

Treasurer's Report 2023-24

Annual General Meeting

Thursday 12 September, 2024

The PTA financial year runs 1st May 2023 – 30th April 2024. The accounts for year ending 30 April 2024 will need to be audited and submitted to the Charities Commission before the deadline of February 2025.

	Opening balance - 01/05/2023	Closing balance - 30/04/2023
Current account	£27,615	£32,766
PayPal	£1,047	£1,289
Total	£28,662	£34,055

Money deposited into the accounts during the financial year totals £36,732. This income is a combination of proceeds from fundraising activities (raffles, sponsored events, fairs etc.) and donations made via voluntary contributions, salary sacrifice, and other donations.

Payments from the accounts during the financial year totals £31,401. These payments primarily consist of donations to the schools, as well as event expenses and subscriptions.

Significant donations were made to the schools in the financial year. For the benefit of committee members, event income and donations to the schools **for the school year 2023-24** is tabularised on the next page.

Our accounts for the financial year will be independently examined by a qualified accountant prior to submission to the Charity Commission.

Sam Newman

Polehampton PTA Treasurer

Event income (2023-24 school year)

Scarecrow trail	£585 (+£585 for Colleton PTA)
Bake sales*	£2,676
Christmas cards	£824
Inf. Sponsored event	£2,040
Jnr. Sponsored event	£2,789
Curry night	£409
Quiz night	£834
Christmas Fair	£4,114 (+£500 matched funding)
Summer Fair	£3,542
Inf. Voluntary contributions*	£2,056
Jnr. Voluntary contributions*	£2,245
Bags2School	£842
Inf. Disco	£403
Inf. Movie night	£606
Jnr. Disco	£593
TPC Donation	£6,286
TOTAL	£30,844

*event income transferred directly to schools

PTA Donations to the Schools (2023-24 school year)

Inf. Coach hire to Xmas panto	£1,200
Jnr. Panto (in school)	£1,476
Inf. RWI Books	£2,930
Inf. New AV system	£5,802
Jnr. New AV system + screen	£8,826
Bake sales	£2,676
Inf. Voluntary contributions	£2,056
Jnr. Voluntary contributions	£2,245
TOTAL	£27,211

POLEHAMPTON C of E SCHOOLS PARENT TEACHER ASSOCIATION
PAYMENTS AND RECEIPTS
01/05/2023 - 30/04/2024

Date	Transaction Type	Description	Receipts (paid in)	Payments (paid out)	Balance	Notes
					£27,615.28	
02/05/2023	Event income	Stripe Payment (online sales)	£825.71		£28,440.99	
19/05/2023	Corporate donation	Amazon	£110.10		£28,551.09	
19/05/2023	PTA donation	Infant leavers gifts		-£675.00	£27,876.09	
19/05/2023	PTA donation	Infant bake sales		-£683.00	£27,193.09	
19/05/2023	PTA donation	Infant sponsored event		-£2,712.00	£24,481.09	
19/05/2023	Event expense	Deposit for fish and chips, quiz night		-£100.00	£24,381.09	
22/05/2023	Corporate donation	Hare Hatch Sheeplands	£195.78		£24,576.87	
26/05/2023	Event expense	Infant movie night snacks		-£177.11	£24,399.76	
26/05/2023	PTA donation	Junior bake sales		-£1,024.60	£23,375.16	
26/05/2023	Event expense	Disco DJ deposits		-£135.00	£23,240.16	
01/06/2023	Event income	Stripe Payment (online sales)	£254.22		£23,494.38	
01/06/2023	Donation	Salary sacrifice	£200.00		£23,694.38	
09/06/2023	Donation		£5.00		£23,699.38	
12/06/2024	PTA donation	Infant supplies		-£519.97	£23,179.41	
12/06/2024	PTA donation	Junior supplies		-£1,188.25	£21,991.16	
12/06/2024	Event expense	Scout hut hire (quiz night)		-£90.00	£21,901.16	
12/06/2024	Event expense	Disco DJ balance		-£150.00	£21,751.16	
16/06/2023	Donation	Twyford round table	£250.00		£22,001.16	
23/06/2023	Deposit	Cheque	£292.00		£22,293.16	
23/06/2023	Event income	Cash (bake sales)	£440.60		£22,733.76	
23/06/2023	Event income	Cash (bake sales)	£674.79		£23,408.55	
23/06/2023	Event expense	Cash withdrawal, summer fair floats		-£850.00	£22,558.55	
27/06/2023	Event income	Summer fair card payments	£917.51		£23,476.06	
28/06/2023	Event income	Card payments	£34.41		£23,510.47	

