



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2024		31	08	2025

Section A Reference and administration details

Charity name

Chipstead Pre School

Other names charity is known by

Registered charity number (if any)

1055601

Charity's principal address

Peter Aubertin Hall

Elmore Road

Chipstead, Surrey

Postcode

CR5 2SE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Burrows	Chairperson		Pre School committee
2	Sean Clare	Treasurer		
3	Chanelle Kesta	Secretary		
4	Samantha Rogers	Committee Officer		
5	Rose Page	Fundraising		
6	Steph O'Shea	Fundraising		
7	Kerry Barrett	Fundraising		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by majority committee vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>To provide local parents with high quality, affordable and flexible childcare.</p> <p>To encourage each child to be an individual, within a safe, supportive and stimulating environment.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As a long established local pre school, we have been of benefit to local families, providing a warm and welcoming setting for both parent and child.
The pre school is committed to safeguarding and promoting the welfare of children and expects all staff, committee members and volunteers to share this commitment.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The pre school held an open morning and invited all local families to attend.

We aim to keep costs as low as possible and one way this is achieved is through fundraising. We hold Christmas and Easter raffles, a tombola at the Flower Show and a sponsored obstacle course day for the children.

Following the resignation of the Pre School Supervisor and Deputy in July 2025, the school was unable to attract any suitable candidates to take on the role in September 2025.

The difficult decision was therefore taken to close down the pre school permanently.

All the equipment was given away for donations to other local like minded establishments.

The residue of the bank accounts is in the process of being given to another local charity pre school.

The trustees will then close down the charity.

Section E Financial review

Brief statement of the charity's policy on reserves

The reserve account contained enough to pay staff redundancy. This was utilised in August 2025 as the school permanently closed and the staff were all made redundant.
The reserve is able to cover fees for a hardship fund, children with special educational needs and one to one supervision.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Katie Burrows	
Full name(s)	Katie Burrows	
Position (eg Secretary, Chair, etc)	Current Chair	
Date	08/12/2025	

CHIPSTEAD PRE-SCHOOL PLAYGROUP
BALANCE SHEET AS AT 30 SEPTEMBER 2025

	2025 £	2025 £	2024 £	2024 £
FIXED ASSETS				
Equipment, at net book value		-		125
CURRENT ASSETS				
Bank - CAF Current account	14,760		33,436	
Bank - CAF Gold account	-		31,430	
Other debtors	-		-	
	<u>14,760</u>		<u>64,865</u>	
CURRENT LIABILITIES				
Creditors and accruals	200		549	
	<u>200</u>		<u>549</u>	
		14,560		64,316
NET ASSETS		<u>14,561</u>		<u>64,442</u>

Represented By:

ACCUMULATED FUND

Surplus brought forward	64,442	76,224
Deficit for the period	<u>(49,881)</u>	<u>(11,782)</u>
Surplus carried forward	<u>14,561</u>	<u>64,442</u>

Approved

Katie Burrows
Chairperson

Samantha Rogers
Administrator

Date

CHIPSTEAD PRE-SCHOOL PLAYGROUP

INCOME AND EXPENDITURE ACCOUNT
PERIOD ENDED 30 SEPTEMBER 2025

	2025 £	2025 £	2024 £	2024 £
<u>Income</u>				
Fees				
Direct	24,266		12,394	
Surrey County Council Fees	78,020		75,671	
		102,286		88,065
Fundraising				
Raffle	797		631	
Obstacle Course	160		560	
Photographs	120		314	
Sweatshirts	456		539	
Other	25		374	
		1,558		2,418
Other Income				
Interest	1,061		863	
Other income	-		400	
		1,061		1,263
TOTAL INCOME		104,905		91,746
<u>Expenditure</u>				
Operational Costs				
Salaries	137,254		83,874	
Pension Costs	3,032		2,790	
Fees	674		172	
Rent	7,845		7,845	
Equipment	552		2,039	
Fencing Repairs	-		560	
Insurance	776		763	
Training	158		235	
Consumables	647		608	
Food Vouchers	-		195	
Stationery	383		1,036	
Depreciation	-		42	
Profit on disposal of equipment	(915)		-	
Petty Cash - Consumables	2,020		796	
Advert	83		192	
Bank Charges	65		61	
Accountancy	814		316	
Telephone	118		116	
Skip hire	282		-	
Other	321		426	
		154,109		102,066
Fundraising				
Sweatshirts	273		648	
Other	404		814	
		677		1,462
TOTAL EXPENDITURE		154,786		103,528
(DEFICIT) FOR THE PERIOD		(49,881)		(11,782)

