Director (or nominated Deputy).

The Trustees consider themselves to be the only key management personnel.

**Risk Management**

Key risk areas include fraudulent attempts and over commitments of funds. Procedures and policies have been established to mitigate these risks.

Dorset HealthCare Charitable Fund also engages with the internal auditor to periodically carry out reviews and report any areas of weakness. Improvements to processes are implemented when any weakness is highlighted.

## **Reserves Policy**

The reserves policy consists of:

- an expectation that income in each individual fund will be spent within 18 months of receipt unless it is being accumulated for a specific purpose.
- no individual fund should hold a permanent balance of more than £25k during a three month consecutive period unless, as above, the funds are being accumulated for a specific project.
- funds with more than £50k require expenditure plans to be submitted to the Corporate Trustee.

The reserves total £587k. Fund managers are encouraged to spend funds within 18 months. However, in some cases appropriate expenditure has not yet been identified. This has led to an accumulation of reserves. These reserves will be spent on future appropriate expenditure as and when it is identified.

**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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### **Reserves Policy continued**

There are three funds with a balance over £50k. These are:

Blandford Hospital designated fund - £59k

Blandford Hospital has been notified of a large legacy of £27k. This is currently accrued for, probate is almost complete and the legacy likely to be received in summer 2023.

Wimborne Hospital designated fund - £197k

This is a designated pot to be used for the benefit of Wimborne Hospital. This hospital has a brilliant level of support from the local community and is regularly in receipt of legacy donations. The staff at Wimborne use this fund as and when they identify either a staff, patient or building requirement.

NHS Charities Together - Recovery Grant - £51k (restricted fund)

The Charity joined NHS Charities Together in 2020. A grant was awarded of £105,746 which is being paid in instalments. This is being spent on Health and Wellbeing posts to support staff as the Trust comes out of the COVID-19 crisis and faces a backlog of work. This grant will also be spent on further development of wellness rooms and work has commenced on a wellness garden at Forston Clinic for the use of staff and patients. There is an anticipation to spend the residue of £51k with items on order. The final instalment has been received in 2023/24 and will be spent on these ongoing activities.

## **Treasury Management Policy**

The Fund usually invests £100k with HM Treasury, which previously gave a return of between 0.38% to 0.39%, resulting in a small balance in previous years. This activity was suspended during the COVID crisis but has now resumed part way through the year and realised a return of £1K on an increased rate of 3.5%.

The Charitable Fund spending principle is to spend funds within 18 months therefore only short term investments are made to maximise balances held but at low risk.

The Treasury Management policy states:

- surplus cash can be invested for a period of up to 6 months.
- potential risks to the reputation of the Trust that may come from an involvement with deposits in the commercial sector must be minimised.
- cash is only deposited in "safe harbour" deposits. These are low risk and high liquidity investments. They are deposited with permitted institutions which meet recognised rating agency criteria.



## The impact of COVID-19 - recovery begins and ongoing vaccination programme in 2022

The COVID-19 pandemic continued to have impacts on the Charity.

Dorset HealthCare NHS Foundation Trust, the NHS as a whole and the Charity had to quickly adapt to deal with the crisis and the significant numbers of patients who were ill. Wards and services were re-purposed and for long periods closed to all but essential staff. This significantly reduced day to day donations as visitors could no longer attend sites. Expenditure was also reduced as staff focused their efforts on treatment and further prevention of the spread of the virus. Day to day donations have not yet recovered to pre-pandemic levels. Expenditure increased significantly in 2022/23 due to a large X-ray Department refurbishment spend; additionally, day to day expenditure has recovered to pre-pandemic levels.

However the fundraising efforts of the public in support of the wider NHS, typified in the amazing response to Captain Sir Tom Moore and others, led to a huge influx of donations for the Health Service via the NHS Charities Together Charity. The Trust became a member of NHS Charities Together and as a consequence has received £275k since July 2020.

The NHS Charities Together money continues to be spent with an emphasis on recovery and the need to restore staff physically and mentally. Wellness rooms have been created at Alderney Hospital, Hahnemann House and Blandford Hospital and a wider distribution of staff "thank you"s were undertaken such as coffee van tours so that staff could take a break with a drink and catch up with colleagues. During 2022 and throughout 2023 other plans have been put into action including the creation of a wellness garden at Forston Clinic and the funding of Health and Wellbeing staff to support the workforce.

