



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name Chipstead Pre School

Other names charity is known by

Registered charity number (if any) 1055601

Charity's principal address

Peter Aubertin Hall

Elmore Road

Chipstead, Surrey

Postcode CR5 2SE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Burrows	Chairperson		Pre School committee
2	Marion Kinshott	Treasurer		
3	Samantha Andrews	Secretary		
4	Samantha Rogers	Committee Officer		
5	Rose Page	Fundraising		
6	Steph O'Shea	Fundraising		
7	Kerry Barrett	Fundraising		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre School Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by majority committee vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide local parents with high quality, affordable and flexible childcare.
To encourage each child to be an individual, within a safe, supportive and stimulating environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As a long established local pre school, we have been of benefit to local families, providing a warm and welcoming setting for both parent and child.
The pre school is committed to safeguarding and promoting the welfare of children and expects all staff, committee members and volunteers to share this commitment.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The pre school held an open morning and invited all local families to attend.

The pre school children are all involved in the Chipstead Village Flower Show held in July each year. We run a tombola stall for fundraising and the children submit craft items into classes in the main marquee.

We aim to keep costs as low as possible and one way this is achieved is through fundraising. We hold Christmas and Easter raffles, a tombola at the Flower Show and a sponsored obstacle course day for the children.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserve account currently contains enough to pay staff redundancy and also to enable the pre school to cover restart up costs in the event of a fire, etc.
The reserve is able to cover fees for a hardship fund, children with special educational needs and one to one supervision.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Katie Burrows	
Full name(s)	Katie Burrows	
Position (eg Secretary, Chair, etc)	Current Chair	
Date	10/02/2023	

CHIPSTEAD PRE-SCHOOL PLAYGROUP

BALANCE SHEET AS AT 31 AUGUST 2022

	2022 £	2022 £
FIXED ASSETS		
Equipment, at net book value		223
CURRENT ASSETS		
Bank - CAF Current account	33,834	
Bank - CAF Gold account	30,371	
Other debtors	-	
	<u>64,205</u>	
CURRENT LIABILITIES		
Creditors and accruals	389	
	<u>389</u>	
		<u>63,816</u>
NET ASSETS		<u>64,039</u>

Represented By:

ACCUMULATED FUND

Surplus brought forward	62,950
Surplus/(Deficit) for the year	<u>1,089</u>
Surplus carried forward	<u>64,039</u>

Approved

Shelley Bray
Chairperson

Samantha Rogers
Administrator

Date

CHIPSTEAD PRE-SCHOOL PLAYGROUP

INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 AUGUST 2022

		2022 £	2022 £
<u>Income</u>			
	Fees		
	Direct	20,473	
	Surrey County Council Fees	63,738	
			84,211
	Fundraising		
	Raffle	639	
	Obstacle Course	427	
	Flower Show	404	
	Photographs	-	
	Sweatshirts	336	
	Other	64	
			1,870
	Other Income		
	Interest		24
TOTAL INCOME			86,105
<u>Expenditure</u>			
	Operational Costs		
	Salaries	67,767	
	Pension costs	2,069	
	Fees	165	
	Rent	7,800	
	Equipment	812	
	Insurance	664	
	Training	939	
	Consumables	480	
	Stationery	903	
	Depreciation	74	
	Petty Cash - Consumables	1,308	
	Advert	60	
	Bank Charges	93	
	Accountancy	425	
	Telephone	89	
	Fencing	-	
	Other	264	
			83,912
	Fundraising		
	Flower Show	55	
	Sweatshirts	525	
	Other	524	
			1,104

TOTAL EXPENDITURE	<u>85,016</u>
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(DEFICIT)/SURPLUS FOR THE YEAR	<u>1,089</u>
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2021
£

2021
£

298

32,514

30,351

420

63,285

632

632

62,652

62,950

63,893

- 943

62,950

2021 £	2021 £
35,157	
<u>47,669</u>	
	82,826
723	
-	
-	
23	
70	
<u>87</u>	
	903
	3
	<u>83,732</u>
66,265	
1,935	
260	
9,550	
1,537	
585	
105	
801	
588	
99	
483	
60	
84	
246	
84	
750	
<u>462</u>	
	83,893
-	
644	
<u>137</u>	
	<u>781</u>

