

THE PEOPLETON VILLAGE RECREATION TRUST

England & Wales · Charity number 1055823

Details

Other names	THE PEOPLETON VILLAGE RECREATION TRUST, THE PEOPLETON VILLAGE TRUST, PEOPLETON VILLAGE TRUST
Status	Registered
Legal form	Other
Registered	1996-06-03
Register	View on the Charity Commission register

Contact

Address Amberley
Peopleton
Pershore
Worcestershire
WR10 2EE

Phone 01905840241

Email pvh.chairman@gmail.com

Website www.peopletonvillage.co.uk

Activities

Objects: TO PROVIDE OR ASSIST IN THE PROVISION FOR THE INHABITANTS OF THE PARISH OF PEOPLETON AND THE NEIGHBOURHOOD THEREOF, FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS

Activities: The Trust owns, maintains and manages the hiring of Peopleton Village Hall and the adjacent playing field and playground. It organises occasional fundraising events for the benefit of villagers.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF PEOPLETON
- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£76,086	£78,898	-	-
2024-03-31	£44,904	£45,041	-	-
2023-03-31	£50,493	£52,662	-	-
2022-03-31	£39,572	£38,115	-	-
2021-03-31	£40,958	£42,370	-	-

Trustees

Name	Role	Appointed
Morag Edmondson	Chair	2017-05-03
Christopher Jordan		2014-05-07
DAVID MANNING		
KIM MARIC		2012-09-21
Laurie Ramage		2026-05-06
Lynne Mullington		2026-05-06
Rob Phillips		2026-05-06
Stephen Pike		2018-05-04

THE PEOPLETON VILLAGE RECREATION TRUST

England & Wales - Charity number 1055823

Accounts

PEOPLETON VILLAGE RECREATION TRUST

AGM

7th May 2025

CHAIRMANS REPORT for the year 2024/25

Introduction

I welcome everyone here to our regular AGM, and this is my last.

I will be stepping down as a trustee and Chairman. I've been a trustee since 2011, and after 10 years as Chair, it's time for a new chairman who will no doubt bring new energy and their own ideas to take the Trust forward.

The new Chairman will be decided at the next committee meeting straight after this AGM.

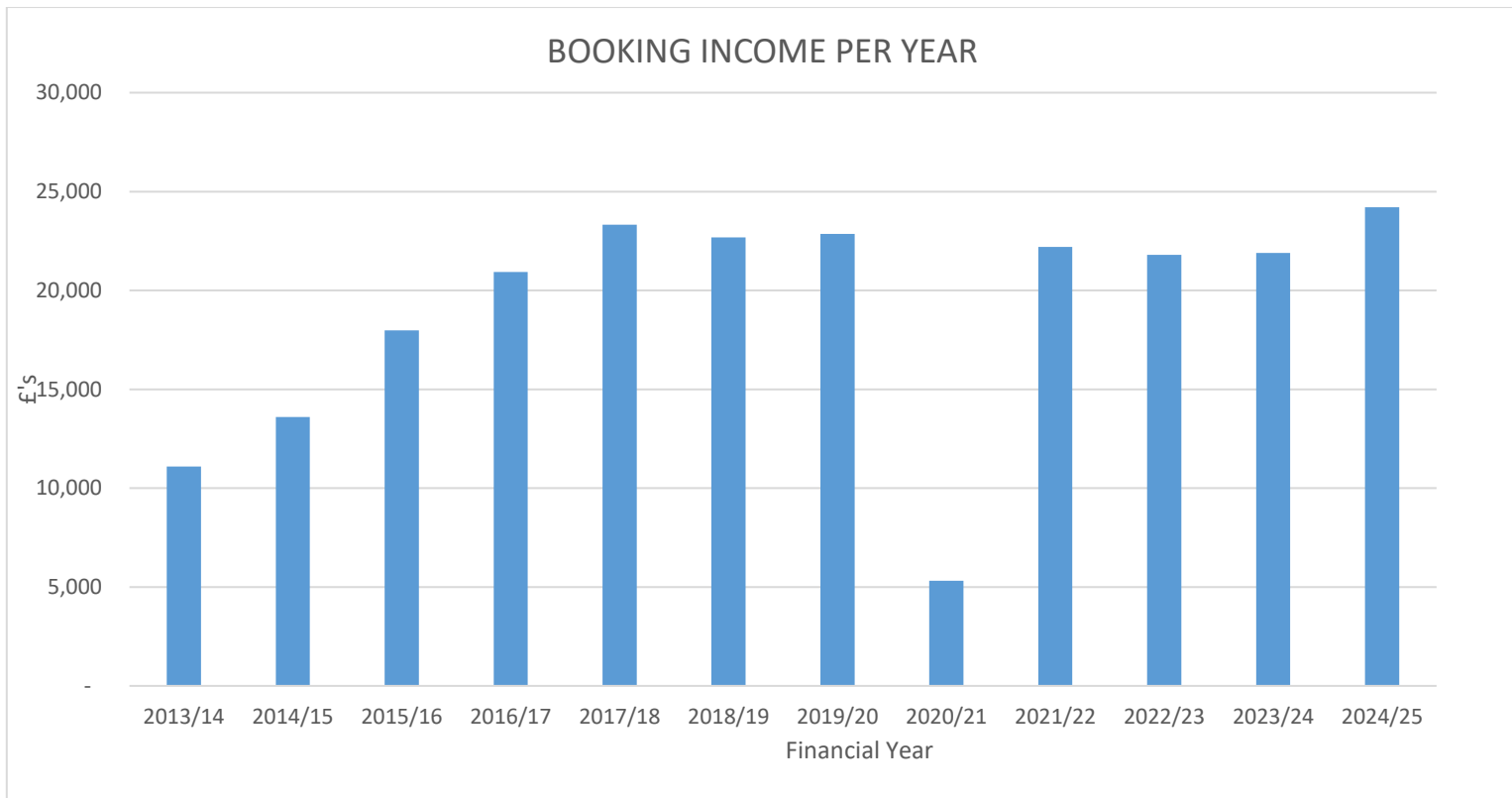
Overview of the Year

This past year has been another very successful and very busy year for the village hall. The hall has been very popular as ever, particularly hiring bookings which provides our main income. This year is the highest it's ever been.

This year's bookings have remained strong now for 4 years in a row following the pandemic. And as I said this year has been our best ever year.

This gives the Trustees every confidence for the future sustainability of the hall as a lettable enterprise. Because of strong income from lettings our finances are in a healthy position which means we can continue to reinvest in the buildings and grounds.

The detail on the bookings and the finances will be covered in the Treasurers/Hall Manager part of our agenda.



As in previous years, our strategy has been to work hard at the income with as many events as possible so we can reinvest every penny in the maintenance, some £25,400 this year.

Competition from newer facilities on our doorstep is always a challenge. But we get some great feedback which tells us that our village hall is a preferred venue for many, and we always strive to keep our rates very competitive. But we are not complacent and we are always looking to improve the facilities given it is over 35 years old.

Events

This is still a very important part of our charity constitution and so we have held a number of fundraising and community events over the year. The Pony and Dog Show is still our largest fundraising event, and last May's event was very successful when we raised just under £2000 for the hall. And we look forward to this year's show on the 18th May being just as successful.

