

# HIGHBURTON PLAYGROUP

England & Wales · Charity number 1055886

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 1996-06-05

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Highburton Playgroup  
Burton Village Hall  
Northfield Lane  
Kirkburton  
Huddersfield  
HD8 0QT

**Phone** 01484606065

**Email** [admin@highburtonplaygroup.com](mailto:admin@highburtonplaygroup.com)

**Website** [highburtonplaygroup.com](http://highburtonplaygroup.com)

## Activities

---

**Objects:** The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Activities:** WE ARE A PRE SCHOOL SETTING REGISTERED WITH OFSTED FOR 30 CHILDREN FOR FULL DAY CARE . WE OPEN TERM TIME ONLY

## Classification

---

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

---

- Kirklees

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£88,727	£88,979	-	-
2024-03-31	£86,655	£86,310	-	-
2023-03-31	£87,966	£87,730	-	-
2022-03-31	£90,250	£98,431	-	-
2021-03-31	£98,312	£81,165	-	-

---

## Trustees

---

Name	Role	Appointed
<b>Stephen Chambers</b>	Chair	2022-10-04
Dr Christopher John Maunder		2024-10-09
Georgina Green		2025-10-01
Jenny Bond		2025-10-01
Jon Emberton		2024-10-09
Laura Carver		2021-10-12
Shona McKenzie		2024-10-09

---

**HIGHBURTON PLAYGROUP**

England & Wales - Charity number 1055886

---

# Accounts

---



**Trustees' Annual Report for the period**

From **01.04.2024**  
Period end date

Period start date To **31.03.2025**

**Charity name: Highburton Playgroup**

**Charity registration number:**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To ensure the development and education of Early Years Children aged 2 – 4 years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Offering appropriate Play, Education and care facilities. Adhering to the aims and objectives of the Early Years Alliance</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

INCOME	SOURCE	4	5	6	7	8	9	10	11	12	1	2	3	YTD ACTUAL	FULL YEAR
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		
OPENING BANK BALANCE															
		\$34,655	\$39,516	\$42,167	\$37,290	\$37,761	\$32,758	\$39,529	\$33,098	\$35,111	\$29,878	\$32,240	\$35,416		
2,3,4 Funding	Bank	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Access Funding	Bank	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subs	Bank/Float	\$2,982	\$207	\$3,242	\$624	\$14	\$1,871	\$850	\$2,481	\$1,261	\$2,382	\$1,227	\$3,084	\$20,226	\$20,226
Grants (KHCA)	Bank	\$8,394	\$9,294	\$0	\$7,172	\$0	\$11,818	\$0	\$8,173	\$0	\$8,649	\$8,029	\$6,186	\$67,716	\$67,716
Fundraising/Donations	Bank/Float	\$300	\$0	\$0	\$91	\$63	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$454	\$454
Bank Interest	Bank	\$-8	\$-5	\$-5	\$-5	\$-7	\$-5	\$-5	\$-7	\$-7	\$-5	\$-5	\$-5	\$-68	\$-68
Other Income	Bank/Float	\$0	\$0	\$0	\$0	\$0	\$389	\$0	\$0	\$0	\$0	\$0	\$0	\$399	\$399
<b>TOTAL INCOME</b>		<b>\$11,671</b>	<b>\$9,497</b>	<b>\$3,237</b>	<b>\$7,882</b>	<b>\$70</b>	<b>\$14,082</b>	<b>\$845</b>	<b>\$10,647</b>	<b>\$1,254</b>	<b>\$11,026</b>	<b>\$9,250</b>	<b>\$9,285</b>	<b>\$88,727</b>	<b>\$88,727</b>
Banked Cash from Float															
	Bank	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