CHIPSTEAD PRE-SCHOOL PLAYGROUP
Trial balance to 31 August 2024

		Opening balances		Current account		Gold account		Journals		I & E Account		Balance Sheet	
		dr	cr	dr	cr	dr	cr	dr	cr	dr	cr	dr	cr
Fees	Direct				23,423.51						23,423.51		
	Surrey County Council Fees			189.34	78,209.31						78,019.97		
	Deposits			2,172.50	3,015.00						842.50		
Fundraising	Christmas raffle & events				796.50						796.50		
	Obstacle Course				160.00						160.00		
	Flower Show										-		
	Sweatshirts				456.00						456.00		
	Photographs				120.00						120.00		
	Other			1,040.00	1,065.00						25.00		
Other income	Grant										-		
	Interest				71.96		989.36				1,061.32		
	Other										-		
Operational costs	Salaries			137,802.31				548.78		137,253.53			
	Pension costs			3,032.32						3,032.32			
	Fees/subscriptions			674.07						674.07			
	Rent			7,845.00						7,845.00			
	Equipment			551.52						551.52			
	Insurance			775.60						775.60			
	Training			158.00						158.00			
	Stationery			383.07						383.07			
	Consumables			647.43						647.43			
	Petty-Cash (consumables)			2,019.99						2,019.99			
	Adverts			82.82						82.82			
	Bank charges			65.00						65.00			
	Accountancy			614.00				200.00		814.00			
	Telephone			118.41	0.77					117.64			
	Depreciation									-			
	Disposal of equipment				1,040.00			125.20			914.80		
	Fencing									-			
	Skip hire			282.00						282.00			
	Other			323.39						323.39			
										-			
Fundraising	Obstacle Course									-			
	Flower Show									-			
	Sweatshirts			273.30						273.30			
	Other			403.87						403.87			
										-			
Balance Sheet	assets - cost	7,761.39							7,761.39			-	
	Assets - accumulated depreciation		7,636.19					7,636.19					-
	Debtors	-										-	
	Bank - current account	33,436.11		149,591.13	168,413.94	147.12						14,760.42	
	Bank - CAF Gold account	31,430.84		10,000.00	42,273.08	842.24						(0.00)	
	Accruals		548.78					548.78	200.00				200.00
	I&E A/c		64,443.37										64,443.37
	Deficit									49,882.95		49,882.95	-
		72,628.34	72,628.34	319,045.07	319,045.07	989.36	989.36	8,510.17	8,510.17	155,702.55	155,702.55	64,643.37	64,643.37

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**CHIPSTEAD PRE-SCHOOL PLAYGROUP
JOURNALS**

For year to 31 August 2025

DR

CR

1. Dr Bank	147.12		
Cr Interest received		147.12	
Being bank interest received between 15/9 and 30/9			
2. Dr Depreciation	7,636.19		
Dr Profit on disposal	125.20		
Cr Asset cost			7,761.39
Being bank interest			
3. Dr Accruals	548.78		
Cr Wages			548.78
Being reversal of b/f accrual			
4. Dr Accountancy	200.00		
Cr Accruals			200.00
Being accountancy accrual			

High Interest Cheque Account

CASH BOOK - RECEIPTS 01/09/24 - 31/08/25

Fundraising

Date	Paying- InSlip	Narrative	Fees	Voluntary fees	Fees SCC	Deposits	Raffle	Obstacle course	Flower show	Photographs	Sweatshirts	Other	Grants	Interest	Other	Total	Cumulative total
9/10/2024	BACS	Surrey County Council			5,285.28											£5,285.28	£5,285.28
9/11/2024	BACS	Surrey County Council			4,232.42											£4,232.42	£9,517.70
9/12/2024	BACS	fees Whittaker	825.00									37.00				£862.00	£10,379.70
9/13/2024	BACS	fees Melchior	100.50									19.00				£119.50	£10,499.20
9/16/2024	BACS	fees Uzor	447.00													£447.00	£10,946.20
9/16/2024	BACS	deposit Stanley				100.00										£100.00	£11,046.20
9/16/2024	BACS	uniforms Mullane										19.00				£19.00	£11,065.20
9/16/2024	BACS	fees Hyde	225.00													£225.00	£11,290.20
9/17/2024	BACS	Voluntary fee Doyle		50.00								6.50				£56.50	£11,346.70
9/19/2024	BACS	fees Rogan	1,140.00									44.50				£1,184.50	£12,531.20
9/23/2024	BACS	deposit Murphy				100.00										£100.00	£12,631.20
9/23/2024	BACS	fees McDonagh	292.50									18.00				£310.50	£12,941.70
9/25/2024	BACS	join fee Stanley Mad				50.00						19.00				£69.00	£13,010.70
9/25/2024	BACS	uniform Ling										5.00				£5.00	£13,015.70
9/26/2024	CAF Bank	Interest												21.79		£21.79	£13,037.49
9/27/2024	BACS	fees Stanley Bod	450.25									19.00				£469.25	£13,506.74
9/27/2024	BACS	uniform Smith										49.50				£49.50	£13,556.24
9/27/2024	BACS	fees Clare	115.00									6.50				£121.50	£13,677.74
9/30/2024	BACS	deposit Winnan				50.00										£50.00	£13,727.74
9/30/2024	BACS	deposit Ovensen				150.00										£150.00	£13,877.74
31/09/2024		Totals	3,595.25	50.00	9,517.70	450.00	0.00	0.00	0.00	0.00	243.00	0.00	0.00	21.79	0.00	13,877.74	
10/2/2024	BACS	deposit Hood				80.00										£80.00	£13,957.74
10/10/2024	BACS	fees Melchior	119.50													£119.50	£14,077.24
10/14/2024	BACS	Surrey County Council			8,414.57											£8,414.57	£22,491.81
10/31/2024		Totals	119.50	0.00	8,414.57	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,614.07	
11/1/2024	BACS	deposit Freya Davies Long				100.00										£100.00	£22,591.81
11/4/2024	BACS	deposit Davian Mathew				100.00										£100.00	£22,691.81
11/6/2024	BACS	fund Haylock Roceveldt				50.00										£50.00	£22,741.81
11/6/2024	BACS	fees Whittaker	866.25													£866.25	£23,608.06
11/6/2024	BACS	fees McDonagh	315.00													£315.00	£23,923.06
11/7/2024	BACS	fees Uzor	447.00													£447.00	£24,370.06
11/7/2024	BACS	fees Balaam	315.00									12.50				£327.50	£24

