

CLAY GBP

Accountants, Tax & Business Advisers

EMAIL - nigel@claygbp.com

DATE 16 JUNE 2023.

INDEPENDENT EXAMINER'S REPORT TO Peopleton Village Recreation Trust (PVRT).

I report to the Trust with regard to the receipts and payments account for the year ending 31. March 2023.

I have completed my examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed, 

Nigel Cray, Director

Independent Examiner

DATE 16 June 2023.

Clay GBP Limited

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Registered Office: St Johns House, 16 Church Street, Bromsgrove, B61 8DN Registered Company No: 09078232

FINAL (draft)

PEOPLETON VILLAGE RECREATION TRUST ACCOUNTS YEAR END 31 MARCH 2023

Treasurer's Account

| | | |
|-------------------------|---|------------------------|
| Balance brought Forward | £ | 4,152.77 |
| Plus Income | | £50,517.70 |
| | £ | 54,670.47 |
| Less expenditure | £ | 52,662.15 |
| Total at 31.03.23 | £ | <u>2,008.32</u> |

Business Account

| | | |
|---|---|--------------------------|
| Balance brought Forward | £ | 32,283.93 |
| Transfer from Treasurers Account | £ | 1,500.00 |
| Plus Income Gross Interest | £ | 27.51 |
| | £ | 33,811.44 |
| Less expenditure Transfer to Treasurers Account | £ | 20,785.89 |
| Total at 31.03.23 | | <u>£13,025.55</u> |
| Total Both Accounts | | <u>£15,033.87</u> |

Bank Reconciliation

| | |
|---|--------------------------|
| Treasurer's Account as per Bank Statement 31.03.23 | £2,008.32 |
| Business Account at 31.03.23 as per Bank Statement | £13,025.55 |
| Total Both Accounts as per Bank Statement 31.03.23 | <u>£15,033.87</u> |

| | |
|--|----------------|
| Bar Stock Holding at Cost as at 31 March 2023 | £577.64 |
|--|----------------|

Treasurers Account Income 2022/23

| | |
|----------------------------------|--------------------|
| Bookings | £ 21,788.50 |
| Grants | £ - |
| Donations | £ 1,680.00 |
| Wayleave | £ 16.62 |
| Transfers from Business Account | £ 20,785.89 ✓ |
| Bank Adjustment (double payment) | £ 120.00 |
| Damage Deposit | £ 100.00 |
| Bar Takings | £ 205.94 |
| Events | £ 5,795.75 |
| TOTAL INCOME | <u>£ 50,492.70</u> |

INCOME OVER EXPENDITURE

-£ 2,169.45

Treasurers Account Expenditure 2022/23

| | |
|------------------------------|--------------------------|
| Hall Manager Wages | £4,367.66 |
| Cleaner Wages | £2,911.24 x |
| Hall Manager Expenses | £13.05 |
| Treasurer Expenses | £0.00 |
| Chairman Expenses | £0.00 |
| Sundries | £2,032.38 |
| Hall Maintenance | £28,630.70 x |
| Grounds Maintenance | £1,368.79 |
| Oil | £2,560.00 |
| Electricity | £513.99 |
| Telephone / Wifi | £910.82 |
| Refuse Collection | £621.14 |
| Water Costs | £127.55 |
| Insurance | £1,177.39 x |
| Bar Stock | £498.84 |
| Licences | £1,340.79 |
| Transfer to Business Account | £1,500.00 x |
| Window Cleaning | £245.00 |
| Events | £3,842.81 |
| Total Expenditure | <u>£52,662.15</u> |

Business Account Income and Expenditure 2022/23

B/F £ 32,283.93

INCOME

| | |
|----------------------------------|-------------------|
| Bank Gross interest | £ 27.51 |
| Transfer From Treasurers Account | £ 1,500.00 |
| TOTAL | £ 1,527.51 |

EXPENDITURE

| | |
|--------------------------------|--------------------|
| Transfer To Treasurers Account | £ 20,785.89 ✓ |
| TOTAL | £ 13,025.55 |