84,675

- 943

CHIPSTEAD PRE-SCHOOL PLAYGROUP
Trial balance to 31 August 2016

		Opening balances		Current account		Gold account		Journals
		dr	cr	dr	cr	dr	cr	dr
Fees	Direct			133.50	21,027.25			420.00
	Surrey County Council Fees			461.27	63,922.82			
	Surrey County Council Grant							
	EYFS							
	Salaries							
Fundraising	Christmas raffle & events				639.80			
	Obstacle Course				426.50			
	Flower Show				403.50			
	Sweatshirts				335.50			
	Photographs							
	Other				64.96			
Other income	Grant							
	Interest				4.43		19.31	
	Other							
Operational costs	Salaries			67,733.69				33.78
	Pension costs			2,094.31	25.05			
	Fees/subscriptions			165.00				
	EYFS							
	Rent			7,800.00				
	Equipment			812.38				
	Insurance			664.07				
	Training			939.03				
	Stationery			902.91				
	Consumables			480.47				
	Petty-Cash (consumables)			1,308.18				
	Adverts			60.00				
	Bank charges			93.00				
	Accountancy			425.00				
	Telephone			89.35				
	Depreciation							74.19
	Fencing							
	Other			263.99				
Fundraising	Obstacle Course							
	Photographs							
	Flower Show			55.00				
	Sweatshirts			524.56				
	Other			524.34				

Balance Sheet	assets - cost	7,761.39					
	Assets - accumulated depreciation		7,464.64				
	Debtors	420.00					
	Bank - current account	32,514.54		£86,849.81	85,530.05		
	Bank - CAF Gold account	30,351.04				19.31	
	Accruals		632.24				277.24
	I&E A/c		62,950.09				
	Surplus						
		71,046.97	71,046.97	172,379.86	172,379.86	19.31	19.31
							805.21

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**CHIPSTEAD PRE-SCHOOL PLAYGROUP
JOURNALS**

For year to 31 August 2022

	DR	CR
1. Dr Depreciation	74.19	
Cr Fixed Assets		74.19
Depreciation charge for year		
2. Dr Wages	33.78	
Cr PAYE/Accruals		33.78
August 2022 PAYE creditor		
3. Dr Accruals	277.24	
Cr SCC fees		277.24
Being reversal of b/f accrued SCC fees		
4. Dr Fees	420.00	
Cr Debtors		420.00
Being reversal of b/f adj		

	I & E Account		Balance Sheet	
	dr	cr	dr	cr
		20,473.75		
277.24		63,738.79		
		-		
		-		
		-		
		639.80		
		426.50		
		403.50		
		335.50		
		-		
		64.96		
		-		
		23.74		
		-		
	67,767.47			
	2,069.26			
	165.00			
	-			
	7,800.00			
	812.38			
	664.07			
	939.03			
	902.91			
	480.47			
	1,308.18			
	60.00			
	93.00			
	425.00			
	89.35			
	74.19			
	-			
	263.99			
	-			
	-			
	-			
	55.00			
	524.56			
	524.34			

			7,761.39	7,538.83
74.19			-	
420.00			33,834.30	
			30,370.35	
33.78				388.78
				62,950.09
	1,088.35		-	1,088.35
805.21	86,106.54	86,106.54	71,966.04	71,966.04

