

Treasurer's Report 2022-23

Annual General Meeting

Monday 25 September, 2023

The PTA financial year in review runs 1st May 2022 – 30th April 2023. The accounts for year ending April 2023 will need to be audited and logged with Charities Commission before the deadline of February 2024.

Following the merger of the Polehampton Infant and Junior PTAs from the start of the 2021-22 financial year, the PTA has utilized the Infants current account as the sole account for transactions. The old Juniors PTA current account will be closed in due course by the previous PTA Treasurer and Chair. There is also a PTA PayPal account.

	Opening balance 01/05/2022	Closing balance 30/04/2023
Current account	£20,185.26	£27,615.28
PayPal	£2,279.82	£1,047.18
Total	£22,465.08	£28,662.46

Money deposited into the accounts during the financial year totals £44,439. This income is a combination of proceeds from fundraising activities (raffles, sponsored events, fairs etc.) and donations made via voluntary contributions, salary sacrifice, and other donations.

Payments from the accounts during the financial year totals £41,242. These payments primarily consist of donations to the schools, as well as event expenses and subscriptions.

Significant donations were made to the school in this financial year and include the following:

Infant toilets refurbishment: **£20,000**

Curriculum enrichment contributions: **£6,280**

Other (small projects, books, equipment, bake sale fundraising, sponsored events):
£7,271

Sam Newman

Polehampton PTA Treasurer

Date	Transaction Type
5/3/2022	Event Income
5/9/2022	Corporate Donations
5/30/2022	Voluntary Contributions
6/1/2022	Event Income
6/9/2022	Event Expense
6/15/2022	Event Income
6/15/2022	Event Income
6/15/2022	Event Income
6/17/2022	Corporate Donations
6/28/2022	Voluntary Contributions
6/29/2022	PTA Donation
6/30/2022	Event Income
7/1/2022	Event Income
7/4/2022	PTA Donation
7/4/2022	PTA Donation
7/4/2022	PTA Donation
7/4/2022	PTA Donation
7/15/2022	Event Expense
7/15/2022	PTA Donation
7/15/2022	PTA Donation
7/15/2022	Event Expense
7/18/2022	PTA Donation
7/22/2022	PTA Donation
7/25/2022	Event Expense
7/25/2022	Event Expense
7/25/2022	Event Expense
7/26/2022	Voluntary Contributions
7/29/2022	Voluntary Contributions
8/16/2022	Corporate Donations
8/20/2022	Voluntary Contributions
9/30/2022	Voluntary Contributions
9/30/2022	Event Income
10/3/2022	Voluntary Contributions
10/3/2022	Voluntary Contributions
10/3/2022	Voluntary Contributions
10/3/2022	Voluntary Contributions
10/4/2022	Voluntary Contributions

10/4/2022 Voluntary Contributions
10/4/2022 Voluntary Contributions
10/10/2022 Corporate Donations
10/11/2022 Event Income
10/12/2022 Voluntary Contributions
10/12/2022 Voluntary Contributions
10/18/2022 Voluntary Contributions
10/18/2022 Voluntary Contributions
10/18/2022 Event Income
10/18/2022 Event Income
10/18/2022 Event Income
10/20/2022 Voluntary Contributions
10/21/2022 General Expense
11/3/2022 Voluntary Contributions
11/1/2022 Voluntary Contributions
11/3/2022 Event Income
11/7/2022 General Expense
11/10/2022 Event Expense
11/11/2022 Event Income
11/14/2022 Event Income
11/15/2022 Corporate Donations
11/23/2022 Event Expense
11/25/2022 Event Expense
11/28/2022 Voluntary Contributions
12/1/2022 Event Income
12/1/2022 Event Expense
12/1/2022 Event Expense
12/5/2022 Event Income
12/5/2024 Event Expense
12/5/2024 Event Expense
12/6/2024 Event Income
12/6/2024 Event Income
12/6/2024 Event Expense
12/7/2022 Donation
12/9/2022 Donation
12/12/2022 Donation
12/13/2022 Donation
12/14/2022 Event Income
12/14/2022 Event Expense
12/15/2022 Event Expense
12/15/2022 PTA Donation
12/15/2022 PTA Donation
12/15/2022 PTA Donation
12/15/2022 PTA Donation
12/15/2022 Event Expense