PEOPLETON VILLAGE RECREATION TRUST AGM

3rd May 2023

CHAIRMANS REPORT for the year 2022/23

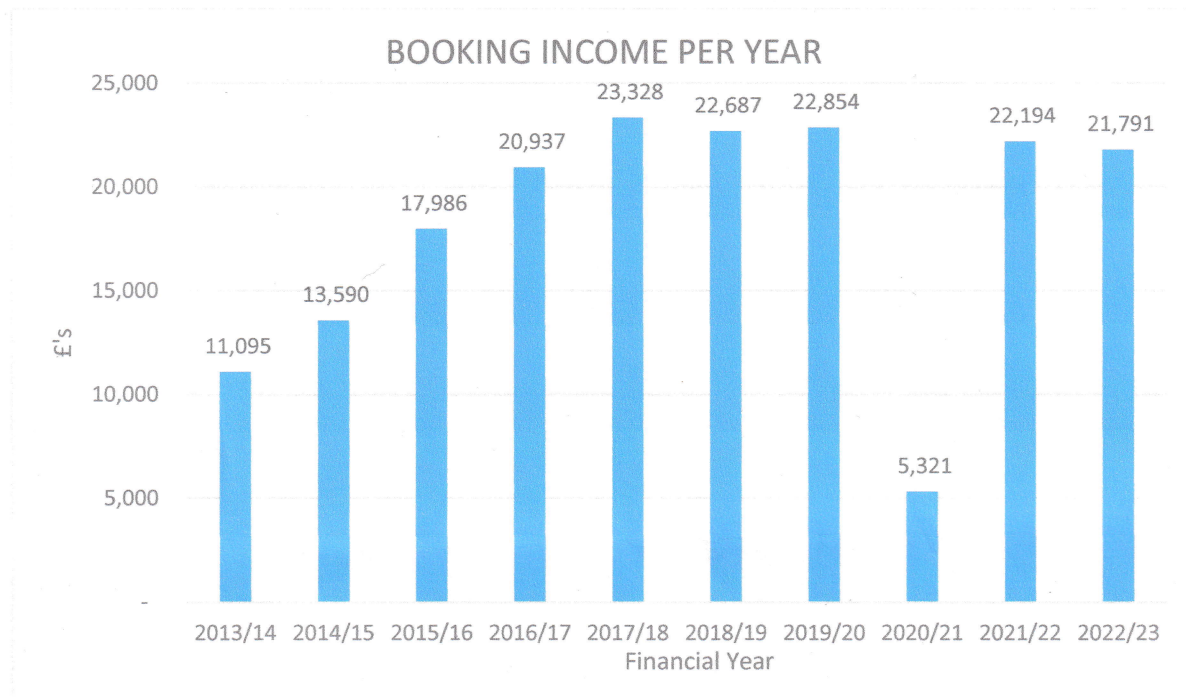
Introduction

I welcome everyone here to our regular May AGM, and it's great to be able to conduct our business in person, as we have done safely for some time.

Overview of the Year

This past year has been another very successful and very busy year for the village hall, with the use of the hall, and in particular the bookings continuing to be high after the dramatic fall we experienced in 2020.

This year's bookings have remained strong at 98% of the value compared to the bounce back year we had last year. This puts our finances in a healthy position and enable us to think about more and more improvements to the building in the coming year. The detail on the bookings and the finances will be covered by the Hall Manager in her report.



As in previous years, our strategy has been to work hard at the income with as many events as possible so we can reinvest every penny in to the maintenance of this important community asset and deliver some big projects.

Competition on our doorstep from other venues for hire is always a challenge, but when we do get feedback, it's always positive and it tells us that our village hall is a preferred venue for many. But we are not complacent and we are always looking to add something different and new for everyone to benefit.

Events

The Trustees have held a number of fundraising and community events or been the host of major village activities.

Last year's Pony and Dog Show on 15th May tried out a new format and proved to be hugely successful, raising £2,200 profit.

The hall and playing fields played host to the Picnic in the Park for the Queens Platinum Jubilee on the 4th June, which feels a long time ago now, and here we are now looking forward to the coronation of King Charles III.

We held two very successful Quiz nights 24th June and 2nd December, which combined made over £530 profit. Massive thanks must go to quizmasters Carolyn and Chris Hewitt who always make these popular and enjoyable events.

As always, we hosted another successful Autumn Show in September which provides the village hall with £1,000 contribution.

We hosted two very successful Soup Lunches on 10th November and 16th February. These are all about our community, providing a time and a place for people to get together and huge thanks must go to Jo Smith for all her hard work, aided by Jo Manning, in making them so successful.

As a result of quite a long series of incidents and crime in the village, a Crime Prevention and Community Safety evening with the Police, security suppliers, and Wychavon DC was held on the 16th November and was very well attended. And this led to the Smart Water initiative with a sign up evening on the 16th March.

And finally, our most recent event was the Pig Racing evening on the 31st March which raised over £760 profit, all from betting on pink fluffy mechanical pigs – incredible what you can get grown up adults to bet on.

All these types of events, whether they are fundraisers, or for the benefit of our community, are really important to keep our village hall the important and vibrant asset that it is, and we hope to see as many of the village as possible turn out to support our future events.

Thanks

Next I'd like to give a number of thank you's to all who have contributed to another successful year. I'll start with my fellow Trustees – such a great team to work with.

