



South West Lakes District Scouts

Trustees' Annual Report and Accounts
for the period 1st April 2020 to 31st March 2021

Charity registration number: 1055808

Scout Association Registration Number: 10001875

Trustees' Annual Report for the year to 31 March 2020

Section A - Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>The objectives of the district are as a unit of the Scout Association.</p> <p>The purpose of scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The values of scouting As scout we are guided by these values</p> <p>Integrity – We act with integrity; we are honest, trustworthy and loyal</p> <p>Respect – We have self-respect and respect for others</p> <p>Care – We support others and take care of the world in which we live</p> <p>Belief- We explore our faiths, beliefs and attitudes</p> <p>Co-operation – We make a positive difference; we cooperate with others and make friends</p> <p>The scout method Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
<p>Summary of the main activities in relation to these purposes, in particular, the activities, projects or services identified in the accounts.</p>	<p>The District's main function is to support the 11 Groups in achieving five key strategic objectives of the Scout Association based on growth, inclusivity, community impact, youth-shaped Scouting and quality programme. As a District, the main activities during the last twelve months have been severely affected by COVID:</p> <ol style="list-style-type: none"> 1. Management and operation of the district campsite; Ellwood Memorial Site, Urswick to provide a facility for our members. 2. Management and operation of the District Headquarters, Barrow. 3. Providing on-going support for all adults in the district in their roles and in remaining compliant with Scout Association, including training & appointment reviews. 4. Providing on-going support for Groups and their Executive Committee Members and their Sub-Committees. 5. In partnership with the North West Regional Support Team (RST) project work supporting COVID recovery, aiming to achieve positive census returns depicting year on year growth increases in young people membership (6 to 18 year olds) and adult leadership.
<p>Public Benefit</p>	<p>The District meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings</p>
<p>Contribution made by volunteers</p>	<p>All adults in the District are volunteers and without their dedication, effort and time the District would be unable to operate</p>

Section B - Achievements and performance

Summary of the main achievements of the charity during the year	<p>The year was dominated by the response to, subsequent recovery from and adaptation of face to face Scouting following the COVID-19 restrictions. Groups rapidly responded to the revised arrangements banning face to face Scouting and many were able to deliver constructive and enjoyable Programme online.</p> <p>As expected, numbers from the 2020 Census show a significant decline (22%, 170 total members), early indications are that Young People numbers are starting to increase towards previous numbers. There has however been a significant downturn in Adult Volunteers across all roles and this is an area of focus over the next Financial Year.</p> <p>Despite restrictions, there has been an ongoing focus on Mandatory Compliance Training for all adult members – this includes First Aid, Safety & Safeguarding training. Training has adapted to a blend of e-learning and video conferencing such that all Adult Volunteers remain up to date on key skills.</p> <p>The focus in the District over the next reporting period will be:</p> <ul style="list-style-type: none">• Continued support for Groups as they adapt to COVID arrangements.• Raising the profile of local Scouting both to continue to attract Youth Members and also encourage Adult Volunteers. This work has been initiated with the support of the Scout Association Regional Services Team following the award of Grant Funding from the John Fisher Trust.• Further development of Youth Shaped Scouting with particular emphasis on Explorer (14 to 18 yr olds) and Network (18 to 25 yr olds) to ensure the District remains Youth focussed. <p>None of the above would be possible without a dedicated team of Adult Volunteers, all of whom juggle family and work life to provide enriching opportunities for Young People across the District and it is encouraging to note the enthusiasm and dedication of these people despite the challenges over the past 12 months.</p>
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Section C – Finance Review

Review of the charity's financial position at the end of the period	The charity is in a very healthy financial position at 31 st March 2021. Although scouting activities and fundraising has been significantly limited, we have benefited from the various COVID related grants given to organisations who have premises. These incoming funds led to the largest surplus that has been generated by the charity £39742
Statement explaining the policy for holding reserves stating why they are held	The Charity has no specific policy for holding reserves. In previous years the ratio of assets/maximum deficit incurred has been over 4:1 but generally the surplus/deficits over the years have evened out and the Charity has not been in a position where is needed to cash in investments or use all liquid funds to meets its ongoing expenditure. Approx. 1/3 rd of the funds held have been described as 'restricted funds' by the donors but most have no 'specific' terms of restriction and are more expressions of wish about the use of the monies. The balance of non restricted funds has significantly increased during the last 12 months as a result of the COVID grants. All funds will be used for the main purposes of developing and supporting scouting in the district and maintaining the 2 properties managed by the Charity.
Amount of reserves held	Total Assets (excluding land and buildings at Urswick) - £106645 – This includes investments at valuation although no 'unrealised gains' have been taken to the Income/Expenditure account.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	None
Explanation of any uncertainties about the charity continuing as a going concern	Due to the level of reserves, cash balances and investment funds there are no uncertainties about the Charity continuing as a going concern. The level of funds held is over 8 times the maximum deficit that has been incurred in the last 10 years.
<i>The charity's principal sources of funds (including any fundraising)</i>	The main sources of income are the renting out of the 2 properties operated by the charity and donations.
<i>Investment policy and objectives including any social investment policy adopted</i>	At present there is no specific investment policy – some funds were invested many years ago and have produced a small amount of income each year whilst also producing some growth. Due to the increase in funds available due to COVID grants the Trustees will be reviewing this and will prepare a formal investment policy during the coming 12 months.
<i>A description of the principal risks facing the charity - Optional</i>	At present the Charity faces no specific financial risks as the cash balances and other assets are significantly more than would be required for any major works to be undertaken on the properties which is likely to be the only potential large scale expenditure needed.