Date	Paying-InSlip	Narrative	Fees	Voluntary fees	Fees SCC	Deposits	Fundraising					Grants	Interest	Other	Cumulative	
							Raffle	Obstacle course	Flower show	Photographs	Sweatshirts	Other			Total	total
3/6/2025	BACS	fees Clare	229.50												£229.50	£61,229.80
3/6/2025	BACS	Sept deposit Melchior				120.00									£120.00	£61,349.80
3/12/2025	BACS	Sept deposit Murphy				50.00									£50.00	£61,399.80
3/12/2025	BACS	Sept deposit Ellis Stagg				60.00									£60.00	£61,459.80
3/13/2025	BACS	Sept deposit Balaam				80.00									£80.00	£61,539.80
3/13/2025	BACS	Sept deposit Freya Long				140.00									£140.00	£61,679.80
3/13/2025	BACS	Uzor obstacle course						50.00							£50.00	£61,729.80
3/14/2025	BACS	Sept deposit Uzor				100.00									£100.00	£61,829.80
3/14/2025	BACS	Surrey County Council			1,901.06										£1,901.06	£63,730.86
3/14/2025	BACS	Sept deposit Hyde				100.00									£100.00	£63,830.86
3/14/2025	BACS	Sept deposit Rogan				160.00									£160.00	£63,990.86
3/17/2025	BACS	Sept deposit Ling				140.00									£140.00	£64,130.86
3/17/2025	BACS	Sept deposit Donel Smith				50.00									£50.00	£64,180.86
3/26/2025	CAF Bank	Interest											13.45		£13.45	£64,194.31
3/31/2025		Totals	1,402.50	0.00	1,901.06	1,140.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	13.45	4,507.01	
4/4/2025	BACS	obstacle course Morri						25.00							£25.00	£64,219.31
4/7/2025	BACS	obstacle course Stanley						40.00							£40.00	£64,259.31
4/7/2025	BACS	join fee Van Zyl				50.00									£50.00	£64,309.31
4/8/2025	BACS	Surrey County Council			19,349.11										£19,349.11	£83,658.42
4/22/2025	BACS	Stanley obstacle						45.00							£45.00	£83,703.42
4/23/2025	BACS	fees Whittaker	42.50												£42.50	£83,745.92
4/24/2025	BACS	fees Murphy	255.00												£255.00	£84,000.92
4/24/2025	BACS	fees Uzor	107.00												£107.00	£84,107.92
4/24/2025	BACS	fees Ravi	331.50												£331.50	£84,439.42
4/24/2025	BACS	fees Jesson Greene	485.25												£485.25	£84,924.67
4/25/2025	BACS	fees Melchior	352.75												£352.75	£85,277.42
4/26/2025	BACS	fees Ling	69.00												£69.00	£85,346.42
4/29/2025	BACS	uniform Harwood									19.00				£19.00	£85,365.42
4/30/2025		Totals	1,643.00	0.00	19,349.11	50.00	0.00	110.00	0.00	0.00	19.00	0.00	0.00	0.00	21,171.11	
5/1/2025	BACS	fees Davies	170.00												£170.00	£85,535.42
5/1/2025	BACS	fees Rogan	297.50												£297.50	£85,832.92
5/6/2025	BACS	deposit Slatford				50.00									£50.00	£85,882.92
5/6/2025	BACS	deposit Lovell				150.00									£150.00	£86,032.92
5/7/2025	BACS	fees Clare	170.00												£170.00	£86,202.92
5/7/2025	BACS	deposit Doyle				145.00									£145.00	£86,347.92
5/13/2025	BACS	uniform Holness									19.00				£19.00	£86,366.92
5/15/2025	BACS	Surrey County Council			12,899.64										£12,899.64	£99,266.56
5/21/2025	BACS	uniform Winman									6.50				£6.50	£99,273.06
5/21/2025	BACS	deposit McDonagh				80.00									£80.00	£99,353.06
5/22/2025	547	eastern raffle /deposits				170.00	491.50			10.00					£671.50	£100,024.56
5/23/2025	BACS	deposit Fleur Eves				50.00									£50.00	£100,074.56
5/31/2025		Totals	637.50	0.00	12,899.64	645.00	491.50	0.00	0.00	10.00	25.50	0.00	0.00	0.00	14,709.14	
6/4/2025	BACS	fees Whittaker	89.25												£89.25	£100,163.81
6/4/2025	BACS	fees Murphy	357.00												£357.00	£100,520.81
6/4/2025	BACS	fees Greene	833.00												£833.00	£101,353.81
6/5/2025	BACS	fees Melchior	654.50												£654.50	£102,008.31
6/5/2025	BACS	fees Uzor	179.00												£179.00	£102,187.31
6/9/2025	BACS	deposit Inker				50.00									£50.00	£102,237.31
6/9/2025	BACS	fees Clare	267.75												£267.75	£102,505.06
6/10/2025	BACS	fees Long	267.75												£267.75	£102,772.81
6/10/2025	BACS	fees Rogan	446.25												£446.25	£103,219.06
6/11/2025	BACS	fees Ling	89.25												£89.25	£103,308.31
6/13/2025	BACS	Surrey County Council			1,139.77										£1,139.77	£104,448.08
6/16/2025	BACS	fees Ravi	535.50												£535.50	£104,983.58
6/24/2025	BACS	fees Van Zyl	687.00												£687.00	£105,670.58
6/26/2025	CAF Bank	Interest											20.07		£20.07	£105,690.65
6/30/2025		Totals	4,406.25	0.00	1,139.77	50.00	0.00	0.00	0.00	0.00	0.00	0.00	20.07	0.00	5,616.09	
7/8/2025	BACS	fees Van Zyl	22.25												£22.25	£105,712.90
7/14/2025	BACS	fees Kesta	307.00												£307.00	£106,019.90
7/15/2025	BACS	Surrey County Council			109.38										£109.38	£106,129.28
7/17/2025	BACS	davian photo fee								10.00					£10.00	£106,139.28
7/28/2025	548	uniforms/photo equip donations								100.00	38.00	1,040.00			£1,178.00	£107,317.28
7/31/2025		Totals	329.25	0.00	109.38	0.00	0.00	0.00	0.00	110.00	38.00	1,040.00	0.00	0.00	1,626.63	
8/6/2025	BACS	O2 phone contact credit											0.77		£0.77	£107,318.05
8/26/2025	BACS	Transfer from gold ac											40,000.00		£40,000.00	£147,318.05
8/31/2025		Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.77		40,000.77	
9/11/2025	BACS	Transfer from gold ac											2,273.08		£2,273.08	£149,591.13
9/11/2025		Totals											2,273.08		£2,273.08	
8/31/2025		Grand Totals	23,373.51	50.00	78,209.31	3,015.00	796.50	160.00	0.00	120.00	456.00	1,065.00	0.00	71.96	42,273.85	£149,591.13