28/06/2023	Event income	Card payments	£0.98	£23,511.45
28/06/2023	Donation	Salary sacrifice	£200.00	£23,711.45
29/06/2023	Event income	Summer fair cash takings	£3,550.00	£27,261.45
29/06/2023	Event income	Summer fair cash takings	£456.75	£27,718.20
30/06/2023	Event expense	Quiz night food expenses	-£530.00	£27,188.20
30/06/2023	Event expense	Summer fair expenses	-£490.40	£26,697.80
30/06/2023	Event expense	Summer fair expenses	-£348.95	£26,348.85
30/06/2023	Event expense	Summer fair expenses	-£243.51	£26,105.34
30/06/2023	Event expense	Summer fair expenses	-£167.82	£25,937.52
30/06/2023	Event expense	Summer fair expenses	-£422.30	£25,515.22
03/07/2023	Event expense	SumUp card machine fees	-£79.98	£25,435.24
03/07/2023	PTA donation	MRS BALL LEAVING	-£232.80	£25,202.44
03/07/2023	Event expense	Summer fair expenses	-£658.54	£24,543.90
03/07/2023	Event expense	Summer fair expenses	-£357.00	£24,186.90
03/07/2023	Event expense	General/Summer fair expenses	-£650.54	£23,536.36
03/07/2023	PTA donation	MRS GINGELL BOOKS	-£200.00	£23,336.36
03/07/2023	Event income	Online sales, summer fair	£5,988.37	£29,324.73
10/07/2023	PTA donation	Ms Ball leaving collection	-1638	£27,686.73
10/07/2023	Event expense	PTA INF DISCO DJ	-150	£27,536.73
10/07/2023	Event expense	QUIZ EXPENSES	-268.41	£27,268.32
17/07/2023	Event expense	Disco expenses	-57.74	£27,210.58
17/07/2023	Event expense	DJ Y6 Disco	-150	£27,060.58
17/07/2023	Event expense	Summer fair expenses	-211.77	£26,848.81
27/07/2023	Donation	Salary sacrifice	£200.00	£27,048.81
01/08/2023	Event income	Online sales	£273.35	£27,322.16
18/08/2023	Event expense	General expenses	-208.49	£27,113.67
18/08/2023	Event expense	Summer fair expenses	-17.98	£27,095.69
18/08/2023	Event expense	Summer fair expenses	-123.24	£26,972.45
18/08/2023	Event expense	YR6 LEAVERS EXP	-190	£26,782.45
18/08/2023	Deposit		£302.00	£27,084.45
18/08/2023	Deposit		£103.00	£27,187.45
31/08/2023	Donation	Salary sacrifice	£100.00	£27,287.45

19/09/2023	Event income	Bake sale card payments	£40.33	£27,327.78
26/09/2023	Event income	Bake sale card payments	£64.90	£27,392.68
02/10/2023	Event income	Online sales	£220.04	£27,612.72
03/10/2023	Event income	Card sales	£60.98	£27,673.70
05/10/2023	Event income	Card sales	£3.00	£27,676.70
10/10/2023	Event income	Card sales	£137.66	£27,814.36
13/10/2023	Event income	Card sales	£132.81	£27,947.17
16/10/2023	Donation	Voluntary Contribution	£100.00	£28,047.17
16/10/2023	Event income	Card sales	£60.97	£28,108.14
20/10/2023	Event expense	EXPENSES	-138.48	£27,969.66
20/10/2023	PTA donation	Infant xmas panto Coaches	-1200	£26,769.66
20/10/2023	PTA donation	Y1 Y2 BAKE SALES	-504	£26,265.66
20/10/2023	PTA donation	YR4 5 6 BAKE SALES	-714	£25,551.66
20/10/2023	Event expense	CURRY NIGHT 2023	-340	£25,211.66
20/10/2023	Event expense	AUTUMN DISCOS	-420	£24,791.66
20/10/2023	Donation	Polly fun run fp	£10.00	£24,801.66
20/10/2023	Donation	POLLY Balloon raffle	£86.90	£24,888.56
24/10/2023	Event income	Card sales	£33.00	£24,921.56
24/10/2023	Event income	Card sales	£92.64	£25,014.20
25/10/2023	Event income	Card sales	£93.00	£25,107.20
26/10/2023	Event income	Card sales	£60.00	£25,167.20
30/10/2023	Event income	Card sales	£46.00	£25,213.20
31/10/2023	Event income	Card sales	£3.00	£25,216.20
31/10/2023	Event income	Card sales	£116.00	£25,332.20
01/11/2023	Event income	STRIPE	£1,651.48	£26,983.68
03/11/2023	Donation	Voluntary Contribution	£40.00	£27,023.68
06/11/2023	Donation	Voluntary Contribution	£45.00	£27,068.68
07/11/2023	Donation	Voluntary Contribution	£50.00	£27,118.68
07/11/2023	Event income	Bake sale card payments	£71.88	£27,190.56
09/11/2023	Donation	Voluntary Contribution	£30.00	£27,220.56
13/11/2023	PTA donation	Junior school panto	-1476	£25,744.56
13/11/2023	PTA donation	Y3 BAKE SALE	-216.5	£25,528.06