12/19/2022 Event Expense
12/22/2022 Donation
 1/3/2023 Event Income
 1/3/2023 Direct debit
1/26/2023 Donation
1/27/2023 Voluntary Contributions
1/31/2023 Donation
 2/8/2023 Event Income
2/27/2023 Donation
 3/1/2023 Event Income
 3/1/2023 Donation
3/15/2023 Gift Aid
3/17/2023 Donation
3/22/2023 Event Income
3/29/2023 Donation
 4/3/2023 Event Income
 4/3/2023 Donation
4/24/2023 Donation
4/26/2023 Event Income
4/28/2023 Donation

POLEHAMPTON C of E SCHOOLS PARENT
PAYMENTS AND RECEIPTS
01/05/2022 - 30/04/2023

Description	Receipts (paid in)
Stripe Payment for Sponsored event	£2,485.10
Amazon Smile	£43.22
Charitable Giving - Salary Sacrifice	£200.00
Stripe Payment for Mainly Summer Fair	£532.46
Summer Fair Floats	
Summer Fair Takings #1	£3,610.00
Bags2 School	£225.60
Summer Fair Takings #2	£458.85
Thames Water Donation	£3,000.00
Charitable Giving - Salary Sacrifice	£200.00
Egg & Spoon Sponsored Event - Donation to Unicef	
Summer Fair #3	£137.50
Summer Fair #4	£1,614.94
Egg & Spoon Sponsored Event - Donation to School	
Englefield Trust Donation for Infants Sand & Water	
Salary Sacrifice Juniors	
Salary Sacrifice Infants	
DJ - Junior disco - Kelvin Collins	
Infant School Supplies	
Junior School Supplies	
DJ - Infants Disco - Mel McCrossan	
Infants Toilets Refurbishment	
Sponsored Event - Egg & Spoon	
Junior Disco - Hazel Gauterin	
Junior Disco - Zuzana Andrade	
Junior Disco - Sue Glover	
VC - Gift Aid	£2,610.07
Charitable Giving - Salary Sacrifice	£200.00
Amazon Smile	£43.71
Charitable Giving - Salary Sacrifice	£200.00
VC#001	£40.00
Match Funding - Summer Raffle - N Proctor	£949.28
VC#002	£30.00
VC#003 - Strip payments	£442.07
VC#004	£50.00
VC#005	£30.00
VC#006	£50.00

VC#007	£120.00
VC#008	£50.00
Match funding - Bag to Schools - BUPA	£250.00
Twyford fun run - Zettle payments	£15.69
VC#009	£20.00
VC#010	£30.00
VC#011	£80.00
VC#012	£90.00
	£148.50
	£115.00
	£294.40
VC#013	£90.00
Wix Hosting - Josie Fear	
Charitable Giving - Salary Sacrifice	£200.00
VC & Curry Night & Disco - Wix transfer	£4,094.33
	£200.00
Flowers For Alyson - Josie Fear	
Curry Night - Haweli	
Zettle Payments Raffle	£0.98
Zettle Payments Raffle	£108.02
Amazon Smile	£62.44
Junior Disco - Mel McCrossan	
AGM Drinks - Iain Hignell	
Charitable Giving - Salary Sacrifice	£300.00
VC & Disco & Christmas	£2,837.93
Christmas Fair Crafts - Ting Puddeford	
Christmas Fair Floats	
Christmas Fair (SumUp)	£41.29
Xmas Fair toys - Mel McCrossan	
Chocolate Sleighs - Cat Hignell	
Christmas Fair Cash takings (notes)	£2,920.00
Christmas Fair Cash takings (coins)	£496.30
Xmas Fair general - Sam Newman	
Paypal	£40.27
Paypal	£7.86
Paypal	£5.89
Lang Leonora	£600.00
Uniform/sweet sales	£24.56
Infants DJ - Mel McCrossan	
Xmas fair sweetie cones - Erika May	
Junior Panto	
Infant Panto	
Voluntary Contrinbutions (Infants)	
Voluntary Contrinbutions (Juniors)	
Xmas Fair gifts (Cat Hignell)	