			Fundraising														
Date	Paying-InSlip	Narrative	Fees	Voluntary fees	Fees SCC	Deposits	Raffle	Obstacle course	Flower show	Photographs	Sweatshirts	Other	Grants	Interest	Other	Total	Cumulative total

Fundraising																	
Date	Paying-InSlip	Narrative	Fees	Voluntary fees	Fees SCC	Deposits	Raffle	Obstacle course	Flower show	Photographs	Sweatshirts	Other	Grants	Interest	Other	Total	Cumulative total

PAYMENTS CASH BOOK - 01/09/24- 31/08/25

Date	Cheque Num	Narrative	Salaries	EYFS	HMRC	Telephone expenses	Rent	Equipment	Assets	Obstacle course	Photographs	Fundraising Flower show	Sweat shirts	Other	consumables	Petty Cash & Expenses	Insurance	Training	Stationnery	Other	Fees - bounced cheques	Total
02/09/2024	Online transfer	P A Hall					£650.00															650.00
13/09/2024	Online transfer	HMRC			£548.78																	548.78
16/09/2024	CAF Bank	monthly fee																		£5.00		5.00
16/09/2024	Direct Debit	O2 phone				£10.11																10.11
16/09/2024	Online transfer	deposit return - Ling																		£80.00		80.00
16/09/2024	Online transfer	deposit return - Bushby																		£92.00		92.00
27/09/2024	Direct Debit	NEST pensions	£254.27																			254.27
27/09/2024	Online transfer	deposit return - Stagg																		£50.00		50.00
27/09/2024	Online transfer	CSG KCS supplies													£122.20							122.20
27/09/2024	Online transfer	Samantha Rogers																	£45.18			45.18
27/09/2024	Online transfer	Liz Sheldon						£3.30											£37.32	£71.60		217.83
27/09/2024	Online transfer	Kerry Barrett	£638.85																			638.85
27/09/2024	Online transfer	Katie Burrows	£1,068.19																			1,068.19
27/09/2024	Online transfer	Claudia Bardetti	£1,155.67																			1,155.67
27/09/2024	Online transfer	Ann Partridge	£1,153.44																			1,153.44
27/09/2024	Online transfer	Liz Sheldon	£1,719.50																			1,719.50
27/09/2024	Online transfer	Samantha Rogers	£613.93																			613.93
27/09/2024	Online transfer	Tina Phillips	£750.40																			750.40
27/09/2024	Online transfer	Tina Phillips																£13.00				13.00
31/09/2024		Totals	£7,354.25	£0.00	£548.78	£10.11	£650.00	£3.30	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£201.89	£25.92	£0.00	£13.00	£82.50	£298.60	£0.00	£9,188.35
01/10/2024	Online transfer	P A Hall					£650.00															650.00
14/10/2024	Online transfer	P A Hall					£45.00															45.00
14/10/2024	Online transfer	deposit return - Morri																		£38.00		38.00
14/10/2024	Online transfer	Sneel Assoc fees																		£120.00		120.00
14/10/2024	Online transfer	HMRC			£510.25																	510.25
15/10/2024	CAF Bank	monthly fee																				5.00
16/10/2024	Direct Debit	O2 phone				£10.11																10.11
28/10/2024	Online transfer	MJS Associates accounts																		£30.00		30.00
28/10/2024	Online transfer	Samantha Rogers																				21.60
28/10/2024	Online transfer	Liz Sheldon						£156.79							£19.99				£21.60	£34.60		220.76
28/10/2024	Online transfer	Liz Sheldon	£1,730.26																			1,730.26
28/10/2024	Online transfer	Katie Burrows	£1,038.48																			1,038.48
28/10/2024	Online transfer	Claudia Bardetti	£1,164.37																			1,164.37
28/10/2024	Online transfer	Samantha Rogers	£514.41																			514.41
28/10/2024	Online transfer	Tina Phillips	£750.40																			750.40
28/10/2024	Online transfer	Kerry Barrett	£674.49																			674.49
28/10/2024	Online transfer	Ann Partridge	£1,151.32																			1,151.32
31/10/2024	Direct Debit	NEST pensions	£253.05																			253.05
31/10/2024		Totals	£7,276.78	£0.00	£510.25	£10.11	£695.00	£156.79	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£19.99	£0.00	£0.00	£0.00	£30.98	£227.60	£0.00	£8,927.50
01/11/2024	Online transfer	P A Hall					£650.00															650.00
06/11/2024	Online transfer	to Gold acc																		£10,000.00		10,000.00
13/11/2024	Online transfer	HMRC			£466.04																	466.04
15/11/2024	CAF Bank	monthly fee																				5.00
18/11/2024	Direct Debit	O2 phone				£10.11																10.11
28/11/2024	Direct Debit	NEST pensions	£262.25																			262.25
29/11/2024	Online transfer	Claudia Bardetti	£1,164.37																			1,164.37
29/11/2024	Online transfer	Kerry Barrett	£686.37																			686.37
29/11/2024	Online transfer	Katie Burrows	£1,076.02																			1,076.02
29/11/2024	Online transfer	Ann Partridge	£1,170.89																			1,170.89
29/11/2024	Online transfer	Liz Sheldon	£1,762.53																			1,762.53
29/11/2024	Online transfer	Samantha Rogers	£548.24																			548.24
29/11/2024	Online transfer	Tina Phillips	£822.96																			822.96
29/11/2024	Online transfer	Samantha Rogers														£40.00						40.00
30/11/2024		Totals	£7,493.63	£0.00	£466.04	£10.11	£650.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£40.00	£0.00	£0.00	£0.00	£10,005.00	£0.00	£18,664.78
02/12/2024	Direct Debit	Early Years Alliance																				
02/12/2024	Online transfer	P A Hall					£650.00													£130.00		130.00
02/12/2024	Online transfer	Liz Sheldon						£24.95											£27.15	£21.52		139.30
13/12/2024	Online transfer	HMRC			£503.75																	503.75
16/12/2024	CAFBank	monthly fee																				5.00
16/12/2024	Direct Debit	O2 phone				£10.11																10.11
19/12/2024	Direct Debit	NEST pensions	£237.22																			237.22
27/12/2024	Online transfer	Claudia Bardetti	£1,137.67																			1,137.67
27/12/2024	Online transfer	Kerry Barrett	£615.09																			615.09