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CHIPSTEAD PRE-SCHOOL

High Interest Cheque Account

CASH BOOK - RECEIPTS 01/09/21 - 31/08/22

Date	Paying-In Slip	Narrative	Fees	Course fees	Fees SCC	Deposits	Fundraising					Raffle	Obstacle course	Flower show	Photographs	Sweatshirts	Other	Grants	Interest	Other	Total	Cumulative total
09/01/2021	506	fees	420.00																		£420.00	£420.00
09/03/2021	BACS	Surrey County Council			8,231.21																£8,231.21	£8,651.21
09/23/2021	BACS	fees Short	223.00																		£223.00	£8,874.21
09/23/2021	BACS	fees Perren	68.25																		£68.25	£8,942.46
09/24/2021	BACS	fees English	203.50													21.00					£224.50	£9,166.96
09/27/2021	BACS	fees Marz	500.50																		£500.50	£9,667.46
09/28/2021	BACS	fees Tullett	91.00																		£91.00	£9,758.46
09/28/2021	BACS	fees Carey	409.50																		£409.50	£10,167.96
09/28/2021	BACS	fees Gould														15.00					£15.00	£10,182.96
09/29/2021	BACS	fees Da Costa														30.00					£30.00	£10,212.96
09/30/2021	BACS	fees Woodvine														30.00					£30.00	£10,242.96
09/30/2021	BACS	fees Coni	340.00																		£340.00	£10,582.96
09/30/2021		Totals	2,255.75	0.00	8,231.21	0.00	0.00	0.00	0.00	0.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,582.96	
10/01/2021	BACS	fees Stinton	340.00																		£340.00	£10,922.96
10/01/2021	BACS	fees Sidell	338.75																		£338.75	£11,261.71
10/01/2021	BACS	uniform Van Zyl														24.00					£24.00	£11,285.71
10/04/2021	BACS	fees Walker	110.50																		£110.50	£11,396.21
10/06/2021	BACS	deposit O'Brien				100.00															£100.00	£11,496.21
10/15/2021	BACS	Surrey County Council			8,763.05																£8,763.05	£20,259.26
10/18/2021	BACS	Hood deposit				50.00															£50.00	£20,309.26
10/18/2021	BACS	Patrzyk deposit				100.00															£100.00	£20,409.26
10/19/2021	BACS	Bowden deposit				100.00															£100.00	£20,509.26
10/25/2021	BACS	Surrey County Council			15.00																£15.00	£20,524.26
10/25/2021	507	fees/uniform	235.00			50.00										45.00					£330.00	£20,854.26
10/31/2021		Totals	1,024.25	0.00	8,778.05	400.00	0.00	0.00	0.00	0.00	69.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,271.30	
11/08/2021	BACS	fees Marz	500.50																		£500.50	£21,354.76
11/08/2021	BACS	fees Perren	68.25																		£68.25	£21,423.01
11/08/2021	BACS	fees English	273.00																		£273.00	£21,696.01
11/09/2021	BACS	fees Tullett	91.00																		£91.00	£21,787.01
11/09/2021	BACS	fees Carey	409.50																		£409.50	£22,196.51
11/10/2021	BACS	fees Patrzyk	200.25																		£200.25	£22,396.76
11/10/2021	BACS	fees Short	273.00																		£273.00	£22,669.76
11/11/2021	BACS	fees Sidell	523.25																		£523.25	£23,193.01
11/12/2021	BACS	Surrey County Council			301.14																£301.14	£23,494.15
11/15/2021	BACS	fees Stinton	409.50																		£409.50	£23,903.65
11/15/2021	BACS	fees Bowden	366.75																		£366.75	£24,270.40
11/22/2021	BACS	fees Coni	409.50																		£409.50	£24,679.90
11/25/2021	BACS	Xmas craft Stinton															7.50				£7.50	£24,687.40
11/26/2021	BACS	Xmas craft Page															1.00				£1.00	£24,688.40
11/30/2021		Totals	3,524.50	0.00	301.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,834.14	
12/10/2021	BACS	Surrey County Council			60.00																£60.00	£24,748.40
12/14/2021	BACS	Surrey County Council			763.41																£763.41	£25,511.81
12/30/2021	BACS	fees/xmas raffle/t shirts	275.00								639.80					40.00	40.95				£995.75	£26,507.56
12/30/2021	BACS	Pattison deposit				130.00															£130.00	£26,637.56
12/31/2021		Totals	275.00	0.00	823.41	130.00	639.80	0.00	0.00	0.00	40.00	40.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,949.16	
01/05/2022	BACS	Surrey County Council			6,819.46																£6,819.46	£33,457.02
01/17/2022	BACS	Sanders join fee				100.00															£100.00	£33,557.02
01/18/2022	BACS	fees Pattison	97.00																		£97.00	£33,654.02
01/18/2022	BACS	fees Gould														15.00					£15.00	£33,669.02
01/21/2022	BACS	fees Pattison	243.00																		£243.00	£33,912.02
01/21/2022	BACS	fees Perren	48.75																		£48.75	£33,960.77
01/24/2022	BACS	fees Dennis														9.00					£9.00	£33,969.77
01/24/2022	BACS	fees Tullett	65.00																		£65.00	£34,034.77
01/24/2022	BACS	fees English	390.00																		£390.00	£34,424.77
01/24/2022	BACS	fees Bowden	276.25																		£276.25	£34,701.02
01/27/2022	BACS	fees Stinton	292.50																		£292.50	£34,993.52
01/27/2022	BACS	fees O'Brien	145.00																		£145.00	£35,138.52
01/27/2022	BACS	O'Shea join fee				100.00															£100.00	£35,238.52
01/28/2022	BACS	fees Coni	292.00																		£292.00	£35,530.52

