

Hirwaun Village Hall – Trustees Annual Report 2020/21

Trustees' Annual Report for the period

From April 2020 **Period start date To** March 2021 **Period end date**

Charity name: Hirwaun Community Centre

Charity registration number: 1056264

Objectives and Activities:

Our main objectives are to provide a community hall for the benefit of the community. We offer a space for hire which can be used for regular classes, plus ad hoc social events. We aim to be a community hub supporting the community where we can.

Achievements and Performance:

Our building is well used by the community. We are a modern, well run building, which has full disabled access, baby changing facilities and carparking, in addition to offering a main hall, smaller lounge and full kitchen facilities.

Financial Review:

Any funds received are use for the maintenance and running of the building.

Structure, Governance and Management:

We are run via a Charitable Deed of Trust by Hirwaun Community Cllrs.

Reference and Administrative details:

Charity name: Hirwaun Community Centre

Other name the charity uses: Hirwaun Village Hall

Registered charity number: 1056264

Charity's principal address: Hirwaun Village Hall, High Street, Hirwaun, CF44 9SL

Names of the charity trustees who manage the charity:

Ceri Woodley

Jenny Edwards

Eryl O'Neill

Declarations:

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s): *EL Nelmes*

Full name(s): Emma Louise Nelmes

Position (eg Secretary, Chair, etc): Secretary

Date: 17th November 2022

INCOME				EXPENDITURE										
DATE	Hall Rental	OTHER	COMMENT	CHQ No	PAYEE	comment	AMT PAID	ADMIN	Audit fees	Cleaning Supplies	Safety systems	Utilities	Repairs	MISC.
18/03/2020				400130	Peter Evans	hall expenses (supplies)	14.49							14.49
18/03/2020				400131	Mike Vaughan	lighting repairs	304.89							304.89
18/03/2020				400132	MP Garden Services	edgers and kick boards for garden area	350.00							350
18/03/2020				400133	Wessex	sanitary supplies	244.14							244.14
20/04/2020		500	Interlink Covid grant	dd	Credit card	misc items plus monthly fee	52.50			52.50				
22/04/2020				dd	EDF	electricity fees	212.00					212.00		
01/05/2020				dd	RCT Trade Waste	bin collection fees	41.17					41.17		
18/05/2020				dd	British Gas	gas fees	568.48					568.48		
18/05/2020		10,000	RCT Covid grant											
18/05/2020				400135	Chubb	emergency lighting maintenance contract	142.80				142.80			
20/05/2020				dd	Credit card	misc items plus monthly fee	12.00	12.00						
22/05/2020				dd	EDF	electricity fees	212.00					212.00		
01/06/2020				dd	RCT Trade Waste	bin collection fees	41.17					41.17		
08/06/2020				dd	British Gas	gas fees	30.12					30.12		
18/06/2020	200.00		Weightwatchers	dd	Credit card	misc items plus monthly fee	2.00	2.00						
22/06/2020			Hall takings - office rental/CC room hire	400137	Signs and Labels Hereford	hand sanitising stations	320.40			320.4				
22/06/2020	1510.00			dd	EDF	electricity fees	212.00					212.00		
30/06/2020				dd	British Gas	gas fees	35.10					35.10		
01/07/2020				dd	RCT Trade Waste	bin collection fees	41.17					41.17		
15/07/2021				400138	Carly Brittain	hall refund covid	56.00							56
20/07/2020				dd	Credit card	misc items plus monthly fee	138.15							138.15
15/07/2020				400139	Chubb	fire alarm service	235.12				235.12			
15/07/2020				400140	Wessex	sanitary supplies	244.14				244.14			
15/07/2020				400141	Complete Business Solutions	covid supplies	39.28			39.28				
15/07/2020				400142	Complete Business Solutions	covid supplies	147.54			147.54				
15/07/2020				400143	Complete Business Solutions	covid supplies	31.08			31.08				
15/07/2020				400145	Rosanna Holombe	audit fee	50.00		50.00					
15/07/2020				400144	Absolute Plumbing Solutions	male/female toilets refit	3000.00						3000.00	
22/07/2020	136.03		Hall takings - chq	dd	EDF	electricity fees	212.00					212.00		
04/08/2020	77.00		Hall takings - Angela	dd	British Gas	gas fees	40.89					40.89		
13/08/2020	197		Hall takings - Peter	dd	Welsh Water	water usage fees	44.76					44.76		
25/08/2020	15		Village in Bloom prize cheque	400146	Chubb	security alarm service	411.04				411.04			
25/08/2020	100.00		Bowls storage cheque	400147	Rob James Carpentry	boiler room door repair	160.00						160	
19/08/2020		500.00	Walters grant for toilets	dd	Credit card	misc items plus monthly fee	44.00			44				
24/08/2020				dd	EDF	electricity fees	212.00					212		
11/09/2020				dd	British Gas	gas fees	41.32					41.32		
24/09/2020		250	Interlink grant for hall costs	400148	Complete Business Solutions	hall diaries	9.72	9.72						
24/09/2020				400149	Rob James Carpentry	boiler room door repair	160.00						160	
24/09/2020				400151	Tremorfa	fire extinguisher contract	122.40				122.4			
28/09/2020				dd	British Gas	gas fees	25.92					25.92		
22/09/2020				dd	EDF	electricity fees	212.00					212		
17/09/2020		1330.35	electricity rebate	dd	Credit card	misc items plus monthly fee	118.94			118.94				
22/10/2020	482.5		Hall takings - Peter	400152	Paul Tobin	gas safety certificate	60.00				60			
22/10/2020				400153	Hirwaun Handyman	hall supplies - DIY	28.98						28.98	
22/10/2020				dd	EDF	electricity fees	76.00					76.00		
22/10/2020				400154	Wessex	sanitary supplies	213.04				213.04			
19/10/2020				dd	Credit card	misc items plus monthly fee	36.18			36.18				
02/11/2020		1,073.83	Co-op Community Fund grant	dd	RCT Trade Waste	bin collection fees	12.68					12.68		

[illegible]







Internal Audit for Hirwaun Village Hall 2020/2021

Starting balance as at 1 st April 2020	£10101.66
Plus total credits	£31271.46
Minus total debits	£15442.86
Balance as at 31 st March 2021	£25930.26

All entries checked to bank statements and spreadsheet, cheque book and paying book.

No discrepancies were found

Mrs Rosanna Holcombe

Internal Auditor



8/11/21

10 Belmont Terrace, Aberaman, Aberdare CF44 6UW