EXPENSE	SOURCE	4	5	6	7	8	9	10	11	12	1	2	3	YTD ACTUAL	FULL YEAR
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		
CLOSING BANK BALANCE															
Balance Sheet Xero															
		\$39,516	\$42,167	\$37,290	\$37,761	\$32,758	\$39,529	\$33,098	\$35,111	\$29,878	\$32,240	\$35,416	\$34,403		
FLOAT TOTAL															
OPENING FLOAT BALANCE															
Salaries (inc. pension)	Bank	-\$6,408	-\$6,407	-\$6,042	-\$5,844	-\$4,958	-\$5,613	-\$6,010	-\$5,995	-\$5,589	-\$5,967	-\$5,267	-\$6,546	-\$69,647	-\$69,647
HMRC/NIC	Bank	-\$145	-\$47	\$0	-\$157	\$0	\$0	-\$243	\$0	\$0	-\$209	\$0	-\$802	-\$802	-\$802
Rent	Bank	\$0	\$0	-\$1,119	\$0	\$0	-\$1,155	-\$1,248	\$0	\$0	-\$1,188	\$0	-\$1,050	-\$5,760	-\$5,760
Insurance/Licences	Bank	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Staff Training/DBS	Bank/Petty Cash	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Staff Party	Bank/Petty Cash	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Xmas Party	Bank/Petty Cash	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bank Bonus	Bank	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Educational Planning Resources	Bank/Petty Cash	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Expenses	Bank/Petty Cash	-\$257	-\$391	-\$952	-\$1,411	-\$115	-\$544	-\$774	-\$2,640	-\$899	-\$1,300	-\$907	-\$2,681	-\$12,770	-\$12,770
<b>TOTAL EXPENSE</b>		<b>-\$6,810</b>	<b>-\$6,846</b>	<b>-\$8,113</b>	<b>-\$7,412</b>	<b>-\$5,073</b>	<b>-\$7,312</b>	<b>-\$7,275</b>	<b>-\$8,635</b>	<b>-\$6,487</b>	<b>-\$8,664</b>	<b>-\$8,073</b>	<b>-\$10,277</b>	<b>-\$88,979</b>	<b>-\$88,979</b>

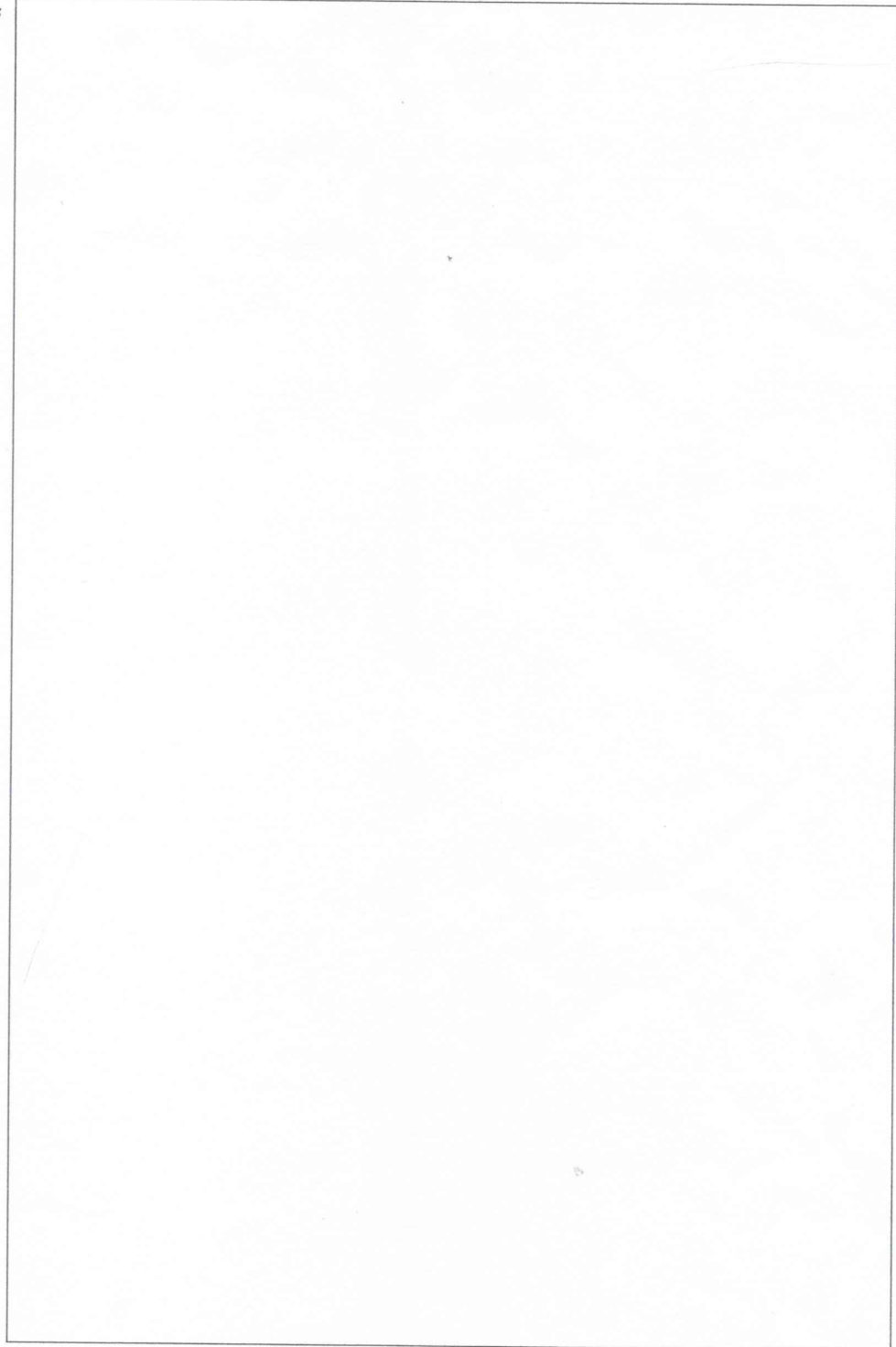
PROFIT/LOSS	APRIL '24	MAY '24	JUNE '24	JULY '24	AUG '24	SEPT '24	OCT '24	NOV '24	DEC '24	JAN '25	FEB '25	MAR '25	YTD	FULL YEAR
Profit/Loss check														
Bank	\$4,861	\$7,512	\$2,636	\$3,106	-\$1,896	\$4,874	-\$1,557	\$456	-\$4,777	-\$2,415	\$761	-\$252		
Float	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Total	\$4,861	\$7,512	\$2,636	\$3,106	-\$1,896	\$4,874	-\$1,557	\$456	-\$4,777	-\$2,415	\$761	-\$252		

