

Annual Report and Financial Statements
for the Year Ended 31 December 2021

The Potter's House Christian Centre

Charity registration number: 1055728

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

THE POTTER'S HOUSE CHRISTIAN CENTRE

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THE POTTER'S HOUSE CHRISTIAN CENTRE

Reference and Administrative Details

Trustees	Dimitri Scarlett Adrian Kerr Leon Watson (resigned 31 May 2021) Seun Odeneye (appointed 1 June 2021)
Principal Office	14 Mayville Road London E11 4PJ
Charity Registration Number	1055728
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	Lloyds TSB 20 Lewisham High Street Lewisham London SE13 6JG

THE POTTER'S HOUSE CHRISTIAN CENTRE

Trustees' Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2021.

Structure, governance and management

Nature of governing document

The Potter's House Christian Centre is a registered charity, number 1055728, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Organisational structure

The day to day running of the Church is delegated by the Trustees to the pastor and his assistant.

Risk management

The trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Objectives and activities

Objects and aims

The charity promotes the Christian faith through worship and through its regular activities for the community to which invitations are given out to the public.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Grant making policies

The church provides financial support for fellowship churches nationally and internationally.

Achievements and performance

Review of activities

The year 2021 carried some of the restrictions, which were implemented in 2020 as a result of COVID-19. As a consequence, up until July 2021, the government permitted that the Church Services were to be live streamed online via the church YouTube channel, where both Sunday and Wednesday services were to be broadcasted. It was a slow start but towards the end of the year we began to see an increase in our church attendance, as many were still apprehensive regarding the potential threat of COVID-19.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Trustees' Report

Corporate Prayer

Zoom Morning Prayer meetings was initiated by our associate Pastor in 2020 following on from the COVID-19 outbreak and what started off as a temporary action ended up remaining a permanent fixture in the church calendar. The Ladies Prayer Meetings took place on the 3rd Thursday of every month and gave the ladies in the congregation an opportunity to express requests that they would not necessarily share in a bigger setting. Monthly Prayer Meetings is a time when members join together in agreement for the needs of our congregation.

Next Generation Children's Ministry

During lockdown, we continued to deliver NGM online. We were able to develop our skills making videos as time progressed. Although the children enjoyed the videos and were able to engage virtually with us, we looked forward to returning to some form of normality and being together in-person. Since moving from YouTube to having live children's church (after the lockdown restrictions were eased), it has had a massive impact on the children and workers. The children are now able to see their friends and engage with the sessions, and participate in arts and craft. We have learned to be resilient and remain positive when facing challenges beyond our control. The highlight of the year was delivering children's church at our Bible Training Conference, during April 2021. Although the numbers were on a smaller scale, we managed to ensure we adhered to the rules and regulations. We followed the government guidelines and ensured both children and workers kept safe.

Youth Ministry

The Refine youth ministry provided a platform where we were able to offer mentoring, life coaching and help facilitate conversations on topics that ordinarily may be seen as a taboo. We base our thinking on bible principles which in 2021 included:

- Regular sessions where we reviewed bible passages and discussed how we could apply it to our life's circumstances
- Multiple invasion teams where we went to help out local churches in the UK
- Debates that gave the youth a platform of expression
- Workshops, our most successful workshop was on finance one which was all about budgeting and being a good financial steward
- Social events such as games nights and sports days

My Sisters Keeper (M.S.K)

The ethos of My Sisters Keeper was inspired by Philippians 2:4: "Let each of you look out not only for his own interests, but also for the interests of others". The aim of it was to bridge the gap between the younger and mature ladies. This ministry brings all experiences together and facilitates the building of relationships, encouragement and shared ideas. My Sisters Keeper also serves as an outreach to the community. For example, our presentation on mental wellbeing was highly received and supported by our qualified mental health nurses from our congregation. Government guidelines permitted gatherings and we had two events in 2021; The joy of the Lord, which was a games afternoon, where ladies were relieved to be able to gather and just interact with each other. Topped off with our annual end of year party, which continues to be a success year after year.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Trustees' Report

The Father's Club

Originally founded by a member of the congregation who is married with 3 young children, The Father's Club is a community group that provides a safe place for fathers to meet, exchange ideas and encourage one another on their journey of fatherhood. With the high number of fatherless homes and the detrimental effects that this has - the group aims to break the negative stereotype of absent fathers and hopes to create a generation of intentional, hands on fathers. We believe that this will have a positive impact on our society. The initial frequency of these meetings bi-monthly and had now increased to once a month. The pandemic moved these meetings to online via zoom call, where we now consistently have 20+ fathers attend regularly. In each meeting, best practice on parenting is shared and extra support is signposted for any parent that needs it.

