

**Ackworth Community Church Trust**  
**Report of the Trustees**  
**Year ended 31 March 2021**

The name of the trust is Ackworth Community Church Trust, the registration number is 1056207.

The principal office of the charity is 15 Beech Street, South Elmsall, Pontefract, WF9 2HG.

The names of the trustees as the time of this report are: Alyn Griffith, Tony Horsfall, Brenda Mallinson.

The objectives of the charity are:

1. To advance the Christian faith, in accordance with the statement of beliefs shown in the constitution, in the county of West Yorkshire and in other such parts of the UK or the world mission field (operating area) as the trustees from time to time think fit.
2. To relieve persons in conditions of need or hardship or who are aged and infirm and to relieve the distress caused thereby in the same operating area as the trustees from time-to-time think fit.
3. To promote and fulfil such other charitable purposes beneficial to the community in the area of operation as the trustees think fit.

The governing document of the charity is a constitution which has been in place since 1996, the church was founded in 1991. The charity has 3 trustees selected from the body of the church depending upon their reputation and experience. The power to appoint trustees lies with the trustees. The day to day running of the church is managed by 5 elders, one of whom, Ashley Guest the Pastor, is full time and paid by the church. The elders make financial decisions about the management of the church with reference to the trustees for significant sums. Two of the elders (excluding Ashley Guest) are also Trustees, the trustees are fully involved in the decisions reflecting the impact of the pandemic on the life of the church.

The general reserve held by the charity increased during the financial year, which is remarkable during a period in which the church had not met together. Regular giving increased by £870 and unrestricted expenditure excluding donations decreased by £4341, which was primarily due to room hire costs not being incurred. The designated fund for the Little Oaks Parent and Toddler group decreased by £587 as they did not meet during the year; and the designated fund for the Needs account reduced by £400 as we made gifts to church members in need because of the pandemic. The Pastor has continued to work fulltime and be salaried throughout. There has been no negative impact on the Reserves. During the year, £500 was paid to trustee Tony Horsfall. Tony was not involved in the decision-making for this gift.

The Trustees have approved a budget for the church for the 2021/22 financial year with income of £33,760 and expenditure £33,278. This assumes that we will be able to start meeting together in July 2021.

In planning the activities of the church, the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Responsibility for the day-to-day operation of the charity is delegated to the church leaders (which includes two of the trustees) who meet regularly.

## **Reserves Policy**

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £8,000 (which equates to about 3 months of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £25,135 and the charity is complying with its reserves policy, holding excess funds for the purpose of our desire to own or rent our own premises.

Our policy is to retain sufficient reserves:

- To ensure that the church and charity has sufficient funds to meet its financial commitments;
- To demonstrate that the church and charity is sustainable into the future;
- To ensure that the church and charity is able to manage future unforeseen financial difficulties;
- To ensure that excessive funds are not held without any identifiable reason or for any identifiable purpose.

## **Impact of Covid-19**

Sunday 15<sup>th</sup> March 2020 was the last time that the church met together prior to the lockdown.

The impact of the lockdown restrictions on the church was immediate as the Ackworth Parish Council, in whose building the church meets, closed the premises with immediate effect. This meant that we could no longer meet on Sundays, mid-week for bible studies, toddlers, Messy Church or coffee afternoons. We also followed the guidance issued by the Government on faith groups meeting together.

Within 3 days of the decision curtailing our meeting together, we had formed pastoral groups, so that each of the elders had a group of people to contact regularly, to ensure that they were well, coping in the strange circumstances and to assess whether they needed pastoral support.

The elders also considered who would require help from the Needs Fund as they were no longer able to work due to the lockdown.

We have become more adept at using technology for our meetings. On 29<sup>th</sup> March we started meeting by Facebook Live from the Pastor's living room. This service continues and is also available on You Tube for those who don't have access to Facebook. This format of service is being watched by about 50 people per week, many of whom aren't regular attendees at church.

In July we started meeting via Zoom for our mid-week meetings: prayer, two bible studies and post-Alpha groups.

During the second lock down, the elders who were sharing the word couldn't travel to the Pastor's house to speak, so they recorded their message in their own homes and sent it to the Pastor for inclusion in the meeting.