The mass vaccination programme is now complete and staff benefitted from funds donated by local businesses towards the furtherance of this.

The Charity is incredibly grateful for all the support during this time shown to it and to the wider NHS.





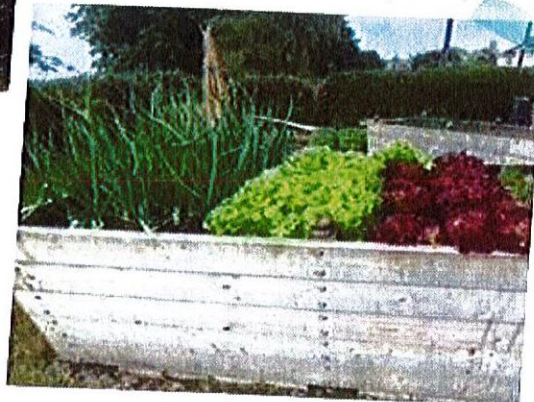
## Review of the Activities, Achievements and Performance of the Charitable Funds in 2022/23

### Activities and Achievements

The Charitable Fund spent £464k on activities and purchases (excluding support costs) to meet the Charity's objectives in the year (£166k in 2021/22). This years expenditure included the finalisation of the new Xray department at Wimborne Hospital. A highlight of these include:

#### Other fundraising includes...

Volunteers at Westminster Memorial Hospital in Shaftesbury raise funds for our charity to buy gardening equipment so they can maintain the garden throughout the year. Designed to be therapeutic as well as practical, the garden produces a range of beautiful flowers and shrubs as well as fruit and vegetables which are then enjoyed by patients and staff alike.



## **Review of the Activities, Achievements and Performance of the Charitable Funds in 2022/23 continued**

### **Patient Welfare**

Direct patient welfare expenditure for the period totalled £406k (£85k in 2021/22) excluding support costs. The £406k includes the purchase of equipment or refurbishment to Wards and Units to provide a better patient experience (note 5). Funds are mainly used to provide additional facilities, or extras, to make the patients' stay more comfortable. These funds make it possible to purchase certain special items which otherwise could not be provided from Dorset HealthCare University NHS Foundation Trust's existing revenue or capital budgets. The largest items of spend include refurbishments and additional equipment purchases, which enhance the quality of care. In 2022/23 a large donation of £350k, given by a local family, was used towards the refurbishment of the Xray Department at Wimborne Hospital.

### **Staff Education and Welfare**

Staff education and welfare expenditure for the year excluding support costs totalled £58k (£81k in 2021/22). These costs were incurred to improve staff facilities and for staff development and also represent NHS Charities Together monies being spent to support and thank staff. This includes a reverse mentorship post to enable black and minority ethnic staff and disabled staff to progress within the Trust. This also includes an ongoing Health and Wellbeing post to enhance staff welfare within the Trust.

Staff were able to attend external training courses which provided higher level of teaching for the benefits of our patients. This included courses in palliative care and cancer care. Other funds were donated towards staff events and other morale and team building events.

### **Other Charitable spend included:**

- walking poles and a lifebuoy for the Positive Outdoor Pursuits group;
- the Queen's Jubilee and other celebrations for patients and staff;
- International Nursing Day celebrations;
- sporting and camping activities for young people;
- hot food and drinks for people working in the night time economy in areas of deprivation;
- gardening equipment for patient use and garden furniture for patients and staff;
- sun hats and hot weather items for patients;
- cake decorating supplies for patient activities;
- an aphasia choir;
- a contribution to the Coffee Connection project in conjunction with East Dorset Addiction Service held in local venue for patients to attend;
- an Infection Control hood at Wimborne Hospital;
- medical equipment;
- hearing aid amplifiers for patients;
- starter packs for homeless people entering accommodation;
- team days for staff and training courses for staff;
- Netflix for patients on Twynham Ward;
- Alderney Hospital and Hahnemann House wellbeing rooms from NHS Charities Together monies and a contribution to Alderney from the Talbot Village Trust;
- a contribution to the X-ray Department at Wimborne Hospital funded by a donation from a local family;
- and over 250 other spends.




## Our Future Plans

The Charitable Fund makes plans in line with the direction and strategy of the Foundation Trust to ensure funds are being spent effectively.