13/11/2023	PTA donation	BLUE CL BAKE SALE		-221	£25,307.06
17/11/2023	Deposit	Cash/cheque deopsit from event	£922.25		£26,229.31
17/11/2023	Deposit	Cash/cheque deopsit from event	£1,355.50		£27,584.81
17/11/2023	Deposit	Cash/cheque deopsit from event	£163.10		£27,747.91
23/11/2023	Donation	Salary sacrifice	£12.50		£27,760.41
24/11/2023	Event expense	Christmas fair floats		-750	£27,010.41
01/12/2023	Event income	Online sales, mainly Christmas fair	£4,218.19		£31,228.60
05/12/2023	Donation	Voluntary Contribution	£30.00		£31,258.60
05/12/2023	Event income	Card sales Christmas fair	£1,097.54		£32,356.14
06/12/2023	Event expense	XMAS FAIR EXP		-39.08	£32,317.06
06/12/2023	Event expense	INFANT DISCO EXP		-81.95	£32,235.11
06/12/2023	Event expense	XMAS FAIR EXP		-326.03	£31,909.08
06/12/2023	PTA donation	To Colleton PTA, 50% of Scarecrow Trail profit		-585	£31,324.08
06/12/2023	Event expense	XMAS FAIR EXP		-370.77	£30,953.31
06/12/2023	Event expense	JNR DISCO EXP		-117.1	£30,836.21
06/12/2023	Deposit	Cash/cheque deopsit from event	£574.50		£31,410.71
06/12/2023	Deposit	Cash/cheque deopsit from event	£264.00		£31,674.71
06/12/2023	Deposit	Cash/cheque deopsit from event	£84.00		£31,758.71
06/12/2023	Deposit	Cash/cheque deopsit from event	£2,845.00		£34,603.71
29/12/2023	Donation	Salary sacrifice	£250.00		£34,853.71
02/01/2024	Subcription	ParentKind annual subscription		-153	£34,700.71
02/01/2024	Event income	Online sales	£1,137.52		£35,838.23
08/01/2024	Event expense	TEN FOR XMAS FAIR		-21	£35,817.23
08/01/2024	Event expense	XMAS FAIR BBQ		-239.65	£35,577.58
12/01/2024	PTA donation	INFANTS RWI BOOKS		-2930.09	£32,647.49
18/01/2024	PTA donation	JNR VOL CONTR.		-2245	£30,402.49
18/01/2024	PTA donation	INF VOL CONT.		-2056	£28,346.49
18/01/2024	PTA donation	Books for blue class		-169.89	£28,176.60
23/01/2024	Event income	Card sales	£159.80		£28,336.40
01/02/2024	Event income	STRIPE	£201.60		£28,538.00
26/02/2024	Donation	Voluntary Contribution	£100.00		£28,638.00
27/02/2024	Event income	Card sales (quiz night bar)	£491.06		£29,129.06

01/03/2024	Event income	Online sales	£1,701.15	£30,830.21
05/03/2024	Event income	Card sales	£47.23	£30,877.44
11/03/2024	Event income	Card sales	£75.72	£30,953.16
15/03/2024	Deposit	Cash/cheque deopsit from event	£240.00	£31,193.16
15/03/2024	Deposit	Cash/cheque deopsit from event	£173.70	£31,366.86
15/03/2024	Deposit	Cash/cheque deopsit from event	£337.00	£31,703.86
15/03/2024	Donation	HAREHATCHSHEEP	£149.36	£31,853.22
18/03/2024	General expenses	EXP ACRYLIC SIGN	-22.99	£31,830.23
18/03/2024	Event expense	EXP QUIZ NIGHT BAR	-466.71	£31,363.52
18/03/2024	Event expense	INFANT FLIPATHON	-41.46	£31,322.06
19/03/2024	Event income	Card sales	£70.79	£31,392.85
26/03/2024	Event income	Card sales	£109.67	£31,502.52
28/03/2024	Event expense	TEN EXPENSES	-62	£31,440.52
28/03/2024	General expenses	GENERAL EXPENSES	-116.22	£31,324.30
28/03/2024	Event expense	PTA DISCO SCOUTS	-104.5	£31,219.80
28/03/2024	Event expense	INF MOVIE NIGHT EX	-242.39	£30,977.41
28/03/2024	Donation	COPAS TRADITIONA	£15.00	£30,992.41
02/04/2024	Event income	Online sales	£853.88	£31,846.29
22/04/2024	Event income	Card sales	£53.92	£31,900.21
29/04/2024	Event income	Card sales	£133.58	£32,033.79

Totals **£36,491.72** **-£32,073.21**

Independent examiner's report to the trustees of 1056049 – Polehampton C of E Infant School Parent Teacher Association

I report to the trustees on my examination of the accounts of the Polehampton C of E Infant School Parent Teacher Association for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity trustees of the Polehampton C of E Infant School Parent Teacher Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Polehampton C of E Infant School Parent Teacher Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Polehampton C of E Infant School Parent Teacher Association as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Wendy Hunter

Relevant professional qualification or membership of professional bodies (if any): Fellow of the Institute of Chartered accountants in England and Wales

Address: 61 Hermitage Drive, Twyford, Berkshire RG10 9HT

Date:

18/12/24