The Toddler group also has a weekly online Facebook Live time.

During the first lockdown we joined with our friends in Churches Together in Ackworth in providing a service of delivering prescriptions to those in the village who were self-isolating or shielding. This became a regular service to many in the village and extended beyond delivering prescriptions to fetching groceries and taking letters to the post box etc.

One of our members took the lead in providing a food bank to those in Ackworth who has suffered financially due to the lockdown. This service continues today.

### **Mission**

We have continued to support the work of Salt Malawi, both in prayer and financially, as they continue their missionary work in Malawi. We also continued with our support of Your Mission, a charity who run missions training courses and often facilitate mission trips.

### **Trustees' Responsibilities**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Approval**

This report was approved by the trustees and signed on their behalf by:

Tony Horsfall

\_\_\_\_\_

Date: \_\_25 Aug 21\_\_

Chair of Trustees

**Ackworth Community Church****Financial Statement for the year ended 31st March 2021****Receipts and Payments Account**

	Notes		<b>2021</b>			<b>2020</b>
		Restricted Funds	Designated Funds	General Funds	Total for year	Total for year
<b>Receipts</b>						
<b>Donations, Legacies and Other Similar Receipts</b>						
Weekly Offering				5,856	5,856	7,147
Charitable Donations				25,153	25,153	22,992
Gifts for Missions		0		0	0	430
<b>Operating Activities to Further Charitable Objectives:</b>	4		114		114	1,823
<b>Investment Income Receipts:</b>						
Bank Interest				7	7	28
<b>Other Income</b>						
Miscellaneous Income				0	0	255
		£0	£114	£31,016	£31,130	£32,675

**Payments****Payments for Generating Funds:****Charitable Payments:**

Designated and undesignated donation to Missions	2	0	0	2,400	2,400	3,200
Gifts			700	0	700	0

**Charitable Activities:**

Staff Salary and Pension	3			20,378	20,378	20,378
Pension				1,622	1,622	1,568
Churches Together				70	70	70
Outreach				0	0	0

**Support Costs:**

Children's work				230	230	157
Books, Conferences and Training			0	0	0	310
Premises Hire			800	1,358	2,158	4,442
Insurance			0	328	328	507
Equipment			0		0	98
Sundry Expenses			0	240	240	2,615

**Management and Administration Costs:**

Accounts Examination				660	660	480
Payroll Fee				382	382	382
Stationery, Postage and Equipment				206	206	319
Copyright				284	284	278
		£0	£1,500	£28,158	£29,658	34,804

**(Deficit)/Surplus for the year**

Balance brought forward from previous year		0	(1,386)	2,858	1,471	-2,129
Transferred between funds		0	2,798	20,866	23,664	25,793
Balance carried forward at the end of the year		0	400	(400)	0	0
		£0	£1,812	£23,324	£25,135	£23,664

**Ackworth Community Church**

**Financial Statement for the year ended 31st March 2021**

<b>ASSETS</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
<b>Monetary Assets</b>		
Petty Cash (Little Oaks)	1	1
Barclays Community Account	8,255	5704
Barclays Business Premium Account	15,067	15161
Barclays Little Oaks Account	257	843
Barclays Needs Account	1,555	1955
	<u>£25,135</u>	<u>£23,664</u>
<b><u>Representing Balances on the following accounts</u></b>		
General Fund	23,324	20,866
Designated Funds	1,812	2,798
Restricted Funds	0	0
	<u>£25,135</u>	<u>£23,664</u>
<b>Non-Monetary Assets</b>	£0	
There was a small amount of Fixtures, furniture and equipment at the church premises		
<b>LIABILITIES</b>		
Accrual for Accounts Examination by Stewardship	660	540
Pension	162	162.17
Rent creditor (Oct to Dec 2019)		594
Rent creditor (Jan to Mar 2020)		912
	<u>£822</u>	<u>2208</u>

These accounts were approved by the Trustees and signed on their behalf by:

Tony Horsfall

Position: Chair of Trustees

Date 25 August 2021

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**ACKWORTH COMMUNITY CHURCH TRUST**

I report to the trustees on my examination of the accounts of Ackworth Community Church Trust ('the charity') for the year ended 31 March 2021 on pages 1 to 3.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 31 August 2021