The following provides a summary of what we have spend and also the future spending plans for the NHS Charities Together funds:


# NHS Charities Together funds

**What we received and  
how we're using the funds**




**Dorset HealthCare  
University**  
NHS Foundation Trust


**Staff health and wellbeing champions £17k**




50+ health and wellbeing champions attended engagement events



1 admin support recruited to support the health and wellbeing champions



Doubled the number of health and wellbeing champions to 200



Winter Wellbeing Tour took wellbeing info (and free hot drinks!) to 35 of our main sites

**Reciprocal mentoring programme £13k**

**Dismantle barriers which marginalise underrepresented groups face and shift the underlying culture so that the benefits of difference are respected and valued.**

Multicultural cohort – 8 mentors & 8 mentees  
Disabilities/hidden disabilities cohort – 5 mentors & 5 mentees

"I will keep remembering that all staff are individuals and they are experts in their own lives. I need to hear their needs in the workplace and act on this."

**Health and wellbeing spaces £41k**


**New spaces completed or being created at:**

- Alderney Hospital, Poole (part-funded by the Talbot Village Trust)
- Hahnemann House, Bournemouth

**Future projects £53k**


**Funded by NHS Charities Together**

**£25k**




to create a garden at Forston Clinic near Dorchester for use by patients and staff.

**£28k**



for a project to support more older people to volunteer with us and strengthen links with our local communities.





## Our Future Plans continued

Future plans are financed by either fund reserves or new donations, legacies or grant income.

Future spend will be reflective of the future needs of the services provided or carried out on behalf of the Foundation Trust and the supporting community.

Spending plans are requested on a regular basis from all service managers who hold funds.

Current and ongoing spending plans include:

Wellbeing spaces, a wellness garden at Forston Clinic and a wellbeing ambassador to develop a wellbeing programme to provide long term support to staff recovering from the impact of COVID-19 on NHS staff.

Funds of £28k have been received for a Volunteers Partnership project which will improve links between Dorset HealthCare Charitable Fund and the very valued contributions of the various League of Friends which support our local hospitals and services. This project is at planning stage.

## Review of the Finances of the Charitable Funds in 2022/23

Total income increased by £70k to £179k in year (2021/22 decrease of £126k). As in previous years there has been high legacy income and the Charity has benefitted from NHS Charities Together funds. Grants from NHS Charities Together in 2022/23 realised £64k. Legacies in year totalled £84k (2021/22 £15K) and additionally over 130 donations were made totalling £30k (2021/22 £49k). This resulted in total 2022/23 donation, grant and legacy income of £178k (2021/22 £109k). Investment income increased to £1k as investment resumed (2021/22 £0k) and interest earned on the Fund's bank account increased.

Total expenditure increased by £298k to £495k in year (2021/22 increase of £116k). A total of £464k (2021/22 £166k) was spent directly on charitable activities, a breakdown of which can be seen in note 5. A significant portion of this expenditure was incurred when the funds held for the refurbishment of Wimborne X-ray Department were utilised. In order to manage the charity £31k (2021/22 £31k) was spent on support costs.

Total net deficit of £316k (2021/22 deficit of £88k) was deducted from the brought forward net assets of £903k resulting in total net assets at the end of 2022/23 of £587k.

The charity relies on donations, grants and legacies as its main source of income. While the charity has not previously fundraised, in 2022/23 some fundraising began. A running event was held and funds were raised for the Staff Support Group. Further activity and a fundraising strategy is planned for 2023/24 and future years.

In past years funds have always more than exceeded total annual running costs.

## Statement of Trustees' Responsibilities

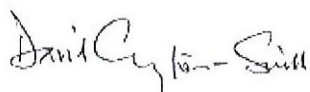
The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Trustee  
Signed:



.....10<sup>th</sup> October 2023..... Date

David Clayton-Smith, Chair of the Corporate Trustee

**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Independent Examiners' Report to the Trustees of Dorset HealthCare Charitable Fund**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2023 which are set out on pages 1 to 26.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dean Pullen FCCA  
For and on behalf of  
TC Group  
10 Bridge Street  
Christchurch  
Dorset  
BH23 1EF

Date

18/10/23



## *A BIG THANK YOU...*

On behalf of the patients and staff who have benefited from the donations and legacies received, the Dorset HealthCare Charitable Fund would like to thank everyone who has made charitable donations.