Date	Cheque Num	Narrative	Salaries	EYFS	HMRC	Telephone expenses	Rent	Equipment	Assets	Obstacle course	Photographs	Fundraising Flower show	Sweat shirts	Other	consumables	Petty Cash & Expenses	Insurance	Training	Stationnery	Other	Fees - bounced cheques	Total
27/12/2024	Online transfer	Katie Burrows	£1,030.66																			1,030.66
27/12/2024	Online transfer	Ann Partridge	£1,118.54																			1,118.54
27/12/2024	Online transfer	Liz Sheldon	£1,644.00																			1,644.00
27/12/2024	Online transfer	Samantha Rogers	£514.41																			514.41
27/12/2024	Online transfer	Tina Phillips	£779.42																			779.42
27/12/2024	Online transfer	Liz Sheldon						£33.97						£36.33	£18.30	£60.72			£8.39	£18.82		176.53
31/12/2024		Totals	£7,077.01	£0.00	£503.75	£10.11	£650.00	£58.92	£0.00	£0.00	£0.00	£0.00	£0.00	£77.18	£38.14	£65.71	£0.00	£0.00	£35.54	£175.34	£0.00	£8,691.70
02/01/2025	Online transfer	P A Hall					£650.00															650.00
10/01/2025	Online transfer	Morton Michel insurance															£775.60					775.60
13/01/2025	Online transfer	Cool Milk																		£8.05		8.05
13/01/2025	Online transfer	HMRC			£402.33																	402.33
15/01/2025	CAFBank	monthly fee																		£5.00		5.00
16/01/2025	Direct Debit	O2 phone				£10.11																10.11
17/01/2025	Online transfer	Wilhar Publishing Grapevine																		£64.00		64.00
29/01/2025	Online transfer	Claudia Bardetti	£1,137.87																			1,137.87
29/01/2025	Online transfer	Kerry Barrett	£615.09																			615.09
29/01/2025	Online transfer	Katie Burrows	£1,030.40																			1,030.40
29/01/2025	Online transfer	deposit return - Ovonlen																		£100.00		100.00
29/01/2025	Online transfer	deposit return - Mathew																		£37.50		37.50
29/01/2025	Online transfer	deposit return - Hood																		£30.00		30.00
29/01/2025	Online transfer	Ann Partridge	£1,166.86																			1,166.86
29/01/2025	Online transfer	Liz Sheldon	£1,687.03																			1,687.03
29/01/2025	Online transfer	Samantha Rogers	£514.41																			514.41
29/01/2025	Online transfer	Tina Phillips	£715.57																			715.57
29/01/2025	Online transfer	Liz Sheldon						£138.48							£128.89				£51.07			425.32
29/01/2025	Online transfer	Samantha Rogers																	£9.35			9.35
30/01/2025	Online transfer	NEST pensions	£245.03																			245.03
31/01/2025		Totals	£7,112.26	£0.00	£402.33	£10.11	£650.00	£138.48	£0.00	£0.00	£0.00	£0.00	£0.00	£106.88	£128.89	£0.00	£775.60	£0.00	£60.42	£244.55	£0.00	£9,629.52
03/02/2025	Online transfer	P A Hall					£650.00															650.00
03/02/2025	Online transfer	Ofsted annual fee																		£50.00		50.00
13/02/2025	Online transfer	HMRC			£418.30																	418.30
17/02/2025	CAFBank	monthly fee																		£5.00		5.00
17/02/2025	Direct Debit	O2 phone				£10.11																10.11
26/02/2025	Online transfer	Claudia Bardetti	£1,173.27																			1,173.27
26/02/2025	Online transfer	Kerry Barrett	£735.83																			735.83
26/02/2025	Online transfer	Katie Burrows	£1,060.02																			1,060.02
26/02/2025	Online transfer	Ann Partridge	£1,157.29																			1,157.29
26/02/2025	Online transfer	Wilhar Publishing Grapevine																		£64.00		64.00
26/02/2025	Online transfer	Liz Sheldon	£1,738.52																			1,738.52
26/02/2025	Online transfer	Samantha Rogers	£514.41																			514.41
26/02/2025	Online transfer	Tina Phillips	£825.86																			825.86
26/02/2025	Online transfer	Liz Sheldon														£553.24						553.24
26/02/2025	Online transfer	Samantha Rogers																	£55.98			55.98
27/02/2025	Direct Debit	NEST pensions	£257.44																			257.44
28/02/2025		Totals	£7,462.64	£0.00	£418.30	£10.11	£650.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£553.24	£0.00	£0.00	£55.98	£119.00	£0.00	£9,269.27
03/03/2025	Online transfer	P A Hall					£650.00															650.00
13/03/2025	Online transfer	HMRC			£481.44																	481.44
14/03/2025	Online transfer	Scanglo uniforms																				273.30
17/03/2025	CAFBank	monthly fee											£273.30									273.30
17/03/2025	Direct Debit	O2 phone				£10.11														£5.00		5.00
27/03/2025	Direct Debit	NEST pensions	£245.42																			245.42
28/03/2025	Online transfer	Ann Partridge	£1,141.75																			1,141.75
28/03/2025	Online transfer	Liz Sheldon	£1,641.11																			1,641.11
28/03/2025	Online transfer	Samantha Rogers	£514.41																			514.41
28/03/2025	Online transfer	Tina Phillips	£715.57																			715.57
28/03/2025	Online transfer	Liz Sheldon																				161.77
28/03/2025	Online transfer	Claudia Bardetti	£1,190.87																			1,190.87
28/03/2025	Online transfer	Kerry Barrett	£782.40																			782.40
28/03/2025	Online transfer	Katie Burrows	£1,038.13																			1,038.13
28/03/2025	Online transfer	CSG KCS supplies													£104.36							104.36
28/03/2025	Online transfer	Claudia Bardetti		£417.45												£2.20						2.20
28/03/2025	Online transfer	Surrey County Council fee repay																				417.45
31/03/2025		Totals	£7,269.66	£417.45	£481.44	£10.11	£650.00	£0.00	£0.00	£0.00	£0.00	£273.30	£0.00	£0.00	£104.36	£163.97	£0.00	£0.00	£0.00	£5.00	£0.00	£9,375.29
01/04/2025	Online transfer	P A Hall					£650.00															650.00
14/04/2025	Online transfer	HMRC			£434.14																	434.14
15/04/2025	CAFBank	monthly fee																				5.00
16/04/2025	Direct Debit	O2 phone				£11.91																11.91