Date	Paying-InSlip	Narrative	Fees	Course fees	Fees SCC	Deposits	Fundraising					Raffle	Obstacle course	Flower show	Photographs	Sweatshirts	Other	Grants	Interest	Other	Total	Cumulative total
01/31/2022		Totals	1,849.50	0.00	6,819.46	200.00	0.00	0.00	0.00	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,892.96	
02/02/2022	BACS	fees Short	195.00																		£195.00	£35,725.52
02/03/2022	BACS	Marz boot bag									2.50										£2.50	£35,728.02
02/11/2022	BACS	Surrey County Council			15.00																£15.00	£35,743.02
02/11/2022	509	fees	300.00																		£300.00	£36,043.02
02/16/2022	BACS	Surrey County Council			12,246.78																###	£48,289.80
02/25/2022	BACS	fees Bowden	331.50																		£331.50	£48,621.30
02/25/2022	BACS	fees Tullett	78.00																		£78.00	£48,699.30
02/25/2022	BACS	fees Perren	58.50																		£58.50	£48,757.80
02/28/2022	BACS	fees Patrzyk	9.00																		£9.00	£48,766.80
02/28/2022	BACS	fees English	468.00																		£468.00	£49,234.80
02/28/2022	BACS	fees Burrows	78.00																		£78.00	£49,312.80
02/28/2022	BACS	fees Sanders	199.00																		£199.00	£49,511.80
02/28/2022		Totals	1,717.00	0.00	12,261.78	0.00	0.00	0.00	0.00	0.00	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,981.28	
03/01/2022	BACS	fees Short	234.00																		£234.00	£49,745.80
03/02/2022	BACS	fees Hood	330.00																		£330.00	£50,075.80
03/02/2022	BACS	fees O'Brien	195.00																		£195.00	£50,270.80
03/03/2022	BACS	fees Pattison	468.00																		£468.00	£50,738.80
03/07/2022	BACS	fees Coni	351.00																		£351.00	£51,089.80
03/09/2022	BACS	fees Stinton	351.00																		£351.00	£51,440.80
03/11/2022	BACS	Gould deposit				50.00															£50.00	£51,490.80
03/14/2022	BACS	Surrey County Council			86.04																£86.04	£51,576.84
03/16/2022	BACS	uniform Clarke									30.00										£30.00	£51,606.84
03/16/2022	BACS	fees Clarke	164.50																		£164.50	£51,771.34
03/17/2022	BACS	Surrey County Council			30.00																£30.00	£51,801.34
03/29/2022	BACS	deposit Coni for Sept				60.00															£60.00	£51,861.34
03/31/2022		Totals	2,093.50	0.00	116.04	110.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,349.54	
04/06/2022	BACS	Surrey County Council			12,067.11																###	£63,928.45
04/19/2022	510	fees, uniforms, obstacle/raffle	430.00			100.00		205.50			32.50										£768.00	£64,696.45
04/25/2022	BACS	fees Humphries Marz	126.75																		£126.75	£64,823.20
04/25/2022	BACS	fees Tullett	52.00																		£52.00	£64,875.20
04/25/2022	BACS	fees Sidell	30.00																		£30.00	£64,905.20
04/25/2022	BACS	fees Goodridge	21.00																		£21.00	£64,926.20
04/26/2022	BACS	deposit Jupp				60.00															£60.00	£64,986.20
04/26/2022	BACS	fees English	65.00																		£65.00	£65,051.20
04/27/2022	BACS	fees Pattison	90.00																		£90.00	£65,141.20
04/28/2022	BACS	fees O'Shea	148.25																		£148.25	£65,289.45
04/28/2022	BACS	fees Bowden	221.00																		£221.00	£65,510.45
04/29/2022	BACS	fees Hood	175.50																		£175.50	£65,685.95
04/29/2022	BACS	fees Pattison	261.00																		£261.00	£65,946.95
04/29/2022	BACS	fees Sanders	175.50																		£175.50	£66,122.45
04/29/2022	BACS	fees Stinton	253.50																		£253.50	£66,375.95
04/30/2022		Totals	2,049.50	0.00	12,067.11	160.00	0.00	205.50	0.00	0.00	32.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,514.61	
05/03/2022	BACS	fees Burrows	65.00																		£65.00	£66,440.95
05/05/2022	BACS	fees Clarke	182.00																		£182.00	£66,622.95
05/09/2022	BACS	Amazon Smile charity credit															5.00				£5.00	£66,627.95
05/13/2022	BACS	Surrey County Council			14,324.02																###	£80,951.97
05/17/2022	BACS	fees Perren	39.00																		£39.00	£80,990.97
05/20/2022	BACS	fees Carey	110.00																		£110.00	£81,100.97
05/23/2022	BACS	Surrey County Council			15.00																£15.00	£81,115.97
05/23/2022	BACS	join fee Bradley				10.00															£10.00	£81,125.97
05/24/2022	BACS	join/dep Cacchioli				100.00															£100.00	£81,225.97
05/27/2022	BACS	join fee Timmis				50.00															£50.00	£81,275.97
05/27/2022	BACS	deposit Timmis				50.00															£50.00	£81,325.97
05/31/2022		Totals	396.00	0.00	14,339.02	210.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,950.02	
06/01/2022	511	fees/obstacle course	146.25																		£367.25	£81,693.22
06/07/2022	BACS	deposit Pop				100.00															£100.00	£81,793.22
06/07/2022	BACS	deposit Burrows				50.00															£50.00	£81,843.22
06/07/2022	BACS	join fee Burrows				50.00															£50.00	£81,893.22
06/08/2022	BACS	deposit Waight				50.00															£50.00	£81,943.22
06/14/2022	BACS	deposit Barrett				60.00															£60.00	£82,003.22