Infant Disco snacks (Rachael Louis)	
Charitable Giving - Salary Sacrifice	£375.00
Stripe payment (Xmas Fair and Infant Disco)	£1,998.74
ParentKind annual subscription (insurance)	
Charitable Giving - Salary Sacrifice	£653.00
VC #014	£50.00
Amazon Smile	£64.02
	£748.00
Copas (Christmas Turkeys)	£35.00
Stripe payment	£1,854.97
Charitable Giving - Salary Sacrifice	£683.00
HMRC Charities	£1,405.00
Charities Trust	£350.00
Bake sales income, cash deposit	£1,631.25
Charitable Giving - Salary Sacrifice	£200.00
Stripe payment	£2,415.55
	£850.90
Amazon Smile	£29.39
Sponsored Event (cash deposit)	£479.80
Charitable Giving - Salary Sacrifice	£200.00
	£44,419.88

TEACHER ASSOCIATIONS

2023

Payments
(paid out)

Balance

	£23,185.26
	£25,670.36
	£25,713.58
	£25,913.58
	£26,446.04
£720.00	£25,726.04
	£29,336.04
	£29,561.64
	£30,020.49
	£33,020.49
	£33,220.49
£1,701.50	£31,518.99
	£31,656.49
	£33,271.43
£1,701.50	£31,569.93
£3,000.00	£28,569.93
£250.00	£28,319.93
£250.00	£28,069.93
£150.00	£27,919.93
£500.00	£27,419.93
£500.00	£26,919.93
£150.00	£26,769.93
£20,000.00	£6,769.93
£268.50	£6,501.43
£56.41	£6,445.02
£153.00	£6,292.02
£13.99	£6,278.03
	£8,888.10
	£9,088.10
	£9,131.81
	£9,331.81
	£9,371.81
	£10,321.09
	£10,351.09
	£10,793.16
	£10,843.16
	£10,873.16
	£10,923.16

	£11,043.16
	£11,093.16
	£11,343.16
	£11,358.85
	£11,378.85
	£11,408.85
	£11,488.85
	£11,578.85
	£11,727.35
	£11,842.35
	£12,136.75
	£12,226.75
£350.06	£11,876.69
	£12,076.69
	£16,171.02
	£16,371.02
£25.60	£16,345.42
£450.00	£15,895.42
	£15,896.40
	£16,004.42
	£16,066.86
£365.62	£15,701.24
£27.50	£15,673.74
	£15,973.74
	£18,811.67
£119.55	£18,692.12
£750.00	£17,942.12
	£17,983.41
£590.92	£17,392.49
£188.77	£17,203.72
	£20,123.72
	£20,620.02
£100.77	£20,519.25
	£20,559.52
	£20,567.38
	£20,573.27
	£21,173.27
	£21,197.83
£150.00	£21,047.83
£217.99	£20,829.84
£130.00	£20,699.84
£340.00	£20,359.84
£2,713.00	£17,646.84
£3,567.00	£14,079.84
£301.33	£13,778.51

£46.85	£13,731.66
	£14,106.66
	£16,105.40
£140.00	£15,965.40
	£16,618.40
	£16,668.40
	£16,732.42
	£17,480.42
	£17,515.42
	£19,370.39
	£20,053.39
	£21,458.39
	£21,808.39
	£23,439.64
	£23,639.64
	£26,055.19
	£26,906.09
	£26,935.48
	£27,415.28
	£27,615.28

£39,989.86

ON

Notes

Cheque sent directly to UNICEF

Paid directly to school account
Paid directly to school account

Paid directly to school account

Direct payment to school
Direct payment to school
Direct payment to school
Direct payment to school

Independent examiner's report to the trustees of 1056049 – Polehampton C of E Infant School Parent Teacher Association

I report to the trustees on my examination of the accounts of the Polehampton C of E Infant School Parent Teacher Association for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity trustees of the Polehampton C of E Infant School Parent Teacher Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Polehampton C of E Infant School Parent Teacher Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Polehampton C of E Infant School Parent Teacher Association as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Wendy Hunter

Relevant professional qualification or membership of professional bodies (if any): Fellow of the Institute of Chartered accountants in England and Wales

Address: 61 Hermitage Drive, Twyford, Berkshire RG10 9HT

Date:

18/12/24