Date	Cheque Num	Narrative	Salaries	EYFS	HMRC	Telephone expenses	Rent	Equipment	Assets	Obstacle course	Photographs	Fundraising Flower show	Sweat shirts	Other	consumables	Petty Cash & Expenses	Insurance	Training	Stationnery	Other	Fees - bounced cheques	Total
25/04/2025	Direct Debit	NEST pensions	£253.89																			253.89
25/04/2025	Online transfer	Ann Partridge	£1,163.07																			1,163.07
25/04/2025	Online transfer	Liz Sheldon	£1,676.47																			1,676.47
25/04/2025	Online transfer	Samantha Rogers	£540.59																			540.59
25/04/2025	Online transfer	Tina Phillips	£737.28																			737.28
25/04/2025	Online transfer	Liz Sheldon													£59.52	£53.42			£12.13			125.07
25/04/2025	Online transfer	Claudia Bardetti	£1,173.47																			1,173.47
25/04/2025	Online transfer	Kerry Barrett	£743.08																			743.08
25/04/2025	Online transfer	Katie Burrows	£1,098.01																			1,098.01
25/04/2025	Online transfer	Katie Burrows																£145.00				145.00
25/04/2025	Online transfer	Surrey County Council fee repay		£26.62																		26.62
30/04/2025		Totals	£7,385.86	£26.62	£434.14	£11.91	£650.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£59.52	£53.42	£0.00	£145.00	£12.13	£5.00	£0.00	£8,783.60
01/05/2025	Online transfer	P A Hall					£650.00															650.00
13/05/2025	Online transfer	HMRC			£451.40																	451.40
15/05/2025	CAFBank	monthly fee																		£5.00		5.00
16/05/2025	Direct Debit	O2 phone				£11.91																11.91
28/05/2025	Online transfer	Claudia Bardetti	£1,197.70																			1,197.70
28/05/2025	Online transfer	Kerry Barrett	£825.50																			825.50
28/05/2025	Online transfer	Katie Burrows	£1,244.89																			1,244.89
28/05/2025	Online transfer	Richard Bell - scrutineer																		£100.00		100.00
28/05/2025	Online transfer	Ann Partridge	£1,244.02																			1,244.02
28/05/2025	Online transfer	Liz Sheldon	£1,684.35																			1,684.35
28/05/2025	Online transfer	Samantha Rogers	£540.39																			540.39
28/05/2025	Online transfer	Tina Phillips	£838.02																			838.02
28/05/2025	Online transfer	Liz Sheldon						£79.03						£104.14	£72.70				£45.40	£164.34		465.61
30/05/2025	Direct Debit	NEST pensions	£279.67																			279.67
31/05/2025		Totals	£7,854.54	£0.00	£451.40	£11.91	£650.00	£79.03	£0.00	£0.00	£0.00	£0.00	£0.00	£104.14	£72.70	£0.00	£0.00	£0.00	£45.40	£269.34	£0.00	£9,538.46
02/06/2025	Online transfer	P A Hall					£650.00															650.00
04/06/2025	Online transfer	Samantha Rogers														£283.92						283.92
13/06/2025	Online transfer	HMRC			£545.27																	545.27
16/06/2025	CAFBank	monthly fee																		£5.00		5.00
16/06/2025	Direct Debit	O2 phone				£11.91																11.91
19/06/2025	Online transfer	CSG KCS supplies														£73.84						73.84
19/06/2025	Online transfer	Liz Sheldon						£115.00						£115.67	£4.99	£21.45			£16.48	£25.00		298.59
19/06/2025	Online transfer	Katie Burrows														£358.80						358.80
27/06/2025	Online transfer	Samantha Rogers	£540.39																			540.39
27/06/2025	Online transfer	Liz Sheldon														£27.32						27.32
27/06/2025	Online transfer	Tina Phillips	£758.65																			758.65
27/06/2025	Online transfer	Kerry Barrett	£697.29																			697.29
27/06/2025	Online transfer	Katie Burrows	£1,106.97																			1,106.97
27/06/2025	Online transfer	Ann Partridge	£1,187.89																			1,187.89
27/06/2025	Online transfer	Liz Sheldon	£1,678.96																			1,678.96
27/06/2025	Online transfer	Claudia Bardetti	£1,137.67																			1,137.67
30/06/2025		Totals	£7,107.82	£0.00	£545.27	£11.91	£650.00	£115.00	£0.00	£0.00	£0.00	£0.00	£0.00	£115.67	£4.99	£765.33	£0.00	£0.00	£16.48	£30.00	£0.00	£9,362.47
01/07/2025	Online transfer	P A Hall					£650.00															650.00
07/07/2025	Direct Debit	NEST pensions	£253.52																			253.52
14/07/2025	Online transfer	HMRC			£445.76																	445.76
15/07/2025	Online transfer	deposit return Balaam																		£80.00		80.00
15/07/2025	Online transfer	deposit return Hyde																		£100.00		100.00
15/07/2025	Online transfer	deposit return Melchior																		£120.00		120.00
15/07/2025	Online transfer	deposit return McDonagh																		£80.00		80.00
15/07/2025	Online transfer	deposit return Rogan																		£160.00		160.00
15/07/2025	Online transfer	deposit return Moon																		£50.00		50.00
15/07/2025	Online transfer	deposit return Jesson Greene																		£60.00		60.00
15/07/2025	Online transfer	deposit return Stagg																		£60.00		60.00
15/07/2025	Online transfer	deposit return Long																		£140.00		140.00
15/07/2025	Online transfer	deposit return Ling																		£140.00		140.00
15/07/2025	Online transfer	deposit return Madzonga																		£100.00		100.00
15/07/2025	Online transfer	deposit return Whittaker																		£60.00		60.00
15/07/2025	Online transfer	deposit return Punj																		£150.00		150.00
15/07/2025	Online transfer	Sean Clare expenses																		£54.99		54.99
15/07/2025	Online transfer	deposit return Doyle																		£265.00		265.00
15/07/2025	CAFBank	monthly fee																		£5.00		5.00
16/07/2025	Direct Debit	O2 phone				£11.91																11.91
18/07/2025	Online transfer	deposit return Slatford																		£50.00		50.00
18/07/2025	Online transfer	Liz Sheldon														£201.28						201.28
18/07/2025	Online transfer	deposit return Hanoman																		£50.00		50.00