Section D - Structure, governance and management

Type of governing document	The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules of The Scout Association.
How the charity is constituted	The District is a trust established under its rules which are common to all Scouts
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association
Additional governance issues	The District is managed by the District Executive Committee, the members of which are the "charity Trustees" of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. In addition the District Executive Committee maintain appropriate governance policies and a Risk Register, which are reviewed periodically.
	<p>The committee consist of Independent members who meet regularly during the year</p> <p>7 Ex – officio Chair, District Commissioner, District Youth Commissioner, Secretary, Treasurer, District Explorer Scout Commissioner, District Scout Network Commissioner</p> <p>Up to 6 Elected Members Up to 6 Nominated Members or the number of Elected Members whichever is the smallest. In addition members are co-opted as required to provide appropriate skill.</p>
	<p>This District Executive Committee exists to support the Group Leaders in meeting the responsibilities of their appointments and is responsible for:</p> <ul style="list-style-type: none"> • The maintenance of District property; • The raising of funds and the administration of District finance; • The insurance of persons, property and equipment • District public occasions; • Assisting in the recruitment of leaders and other adult support; • Appointing any sub committees that may be required; • Appointing District Administrators and Advisors other than those who are elected.
	The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section E - Reference and administration details

Charity name	South West Lakes District Scouts
Charity number	1055808
Charity's principal address	125 Ramsden Square Barrow-in-Furness Cumbria LA14 1XA

Section F - Names of the charity trustees who manage the charity

Trustee Name	Office	Dates acted if not the whole year
Ex Officio		
A Lowther	District Chair	
G White	District Commissioner	Stood Down 31/12/20
M Salmon	District Commissioner	Appointed 1/1/21
J Elgey	District Youth Commissioner	Appointed 15/3/21
J Kent	District Network Commissioner	
C Johnston	Secretary	
S Leonard	Treasurer	
Elected		
B Parker	Asst Treasurer	
B Butterfield	Appointments Secretary	
E Hall	Appointments Chair	
D Hughes		
Nominated		
G Pugh	Deputy Chair	
A Cullen		
I Harrop		
Co-Opted		
P Sharp	Camp Site Warden	Appointed 1/9/20; Stood down 8/7/21
G White	District Facilities Chair	Appointed 1/1/21
P Jenkin		Appointed 8/7/21

Name and Address of Advisor

Type of advisor	Name	Address
Independent Examiner	Mr R M Everett Winders Accountants	125 Ramsden Square Barrow-in-Furness LA14 1 XA

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A Lowther	C Johnston
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Full name(s)

Andrew Lowther	Cath Johnston
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Position (eg Secretary, Chair, etc)

District Chair	District Secretary
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Date

02/09/2021

South West Lakes District Scouts

Financial Statements for the year ended 31st March 2021

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- 1 Independent Examiners Report
- 2 Receipts and Payments Account
- 3 Receipts for the Year
- 4 Payments for the Year
- 5 Statement of Assets

Independent Examiner's Report to the Trustees of South West Lakes District Scouts

I report on the financial statements of South West Lakes District Scouts for the year ended 31st March 2021 which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 43(3)(a) of the act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion on the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements;

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

R M Everett

Mr R M Everett - Accountant
7th June 2021

South West Lakes District Scouts

Receipts and Payments Account For the year ended 31st March 2021

	2021 £	2020 £
Total receipts for the year	50,705	23,586
Total payments for the year	<u>10,963</u>	<u>28,611</u>
Net (deficit)/surplus for the year	39,742	(5,025)
Cash, bank and similar funds brought forward	<u>45,062</u>	<u>50,087</u>
Cash, bank and similar funds carried forward	<u>84,804</u>	<u>45,062</u>