Annual Bible Conference

Church Planting:

1. UK Planting: Out of the Rotherhithe congregation into Woolwich: Leon & Natalie Watson
2. International Planting: We were delighted to announce the commencing of international work into Bremen, Germany that was put on hold due to the covid restrictions last year from Namibia: Gerhard and Michelle Kgobetsi

Financial review

Income for the year amounted to £582,133 (2020: £501,565) and expenditure £396,193 (2020: £358,839). The surplus of £185,940 was added to funds brought forward with unrestricted funds being £443,194 at the year end.

Investment policy and objectives

The trust deed authorises the trustees to make and hold investments using the general funds of the charity.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Trustees' Report

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 13 June 2022 and signed on its behalf by:

.....
Dimitri Scarlett
Trustee

THE POTTER'S HOUSE CHRISTIAN CENTRE

Independent Examiner's Report to the Trustees of The Potter's House Christian Centre

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 7 to 19.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of The Potter's House Christian Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Potter's House Christian Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since The Potter's House Christian Centre's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Potter's House Christian Centre as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
G W Schulz ACMA

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13 June 2022

THE POTTER'S HOUSE CHRISTIAN CENTRE

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	2	508,773	73,325	582,098	501,515
Investment income	3	35	-	35	50
Total income		<u>508,808</u>	<u>73,325</u>	<u>582,133</u>	<u>501,565</u>
Expenditure on:					
Charitable activities	4	<u>351,775</u>	<u>44,418</u>	<u>396,193</u>	<u>368,839</u>
Total expenditure		<u>351,775</u>	<u>44,418</u>	<u>396,193</u>	<u>368,839</u>
Net income		<u>157,033</u>	<u>28,907</u>	<u>185,940</u>	<u>132,726</u>
Net movement in funds		157,033	28,907	185,940	132,726
Reconciliation of funds					
Total funds brought forward		<u>286,161</u>	<u>4,084</u>	<u>290,245</u>	<u>157,519</u>
Total funds carried forward	12	<u><u>443,194</u></u>	<u><u>32,991</u></u>	<u><u>476,185</u></u>	<u><u>290,245</u></u>

The notes on pages 10 to 19 form an integral part of these financial statements.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	8	<u>12,553</u>	<u>3,378</u>
		<u>12,553</u>	<u>3,378</u>
Current assets			
Debtors	9	24,266	27,847
Cash at bank and in hand		<u>452,960</u>	<u>270,344</u>
		477,226	298,191
Creditors: Amounts falling due within one year	10	<u>(13,594)</u>	<u>(11,324)</u>
Net current assets		<u>463,632</u>	<u>286,867</u>
Net assets		<u>476,185</u>	<u>290,245</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		32,991	4,084
Unrestricted income funds			
Unrestricted funds		<u>443,194</u>	<u>286,161</u>
Total funds	12	<u>476,185</u>	<u>290,245</u>

The financial statements on pages 7 to 19 were approved by the Trustees, and authorised for issue on 13 June 2022 and signed on their behalf by:

.....
Dimitri Scarlett
Trustee

THE POTTER'S HOUSE CHRISTIAN CENTRE

Cash Flow Statement for the Year Ended 31 December 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash income		185,940	132,726
Adjustments to cash flows from non-cash items			
Depreciation		3,942	1,425
Investment income	3	<u>(35)</u>	<u>(50)</u>
		189,847	134,101
Working capital adjustments			
Decrease/(increase) in debtors	9	3,581	(2,942)
Increase/(decrease) in creditors	10	<u>2,270</u>	<u>(4,785)</u>
Net cash flows from operating activities		<u>195,698</u>	<u>126,374</u>
Cash flows from investing activities			
Interest receivable and similar income	3	35	50
Purchase of tangible fixed assets	8	<u>(13,117)</u>	<u>(1,900)</u>
Net cash flows from investing activities		<u>(13,082)</u>	<u>(1,850)</u>
Net increase in cash and cash equivalents		182,616	124,524
Cash and cash equivalents at 1 January		<u>270,344</u>	<u>145,820</u>
Cash and cash equivalents at 31 December		<u><u>452,960</u></u>	<u><u>270,344</u></u>

The notes on pages 10 to 19 form an integral part of these financial statements.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Potter's House Christian Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	20% on cost
Computer equipment	25% on cost
Fixtures and fittings	10% on cost

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations	352,988	3,828	356,816	344,116
Conference and event income	-	69,497	69,497	3,879
Church tithe income	74,659	-	74,659	74,403
Gift aid reclaimed	81,055	-	81,055	77,640
Other income from donations and legacies	71	-	71	1,477
	<u>508,773</u>	<u>73,325</u>	<u>582,098</u>	<u>501,515</u>