Date	Cheque Num	Narrative	Salaries	EYFS	HMRC	Telephone expenses	Rent	Equipment	Assets	Obstacle course	Photographs	Fundraising Flower show	Sweat shirts	Other	consumables	Petty Cash & Expenses	Insurance	Training	Stationnery	Other	Fees - bounced cheques	Total
18/07/2025	Online transfer	deposit return Winnan																		£80.00		80.00
21/07/2025	Online transfer	Kerry Barrett														£75.00						75.00
22/07/2025	Direct Debit	NEST pensions	£246.53																			246.53
25/07/2025	Online transfer	Samantha Rogers																	£20.20			20.20

CHIPSTEAD PRE-SCHOOL

Notes

CASH BOOK - BANK RECONCILIATION 8/31/2025

Insert New date

HIGH INTEREST CHEQUE ACCOUNT

Change figures

Cash Book Balance @ 31/08/24	£33,436.11	
Receipts	£147,318.05	(Total receipts from Cashbook)
Payments	£116,096.35	(Total payments from Cashbook)
	£ 31,221.70	(receipts - payments)
Cashbook Balance at : 8/31/2025	£64,657.81	

Bank Statement at : 8/31/2025	£64,657.81	Balance from Bank Statement
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Receipts in Cash Book not on Bank Statement

Date	No	Value
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Add receipts

Payments in Cash Book not on Bank Statement

Date	No	Value
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Difference	£0.00	£ - Less payments
		£64,657.81
		£0.00