DOES THE CURRENT MONTH TOTAL EQUAL THE PROFIT/LOSS IN CELL P34? SLIGHT DIFFERENCE MAY BE A PETTY CASH SLIP FROM THE NEXT MONTH

YTD	FULL YEAR
-\$252	-\$252

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**HIGHBURTON PLAYGROUP**

England & Wales - Charity number 1055886

---

# Accounts

---

# Trustees' annual report (including directors' report) for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name  Charity reg no:

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ENSURE THE DEVELOPMENT AND EDUCATION OF EARLY YEARS - CHILDREN AGED 2.5 - 4 yrs
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES ADHERING TO THE MISSION AND OBJECTIVES OF THE EARLY YEARS ALLIANCE.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	<b>SORP reference</b>	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	WE HAVE RESERVES EQUIVALENT TO 3 MONTH RUNNING COSTS IN THE EVENT OF REDUNDANCIES.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, memorandum and articles of association etc)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g limited company, unincorporated association, CIO)	Para 1.25	CHARITY
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	APPOINTED BY COMMITTEE.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	HIGHBURTON PLAYGROUP.
Other name the charity uses	
Registered charity number	1055886.
Charity's principal address	BURTON VILLAGE HALL NORTHFIELD LANE HIGHBURTON HUDDERSFIELD HDS OQT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	FRAN TINDLE	CHAIR.		
2	STEVE CHAMBERS	VICE-CHAIR.		
3	LUCY JEBSON	SECRETARY		
4	JON EMBERTON	TREASURER		
5	Laura Carver			
6	Lauren NEXEY FOY			
7	STEPHANIE KERSHAW			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

#### Other optional information

# Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



Section A

Independent Examiner's Report

Report to the trustees/ members of

HIGHBURTON PLAYGROUP.

On accounts for the year ended

31/03/2024.

Charity no (if any)

1055886.

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: J Taylor

Date: 29/4/24

Name: JENNIFER TAYLOR (NEE HALLAM)

Relevant professional qualification(s) or body (if any):

ACMA. Chartered Institute of Management Accountants

Address:

2 Ashford Manor  
Penay Bridge  
Huddersfield HD8 0JY.

Only complete if the examiner needs to highlight matters of concern (see CC32. Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

*[Faint, illegible handwritten text visible through the paper, likely from the reverse side. Some words like "The", "and", "of" are partially discernible.]*



**HIGHBURTON PLAYGROUP**

England & Wales - Charity number 1055886

---

# Accounts

---

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name  Charity No (if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ENSURE THE DEVELOPMENT AND EDUCATION OF EARLY YEARS - CHILDREN AGED 2-5-4yrs.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, ADHERING TO THE AIMS AND OBJECTIVES OF THE EARLY YEARS ALLIANCE.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