High Interest Cheque Account
PAYMENTS CASH BOOK - 01/09/21- 31/08/22

Date	Cheque Num	Narrative		SALARIES	EYFS	HMRC	Telephone expenses	Rent	Equipment	Assets	Obstacle course	Photographs	Fundraising Flower show	Sweat shirts	Other	consumables	Petty Cash & Expenses	Insurance	Training	Stationery	Other	Fees - bounce d cheques	Total	Cumulative total	
01/09/2021	Online transfer	P A Hall						£650.00															650.00	£650.00	
13/09/2021	Online transfer	HMRC				£355.00																	355.00	£1,005.00	
15/09/2021	CAFbank	monthly fee																			£8.00		8.00	£1,013.00	
16/09/2021	Direct debit	Virgin					£7.10																7.10	£1,020.10	
28/09/2021	Salary	Claudia Bardetti		£887.71																			887.71	£1,907.81	
28/09/2021	Salary	Ann Partridge		£901.18																			901.18	£2,808.99	
28/09/2021	Salary	Liz Sheldon		£1,318.39																			1,318.39	£4,127.38	
28/09/2021	Salary	Samantha Rogers		£394.78																			394.78	£4,522.16	
28/09/2021	Salary	Sue Perkins		£946.90																			946.90	£5,469.06	
28/09/2021	Salary	Tina Phillips		£575.89																			575.89	£6,044.95	
29/09/2021	Direct debit	NEST pensions		£164.06																			164.06	£6,209.01	
30/09/2021		Totals		£5,188.91	£0.00	£355.00	£7.10	£650.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£8.00	£0.00	£6,209.01		
01/10/2021	Online transfer	PA Hall						£650.00															650.00	£6,859.01	
01/10/2021	Online transfer	Surrey County Council																					277.24	£7,136.25	
06/10/2021	Online transfer	Samantha Rogers																		£27.99		£277.24	27.99	£7,164.24	
06/10/2021	Online transfer	Wilhar Pub - grapevine																					60.00	£7,224.24	
06/10/2021	Online transfer	Alexis Marz													£48.10								48.10	£7,272.34	
13/10/2021	Online transfer	HMRC																					275.90	£7,548.24	
15/10/2021	CAFbank	monthly fee																					8.00	£7,556.24	
18/10/2021	Direct debit	Virgin					£7.10																7.10	£7,563.34	
25/10/2021	Direct debit	NEST pensions		£171.93																			171.93	£7,735.27	
28/10/2021	Salary	Claudia Bardetti		£879.74																			879.74	£8,615.01	
28/10/2021	Online transfer	Mr Karlos deposit return																					75.00	£8,690.01	
28/10/2021	Salary	Ann Partridge		£878.24																			878.24	£9,568.25	
28/10/2021	Salary	Liz Sheldon		£1,426.58																			1,426.58	£10,994.83	
28/10/2021	Salary	Samantha Rogers		£394.78																			394.78	£11,389.61	
28/10/2021	Salary	Sue Perkins		£937.54																			937.54	£12,327.15	
28/10/2021	Salary	Tina Phillips		£636.03																			636.03	£12,963.18	
28/10/2021	Online transfer	Liz Sheldon							£83.03		£0.00	£0.00	£0.00	£0.00	£27.75	£16.00				£86.35	£54.19		267.32	£13,230.50	
31/10/2021		Totals		£5,324.84	£0.00	£275.90	£7.10	£650.00	£83.03	£0.00	£0.00	£0.00	£0.00	£0.00	£75.85	£16.00	£0.00	£0.00	£0.00	£24.00	£114.34	£474.43	£0.00	£7,021.49	
01/11/2021	Online transfer	P A Hall						£650.00															650.00	£13,880.50	
15/11/2021	CAFbank	monthly fee																					8.00	£13,888.50	
15/11/2021	Online transfer	HMRC				£315.77																	315.77	£14,204.27	
15/11/2021	Online transfer	Ann Partridge																					24.00	£14,228.27	
15/11/2021	Online transfer	Snell Associates																					162.00	£14,390.27	
15/11/2021	Online transfer	Kent County Supplies																					136.98	£14,527.25	
16/11/2021	Direct debit	Virgin					£7.10									£136.98							7.10	£14,534.35	
29/11/2021	Salary	Claudia Bardetti		£855.79																			855.79	£15,390.14	
29/11/2021	Online transfer	MJS Associates																					30.00	£15,420.14	
29/11/2021	Salary	Ann Partridge		£900.98																			900.98	£16,321.12	
29/11/2021	Salary	Liz Sheldon		£1,304.89																			1,304.89	£17,626.01	
29/11/2021	Online transfer	Liz Sheldon							£37.98						£55.64	£23.94								242.58	£17,868.59
29/11/2021	Salary	Samantha Rogers		£394.78																			394.78	£18,263.37	
29/11/2021	Online transfer	Samantha Rogers																					50.20	£18,313.57	
29/11/2021	Salary	Sue Perkins		£930.06																			930.06	£19,243.63	
29/11/2021	Salary	Tina Phillips		£544.70																			544.70	£19,788.33	
30/11/2021		Totals		£4,931.20	£0.00	£315.77	£7.10	£650.00	£37.98	£0.00	£0.00	£0.00	£0.00	£0.00	£55.64	£160.92	£0.00	£0.00	£24.00	£109.30	£265.92	£0.00	£6,557.83		
01/12/2021	Direct debit	NEST pensions		£158.52																			158.52	£19,946.85	
01/12/2021	Online transfer	P A Hall						£650.00															650.00	£20,596.85	
13/12/2021	Online transfer	HMRC				£262.40																	262.40	£20,859.25	
15/12/2021	CAFbank	monthly fee																					8.00	£20,867.25	
16/12/2021	Direct debit	Virgin					£7.10																7.10	£20,874.35	
23/12/2021	Direct debit	NEST pensions		£157.79																			157.79	£21,032.14	
24/12/2021	Salary	Claudia Bardetti		£855.79																			855.79	£21,887.93	
24/12/2021	Salary	Ann Partridge		£856.97																			856.97	£22,744.90	
24/12/2021	Salary	Liz Sheldon		£1,366.79																			1,366.79	£24,111.69	
24/12/2021	Salary	Samantha Rogers		£394.78																			394.78	£24,506.47	
24/12/2021	Salary	Sue Perkins		£898.24																			898.24	£25,404.71	
24/12/2021	Salary	Tina Phillips		£538.02																			538.02	£25,942.73	
24/12/2021	Online transfer	Liz Sheldon															£266.30						266.30	£26,209.03	
24/12/2021	Online transfer	Samantha Rogers																					15.84	£26,224.87	
24/12/2021	Online transfer	Pre Sch Learning Alliance																			£15.84		£115.00	£115.00	
31/12/2021		Totals		£5,226.90	£0.00	£262.40	£7.10	£650.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£266.30	£0.00	£0.00	£0.00	£15.84	£115.00	£0.00	£6,551.54	
04/01/2022	Online transfer	PA Hall						£650.00															650.00	£26,989.87	
07/01/2022	Online transfer	Liz Sheldon																					146.80	£27,136.67	
11/01/2022	Online transfer	Morton Michel insurance																						664.07	£27,800.74
13/01/2022	Online transfer	HMRC				£266.14																	266.14	£28,066.88	
17/01/2022	CAFbank	monthly fee																					8.00	£28,074.88	
17/01/2022	Direct debit	Virgin					£7.10																7.10	£28,081.98	
28/01/2022	Salary	Claudia Bardetti		£831.86																			831.86	£28,913.84	
28/01/2022	Salary	Ann Partridge		£902.46																			902.46	£29,816.30	
28/01/2022	Salary	Liz Sheldon		£1,285.60																			1,285.60	£31,101.90	
28/01/2022	Salary	Samantha Rogers		£394.78																			394.78	£31,496.68	
28/01/2022	Salary	Sue Perkins		£930.06																			930.06	£32,426.74	
28/01/2022	Salary	Tina Phillips		£538.02																			538.02	£32,964.76	
28/01/2022	Online transfer	Samantha Rogers																					102.97	£33,067.73	
28/01/2022	Online transfer	Liz Sheldon													£196.06	£29.18	£21.15					£53.47	299.86	£33,367.59	
31/01/2022	Direct debit	NEST pensions		£154.58																			154.58	£33,522.17	