In addition a special thanks to those individuals, both staff of Dorset HealthCare University Foundation Trust and external supporters who have invested their time to drive forward a charitable scheme.

DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Statement of Financial Activities for the year ended 31 January 2023**

|  | Note | Unrestricted<br>funds | Restricted<br>funds | 2022/23<br>Total funds | 2021/22<br>Total funds |
|--|------|-----------------------|---------------------|------------------------|------------------------|
|  |      | £000                  | £000                | £000                   | £000                   |
| <b>Income from:</b>                    |      |                       |                     |                        |                        |
| Donations and legacies                 | 3    | 98                    | 16                  | 114                    | 64                     |
| Grants                                 | 3    | 0                     | 64                  | 64                     | 45                     |
| Investments                            | 4    | 1                     | 0                   | 1                      | 0                      |
| <b>Total income</b>                    |      | <u>99</u>             | <u>80</u>           | <u>179</u>             | <u>109</u>             |
| <b>Expenditure from:</b>               |      |                       |                     |                        |                        |
| Charitable activities                  | 5    | (98)                  | (397)               | (495)                  | (197)                  |
| <b>Total expenditure</b>               |      | <u>(98)</u>           | <u>(397)</u>        | <u>(495)</u>           | <u>(197)</u>           |
| <b>Net income/(expenditure)</b>        |      | <u>1</u>              | <u>(317)</u>        | <u>(316)</u>           | <u>(88)</u>            |
| <b>Transfers between funds</b>         | 13   | 0                     | 0                   | 0                      | 0                      |
| <b>Other recognised gains/(losses)</b> |      | 0                     | 0                   | 0                      | 0                      |
| <b>Net movement in funds</b>           | 13   | <u>1</u>              | <u>(317)</u>        | <u>(316)</u>           | <u>(88)</u>            |
| <b>Reconciliation of funds:</b>        |      |                       |                     |                        |                        |
| Total funds brought forward            | 13   | 388                   | 515                 | 903                    | 991                    |
| <b>Total funds carried forward</b>     | 13   | <u>389</u>            | <u>198</u>          | <u>587</u>             | <u>903</u>             |

DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Statement of Financial Position for the year ended 31 January 2023**

|  | Note | Unrestricted<br>funds | Restricted<br>funds | 2022/23<br>Total funds | 2021/22<br>Total funds |
|--|------|-----------------------|---------------------|------------------------|------------------------|
|  |      | £000                  | £000                | £000                   | £000                   |
| <b>Current assets:</b>                         |      |                       |                     |                        |                        |
| Debtors  | 10   | 27                    | 0                   | 27                     | 14                     |
| Cash and cash equivalents                      | 11   | 370                   | 202                 | 572                    | 897                    |
| <b>Total current assets</b>                    |      | <b>397</b>            | <b>202</b>          | <b>599</b>             | <b>911</b>             |
| <b>Liabilities:</b>                            |      |                       |                     |                        |                        |
| Creditors: amounts falling due within one year | 12   | (8)                   | (4)                 | (12)                   | (8)                    |
| <b>Net current assets/(liabilities)</b>        |      | <b>389</b>            | <b>198</b>          | <b>587</b>             | <b>903</b>             |
| <b>Total net assets/(liabilities)</b>          |      | <b>389</b>            | <b>198</b>          | <b>587</b>             | <b>903</b>             |
| <b>The funds of the charity:</b>               |      |                       |                     |                        |                        |
| Restricted Funds                               | 13   | 0                     | 198                 | 198                    | 515                    |
| Unrestricted Funds                             | 13   | 389                   | 0                   | 389                    | 388                    |
| <b>Total charity funds</b>                     | 13   | <b>389</b>            | <b>198</b>          | <b>587</b>             | <b>903</b>             |

The notes at pages 16 to 26 form part of these accounts.

The financial statements were approved and authorised for issue by the Board on

Signed on behalf of the Board of Trustees

Signed:



**David Clayton-Smith, Chair of the Corporate Trustee**

Date: 10<sup>th</sup> October 2023

Charity registration number: 1056550



## Notes to the Financial Statements

### 1 Summary of accounting policies

#### 1.1 General information and basis of preparation

Dorset HealthCare Charitable Fund is a charity in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principle activities are detailed in the Trustees Annual Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £000.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### 1.2 Statement of Compliance

These financial statements have been prepared in compliance with the provisions of FRS102 section 1a, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

#### 1.3 Funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds which are either set aside to be used for specific purposes or which reflect non-binding wishes of donors.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

The major funds held in each of these categories are disclosed in note 13.