The above account and accompanying Statement of Assets and Liabilities were approved by the Trustees on 10th June 2021 and signed on their behalf by

A Lowther

Mr A Lowther - Chairman

South West Lakes District Scouts

Receipts for the year ended 31st March 2021

	2021 £	2020 £
Investment Income		
IM CAF UK Equity Fund dividends	322	459
	<u>322</u>	<u>459</u>
Donations and Grants		
COVID Support Grants	39,338	-
Cumbria Scout Council re Challenge Day	-	100
	<u>39,338</u>	<u>100</u>
Income from Properties		
Camp Site at Urswick	2,610	1,624
Park Drive Headquarters	-	2,610
	<u>2,610</u>	<u>4,234</u>
Activities		
Resource Shop and Badge Sales	614	3,160
District Xenolith Explorer Unit	5,370	11,300
Duddon Dragons Explorer Unit	822	4,320
Other income from groups and activities	1,616	-
	<u>8,422</u>	<u>18,780</u>
Sundry Receipts		
Norweb Wayleave	13	13
	<u>13</u>	<u>13</u>
Total receipts for the year	<u>50,705</u>	<u>23,586</u>

South West Lakes District Scouts

Payments for the year ended 31st March 2021

	2021 £	2020 £
Urswick Camp Site		
General Rates	-	433
Water Rates	559	653
Light and Heat	1,132	436
Insurance	1,094	1,039
Repairs and Maintenance	643	42
	<u>3,428</u>	<u>2,603</u>
Park Drive Hut		
Rent and General Rates	50	50
General Rates	-	126
Water Rates	151	246
Light and Heat	530	801
Insurance	648	628
Repairs and Maintenance	75	-
	<u>1,454</u>	<u>1,851</u>
Activities		
Scouting Expenses including capitation	1,856	2,837
Resource Shop and Badge Purchases	16	2,734
District Xenolith Explorer Unit	3,034	13,399
Duddon Dragons Explorer Unit	739	4,853
District Media Licence	436	284
	<u>6,081</u>	<u>24,107</u>
Sundry Expenditure		
Wreath - Remembrance Day	-	30
Printing, Postage, Stationery and Sundries	-	20
	<u>-</u>	<u>50</u>
Total payments for the year	<u>10,963</u>	<u>28,611</u>

South West Lakes District Scouts

Statement of Assets and Liabilities as at 31st March 2021

	2021 £	2020 £
Cash and Bank Balances		
Bank Accounts		
- Current Account	73,314	31,830
- Resource Shop Account	-	5,137
- Explorer Account	-	63
- Badge Account - Rural	3,219	2,621
- District Xenolith Explorer Unit	2,736	264
- Duddon Dragons Explorer Unit	5,029	4,946
Cash in Hand		
- Treasurer	441	
- District Xenolith Explorer Unit	65	201
	84,804	45,062
Investment Assets		
IFSL CAF UK Equity B Income Fund Units (The original amount invested in October 2003 was £10925)	18,871	16,557
	18,871	16,557
Other Monetary Assets		
Stock on Hand - Resource Shop and Badges	2,970	3,088
	2,970	3,088
Total Monetary Assets	106,645	64,707

Assets Retained for the the Charity's Own Use

In addition to the monetary assets listed above the charity also owns the following items which have been purchased over many years at a total historical cost of £156124 (2020 - £156124)
The current value of these items has not been quantified at 31st March 2020

Freehold - Urswick campsite, Flat Woods, Great Urswick
Campsite buildings, huts, camping equipment and furniture
Toilet and shower block at Urswick campsite
Building & Contents of Scout HQ Park Drive, Barrow-in-Furness
Badge machine, laminator and other equipment
Marquee tent
Toaster, plates and cups, boiler & PA System and carry case

The freehold title to the campsite at Flat Woods, Urswick, Nr Ulverston, is vested in the Scout Association Trust Corporation as Trustees for the District.

Restricted Funds

During previous years the charity received donations totalling £23000 to pay for Local Development Projects. Payments of £18525 have been made towards the cost of the Local Development Projects and therefore the balance of £4475 is carried forward as a restricted fund.

During previous years £4504 was received from the former Duddon and High Furness District Executive from their Closed Group Fund. It has been decided that this will be used only to provide financial assistance to new groups.

In previous years the charity received donations of £12000 from the John Winder Fund.
The donor has indicated that the capital should only be used for long term capital projects

In previous years the charity received a donation of £8000 from the JR Oldfield Deceased Will Trust
This donation has been designated as being for long term capital projects.

In previous years the charity received a donation of £1000 from the Scout Association to be used for Scout Network expenditure.
At the date of the accounts no expenditure has been incurred and £1000 is carried forward as a restricted fund.

South West Lakes District Scouts

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