We have also held a bingo night, several quizzes, our previous hall manager ran several soup lunches, we hosted the Autumn Show, and new this year was our live play "Behold ye Ramblers" on the 15th March. All these types of events, whether they are fundraisers, or for the benefit of our community, are really important to keep our village hall the important and vibrant asset that it is, and we hope to see as many of the village as possible turn out to support our future events.

Investment

The major share of the activity for the hall is running a venue for hire every day of every week, and a lot of what we do keeps that going like a well-oiled machine. But we have done some other specific things worth mentioning.

July last year we carried out a survey of the building and grounds to set out a 3 year maintenance plan, which means we can plan all the jobs and larger projects over time and have the funds ready to do them. Last year I talked about new windows and doors, but this year has been about doing lots of smaller things to keep the hall going.

These have included roof repairs and gutters, replacing a leaking water tank, repainting the spider, repairing picnic tables and chairs, new electric cables to the projector in the loft chewed by mice, a new pest control contract, and lots of grounds maintenance, and repairing alarm faults.

If there was a major project it would have to be replacing the goal posts. During our survey we identified the old posts as needing to be removed if not replaced, and because there are portable posts and nets next to the pitch, we didn't think they would be missed anyway. But in fact they are used by Pershore Juniors who hire our pitch for the season. So we had to quickly buy new posts and on one very cold, wet and windy day in September me, David and Les set about concreting in the new posts and installing very heavy crossbars. Thankfully the pits for the concrete were already dug, but it was still very hard work and despite the weather they have been expertly constructed.

Looking Ahead

There will be a new Chair elected tonight, but as ever we need to attract new trustees to bring new ideas and support to this important village facility. We currently have two vacancies so please do all you can to encourage others to join the Trustees for what is hugely rewarding work for the village.

There will be plans to continue to deliver on the maintenance plan and take advantage of any grant funding to help make bigger investments possible. And there's plenty more to do inside the building. These are more modest improvements like redecorating, repair and replace internal doors and the kitchen will soon need a refresh.

A new sign is on its way very soon to the front entrance, which was broken last year by a lorry. We had hoped that the original installers could do a new one but that has taken far too long to get a response so we have one on order from elsewhere.

And there's plenty of events to be planned, and perhaps another play or other live drama event.

Thanks

Next I'd like to give a number of thank you's to all who have contributed to another successful year. I'll start with my fellow Trustees who are such a great team to work with.

David Manning – vice-Chair

Mark Sherward

Morag Edmondson

Lynne Mullington

Les Bailey representing the Parish Council

Chris Jordan representing the Cricket Club

Steve Pike representing the Parochial Church Council

Rob Phillips representing the Peopleton Players

Kim Maric representing the WI

I thank them all for their hard work and dedication throughout the year. I say it every year, but it's always true that it's been a big team effort all year, and everyone puts in what they can, particular to various working parties and supporting fundraising events where we all roll up our sleeves to ensure that this hall and grounds continues to be a great community asset.

We all know how important the role of Hall Manager is, so I also wish to thank our former Hall Manager Jo Smith, who up until early February had put in a huge amount of hard work to make sure that every day the hall and playing fields ran smoothly and efficiently. She has combined that with supporting other people's events, does her bit in the Pantry, has covered to do the cleaning when our cleaner is on holiday, and not least delivering the most important parts of running this hall, the bookings and the accounts.

This is a huge job, and it makes the role of a Trustee much easier, so I was delighted when we were able to find a new Hall Manager in Ginny Farrant who has taken over the reins superbly given how varied the job is. So a huge thank you to Ginny for coming to join us and making such a good transition and smooth handover from Jo during some hectic first few months.

I also thank our Secretary Sarah Howe for all the organisation and support she provides to me and the Trustees, to make sure our committee runs smoothly.

I'm also delighted that we have a new cleaner Sam Whatmore who, since the beginning of March, has really got stuck in to bring the hall up to a higher standard.

Finally, it's no small undertaking being a volunteer and in my view there's a lot that happens in this village that wouldn't happen at all if it wasn't for those volunteers, but it's too few a group of people. But I wish to thank them all for everything because without your trustees and staff, there wouldn't be such a successful and well-run village hall.

So thank you for attending today, that completes my report and I wish the Trustees, and the new Chair, every success in the coming year.

Steve Smith

Chairman, Peopleton Village Recreation Trust, 7th May 2025

Independent Examiner's Report to Peopleton Village Recreation Trust

Re: Receipts and payments account ending 31st March 2025

I have independently examined the accounts of the PVRT as required by the Accounting Regulations.

My responsibilities are:

- 1 Identify whether or not proper accounting records have been kept.
- 2 Check that the bank Accounts agree with the accounting record.
- 3 Check that the accounts have been properly prepared in accordance with the Accounting Regulations in so far as these apply to the receipts and payments basis.

Where matters arise from this examination that give cause for concern, it is my duty to report it.

MY REPORT:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

The accounts kept are clear and comprehensive.

Signed: 

Date: 1/12/2025.

Name: Nigel Cray

Position: Director

London 2nd Floor, 60-66 Wardour Street, London, W1F 0TA +44 2037 802 500
Midlands St Johns House, 16 Church Street, Bromsgrove, B61 8DN +44 1527 883 620

Clay GBP is the trading name of Clay GBP Ltd and Clay GBP (London) Ltd which are Limited companies registered in England and Wales. Clay GBP Ltd registered number is 08978523 whose registered office is St Johns House, 16 Church Street, Bromsgrove, Worcestershire, B61 8DN. Clay GBP (London) Ltd registered number is 12256708 whose registered office is 2nd Floor, National House, 60-66 Wardour Street, London W1F 0TA. Clay GBP (London) Ltd is Regulated by the Institute of Chartered Accountants in England and Wales for a range of investment business activities

claygbp.com info@claygbp.com

FINAL (draft)

PEOPLETON VILLAGE RECREATION TRUST ACCOUNTS - YEAR END 31 MARCH 2025

Treasurer's Account

Balance Brought Forward	£	1,870.52
Plus Income		£76,086.49
	£	<u>77,957.01</u>
Less expenditure	-£	78,897.75
Total at 31.03.25	-£	<u>940.74</u>

Business Account

Balance brought Forward	£	15,199.89
Transfer from Treasurers Account	£	17,000.00
Plus Income Gross Interest	£	130.56
	£	<u>32,330.45</u>
Less expenditure Transfer to Treasurers Account	£	19,250.00
Total at 31.03.25		<u>£13,080.45</u>

Total Both Accounts **£14,950.97**

Bank Reconciliation

Treasurer's Account as per Bank Statement 31.03.25	£1,870.52
Business Account at 31.03.25 as per Bank Statement	£13,080.45
Total Both Accounts as per Bank Statement 31.03.25	<u>£14,950.97</u>

Bar Stock Holding at Cost as at 31 March 2025 **£520.00**

Treasurers Account Income 2024/25

Bookings	£ 24,197.75
Grants	£ 15,398.00
Donations	£ 5,134.00
Wayleave	£ 8.31
Transfers from Business Account	£ 19,250.00
Damage Deposit	£ 2,300.00
Bar Takings	£ 2,104.96
Events	£ 7,693.47
TOTAL INCOME	£ 76,086.49
INCOME OVER EXPENDITURE	-£ 940.74