## Notes to the Financial Statements

### 1.4 Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity, however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed. If the details of the amount are confirmed after the reporting period but prior to the accounts being authorised for issue then the legacy will be treated as an adjusting post reporting date event and accrued as income.

Investment income is earned through holding assets for investment purposes such as shares and cash. It includes dividends and interest. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

### 1.5 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Expenditure on charitable activities includes costs incurred in relation to the charitable operations including support and governance costs apportioned to the charitable activities.

## Notes to the Financial Statements

### 1.6 Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and governance costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to the cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. All overheads have been allocated on an expenditure proportion basis.

Details of these costs is included in note 5.

### 1.7 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

### 1.8 Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments, held in an interest bearing premium account.

### 1.9 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

### 1.10 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.



**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 JANUARY 2023**

**Notes to the Financial Statements**

**2 Prior year comparatives by type of fund**

The primary statements provide prior year comparatives in total; this note provides prior period comparatives for the Statement of Financial Activities and the Statement of Financial Position for the two types of funds the charity manages.

**2.1 Statement of Financial Activities for the year ended 31 January 2022**

|                                    | Unrestricted<br>funds | Restricted<br>funds | 2021/22<br>Total funds |
|------------------------------------|-----------------------|---------------------|------------------------|
|                                    | £000                  | £000                | £000                   |
| <b>Income from:</b>                |                       |                     |                        |
| Donations and legacies             | 43                    | 21                  | 64                     |
| Grants                             | 0                     | 45                  | 45                     |
| Investments                        | 0                     | 0                   | 0                      |
| <b>Total incoming resources</b>    | <b>43</b>             | <b>66</b>           | <b>109</b>             |
| <b>Expenditure on:</b>             |                       |                     |                        |
| Charitable activities              | (105)                 | (92)                | (197)                  |
| <b>Total expenditure</b>           | <b>(105)</b>          | <b>(92)</b>         | <b>(197)</b>           |
| <b>Net movement in funds</b>       | <b>(62)</b>           | <b>(26)</b>         | <b>(88)</b>            |
| <b>Reconciliation of funds:</b>    |                       |                     |                        |
| Total funds brought forward        | 450                   | 541                 | 991                    |
| <b>Total funds carried forward</b> | <b>388</b>            | <b>515</b>          | <b>903</b>             |

**2.2 Statement of Financial Position for the year ended 31 January 2022**

|  | Unrestricted<br>funds | Restricted<br>funds | 2021/22<br>Total funds |
|--|-----------------------|---------------------|------------------------|
|  | £000                  | £000                | £000                   |
| <b>Current Assets:</b>                         |                       |                     |                        |
| Debtors  | 10                    | 4                   | 14                     |
| Cash at bank and in hand                       | 380                   | 517                 | 897                    |
| <b>Total Current Assets</b>                    | <b>390</b>            | <b>521</b>          | <b>911</b>             |
| <b>Liabilities:</b>                            |                       |                     |                        |
| Creditors: amounts falling due within one year | (2)                   | (6)                 | (8)                    |
| <b>Net current assets/(liabilities)</b>        | <b>388</b>            | <b>515</b>          | <b>903</b>             |

**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 JANUARY 2023**

**Notes to the Financial Statements**

**3 Income from donations and legacies**

|           | Unrestricted<br>funds<br>£000 | Restricted<br>funds<br>£000 | 2022/23<br>£000 | 2021/22<br>£000 |
|-----------|-------------------------------|-----------------------------|-----------------|-----------------|
| Donations | 14                            | 16                          | 30              | 49              |
| Legacies  | 84                            | 0                           | 84              | 15              |
| Grants    | 0                             | 64                          | 64              | 45              |
|           | <b>98</b>                     | <b>80</b>                   | <b>178</b>      | <b>109</b>      |

**4 Income from investments**

|                     | Unrestricted<br>funds<br>£000 | Restricted<br>funds<br>£000 | 2022/23<br>£000 | 2021/22<br>£000 |
|---------------------|-------------------------------|-----------------------------|-----------------|-----------------|
| Interest - deposits | 1                             | 0                           | 1               | 0               |
|                     | <b>1</b>                      | <b>0</b>                    | <b>1</b>        | <b>0</b>        |