(if any):

Address:


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--



# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name  Charity No (if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ENSURE THE DEVELOPMENT AND EDUCATION OF EARLY YEARS - CHILDREN AGED 2-5-4yrs.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OFFERING APPROPRIATE PLAY, EDUCATION AND CRE FACILITIES, ADHERING TO THE AIMS AND OBJECTIVES OF THE EARLY YEARS ALLIANCE.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	SORP reference Para 1.20	

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

**Financial Review**

	<b>SORP reference</b>	
Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	WE HAVE RESERVES EQUIVALENT TO 3 MONTHS RUNNING COSTS IN THE EVENT OF REDUNDANCIES
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

**Additional information (optional)**

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION.
How is the charity constituted? (e.g unincorporated association, (IC)	Para 1.25	QUARTY
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	APPOINTED BY COMMITTEE

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	HIGHBURYTON PARISH COUNCIL
Other name the charity uses	
Registered charity number	1055886
Charity's principal address	BURTON VILLAGE, WOODFIELD LANE, Highburyton, WOODSFIELD, HD8 0QT

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	FEAN TINDLE	CHAIR		
2	LUCY JESSON	SECRETARY		
3	WYV EYE	TREASURER		
4	LAURA GRACE			
5	ANGELA GRAY			
6	STEPHEN WATKINS			
7	ARLEN BENSON-FOY			
8	JENNIFER KEENHAN			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Reference and Administrative details (cont)**

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**


**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

### Declarations

The trustees declare that they have approved the trustees' report above.  
**Signed on behalf of the charity's trustees**

Signature(s)	
Full name(s)	FRANCESCA TINDLE
Position (eg Secretary, Chair, etc)	CHAIR
Date	03.07.23

**HIGHBURTON PLAYGROUP**

England & Wales - Charity number 1055886

---

# Accounts

---



Section A Independent Examiner's Report

Report to the trustees/ members of

Highburton Playgroup

On accounts for the year ended

31/03/2022 Charity no (if any) 1055886

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: J Taylor

Date: 4/7/22

Name: JENNIFER TAYLOR (NEE HALLAM)

Relevant professional qualification(s) or body

ACMA

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





## Trustees' Annual Report for the period

From 01/04/2021      Period start date      To 31/03/2022      Period end date

Charity name: Highburton Playgroup

Charity registration number: 1055886

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To ensure the development and education of early years- children aged 2.5years to 4years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Offering appropriate play, education and care facilities, adhering to the aims and objectives of the early years alliance.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have reserves equivalent to 3 months running costs in the event of redundancies.</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Appointed by the committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Highburton Playgroup
Other name the charity uses	
Registered charity number	1055886
Charity's principal address	Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Wilson	Chair		
2	Lee Grant	Secretary		
3	Sarah Bell	Treasurer		
4	Jenny Taylor	Vice Chair	Resigned October 2021	
5	Claire Linley		Resigned October 2021	
6	Lauren Nixey-Foy		Started in October 2021	
7	Fran Tindle		Started in October 2021	
8	Laura Carver		Started in October 2021	
9	Angela Francome		Started in October 2021	
10	Lucy Bye		Started in October 2021	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

**Other optional information**

--

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K. Wilson	
Full name(s)	KATE WILSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	20/7/22	

**HIGHBURTON PLAYGROUP**

England & Wales - Charity number 1055886

---

# Accounts

---



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

MIGHBURTON PLAYGROUP

On accounts for the year ended

31-03-2021

Charity no (if any)

1055886

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]] - Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

J Taylor

Date:

5/10/21

Name:

JENNIFER TAYLOR NEE HALLAM

Relevant professional qualification(s) or body

CIMA - LUWTVT.

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





## Trustees' Annual Report for the period

From 01/04/2020      Period start date    To 31/03/2021      Period end date

Charity name: Highburton Playgroup

Charity registration number: 1055886

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To ensure the development and education of early years- children aged 2.5years to 4years</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Offering appropriate play, education and care facilities, adhering to the aims and objectives of the early years alliance.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have reserves equivalent to 3 months running costs in the event of redundancies.</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Appointed by the committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Highburton Playgroup
Other name the charity uses	
Registered charity number	1055886
Charity's principal address	Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>K. Wilson</i>	
Full name(s)	KATE WILSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	27/11/21	