Treasurers Account Expenditure 2024/25

Hall Manager Wages	£4,937.87
Cleaner Wages	£2,636.43
Hall Manager Expenses	£176.43
Sundries	£4,288.30
Hall Maintenance	£25,400.00
Grounds Maintenance	£3,083.07
Oil	£2,910.00
Electricity	£4,723.49
Telephone / Wifi	£765.97
Refuse Collection	£490.62
Water Costs	£135.81
Insurance	£1,276.91
Bar Stock	£959.49
Licences	£842.38
Transfer to Business Account	£19,750.00
Window Cleaning	£213.00
Professional Fees	£582.00
Events	£5,725.98
Total Expenditure	<u>£78,897.75</u>

Business Account Income and Expenditure 2024/25

	B/F	£ 15,199.89			
INCOME					
Bank Gross interest		£ 130.56			
Transfer From Treasurers Account		£ 17,000.00			
TOTAL		<u>£ 32,330.45</u>			
EXPENDITURE					
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TOTAL		<u>£ 32,330.45</u>			
EXPENDITURE					
Transfer To Treasurers Account		-£ 19,250.00			
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THE PEOPLETON VILLAGE RECREATION TRUST

England & Wales - Charity number 1055823

Accounts

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MY REPORT:

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The accounts kept are clear and comprehensive.

Signed: 

Date: 14/5/24

Name: Nigel Chay

Position: Director

London 2nd Floor, 60-66 Wardour Street, London, W1F 0TA +44 2037 802 500
Midlands St Johns House, 16 Church Street, Bromsgrove, B61 8DN +44 1527 883 620

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FINAL
PEOPLETON VILLAGE RECREATION TRUST ACCOUNTS - YEAR END 31 MARCH 2024

Treasurer's Account

Balance Brought Forward	£	2,008.32
Plus Income		£44,903.55
	£	<u>46,911.87</u>
Less expenditure	£	45,041.35
Total at 31.03.23	£	<u><u>1,870.52</u></u>

Business Account

Balance brought Forward	£	13,025.55
Transfer from Treasurers Account	£	8,000.00
Plus Income Gross Interest	£	174.34
	£	<u>21,199.89</u>
Less expenditure Transfer to Treasurers Account	£	6,000.00
Total at 31.03.24		<u><u>£15,199.89</u></u>

Total Both Accounts

£17,070.41

Bank Reconciliation

Treasurer's Account as per Bank Statement 31.03.24	£1,870.52
Business Account at 31.03.24 as per Bank Statement	£15,199.89
Total Both Accounts as per Bank Statement 31.03.24	<u><u>£17,070.41</u></u>

Bar Stock Holding at Cost as at 31 March 2024

£963.83

Treasurers Account Income 2023/2024

Bookings	£ 21,889.50
Grants	£ 3,850.00
Donations	£ 1,550.00
Wayleave	£ 16.62
Transfers from Business Account	£ 6,000.00
Bank Adjustment (double payment)	£ 95.00
Damage Deposit	£ 1,000.00
Bar Takings	£ 2,790.22
Events	£ 7,712.21
TOTAL INCOME	£ 44,903.55

INCOME OVER EXPENDITURE

E137.80

Treasurers Account Expenditure 2023/2024

Hall Manager Costs	£ 4,977.33
Cleaner Costs	£ 2,634.33
Hall Manager Expenses	£ 17.55
Holiday Cover Cleaning costs	£ 30.00
Chairman Expenses	£ -
Sundries	£ 1,047.15
Hall Maintenance	£ 13,140.44
Grounds Maintenance	£ 2,922.00
Oil	£ 1,940.00
Electricity	£ 1,729.88
Telephone / Wifi	£ 456.58
Refuse Collection	£ 639.34
Water Costs	£ 128.51
Insurance	£ 1,240.73
Bar Stock	£ 975.94
Licences	£ 1,016.52
Refund Damage Deposit	£ 29.00
Transfer to Business Account	£ 8,000.00
Window Cleaning	£ 210.00
Events	£ 3,811.05
Bank Adjustment	£ 95.00
Total Expenditure	£ 45,041.35

Business Account Income and Expenditure 2023/2024

	B/F	£	13,025.55
INCOME			
Bank Gross interest		£	174.34
Transfer From Treasurers Account		£	8,000.00
TOTAL		£	<u>8,174.34</u>
EXPENDITURE			
Transfer To Treasurers Account		£	6,000.00
TOTAL		£	<u>15,199.89</u>

PEOPLETON VILLAGE RECREATION TRUST

AGM

5th June 2024

CHAIRMANS REPORT for the year 2023/24

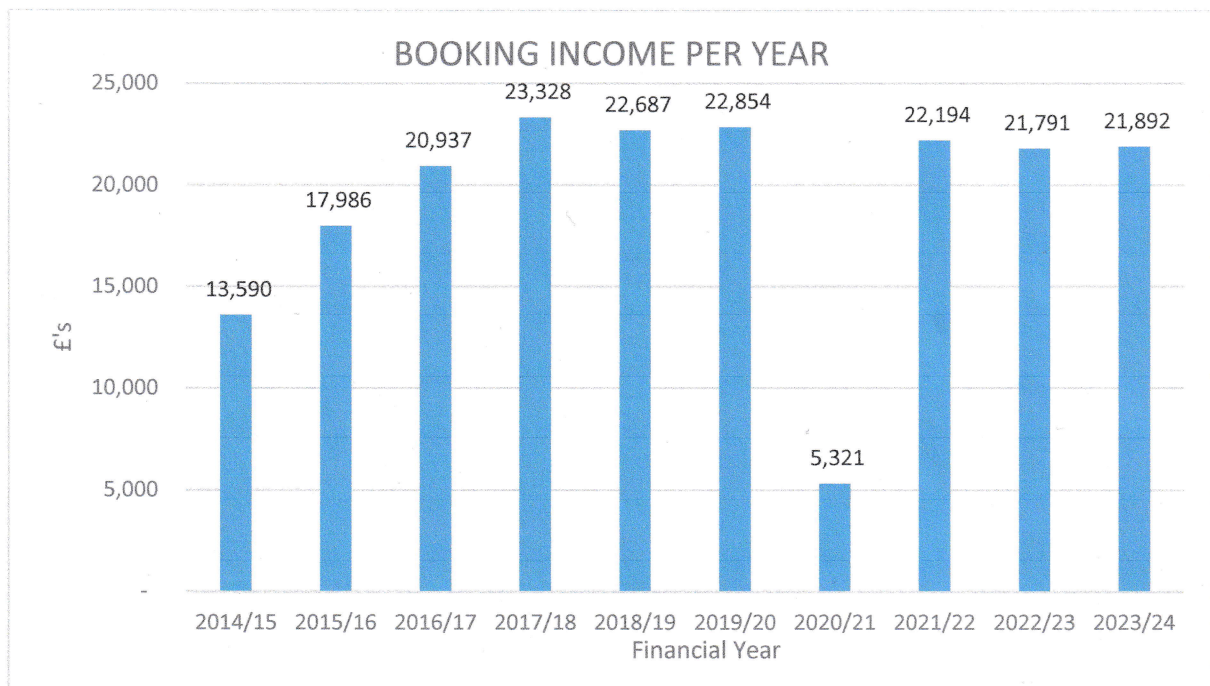
Introduction

I welcome everyone here to our regular AGM, this time held in June due to needing to concentrate all our efforts on this year's Pony and Dog Show held last month which meant a slight delay in giving proper notice of this year's AGM and hence holding it a month later than normal.