**5 Analysis of charitable expenditure**

|                             | Charitable<br>activity<br>£000 | Support<br>costs<br>£000 | 2022/23<br>£000 | 2021/22<br>£000 |
|-----------------------------|--------------------------------|--------------------------|-----------------|-----------------|
| Purchase of new equipment   | 7                              | 2                        | 9               | 49              |
| Building and refurbishment  | 382                            | 1                        | 383             | 37              |
| Staff education and welfare | 58                             | 20                       | 78              | 100             |
| Patient welfare             | 17                             | 8                        | 25              | 11              |
|                             | <b>464</b>                     | <b>31</b>                | <b>495</b>      | <b>197</b>      |

The basis for allocating support costs is by number of transactions processed to more accurately reflect the support time and resources used.

Patient welfare has attracted proportionally higher support costs due to the amount of transactions involved but at smaller expenditure cost. Included within Building and refurbishment expenditure was a grant of £328k paid to Dorset HealthCare University NHS Foundation Trust for the refurbishment of the X-Ray department at Wimborne Hospital.

Of the above support costs £13k were attributable to restricted funds (2021/22 £17k). The decrease is due to buildings and refurbishments transactions, many of which came from restricted funds, attracting a lower support cost as this included fewer transactions but higher amounts.

**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Notes to the Financial Statements**

**6 Allocation of support costs and governance costs**

Support costs are allocated between fundraising activities and charitable activities.

Governance costs are those support costs which relate to the strategic and day to day management of the charity.

The bases of allocation used are as follows:

| Support cost                 | Charitable<br>activities<br>£000 | <b>Total<br/>2022/23<br/>£000</b> | Total<br>2021/22<br>£000 |
|------------------------------|----------------------------------|-----------------------------------|--------------------------|
| Internal Audit               | 1                                | 1                                 | 1                        |
| External Independent Review  | 3                                | 3                                 | 3                        |
| <b>Governance Total</b>      | <b>4</b>                         | <b>4</b>                          | <b>4</b>                 |
| Financial administration     | 24                               | 24                                | 24                       |
| Telephone/postage/stationery | 1                                | 1                                 | 1                        |
| Computer expenses            | 2                                | 2                                 | 2                        |
| <b>Total</b>                 | <b>31</b>                        | <b>31</b>                         | <b>31</b>                |

|                       | Unrestricted<br>funds | Restricted<br>funds | <b>Total<br/>2022/23</b> | Total<br>2021/22 |
|-----------------------|-----------------------|---------------------|--------------------------|------------------|
| Charitable activities | 18                    | 13                  | 31                       | 31               |
|                       | <b>18</b>             | <b>13</b>           | <b>31</b>                | <b>31</b>        |

**7 Independent examiners remuneration**

The estimated independent examiners remuneration of £3k (2021/22 - £3k) relates to the independent examination of the financial statements by our external reviewers.

**8 Trustees' and key management personnel remuneration and expenses**

The Trustees and key management personnel neither received nor waived any remuneration during the year 2022/23 (2021/22 - £nil).

No Trustees are accruing pension arrangements (2021/22 - £nil).

The Trustees did not have any expenses reimbursed during the year (2021/22 - £nil).



**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Notes to the Financial Statements**

**9 Staff cost and employee benefits**

For the 2022/23 year the charitable fund did not employ any staff (2021/22 - nil).

Staff are not directly employed by the Charitable Fund. Staff of Dorset HealthCare University NHS Foundation Trust have responsibility for the day to day running of the Charitable Fund and the time spent on this work is recharged to the Charity on a monthly basis.

**10 Debtors**

|                                | <b>2022/23</b>   | 2021/22          |
|--------------------------------|------------------|------------------|
|                                | <b>£000</b>      | £000             |
| Other debtors - legacies       | 27               | 10               |
| Prepayments and accrued income | <u>0</u>         | <u>4</u>         |
|                                | <b><u>27</u></b> | <b><u>14</u></b> |

**11 Analysis of cash and cash equivalents**

|                 | <b>2022/23</b>    | 2021/22           |
|-----------------|-------------------|-------------------|
|                 | <b>£000</b>       | £000              |
| Cash in hand    | 472               | 797               |
| Cash on deposit | <u>100</u>        | <u>100</u>        |
|                 | <b><u>572</u></b> | <b><u>897</u></b> |