3 Investment income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>35</u>	<u>35</u>	<u>50</u>

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

4 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Conference costs		-	40,590	40,590	8,041
Church rent and parsonage		91,176	3,828	95,004	95,795
Benevolence		675	-	675	1,840
Ministry meals		5,425	-	5,425	3,600
Love offerings		11,672	-	11,672	8,820
Marriage retreat		1,546	-	1,546	-
World evangelism		1,801	-	1,801	-
Revival		1,502	-	1,502	2,180
Impact teams		2,761	-	2,761	626
Church ministry		2,243	-	2,243	2,521
Media		6,866	-	6,866	12,055
Telephone and utilities		8,801	-	8,801	9,008
Professional charges		1,256	-	1,256	1,401
Printing, stationery and insurance		3,079	-	3,079	2,351
Equipment and maintenance		4,327	-	4,327	2,087
Vehicle expenses		4,986	-	4,986	5,891
Office and administration		10,043	-	10,043	7,439
Travel and airfares		7,740	-	7,740	5,251
Bank charges and interest		702	-	702	776
Independent examination		2,400	-	2,400	3,360
Depreciation		3,942	-	3,942	1,425
Grants	5	81,357	-	81,357	91,009
Staff costs	7	97,475	-	97,475	103,363
		<u>351,775</u>	<u>44,418</u>	<u>396,193</u>	<u>368,839</u>

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

5 Grant-making

Analysis of grants

	Grants to institutions	
	2021	2020
	£	£
Tithes and support given	<u>81,357</u>	<u>91,009</u>

6 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No Trustees have received any reimbursed expenses or any other benefits from the charity during the year.

7 Staff costs

The aggregate payroll costs were as follows:

	2021	2020
	£	£
Staff costs during the year were:		
Wages and salaries	92,216	96,542
Social security costs	3,569	4,956
Pension costs	<u>1,690</u>	<u>1,865</u>
	<u>97,475</u>	<u>103,363</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021	2020
	No	No
Employees	<u>5</u>	<u>6</u>

No employee received emoluments of more than £60,000 during the year

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

8 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Fixtures and fittings £	Total £
Cost				
At 1 January 2021	10,555	3,837	561	14,953
Additions	<u>13,117</u>	<u>-</u>	<u>-</u>	<u>13,117</u>
At 31 December 2021	<u>23,672</u>	<u>3,837</u>	<u>561</u>	<u>28,070</u>
Depreciation				
At 1 January 2021	7,514	3,837	224	11,575
Charge for the year	<u>3,886</u>	<u>-</u>	<u>56</u>	<u>3,942</u>
At 31 December 2021	<u>11,400</u>	<u>3,837</u>	<u>280</u>	<u>15,517</u>
Net book value				
At 31 December 2021	<u>12,272</u>	<u>-</u>	<u>281</u>	<u>12,553</u>
At 31 December 2020	<u>3,041</u>	<u>-</u>	<u>337</u>	<u>3,378</u>

9 Debtors

	2021 £	2020 £
Prepayments	-	1,500
Accrued income	7,820	9,901
Other debtors	<u>16,446</u>	<u>16,446</u>
	<u>24,266</u>	<u>27,847</u>

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	2,553	2,571
Other creditors	5,129	576
Accruals	<u>5,912</u>	<u>8,177</u>
	<u>13,594</u>	<u>11,324</u>

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

11 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £1,690 (2020 - £1,865).

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

12 Funds

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted funds				
<i>General</i>				
General Funds	286,161	508,808	(351,775)	443,194
Restricted funds				
Building fund	-	3,828	(3,828)	-
Conference fund	4,084	69,497	(40,590)	32,991
	<u>4,084</u>	<u>73,325</u>	<u>(44,418)</u>	<u>32,991</u>
Total funds	<u>290,245</u>	<u>582,133</u>	<u>(396,193)</u>	<u>476,185</u>

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2020 £
Unrestricted funds					
<i>General</i>					
General Funds	146,018	493,184	(338,298)	(14,743)	286,161
Restricted funds					
Building fund	-	4,502	(15,165)	10,663	-
Conference fund	7,941	3,879	(7,736)	-	4,084
Tuscan building pledge	3,560	-	(7,640)	4,080	-
	<u>11,501</u>	<u>8,381</u>	<u>(30,541)</u>	<u>14,743</u>	<u>4,084</u>
Total funds	<u>157,519</u>	<u>501,565</u>	<u>(368,839)</u>	<u>-</u>	<u>290,245</u>

THE POTTER'S HOUSE CHRISTIAN CENTRE

Notes to the Financial Statements for the Year Ended 31 December 2021

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2021 £
Tangible fixed assets	12,553	-	12,553
Current assets	444,235	32,991	477,226
Current liabilities	<u>(13,594)</u>	<u>-</u>	<u>(13,594)</u>
Total net assets	<u>443,194</u>	<u>32,991</u>	<u>476,185</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2020 £
Tangible fixed assets	3,378	-	3,378
Current assets	294,107	4,084	298,191
Current liabilities	<u>(11,324)</u>	<u>-</u>	<u>(11,324)</u>
Total net assets	<u>286,161</u>	<u>4,084</u>	<u>290,245</u>