Date	Cheque Num	Narrative	Salaries	EYFS	HMRC	Telephone expenses	Rent	Equipment	Assets	Obstacle course	Photographs	Fundraising Flower show	Sweat shirts	Other	consumables	Petty Cash & Expenses	Insurance	Training	Stationnery	Other	Fees - bounce d cheques	Total	Cumulative total	
31/01/2022		Totals	£5,037.36	£0.00	£266.14	£7.10	£650.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£196.06	£29.18	£167.95	£664.07	£0.00	£156.44	£8.00	£0.00	£7,182.30		
01/02/2022	Online transfer	Gopak tables						£440.30														440.30	£33,962.47	
01/02/2022	Online transfer	P A Hall					£650.00															650.00	£34,612.47	
10/02/2022	Online transfer	Ofsted annual fee																		£50.00		50.00	£34,662.47	
14/02/2022	Online transfer	HMRC			£250.04																	250.04	£34,912.51	
15/02/2022	CAFbank	monthly fee																		£8.00		8.00	£34,920.51	
16/02/2022	Direct debit	Virgin																				7.10	£34,927.61	
24/02/2022	Salary	Samantha Rogers	£394.78																			394.78	£35,322.39	
25/02/2022	Direct debit	NEST pensions	£160.70																			160.70	£35,483.09	
25/02/2022	Salary	Claudia Bardetti	£855.79																			855.79	£36,338.88	
25/02/2022	Salary	Ann Partridge	£895.30																			895.30	£37,234.18	
25/02/2022	Salary	Liz Sheldon	£1,337.87																			1,337.87	£38,572.05	
25/02/2022	Salary	Sue Perkins	£920.70																			920.70	£39,492.75	
25/02/2022	Salary	Tina Phillips	£535.79																			535.79	£40,028.54	
25/02/2022	Online transfer	Samantha Rogers																	£9.65			9.65	£40,038.19	
28/02/2022		Totals	£5,100.93	£0.00	£250.04	£7.10	£650.00	£440.30	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£9.65	£58.00	£0.00	£6,516.02	
01/03/2022	Online transfer	PA Hall					£650.00															650.00	£40,688.19	
02/03/2022	Online transfer	KCS																				106.50	£40,794.69	
04/03/2022	Online transfer	Liz Sheldon						£28.48						£92.65	£106.50	£10.54			£55.87			213.54	£41,008.23	
14/03/2022	Online transfer	Chipstead Flower Show fee										£55.00			£26.00							55.00	£41,063.23	
14/03/2022	Online transfer	Surrey County Council																		£184.03		184.03	£41,247.26	
14/03/2022	Online transfer	HMRC			£274.33																	274.33	£41,521.59	
15/03/2022	CAFbank	monthly fee																		£8.00		8.00	£41,529.59	
16/03/2022	Direct debit	Virgin																				7.10	£41,536.69	
30/03/2022	Salary	Claudia Bardetti	£863.78																			863.78	£42,400.47	
30/03/2022	Online transfer	Scanglo clothes samples											£13.11									13.11	£42,413.58	
30/03/2022	Salary	Ann Partridge	£903.93																			903.93	£43,317.51	
30/03/2022	Salary	Liz Sheldon	£1,285.80																			1,285.80	£44,603.31	
30/03/2022	Salary	Samantha Rogers	£394.78																			394.78	£44,998.09	
30/03/2022	Salary	Sue Perkins	£922.58																			922.58	£45,920.67	
30/03/2022	Salary	Tina Phillips	£582.57																			582.57	£46,503.24	
30/03/2022	Online transfer	Samantha Rogers																	£6.80			6.80	£46,510.04	
30/03/2022	Online transfer	Liz Sheldon								£39.32					£9.90	£10.57			£111.35			171.14	£46,681.18	
31/03/2022	Direct debit	NEST pensions	£156.79																			156.79	£46,837.97	
31/03/2022		Totals	£5,110.23	£0.00	£274.33	£7.10	£650.00	£28.48	£0.00	£0.00	£0.00	£13.11	£131.97		£142.40	£21.11	£0.00	£0.00	£174.02	£192.03	£0.00	£6,799.78		
13/04/2022	Online transfer	HMRC			£254.00																	254.00	£47,091.97	
19/04/2022	CAFbank	monthly fee																				8.00	£47,099.97	
19/04/2022	Direct debit	Virgin																				7.93	£47,107.90	