Overview of the Year

This past year has been another very successful and very busy year for the village hall, with the use of the hall, and in particular the bookings continuing to be high after the dramatic fall we experienced in 2020 due to COVID.

This year's bookings have remained strong at almost identical in cash terms, in fact just slightly higher in value compared to last year which makes it 3 years in a row of steady income. This gives us every confidence for the future sustainability of the hall as a lettable enterprise. This puts our finances in a healthy position and enable us to think about more and more improvements to the building in the coming year. The detail on the bookings and the finances will be covered by the Hall Manager in her report.



As in previous years, our strategy has been to work hard at the income with as many events as possible so we can reinvest every penny in to the maintenance, some £13,000 this year. .

Competition on our doorstep from other venues for hire is always a challenge, but when we do get feedback, it's always positive and it tells us that our village hall is a preferred venue for many. But we are not complacent and we are always looking to add something different and new for everyone to benefit.

We appointed a new secretary to the Trustee committee in Sarah Howe, who can't be with us today, but she has kept us both organised and ensured the smooth running of our monthly meetings.

Events

This is still a very important part of our charity constitution and so we have held a number of fundraising and community events over the year, the most recent being the Pony and Dog Show last month. The Hall Manager will cover other events over the course of the past year in her report.

All these types of events, whether they are fundraisers, or for the benefit of our community, are really important to keep our village hall the important and vibrant asset that it is, and we hope to see as many of the village as possible turn out to support our future events.

Investment

The major share of the activity for the hall is running a venue for hire every day, every week and a lot of what we do keeps that going like a well-oiled machine. But we have done some other specific things worth mentioning.

The major project this past year has been replacing all the windows and doors. In February this year, thanks to tireless work by Steve Pike we were successful in securing a grant from Wychavon's Rural Fund for over £19,000 and together with our own investment of over £8,000, we were in a position to contract with Pears of Worcester to install all new windows and external doors throughout the building..

We have also done some essential roofing repairs by replacing tiles to the valley and thereby ensure that we are completely watertight.

At the time of committing to do the windows and doors, we found a major problem with our drainage. Toilets were backing up and not flushing, and so after costly and time consuming investigations we found we had a broken drain, something like 40 meters away in the play area. We contracted drainage experts recommended to us McBreen from Worcester, who were excellent by the way, It cost over £4,000 and 12 hours continuous work to repair the drain and the Trust are very grateful to Parish Lands who were able to generously help us with the cost as we were at the time committed to paying our share of the cost of the windows and doors.

Other essential maintenance includes the relining of the car park, electrical repairs and annual testing, fire extinguishers and emergency lighting servicing, boiler servicing which all adds up.

We have also been able to go some way to tackle the acoustics in this small hall. We'd had quotes before for very expensive acoustic solutions but we decided to go with simple do it yourself acoustic tiles which have made a good enough difference and cost only a few hundred pounds and we were very grateful for a contribution from Peopleton Scouts who were finding the acoustics the most difficult.

Looking Ahead

We need to have a push on recruiting new trustees. We currently have two vacancies and some of us have done quite a stint on the committee, so we are looking for new recruits to ensure we have a good plan for succession and make room for different ideas and people who can give their time and energy.

We also want to take advantage of any grant funding to help make bigger investments possible. We've considered solar panels and had submitted an unsuccessful bid for a grant from Wychavon, but we will continue to look for ways to do it another way.

And there's plenty more to do inside the building. These are more modest improvements like redecorating, repair and replace internal doors and the kitchen will soon need a refresh.

We have also spent some time throwing out stuff, getting more organised and making room in our various stores. This can still make way for the village archive which we've spoken about before and I hope we make progress on that this coming year.

Thanks

Next I'd like to give a number of thank you's to all who have contributed to another successful year. I'll start with my fellow Trustees – such a great team to work with.

David Manning – vice-Chair

Mark Sherward

Morag Edmondson

Les Bailey representing the Parish Council

Chris Jordan representing the Cricket Club

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I thank them all for their hard work and dedication throughout the year. I say it every year, but it's always true that it's been a big team effort all year, and everyone puts in what they can, particular to various working parties and supporting fundraising events where we all roll up our sleeves to ensure that this hall and grounds continues to be a great community asset.

I also wish to thank Hall Manager Jo Smith, who puts in a huge amount of hard work to make sure that every day the hall and playing fields run smoothly and efficiently. She has combined that with supporting other people's events, does her bit in the Pantry, has covered to do the cleaning when our cleaner is on holiday, and not least delivering the most important parts of running this hall, the bookings and the accounts. This is a huge job, and it makes the role of a Trustee much easier - having a Hall Manager really does ensure Trustees make really good and sound decisions.

I also thank our new Secretary Sarah Howe for all the organisation and support she provides to me and the Trustees, to make sure our committee runs smoothly.

I also thank our cleaner Cath Allen for keeping the venue in good order.

It's no small undertaking being a volunteer and again I wish to thank them all for everything because without your trustees and staff, there wouldn't be such a successful and well run village hall.

As we think about the coming year, it's worth reminding everyone that constitutionally we can have 13 trustees – 6 elected trustees, and 7 representative trustees. And currently we have 2 elected trustee vacancies, and 2 representative trustee vacancies, one each for Brownies and Scouts, and I would invite anyone interest in becoming a trustee to get in touch with any of your current trustees or the Hall Manager.

Thank you for attending today, that completes my report and here's to another successful year to come.

Steve Smith

Chairman, Peopleton Village Recreation Trust.

5th June 2024

THE PEOPLETON VILLAGE RECREATION TRUST

England & Wales - Charity number 1055823

Accounts

CLAY GBP

Accountants, Tax & Business Advisers

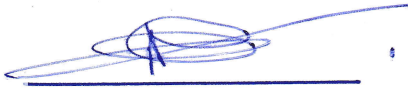
EMAIL - nigel@claygbp.com

DATE 16 JUNE 2023.

INDEPENDENT EXAMINER'S REPORT TO COOPLETON VILLAGE RECREATION TRUST (PVRT).

I report to the Trust with regard to the receipts and payments account for the year ending 31. March 2023.

I have completed my examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed, 

Nigel Cray, Director

Independent Examiner

DATE 16 June 2023.

