



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st September 2023** To **31st August 2024**

Charity name: **Elmlea Schools' Trust Association**

Charity registration number: **1056093**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise money to help fund facilities at Elmlea Infant and Junior Schools.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Organise a variety of events throughout the school year. These are aimed primarily at the families of the school as well as some events for the wider community (such as a summer fair).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The funds raised by the charity have enabled the school to install a large second hand uniform shed (reducing uniform waste and helping to reduce uniform costs for families) as well as replacing two wooden gazebos with larger structures to be used as outdoor teaching spaces.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a strong financial position at the end of the period, with closing funds of £21,706. £16,706 is deemed available for donation to the School.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A policy is in place to hold £5,000 as a contingency fund. This is largely to cover any potential advance costs which may be needed to organise an event.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Parents from the schools can volunteer to join as members of the association. Specific roles (Chair, Vice Chair, Secretary and Treasurer) are the roles held by Trustees and individuals are voted in at meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Elmlea Schools' Trust Association
Other name the charity uses	
Registered charity number	1056093
Charity's principal address	Elmlea Infant School Elmlea Avenue Bristol BS9 3UU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tina French	Treasurer (outgoing)	22/11/2021	
2	Matthew Grannan	Treasurer (incoming)	26/09/2024	
3	Helen Hiatt	Chair	23/10/2024	
4	Sophie Akokhia	Secretary	23/10/2024	
5	Michael Garrod	Vice Chair	23/10/2024	
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Matt grannan</i>	<i>tfrench</i>
Full name(s)	Matthew Grannan	Tina French
Position (eg Secretary, Chair, etc)	Treasurer	Treasurer (Outgoing)
Date	26/5/25	



Receipts and payments accounts

CC16a

For the period
from

01/09/2023

To

31/08/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Christmas Activities	12,329	-	-	12,329	10,952
Summer Fair	8,043	-	-	8,043	-
Quiz Night	2,512	-	-	2,512	1,456
Discos	2,436	-	-	2,436	2,783
Wine Night	2,304	-	-	2,304	-
Y6 Year Book	2,100	-	-	2,100	1,500
Raffle	1,478	-	-	1,478	4,074
Cake & Plant Sales	1,136	-	-	1,136	-
Ice Cream Sales	1,121	-	-	1,121	937
Second Hand Uniform Shed	1,003	-	-	1,003	1,032
Parent Donation	-	1,000	-	1,000	-
Bag 2 School	628	-	-	628	-
Easy Fundraising	597	-	-	597	125
Sports Day Refreshments	416	-	-	416	-
Interest	404	-	-	404	110
Children in Need Collection	275	-	-	275	-
	-	-	-	-	-
Sub total (Gross income for AR)	36,780	1,000	-	37,780	22,969
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,780	1,000	-	37,780	22,969
A3 Payments					
Christmas Activities	7,223	-	-	7,223	5,692
Summer Fair	3,016	-	-	3,016	-
Quiz Night	1,317	-	-	1,317	662
Discos	1,007	-	-	1,007	966
Wine Night	1,052	-	-	1,052	-
Y6 Year Book	1,660	-	-	1,660	1,630
Raffle	-	-	-	-	302
Ice Cream Sales	339	-	-	339	241
Second Hand Uniform Shed	209	-	-	209	86
Sports Day Refreshments	164	-	-	164	-
Children in Need	275	-	-	275	-
Parentkind (insurance)	153	-	-	153	140
Bank & Other Charges	308	-	-	308	145
Circus (deposit)	612	-	-	612	-
Donations to School	14,972	-	-	14,972	7,843
	-	-	-	-	-
Sub total	32,305	-	-	32,305	17,707
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,305	-	-	32,305	17,707
Net of receipts/(payments)	4,475	1,000	-	5,475	5,262
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,231	-	-	16,231	10,969
Cash funds this year end	20,706	1,000	-	21,706	16,231

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	20,530	1,000	16,031
	Cash on Hand	176	-	200
		-	-	-
	Total cash funds	20,706	1,000	16,231
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Matt grannan tfrench	Matthew Grannan Tina French	26/6/25 26/06/25	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Elmlea Schools Trust Association

On accounts for the year
ended

31/08/2024

Charity no
(if any)

1056093

Set out on pages

Pages 1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

N J Grinstead

Date:

30/06/2025

Name:

Nuala Grinstead

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants

Address:

9 Lyndhurst RD,

Bristol

BS9 3QY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.