**12 Creditors: amounts falling due within one year**

|          | <b>2022/23</b>   | 2021/22         |
|----------|------------------|-----------------|
|          | <b>£000</b>      | £000            |
| Accruals | <u>12</u>        | <u>8</u>        |
|          | <b><u>12</u></b> | <b><u>8</u></b> |

**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Notes to the Financial Statements**

**13 Fund reconciliation**

|  | Balance at<br>start date | Transfer | Income     | Expenditure  | Balance at<br>end date |
|--|--------------------------|----------|------------|--------------|------------------------|
|  | £000                     | £000     | £000       | £000         | £000                   |
| <b>Unrestricted and designated funds:</b>      |                          |          |            |              |                        |
| <b>Designated funds</b>                        |                          |          |            |              |                        |
| Wimborne Hospital fund                         | 166                      | 0        | 59         | (28)         | 197                    |
| Blandford Hospital                             | 35                       | 0        | 28         | (4)          | 59                     |
| New Wave fund                                  | 41                       | 0        | 0          | (7)          | 34                     |
| Other immaterial designated funds (43 funds)   | 87                       | 0        | 12         | (13)         | 86                     |
| <b>Unrestricted funds</b>                      |                          |          |            |              |                        |
| NHS Charities Together Initial Funding         | 53                       | 0        | 0          | (43)         | 10                     |
| General funds                                  | 6                        | 0        | 0          | (3)          | 3                      |
| <b>Total unrestricted and designated funds</b> | <b>388</b>               | <b>0</b> | <b>99</b>  | <b>(98)</b>  | <b>389</b>             |
| <b>Restricted</b>                              |                          |          |            |              |                        |
| Buckland Fund                                  | 7                        | 0        | 0          | (0)          | 7                      |
| Swanage Hospital                               | 11                       | 0        | 0          | (0)          | 11                     |
| Swanage Hospital Training LoF                  | 6                        | 0        | 0          | (1)          | 5                      |
| Oncology Service                               | 8                        | 0        | 1          | (2)          | 7                      |
| Dorset Working Women's Project                 | 5                        | 0        | 1          | (1)          | 5                      |
| Pebble Lodge                                   | 4                        | 0        | 4          | (2)          | 6                      |
| Wimborne Bullows A&E Eyes                      | 2                        | 0        | 0          | (0)          | 2                      |
| Kings Park Hospital                            | 34                       | 0        | 0          | (2)          | 32                     |
| Wimborne X-Ray                                 | 328                      | 0        | 0          | (328)        | 0                      |
| NHS Charities Together - COVID                 | 24                       | 0        | 0          | (13)         | 11                     |
| NHS Charities Together - Recovery              | 35                       | 0        | 35         | (19)         | 51                     |
| Volunteers Partnership                         | 0                        | 0        | 28         | (1)          | 27                     |
| Alderney Talbot Village                        | 10                       | 0        | 0          | (10)         | 0                      |
| District Nurses Bournemouth North              | 5                        | 0        | 0          | (1)          | 4                      |
| Bridport COVID crowd funding                   | 6                        | 0        | 0          | (3)          | 3                      |
| Other immaterial restricted funds (43 funds)   | 30                       | 0        | 11         | (14)         | 27                     |
| <b>Total Restricted Funds</b>                  | <b>515</b>               | <b>0</b> | <b>80</b>  | <b>(397)</b> | <b>198</b>             |
| <b>Total Funds</b>                             | <b>903</b>               | <b>0</b> | <b>179</b> | <b>(495)</b> | <b>587</b>             |

Zero balances are included as they represent balances under £500.

**Fund Descriptions**

Full details of funds are shown with the Trustee Report.

**a) Unrestricted and designated funds**

The purpose of the unrestricted funds are to support the charitable purpose as stated in the objects of the Dorset HealthCare Charitable Fund; particular designated funds have been created to reflect the non binding wishes of donors.

The Trustees set a closing balance of £50k or above as the threshold for reporting material designated funds. In the interests of accountability a breakdown of all such funds is available upon written request. There are two designated funds with a closing balance over £50k: Wimborne Hospital at £197k and Blandford Hospital at £57k.