Clay GBP Limited

St Johns House, 16 Church Street, Bromsgrove, B61 8DN

T: +44 (0)152 788 3620 E: info@claygbp.com W: www.claygbp.com

Registered Office: St Johns House, 16 Church Street, Bromsgrove, B61 8DN Registered Company No: 09078222

FINAL (draft)

PEOPLETON VILLAGE RECREATION TRUST ACCOUNTS YEAR END 31 MARCH 2023

Treasurer's Account

Balance brought Forward	£	4,152.77
Plus Income		£50,517.70
	£	<u>54,670.47</u>
Less expenditure	£	52,662.15
Total at 31.03.23	£	<u><u>2,008.32</u></u>

Business Account

Balance brought Forward	£	32,283.93
Transfer from Treasurers Account	£	1,500.00
Plus Income Gross Interest	£	27.51
	£	<u>33,811.44</u>
Less expenditure Transfer to Treasurers Account	£	20,785.89
Total at 31.03.23		<u><u>£13,025.55</u></u>
Total Both Accounts		<u><u>£15,033.87</u></u>

Bank Reconciliation

Treasurer's Account as per Bank Statement 31.03.23	£2,008.32
Business Account at 31.03.23 as per Bank Statement	£13,025.55
Total Both Accounts as per Bank Statement 31.03.23	<u><u>£15,033.87</u></u>
Bar Stock Holding at Cost as at 31 March 2023	£577.64

Treasurers Account Income 2022/23

Bookings	£ 21,788.50
Grants	£ -
Donations	£ 1,680.00
Wayleave	£ 16.62
Transfers from Business Account	£ 20,785.89 ✓
Bank Adjustment (double payment)	£ 120.00
Damage Deposit	£ 100.00
Bar Takings	£ 205.94
Events	£ 5,795.75
TOTAL INCOME	<u>£ 50,492.70</u>
INCOME OVER EXPENDITURE	-£ 2,169.45

Treasurers Account Expenditure 2022/23

Hall Manager Wages	£4,367.66
Cleaner Wages	£2,911.24 x
Hall Manager Expenses	£13.05
Treasurer Expenses	£0.00
Chairman Expenses	£0.00
Sundries	£2,032.38
Hall Maintenance	£28,630.70 x
Grounds Maintenance	£1,368.79
Oil	£2,560.00
Electricity	£513.99
Telephone / Wifi	£910.82
Refuse Collection	£621.14
Water Costs	£127.55
Insurance	£1,177.39 x
Bar Stock	£498.84
Licences	£1,340.79
Transfer to Business Account	£1,500.00 x
Window Cleaning	£245.00
Events	£3,842.81
Total Expenditure	<u>£52,662.15</u>

Business Account Income and Expenditure 2022/23

B/F £ 32,283.93

INCOME

Bank Gross interest	£	27.51
Transfer From Treasurers Account	£	1,500.00
TOTAL	£	<u>1,527.51</u>

EXPENDITURE

Transfer To Treasurers Account	£	20,785.89 ✓
TOTAL	£	<u>13,025.55</u>

PEOPLETON VILLAGE RECREATION TRUST AGM

3rd May 2023

CHAIRMANS REPORT for the year 2022/23

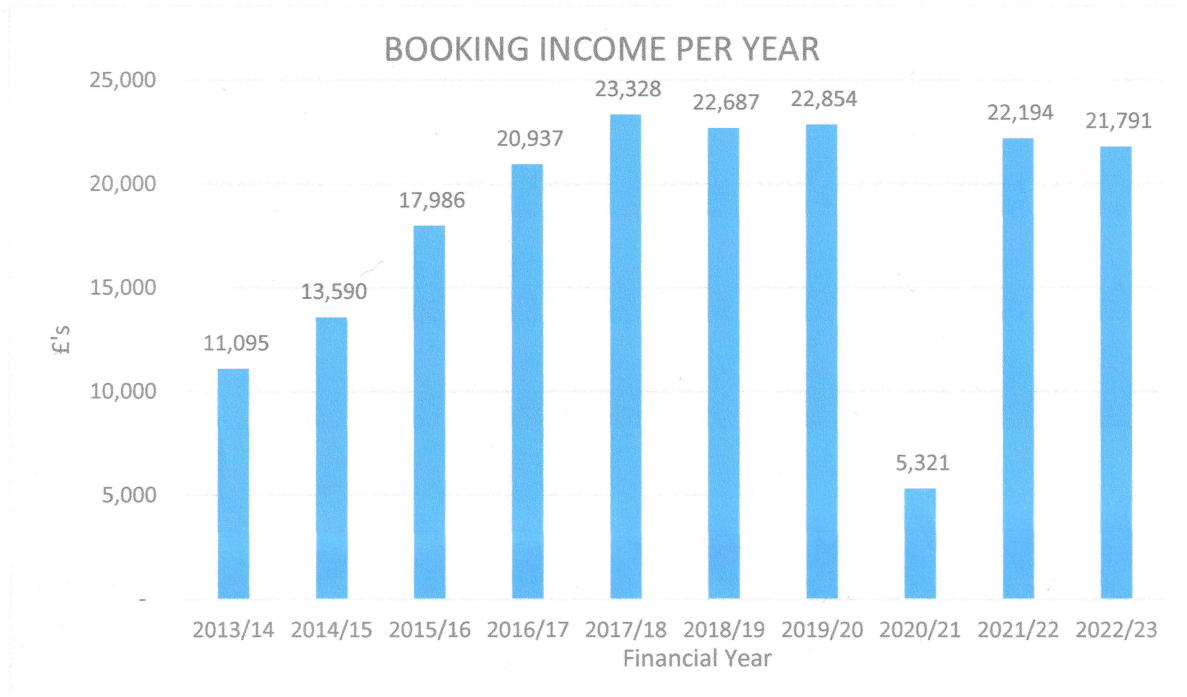
Introduction

I welcome everyone here to our regular May AGM, and it's great to be able to conduct our business in person, as we have done safely for some time.

Overview of the Year

This past year has been another very successful and very busy year for the village hall, with the use of the hall, and in particular the bookings continuing to be high after the dramatic fall we experienced in 2020.

This year's bookings have remained strong at 98% of the value compared to the bounce back year we had last year. This puts our finances in a healthy position and enable us to think about more and more improvements to the building in the coming year. The detail on the bookings and the finances will be covered by the Hall Manager in her report.



As in previous years, our strategy has been to work hard at the income with as many events as possible so we can reinvest every penny in to the maintenance of this important community asset and deliver some big projects.

Competition on our doorstep from other venues for hire is always a challenge, but when we do get feedback, it's always positive and it tells us that our village hall is a preferred venue for many. But we are not complacent and we are always looking to add something different and new for everyone to benefit.

Events

The Trustees have held a number of fundraising and community events or been the host of major village activities.

Last year's Pony and Dog Show on 15th May tried out a new format and proved to be hugely successful, raising £2,200 profit.

The hall and playing fields played host to the Picnic in the Park for the Queens Platinum Jubilee on the 4th June, which feels a long time ago now, and here we are now looking forward to the coronation of King Charles III.

We held two very successful Quiz nights 24th June and 2nd December, which combined made over £530 profit. Massive thanks must go to quizmasters Carolyn and Chris Hewitt who always make these popular and enjoyable events.

As always, we hosted another successful Autumn Show in September which provides the village hall with £1,000 contribution.

We hosted two very successful Soup Lunches on 10th November and 16th February. These are all about our community, providing a time and a place for people to get together and huge thanks must go to Jo Smith for all her hard work, aided by Jo Manning, in making them so successful.

As a result of quite a long series of incidents and crime in the village, a Crime Prevention and Community Safety evening with the Police, security suppliers, and Wychavon DC was held on the 16th November and was very well attended. And this led to the Smart Water initiative with a sign up evening on the 16th March.

And finally, our most recent event was the Pig Racing evening on the 31st March which raised over £760 profit, all from betting on pink fluffy mechanical pigs – incredible what you can get grown up adults to bet on.

All these types of events, whether they are fundraisers, or for the benefit of our community, are really important to keep our village hall the important and vibrant asset that it is, and we hope to see as many of the village as possible turn out to support our future events.

Thanks

Next I'd like to give a number of thank you's to all who have contributed to another successful year. I'll start with my fellow Trustees – such a great team to work with.