Date	Cheque Num	Narrative	Other	Charges	Adv	Accs
16/09/2024	CAF Bank	monthly fee	5.00	5.00		
16/09/2024	Online transfer	deposit return - Ling	80.00			
16/09/2024	Online transfer	deposit return - Bushby	92.00			
27/09/2024	Online transfer	deposit return - Stagg	50.00			
27/09/2024	Online transfer	Liz Sheldon	71.60			
14/10/2024	Online transfer	deposit return - Morri	38.00			
14/10/2024	Online transfer	Sneel Assoc fees	120.00			120.00
15/10/2024	CAF Bank	monthly fee	5.00	5.00		
28/10/2024	Online transfer	MJS Associates accounts	30.00			30.00
28/10/2024	Online transfer	Liz Sheldon	34.60			
06/11/2024	Online transfer	to Gold acc	10,000.00			
15/11/2024	CAF Bank	monthly fee	5.00	5.00		
02/12/2024	Direct Debit	Early Years Alliance	130.00			
02/12/2024	Online transfer	Liz Sheldon	21.52			
16/12/2024	CAFBank	monthly fee	5.00	5.00		
27/12/2024	Online transfer	Liz Sheldon	18.82			
13/01/2025	Online transfer	Cool Milk	8.05			
15/01/2025	CAFBank	monthly fee	5.00	5.00		
17/01/2025	Online transfer	Wilhar Publishing Grapevine	64.00		64.00	
29/01/2025	Online transfer	deposit return - Ovonlen	100.00			
29/01/2025	Online transfer	deposit return - Mathew	37.50			
29/01/2025	Online transfer	deposit return - Hood	30.00			
03/02/2025	Online transfer	Ofsted annual fee	50.00			
17/02/2025	CAFBank	monthly fee	5.00	5.00		
26/02/2025	Online transfer	Wilhar Publishing Grapevine	64.00			64.00
17/03/2025	CAFBank	monthly fee	5.00	5.00		
15/04/2025	CAFBank	monthly fee	5.00	5.00		
15/05/2025	CAFBank	monthly fee	5.00	5.00		
28/05/2025	Online transfer	Richard Bell - scrutineer	100.00			
28/05/2025	Online transfer	Liz Sheldon	164.34			
16/06/2025	CAFBank	monthly fee	5.00	5.00		
19/06/2025	Online transfer	Liz Sheldon	25.00			
15/07/2025	Online transfer	deposit return Balaam	80.00			
15/07/2025	Online transfer	deposit return Hyde	100.00			
15/07/2025	Online transfer	deposit return Melchior	120.00			
15/07/2025	Online transfer	deposit return McDonagh	80.00			
15/07/2025	Online transfer	deposit return Rogan	160.00			
15/07/2025	Online transfer	deposit return Moon	50.00			
15/07/2025	Online transfer	deposit return Jesson Greene	60.00			
15/07/2025	Online transfer	deposit return Stagg	60.00			
15/07/2025	Online transfer	deposit return Long	140.00			
15/07/2025	Online transfer	deposit return Ling	140.00			
15/07/2025	Online transfer	deposit return Madzonga	100.00			
15/07/2025	Online transfer	deposit return Whittaker	60.00			
15/07/2025	Online transfer	deposit return Punj	150.00			
15/07/2025	Online transfer	Sean Clare expenses	54.99			
15/07/2025	Online transfer	deposit return Doyle	265.00			
15/07/2025	CAFBank	monthly fee	5.00	5.00		
18/07/2025	Online transfer	deposit return Slatford	50.00			
18/07/2025	Online transfer	deposit return Hanoman	50.00			
18/07/2025	Online transfer	deposit return Winnan	80.00			
25/07/2025	Online transfer	Liz Sheldon	71.86			
28/07/2025	Direct Debit	Easyspace website	18.82		18.82	
06/08/2025	Online transfer	O'Brien skip hire	282.00			

15/08/2025	CAFBank	monthly fee	5.00	5.00		
29/08/2025	Online transfer Snell Associates - payroll fee		400.00			400.00
15/09/2025	CAFBank	monthly fee	5.00	5.00		
			<u>13,967.10</u>	<u>65.00</u>	<u>82.82</u>	<u>614.00</u>

Assets

Cost b/fwd @ 1/9/23	7,761.39
Additions	<u>-</u>
Cost c/fwd @ 31/8/24	7,761.39

25% RB

Depn b/fwd @ 1/9/23	7,594.48
Charge	<u>41.73</u>
Depn c/fwd @ 31/8/24	7,636.21

NBV @ 31/8/24	<u>125.18</u>
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NBV @ 31/8/23	<u>166.91</u>
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Fees	Sundry	SCC fees	Repairs	Deposits	Gold	Food
				80.00		
				92.00		
				50.00		
	71.60			38.00		
	34.60					
					10,000.00	
130.00						
	21.52					
	18.82					
						8.05
				100.00		
				37.50		
				30.00		
	50.00					
100.00						
		164.34				
		25.00				
				80.00		
				100.00		
				120.00		
				80.00		
				160.00		
				50.00		
				60.00		
				60.00		
				140.00		
				140.00		
				100.00		
				60.00		
				150.00		
	54.99					
				265.00		
				50.00		
				50.00		
				80.00		
	71.86					
			282.00			

230.00	323.39	189.34	282.00	2,172.50	10,000.00	8.05
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Independent Examiner's report

I report on the accounts for the Chipstead Pre-School Playgroup for the year ended 31st August 2025 which are set out on page 1.

Charity number 1055601

Respective responsibilities of trustee and independent examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioner.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Richard Bell
13 Santina Close
Heath End
Farnham
Surrey
GU9 0LD

1/11/2025