28/04/2022	Direct debit	NEST pensions	£178.34																			178.34	£47,286.24	
29/04/2022	Salary	Ann Partridge	£933.67																			933.67	£48,219.91	
29/04/2022	Salary	Liz Sheldon	£1,353.77																			1,353.77	£49,573.68	
29/04/2022	Salary	Samantha Rogers	£411.95																			411.95	£49,985.63	
29/04/2022	Salary	Sue Perkins	£988.38																			988.38	£50,974.01	
29/04/2022	Salary	Tina Phillips	£605.48																			605.48	£51,579.49	
29/04/2022	Salary	Claudia Bardetti	£922.59																			922.59	£52,502.08	
29/04/2022	Salary	Katie Burrows	£325.38																			325.38	£52,827.46	
29/04/2022	Online transfer	Liz Sheldon						£80.88						£42.47	£62.95	£36.40			£71.69	£111.76		406.15	£53,233.61	
29/04/2022	Online transfer	Mrs E Coni fee return																		£58.50		58.50	£53,292.11	
29/04/2022	Online transfer	Katie Burrows training fee																£125.00				125.00	£53,417.11	
30/04/2022		Totals	£5,719.56	£0.00	£254.00	£7.93	£0.00	£80.88	£0.00	£0.00	£0.00	£511.45	£42.47		£62.95	£36.40	£0.00	£125.00	£71.69	£178.26	£0.00	£6,579.14		
09/05/2022	Online transfer	Scanglo uniforms																				511.45	£53,928.56	
13/05/2022	Online transfer	HMRC			£341.01																	341.01	£54,269.57	
16/05/2022	CAFbank	monthly fee																				8.00	£54,277.57	
16/05/2022	Direct debit	Virgin																				7.93	£54,285.50	
27/05/2022	Salary	Ann Partridge	£936.61																			936.61	£55,222.11	
27/05/2022	Salary	Liz Sheldon	£1,518.35																			1,518.35	£56,740.46	
27/05/2022	Salary	Samantha Rogers	£411.95																			411.95	£57,152.41	
27/05/2022	Salary	Sue Perkins	£992.39																			992.39	£58,144.80	
27/05/2022	Salary	Tina Phillips	£574.88																			574.88	£58,719.68	
27/05/2022	Online transfer	Liz Sheldon														£530.47						530.47	£59,250.15	
27/05/2022	Online transfer	Samantha Rogers																	£22.17			22.17	£59,272.32	
27/05/2022	Salary	Claudia Bardetti	£922.59																			922.59	£60,194.91	
27/05/2022	Online transfer	Katie Burrows																£190.03				190.03	£60,384.94	
27/05/2022	Online transfer	PA Hall					£1,300.00															1,300.00	£61,684.94	
27/05/2022	Online transfer	Katie Burrows																				600.00	£62,284.94	
27/05/2022	Online transfer	Richard Bell scrutineer																				95.00	£62,379.94	
31/05/2022	Direct debit	NEST pensions	£197.37																			197.37	£62,577.31	
31/05/2022		Totals	£5,554.14	£0.00	£341.01	£7.93	£1,300.00	£0.00	£0.00	£0.00	£0.00	£511.45	£0.00		£0.00	£530.47	£0.00	£790.03	£22.17	£103.00	£0.00	£9,160.20		
01/06/2022	Online transfer	PA Hall					£650.00															650.00	£63,227.31	
13/06/2022	Online transfer	HMRC			£430.42																	430.42	£63,657.73	
15/06/2022	CAFbank	monthly fee																				8.00	£63,665.73	
16/06/2022	Direct debit	Virgin																				7.93	£63,673.66	
28/06/2022	Salary	Ann Partridge	£921.74																			921.74	£64,595.40	
28/06/2022	Salary	Liz Sheldon	£1,189.20																			1,189.20	£65,784.60	
28/06/2022	Salary	Samantha Rogers	£411.95																			411.95	£66,196.55	
28/06/2022	Salary	Sue Perkins	£998.42																			998.42	£67,194.97	
28/06/2022	Salary	Tina Phillips	£716.48																			716.48	£67,911.45	
28/06/2022	Salary	Claudia Bardetti	£943.99																			943.99	£68,855.44	
28/06/2022	Salary	Katie Burrows	£574.81																			574.81	£69,430.25	
28/06/2022	Online transfer	Liz Sheldon														£279.98						279.98	£69,710.23	
28/06/2022	Online transfer	Samantha Rogers																						