David Manning – vice-Chair

Mark Sherward

Morag Edmondson

Les Bailey representing the Parish Council

Chris Jordan representing the Cricket Club

Steve Pike representing the Parochial Church Council

Rob Phillips representing the Peopleton Players

Kim Maric representing the WI

I thank them all for their hard work and dedication throughout the year. I say it every year, but it's always true that it's been a big team effort all year, and everyone puts in what they can to ensure that this hall and grounds continues to be a great community asset.

I also wish to thank Hall Manager Jo Smith, who puts in a huge amount of hard work to make sure that every day the hall and playing fields run smoothly and efficiently. She has combined that with supporting other people's events, does her bit in the Pantry, has covered to do the cleaning when our cleaner is on holiday, and not least delivering the most important parts of running this hall, the bookings and the accounts. This is a huge job, and it makes the role of a Trustee much easier and having a Hall Manager really does ensure Trustees make really good and sound decisions.

I also thank our Secretary Carole Hodgetts for all the organisation and support she provides to me and the Trustees, to make sure our committee runs smoothly. This AGM will be Carole's last as she is stepping down from her role as Secretary. We are therefore looking for a new secretary and if anyone is interested then please do get in touch with any of the trustees or the Hall Manager.

I also thank our cleaner Cath Allen for keeping the venue in good order.

And a special thanks to June Sargeant for years of flower arrangements in the foyer, which came to an end a few months ago.

It's no small undertaking being a volunteer and again I wish to thank them all for everything because without your trustees and staff, there wouldn't be such a successful and well run village hall.

As we think about the coming year, it's worth reminding everyone that constitutionally we can have 13 trustees – 6 elected trustees, and 7 representative trustees. And currently we have 2 elected trustee vacancies, and 2 representative trustee vacancies, one each for

Brownies and Scouts, and I would invite anyone interest in becoming a trustee to get in touch with any of your current trustees of the Hall Manager.

Notable Activity

The major share of the activity for the hall is running a venue for hire every day, every week and a lot of what we do keeps that going like a well-oiled machine. But we have done some other specific things worth mentioning.

The major project this past year has been replacing our boiler and heating systems. Last August we employed Cotswold Heating to replace our 20+ year old boiler, pipework, pumps and other kit, and at the same time replace 23 radiators which is a total investment of £23,000.

We also installed remote monitoring of our oil tank, that means keeping track of oil use and getting top ups is much easier to manage.

There were a number of trees planted in various places some in the play park and others dotted around the playing fields.

The planting also included an oak tree dedicated to John Sargeant as was a new bench overlooking the playing fields and we held a small ceremony with June and her family to mark the occasion. Thanks to Les for all the tree activity.

Still outside, we like to play our part toward the Peopleton Wildlife initiative, and thanks to Steve Pike he is always looking for an opportunity to plant flowers and anything else that will attract pollinators. Steve has also installed many more nest boxes all around the grounds.

We have also improved our external lighting, replacing security lighting in the car park and by the key safes, and replaced the playing fields floodlighting with remote control lighting.

Back indoors, we have upgraded our broadband and boosted its coverage throughout the whole building with extra sockets on the stage for wi-fi devices.

Something quite mundane but very important is looking after the hall floor, and in December we had its bi-annual clean and seal.

And finally, our most recent project has been to improve the entrance foyer. As an all brick space it can feel dark and dull and uninviting, but thanks to Steve Pike and Morag Edmondson they have installed Peopleton Wildlife canvasses and replaced notice boards and the desk and made the foyer a much more interesting and welcoming place.

Looking Ahead

As I said earlier, one of the next tasks is to recruit a secretary to take over from Carole, and to encourage now trustees to take up our vacant places.

We also want to take advantage of grant funding to help make bigger investments possible. For some time we have been thinking about how we can run the hall more efficiently, using solar power or other technology and at the same time reduce our running costs.

We have expressed an interest in the Solar Together programme promoted by Worcestershire CC, but we know we will need considerable funding to make it happen.

More modest investments like redecoration of the front entrance, improvements to doors and windows, and there are a lot of them, will also help improve our energy efficiency and reduce our running costs. So we will get on with these easier projects as soon as possible.

There are some much needed roof repairs which is vitally important to avoiding damage internally so we will now get on with that.

And we have also discussed how we might host a village archive. We are aware that some villagers have a lot of documents at home, that record village life and notable events over many years. If we can create some space, it might be of interest to the village to have everything in one place, properly recorded and archived in safe and secure storage. We need to give this some further thought and come up with a plan.

Coming up is The Pony and Dog Show 2023 will take place on the 14th May which is a major fundraising event for us, and we hope you will join us.

We look forward to the Autumn Show in September, and are already thinking of our own events for later in the year.

Here's to another successful year to come.

Steve Smith

Chairman, Peopleton Village Recreation Trust.

3rd May 2023

THE PEOPLETON VILLAGE RECREATION TRUST

England & Wales - Charity number 1055823

Accounts

PEOPLETON VILLAGE RECREATION TRUST AGM

4th May 2022

CHAIRMANS REPORT for the year 2021/22

Introduction

It's not been a full year since we held the AGM in July 2021, as our annual cycle had been disrupted in 2020 by COVID and the lockdowns. But now we are back at our usual time of the year for our AGM and I welcome everyone. I'm really pleased that we are able to do it safely in person.

I want to start by paying tribute to our departed friend and fellow Trustee John Sargeant who passed away in February. John had been a Trustee for many years, so many that I can't trace when John was first elected but he certainly was a long, if not the longest, serving Trustee and has done a huge amount for the Village Hall over the years. He was hugely supportive to me and past Chairmen, and particularly supportive of our Hall Manager and was always wanting to do his bit and not wanting to let anyone down - and of course he never let anyone down. In fact the job of keyholder for all the bookings was probably one of the most challenging jobs as no two weeks were ever the same but he still kept on top of it. He became so well known to many of our hirers a lot had an affection for him, and I know he became fond of many of them too. He was also in charge of the oil and security and there was always something to do to keep everything secure and there was many a job that he just got on with. He also looked after a number of maintenance jobs around the hall and servicing of the boiler and I could always rely on John that it was all in safe hands.

Of course John was known in the village for many things but the obvious one associated with the Village Hall playing fields is his tremendous car shows as part of the Autumn Show. Of course we are proud hosts of the annual event and as a Trust we hope to install a lasting and fitting tribute to John on the playing field in the coming weeks.

So this past year has seen a return to more regular activity and the hiring of the hall has been as busy as ever, returning to levels that were seen pre-pandemic in 2019. The finances of the Trust are in a healthy position and enable us to think about some improvements to the building in the coming year. The detail on the bookings and the finances will be covered by the Hall Manager in her report.

As in previous years, our strategy has been to work hard at the income so we can reinvest every penny in to the maintenance of this important community asset and deliver some big projects. We are well aware of

competition on our doorstep in new and refurbished halls in nearby villages, but we get regular feedback that our hall is a preferred venue for many so we are not complacent as we are always looking to add something different and new for everyone to benefit.

There haven't been as many fundraising events compared to previous years, but we have seen a surge in bookings of all types. But it was great to see good support for our first fundraiser for a while at the Super Saturday Rugby and Fish and Chips night in March. Given that the event started in the early afternoon with the first match, we had a steady attendance throughout, culminating in the final match between France and England. Whilst there was no England win, I think we all would agree it was great to get out as a village and enjoy good company. But let's not forget the highlight of the day seeing Italy beating Wales in the last few minutes of the game.