David Manning – vice-Chair

Mark Sherward

Morag Edmondson

Les Bailey representing the Parish Council

Chris Jordan representing the Cricket Club

Steve Pike representing the Parochial Church Council

Rob Phillips representing the Peopleton Players

Kim Maric representing the WI

I thank them all for their hard work and dedication throughout the year. I say it every year, but it's always true that it's been a big team effort all year, and everyone puts in what they can to ensure that this hall and grounds continues to be a great community asset.

I also wish to thank Hall Manager Jo Smith, who puts in a huge amount of hard work to make sure that every day the hall and playing fields run smoothly and efficiently. She has combined that with supporting other people's events, does her bit in the Pantry, has covered to do the cleaning when our cleaner is on holiday, and not least delivering the most important parts of running this hall, the bookings and the accounts. This is a huge job, and it makes the role of a Trustee much easier and having a Hall Manager really does ensure Trustees make really good and sound decisions.

I also thank our Secretary Carole Hodgetts for all the organisation and support she provides to me and the Trustees, to make sure our committee runs smoothly. This AGM will be Carole's last as she is stepping down from her role as Secretary. We are therefore looking for a new secretary and if anyone is interested then please do get in touch with any of the trustees or the Hall Manager.

I also thank our cleaner Cath Allen for keeping the venue in good order.

And a special thanks to June Sargeant for years of flower arrangements in the foyer, which came to an end a few months ago.

It's no small undertaking being a volunteer and again I wish to thank them all for everything because without your trustees and staff, there wouldn't be such a successful and well run village hall.

As we think about the coming year, it's worth reminding everyone that constitutionally we can have 13 trustees – 6 elected trustees, and 7 representative trustees. And currently we have 2 elected trustee vacancies, and 2 representative trustee vacancies, one each for

Brownies and Scouts, and I would invite anyone interest in becoming a trustee to get in touch with any of your current trustees of the Hall Manager.

Notable Activity

The major share of the activity for the hall is running a venue for hire every day, every week and a lot of what we do keeps that going like a well-oiled machine. But we have done some other specific things worth mentioning.

The major project this past year has been replacing our boiler and heating systems. Last August we employed Cotswold Heating to replace our 20+ year old boiler, pipework, pumps and other kit, and at the same time replace 23 radiators which is a total investment of £23,000.

We also installed remote monitoring of our oil tank, that means keeping track of oil use and getting top ups is much easier to manage.

There were a number of trees planted in various places some in the play park and others dotted around the playing fields.

The planting also included an oak tree dedicated to John Sargeant as was a new bench overlooking the playing fields and we held a small ceremony with June and her family to mark the occasion. Thanks to Les for all the tree activity.

Still outside, we like to play our part toward the Peopleton Wildlife initiative, and thanks to Steve Pike he is always looking for an opportunity to plant flowers and anything else that will attract pollinators. Steve has also installed many more nest boxes all around the grounds.

We have also improved our external lighting, replacing security lighting in the car park and by the key safes, and replaced the playing fields floodlighting with remote control lighting.

Back indoors, we have upgraded our broadband and boosted its coverage throughout the whole building with extra sockets on the stage for wi-fi devices.

Something quite mundane but very important is looking after the hall floor, and in December we had its bi-annual clean and seal.

And finally, our most recent project has been to improve the entrance foyer. As an all brick space it can feel dark and dull and uninviting, but thanks to Steve Pike and Morag Edmondson they have installed Peopleton Wildlife canvasses and replaced notice boards and the desk and made the foyer a much more interesting and welcoming place.

Looking Ahead

As I said earlier, one of the next tasks is to recruit a secretary to take over from Carole, and to encourage now trustees to take up our vacant places.

We also want to take advantage of grant funding to help make bigger investments possible. For some time we have been thinking about how we can run the hall more efficiently, using solar power or other technology and at the same time reduce our running costs.

We have expressed an interest in the Solar Together programme promoted by Worcestershire CC, but we know we will need considerable funding to make it happen.

More modest investments like redecoration of the front entrance, improvements to doors and windows, and there are a lot of them, will also help improve our energy efficiency and reduce our running costs. So we will get on with these easier projects as soon as possible.

There are some much needed roof repairs which is vitally important to avoiding damage internally so we will now get on with that.

And we have also discussed how we might host a village archive. We are aware that some villagers have a lot of documents at home, that record village life and notable events over many years. If we can create some space, it might be of interest to the village to have everything in one place, properly recorded and archived in safe and secure storage. We need to give this some further thought and come up with a plan.

Coming up is The Pony and Dog Show 2023 will take place on the 14th May which is a major fundraising event for us, and we hope you will join us.

We look forward to the Autumn Show in September, and are already thinking of our own events for later in the year.

Here's to another successful year to come.

Steve Smith

Chairman, Peopleton Village Recreation Trust.

3rd May 2023