[illegible]

Date	Cheque Num	Narrative	Total	Ads
15/09/2021	CAFbank	monthly fee	£8.00	
01/10/2021	Online transfer	Surrey County Council	£277.24	
06/10/2021	Online transfer	Wilhar Pub - grapevine	£60.00	£60.00
15/10/2021	CAFbank	monthly fee	£8.00	
28/10/2021	Online transfer	Liz Sheldon	£54.19	
28/10/2021	Online transfer	Mr Karlos deposit return	£75.00	
15/11/2021	CAFbank	monthly fee	£8.00	
15/11/2021	Online transfer	Snell Associates	£162.00	
29/11/2021	Online transfer	MJS Associates	£30.00	
29/11/2021	Online transfer	Liz Sheldon	£65.92	
15/12/2021	CAFbank	monthly fee	£8.00	
24/12/2021	Online transfer	Pre Sch Learning Alliance	£115.00	
17/01/2022	CAFbank	monthly fee	£8.00	
10/02/2022	Online transfer	Ofsted annual fee	£50.00	
15/02/2022	CAFbank	monthly fee	£8.00	
14/03/2022	Online transfer	Surrey County Council	£184.03	
15/03/2022	CAFbank	monthly fee	£8.00	
19/04/2022	CAFbank	monthly fee	£8.00	
29/04/2022	Online transfer	Mrs E Coni fee return	£58.50	
29/04/2022	Online transfer	Liz Sheldon	£111.76	
16/05/2022	CAFbank	monthly fee	£8.00	
27/05/2022	Online transfer	Richard Bell scrutineer	£95.00	
15/06/2022	CAFbank	monthly fee	£8.00	
15/07/2022	CAFbank	monthly fee	£8.00	
29/07/2022	Online transfer	Liz Sheldon	£32.12	
15/08/2022	CAFbank	monthly fee	£5.00	
30/08/2022	Online transfer	Snell Associates	£138.00	
			###	£60.00

Assets

Cost b/fwd @ 1/9/21	###
Additions	£0.00
Cost c/fwd @ 31/8/22	###

25% RB

Depn b/fwd @ 1/9/21	###
Charge	£74.19
Depn c/fwd @ 31/8/22	###

NBV @ 31/8/22	£222.56
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NBV @ 31/8/21	£296.74
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Accounts	Deposit return	SCC fees	Fees	Bk chgs	Subsc.	Other
		£277.24		£8.00		
				£8.00		£54.19
	£75.00			£8.00		
£162.00						
£30.00						£65.92
				£8.00		
			£115.00	£8.00		
			£50.00	£8.00		
		£184.03		£8.00		
				£8.00		
	£58.50					£111.76
				£8.00		
£95.00				£8.00		
				£8.00		£32.12
				£5.00		
£138.00						
£425.00	£133.50	£461.27	£165.00	£93.00	£0.00	£263.99

Independent Examiner's report

I report on the accounts for the Chipstead Pre-School Playgroup for the year ended 31st August 2022 which are set out on page 1.

Charity number 1055601

Respective responsibilities of trustee and independent examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioner.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; orto prepare accounts which accord with these accounting records have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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