We hope to host more fundraising events in the near future.

Next I'd like to give a number of thank you's to all who have contributed to another successful year. I'll start with my fellow Trustees – such a great team to work with.

John Sargeant – for everything he's done over so many years.

David Manning – vice-Chair

Mark Sherward

Morag Edmondson

Les Bailey representing the Parish Council

Chris Jordan representing the Cricket Club

Steve Pike representing the Parochial Church Council

Rob Phillips representing the Peopleton Players

Kim Maric representing the WI

I thank them all for their hard work and dedication throughout the year. I say it every year, but it's always true that it's been a big team effort all year, and everyone puts in what they can to ensure that this hall and grounds continues to be a great community asset.

I also wish to thank Hall Manager Jo Smith, who puts in a huge amount of hard work to make sure that every day the hall and playing fields run smoothly and efficiently. She has combined that with supporting other peoples events, does her bit in the Pantry, has covered to do the cleaning whilst we were between recruiting a new cleaner, and also not least delivering the most important parts of running this hall, the bookings and the accounts. This is a huge job, and it makes the role of a Trustee much

easier and having a Hall Manager really does ensure Trustees make really good and sound decisions.

I also thank our Secretary Carole Hodgetts for all the organisation and support she provides to me and the Trustees, to make sure our committee runs smoothly.

I also thank our cleaner Sue Hill who did a great job over the pandemic two years – Sue stood down full time at the end of November, but continued to do one day a week until we were able to recruit a new cleaner earlier this year

So it's no small undertaking being a volunteer and again I wish to thank them all for everything because without your trustees and staff, there wouldn't be such a successful and well run village hall.

As we think about the coming year, it's worth reminding everyone that constitutionally we can have 13 trustees – 6 elected trustees, and 7 representative trustees. And currently we have 2 elected trustee vacancies, and 2 representative trustee vacancies, one each for Brownies and Scouts.

Notable Achievements this Past Year.

The major share of the activity for the hall is running a venue for hire every day, every week and a lot of what we do keeps that going like a well-oiled machine. But we have done some other specific things worth mentioning.

Throughout the year we have kept the Village Hall COVID safe with hand sanitizer available and signage reminding people to keep COVID safe, respect a safe distance and keep the venue well ventilated.

Last July, we supported a clearing down of the players store to create some additional space for future storage needs.

We continue to invest in the upkeep of the building by replacing all the old light fittings and upgrading to new low energy long lasting LED lighting and fittings throughout, which should significantly help with running costs.

In October there was a significant external redecoration all round, thanks to Chris Rabot.

We hosted another successful Autumn Show last September and look forward to this year's event.

A wildlife survey has been carried out by the Peopleton Wildlife Group since last summer so that we can record the species using and growing in

our new play area. With this survey, we plan to create some boards that we can erect in the play area to further enhance the interest for young and old in what is a play area that celebrates the natural environment.

And of course we had a great time holding our first fundraiser in the Super Saturday 6 Nations Rugby.

Looking Ahead

This year we will deliver a major investment to replace our 30 year old boiler to something much more efficient and again help in reducing our running costs. We are also looking to upgrade all the doors to make sure they are all in working order and look more modern .

The Pony and Dog Show 2022 will take place in a few weeks which is a major fundraising event. We also have the Picnic in the Park in early June to celebrate the Queen's Platinum Jubilee.

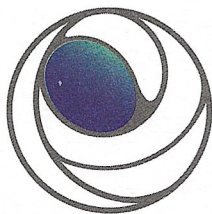
We look forward to the Autumn Show in September, and are already thinking of other events for later in the year.

Here's to another successful year to come.

Steve Smith

Chairman, Peopleton Village Recreation Trust.

4th Mat 2022



CLAY KNOX

Accountants, Tax & Business Advisers

Private & Confidential

Email: jared@clayknox.com

Our ref: PVRT/NC/JM

Date: 30 May 2022

Independent Examiner's Report to Peopleton Village Recreation Trust (PVRT)

I report to the trust with regards to the receipts and payments account for the year ending 31 March 2022

Responsibilities

I have independently examined the accounts of PVRT as required by the accounting regulations, my responsibilities are:

- Identify whether proper accounting records have been kept.
- Verify that the bank accounts have been correctly recorded in the accounts.
- Confirm that the accounting records have been properly prepared in accordance with the accounting regulations in so far as these apply to the receipts and payments basis.

It is my duty to report any matters arising from this examination that are a cause for concern.

Independent Examiner's Statement

I have completed my examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Jared McKerron, Independent Examiner

Date..... 30 / 05 / 2022

CLAY KNOX LIMITED

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Registered Office: First Floor, St Johns House, 16 Church Street, Bromsgrove, B61 8DN Registered Company No. 08978323

FINAL (draft)

PEOPLETON VILLAGE RECREATION TRUST ACCOUNTS YEAR END 31 MARCH 2022

Treasurer's Account

Balance brought Forward	£	2,695.26
Plus Income		£39,572.41
	£	<u>42,267.67</u>
Less expenditure	£	38,114.90
Total at 31.03.22	£	<u><u>4,152.77</u></u>

Business Account

Balance brought Forward	£	23,781.02
Transfer from Treasurers Account	£	11,500.00
Plus Income Gross Interest	£	2.91
	£	<u>35,283.93</u>
Less expenditure Transfer to Treasurers Account	£	3,000.00
Total at 31.03.22		<u><u>£32,283.93</u></u>
Total Both Accounts		<u><u>£36,436.70</u></u>

Bank Reconciliation

Treasurer's Account as per Bank Statement 31.03.22	£4,152.77
Business Account at 31.03.22 as per Bank Statement	£32,283.93
Total Both Accounts as per Bank Statement 31.03.21	<u><u>£36,436.70</u></u>
Bar Stock Holding at Cost as at 31 March 2022	£919.89

Treasurers Account Income 2021/2022

Bookings	£ 22,192.75
Grants	£ 10,667.00
Donations	£ 1,937.46
Wayleave	£ 16.62
Transfers from Business Account	£ 3,000.00
Damage Deposit	£ 350.00
Bar Takings	£ 838.58
Events	£ 570.00
TOTAL INCOME	£ 39,572.41
INCOME OVER EXPENDITURE	£ 1,457.51

Treasurers Account Expenditure 2021/2022

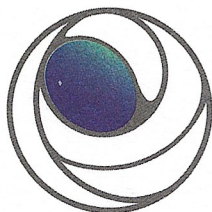
Hall Manager Wages	£4,139.30
Cleaner Wages	£2,130.35
Hall Manager Expenses	£0.00
Treasurer Expenses	£0.00
Chairman Expenses	£0.00
Sundries	£1,670.78
Hall Maintenance	£7,552.06
Grounds Maintenance	£1,750.06
Oil	£1,700.00
Electricity	£357.88
Telephone / Wifi	£836.38
Refuse Collection	£602.68
Water Costs	£88.69
Insurance	£1,033.91
Bar Stock	£862.92
Bar Float	£0.00
Play Area	£242.47
Auditor	£100.80
Licences	£1,392.49
Transfer to Business Account	£11,500.00
Refund (Covid19)	£528.00
Refund Of Damages Deposits	£0.00
Window Cleaning	£175.00
Donations	£800.00
Events	£651.13
Total Expenditure	<u>£38,114.90</u>

Business Account Income and Expenditure 2021/2022

	B/F	£ 23,781.02
INCOME		
Bank Gross interest		£ 2.91
Transfer From Treasurers Account		£ 11,500.00
TOTAL		<u>£ 35,283.93</u>

EXPENDITURE

Transfer To Treasurers Account		£ 3,000.00
TOTAL		<u>£ 32,283.93</u>



CLAY KNOX

Accountants, Tax & Business Advisers

Private & Confidential

Email: jared@clayknox.com

Our ref: PVRT/NC/JM

Date: 30 May 2022

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It is my duty to report any matters arising from this examination that are a cause for concern.