## Notes to the Financial Statements

### Fund Descriptions continued

#### Wimborne Hospital Material Designated Fund

This is a non binding legacy which was left to Wimborne Hospital in November 2013. Wimborne has also been the recipient of several further legacies in 2017/18, 2018/19, 2019/20, 2020/21, 2021/22 and 2022/23. This year funds were spent on hearing aid amplifiers for patients, an infection control hood, flooring and lighting refurbishments and newspapers for hospital patients use.

#### Blandford Hospital Material Designated Fund

A legacy has been notified for Blandford Hospital and is going through probate and likely to be paid in summer 2023.

#### b) Restricted funds

##### Restricted funds over £50k

##### NHS Charities Together - Recovery Funds

The Charity joined NHS Charities Together in 2020 and has since applied for funding for various purposes. A grant of £106k to support recovery was awarded in 2022/23 to be paid in instalments three which have been received. This is being used for a Health and Wellbeing post and an admin support post for the Health and Wellbeing initiative, a wellness garden for Melstock Ward at Forston Clinic and wellbeing rooms at various sites. This work commenced in 2022/23 and is scheduled to continue in 2023/24.

##### Restricted funds under £50k

The Charity received £50k from NHS Charities together to mentor ethnic minority, disabled and other staff (spent in 2021-2022). A second £50k has been spent on staff reward, recognition and recovery. The final £11k will be spent on similar initiatives.

There is a restricted fund relating to a legacy left by the Reverend Buckland to be used for any charitable purpose relating to the benefit of Occupational Therapy and the Rehabilitation Assessment units.

Swanage Hospital has a restricted fund to be used for the care of cancer patients and a separate Training Fund. This holds donations from the League of Friends in Swanage and is used for additional training courses for the staff.

The Oncology Service have received various donations which are used for additional staff training.

Kings Park Hospital received a £40k legacy in July 2018 and ideas were put forward regarding how to spend this money.



**DORSET HEALTHCARE CHARITABLE FUND - ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR  
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**Notes to the Financial Statements**

**Fund Descriptions continued**

Dorset Working Women's Project received a £2k donation in September 2018 which is being used for an Outreach project to take health education and hot food and drinks to workers in the night time economy in deprived areas of Dorset. This is an ongoing project. Additionally, thanks to a kind donation from Dorset Community Foundation, the service was able to purchase starter packs containing essentials for homeless people entering accommodation.

Pebble Lodge, the Trust's Child and Adolescent Mental Health Hospital in Bournemouth, received various donations, including £2k from Head Outdoors, to be spent on young people's activities. Surfing, camping and other activities have been undertaken.

NHS Charities Together have supplied a grant for a Volunteers Partnership and plans are being made to use these funds.

The other immaterial restricted funds relate to funds under £5k.

**14 Related party transactions**

Information about related party transactions and outstanding balances is outlined below:

|  | Income<br>£000 | Expenditure<br>£000 | Debtors<br>£000 | Creditors<br>£000 |
|--|----------------|---------------------|-----------------|-------------------|
| <b>Dorset HealthCare University NHS<br/>Foundation Trust - Corporate Trustee</b> |                |                     |                 |                   |
| To 31 January 2023   | 0              | 28                  | 0               | 0                 |
| To 31 January 2022   | 0              | 28                  | 0               | 0                 |

The Trust Board of Dorset HealthCare University NHS Foundation Trust is the sole corporate trustee of the charitable fund.

Board Members of Dorset HealthCare University NHS Foundation Trust (and other senior staff) take decisions on charity matters but endeavour to keep the interests of each discrete and do not seek to benefit personally from such decisions.

Dorset HealthCare University NHS Foundation Trust on occasion will receive income or make payments on behalf of Dorset HealthCare Charitable Fund, the charity will then refund the balance. In addition Dorset HealthCare University NHS Foundation Trust provides management and accounting support to the Charitable Fund. During the year ended 31 January 2023 £28k (2021/22: £28k) was paid to Dorset HealthCare University NHS Foundation Trust in respect of this. The figures above include both of these elements.

During the period none of the Trustees or members of the key management staff or parties related to them has undertaken any material transactions with the Dorset HealthCare Charitable Fund or received any benefit from the charity through payment or in kind.

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**15 Contingent Assets**

There is one contingent asset in 2022/23. A legacy has been notified for Wimborne Hospital but is dependant on the sale of multiple artworks and it is not currently possible to estimate this with accuracy.