Independent Examiner's Statement

I have completed my examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Jared McKerron, Independent Examiner

Date..... 30 / 05 / 2022

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THE PEOPLETON VILLAGE RECREATION TRUST

England & Wales - Charity number 1055823

Accounts

PEOPLETON VILLAGE RECREATION TRUST AGM

8th July 2021

CHAIRMANS REPORT for the year 2020/21

Introduction

This AGM is the first face to face meeting held by the Village Trust since February 2020 – 17 months ago. It's great to be amongst friends and fellow trustees again given the hugely disruptive and restrictive year we've all had to endure.

The pandemic has really restricted the operations of the village hall this past year, so my report will be a little more brief than previous years. The detail of how we've managed particularly with the ever-changing lockdowns, COVID rules and restrictions and the various Tier levels, I'll leave for the Hall Manager to give her report next on our agenda.

In a normal year we would continue to be as active as possible, fundraising through our own events, and receiving income from bookings. But as you'll see in a moment from our accounts, we have been reliant on a different type of income to pay our bills and have really cut our running costs for the many months we had to remain closed.

But this building is over 30 years old, the later extension over 20 years old, and it's starting to show signs of wear, and new facilities – or should I say new competition, is on our doorstep. And therefore we have to work hard to keep this place in tip top condition and modernize where we need to, and look at how we can save on our running costs, to make it attractive to future hirers. I think we'll start addressing these issues in the coming year.

So now we all need to start thinking of and looking more toward a less restricted future, where we live with COVID, but can still operate this valuable community asset as open and freely accessible to all just like it used to be before the pandemic. It needs to get back to being a vibrant and popular venue, and events held here need the villagers support and regular weekly events well patronized. Like anything, if it's not supported, it's not viable, and so it risks not being there for us to enjoy for the future. This equally applies to The Pantry and the pub as well as events and activities here at this hall.

Its important we support all the good things in this village otherwise we risk losing them and so where we live will be much the poorer for it.

Vote of Thanks

But looking back over this past trading year, let me start with a number of thanks.

Let me start by thanking all my fellow Trustees

- John Sargeant
- Les Bailey
- Morag Edmondson
- David Manning
- Chris Jordan
- Kim Maric
- Steve Pike
- Mark Sherward

for their hard work and dedication throughout the year. I say it every year, but it's always true that it's been a big team effort all year, and everyone puts in a lot of work to ensure that this hall and grounds continues to be a great community asset.

I also wish to thank Hall Manager Jo Smith, who puts in a huge amount of hard work to manage the hall in and out and in and out of lockdowns, but when it is open making sure that every day the hall and playing fields run smoothly and efficiently, together with the bookings and the accounts. This is a huge job, and it makes the role of a Trustee much easier and having a Hall Manager really does ensure we Trustees make really good decisions.

I also thank our Secretary Carole Hodgetts for all the organisation and support she provides to me and the Trustees, to make sure our committee runs smoothly. Our cleaner Sue Hill who took over a year ago during lockdown and has been doing a fantastic job to get everything in order for when we can be back to normal.

So it's no small undertaking being a volunteer and again I wish to thank them all for everything because without your trustees and staff, there wouldn't be such a successful and well run village hall.

Notable Achievements this Past Year.

Finally, we opened our new play park on the 12th April this year, after months of design work and planning, delays to the works due to COVID, and needing to be patient whilst the landscaping and planting established over winter and spring.

To pay for this we used our £81,000 Community Legacy Grant from Wychavon District Council, and we contributed over £7,000 of our own funds that we raised through various fundraising events and the income we get from hiring the hall.

We creosoted the timber fencing and repainted the spider, we repainted the little house under the horse chestnut trees, tipped more bark around the little house, created a bug hotel and now we have a new hedgehog house to go with it. We changed old for new orange swing

seats and reinstated the waste bin. We installed some bird and bat boxes and planted species to encourage more wildlife. We cleared the roadside ditch back in February.

We're having some further signs erected at the public footpath entrance, and we plan to do some information boards to show the plants and wildlife that we're encouraging to flourish – all in keeping with the natural theme to the play park, and we think really complements the Peopleton Wildlife effort.

We will be putting a new flag on the flagpole, similar to the Peopleton Cricket Club crest.

But we have to keep the play park maintained. That means keeping on top of the grass cutting to create interesting paths to connect the play equipment and maintain the planting and the trees – both of which have had a lot of watering over the dry spring.

We continue to monitor the usage of the play park and in particular those who arrive by car. We will keep the car park open for as long as possible each day, which is made easier when the hall is already open for bookings. But we must balance this with keeping the car park secure when the hall is not in use as we don't want any illegal encampments. Our view is that as COVID restrictions become more relaxed and the hall becomes more and more busy with bookings, the car park will be more available for those driving to use the play park. We closely monitor how this goes.

Other works in the hall – we've replaced a number of old light fittings to LED fittings in corridors and backstage. A much more efficient light source, brighter and lasts longer and less costs to replace the bulbs. This was funded by a further £720 grant from Wychavon.

Looking Ahead

We plan to sort out our storage – lots of things to through out and consolidate what we must keep. The plan would be that we can create space to buy and then store more sports and recreation equipment that can be used outdoors and stored away out of season.

We're delighted to welcome back the Autumn Show on the 4th September

After two years absent, also delighted to be holding our Pony and Dog Show in May 2022.

Planned works this year - external painting including windows and doors, upgrading more lighting to more efficient fittings, hopefully more investment in our grounds to support the Peopleton Wildlife effort, and perhaps some more play equipment in the play park.

But the main event must be the lifting of the COVID restrictions on the 19th July, and what that actually means for all of us, and how this village hall can operate with a full calendar of bookings. I hope it gives us all confidence to start doing more and more outside of our homes, and that we all get out there and support the facilities in this village. Its important.

Steve Smith

Chairman, Peopleton Village Recreation Trust.

8th July 2021

Independent Examiner's report to Peopleton Village Recreation Trust

Re: Receipts and payments account ending 31 March 2021

I have independently examined the accounts of the PVRT as required by the Accounting Regulations.

My responsibilities are:

- 1 Identify whether or not proper accounting records have been kept
- 2 Check that the bank accounts agree with the accounting records
- 3 Check that the accounts have been properly prepared in accordance with the Accounting Regulations in so far as these apply to the receipts and payments basis.

Where matters arise from this examination that give cause for concern it is my duty to report it.

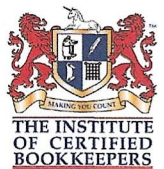
MY REPORT:

Clear, comprehensive, accounts kept. Excellent!

Signed.....

Helen Bower, Independent Examiner

Date – 15 May 2021



Practice number
18228

Adding time, accuracy and value