



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 06	Month April	Year 2024	To	Day 05	Month April	Year 2025

Section A Reference and administration details

Charity name	Cygnets Pre-School Nursery
Other names charity is known by	
Registered charity number (if any)	1055599
Charity's principal address	Swanscombe & Greenhithe Town Council
	Community Hall, The Grove
	Swanscombe, Kent
Postcode	DA10 0GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Chedzoy	Chairperson		Cygnets preschool nursery Committee
2	Jo Chapman	Treasurer		Cygnets preschool nursery Committee
3	Heyna Meettook	Secretary		Cygnets preschool nursery Committee
4	Rianne Bloomfield	Trustee		Cygnets preschool nursery Committee
5	Vikki Fairman	Trustee		Cygnets preschool nursery Committee

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Vikki Fairman – Nominated person - Ofsted

Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Preschool learning alliance constitution (2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by members of the Committee and stakeholders of the Pre-school (Parents/Carers)

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. delegated 	<div> <div>Operational</div> <ul style="list-style-type: none"> • Thank you to our continuing and new trustees, whom without the preschool would not be able to operate; it is and continues to be a challenge recruiting members from the preschools community who are either willing or able to support the charity in this way. • We welcomed one new member of staff who will be working with our afternoon group, one of our afternoon staff changed to working with our morning group of children. </div> <div> <div>Financial</div> <ul style="list-style-type: none"> • Continuing challenges to the settings financial viability, • Early years funding from the government continues to be inadequate and does not cover the true costs of offering free early education, despite campaigning by groups such as the early learning alliance, we can only hope that the newly appointed government will address the problem. • It is evident that families entitled to claim free early education for two year old (FF2) are not coming forward to take up places at the setting or in the locality; this is one of the reasons why numbers of two year old children in the setting at the start of the academic year (September) continue to be low. • The terms and conditions of free early education for three and four year olds states that 15 hours of free universal funding must be available for children at the start of the term after their third birthday, this means that unfunded/unpaid sessions for younger children attending less than fifteen hours per week cannot be offered to others until parents declare how many funded sessions they require for their child. • The number of children attending lunch club has risen overall, due to the number of children accessing 30 hours of free early education. also due to a change in the governments delegated conditions of funding the setting was forced to include half of the lunch club hours within the 30 hour entitlement, this meant that we can no longer offer lunch club to children who only attend morning or afternoon sessions. • Snack bar - contributions are still extremely low with the majority of Parents being either unable/unwilling to contribute financially or by providing a snack for their child themselves, this could impact on </div>
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fundraising for other resources/activities in the future.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities, family learning , together with the right of parents to take responsibility for and to become involved in the activities of the group, ensuring that the group offer equal opportunity for all children regardless of race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cygnets preschool nursery welcomes children and families from both the local and surrounding community, Cygnets preschool nursery values diversity and inclusion and has an equal opportunities policy. Our objective is to provide opportunities for children to learn and develop the appropriate skills needed so that they are ready to make a successful transition to primary school at age four. we recognise the importance of working in partnership with parents and carers to support their child's learning and development, we also work with outside agencies including children's social work services, early help, specialist teachers, paediatricians and speech and language therapists to support parents and carers and children's unique needs. We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- The staff and committee rose to the many challenges that the year posed, so that the setting continues to offer good levels of early years care and education to the children of our community.
- We offered 15 hours of free early education to the children of parents eligible for the new working families entitlement for two year olds this year
- We also made limited morning sessions available to children aged two of working parents to meet the parents working hours needs.
- The setting was proud to see the successful transition of most of our morning group and some of our afternoon group to primary school in July and to welcome a group of new children to the setting in September and throughout the year.
- Raffles, and photographic sessions were held during the year the funds from which were used to purchase resources for Christmas and other special occasions including presents for our children who transitioned to primary school at the end of July.unfortunately the sums raised were much less than previous years. the introduction of offering parents a graduation photograph of their child prior to transitioning to school was made.
- Our usual Father Christmas was unable to visit this year, we greatly thank the gentleman who stepped into his shoes to help ensure the children had a wonderful time at the Christmas parties.
- Our peddle & push was once again our most successful fundraising activity raising £150.00,(again this was considerably less than in previous years), the children competed to see who could do the most laps and were proud when they each were awarded their certificate

Section E Financial review

Brief statement of the charity's policy on reserves

Only such reserves as required to meet the charity's aims & objectives, fulfil any financial or legal responsibilities are held.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

VIKKI FAIRMAN	
TRUSTEE	

01/12/2025

CYGNETS PRE-SCHOOL NURSERY

FINANCIAL STATEMENT

YEAR ENDED 5 APRIL 2025

XEINADIN
Trinity House
3 Bullace Lane
Dartford
Kent
DA1 1BB

Cygnets Pre-school Nursery
(Registered Charity No. 1055599)

ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2025

Cygnets Pre-School Nursery is a registered Charity No. 1055599. The address of the Pre-school is Swanscombe & Greenhithe Town Council Offices, Community Hall, The Grove, Swanscombe, Kent DA10 0GA.

The day to day affairs of the Pre-school are managed by a Committee. During the period the members of the Committee were:

Vikki Fairman	Chair
Sarah Chedzoy	Secretary
Taylor Message	Treasurer

During the year the Pre-school employed 6 staff and 1 volunteer.

The object of the Pre-school is to care for and educate children from 2 to transition to school at 4.

Details of the Pre-school activities are disclosed in the accounts. There have been no significant activities during the year. There have been no material post balance sheet events.

V Fairman
Chair

Independent Examiner's Report to the Committee of Cygnets Pre-school Nursery

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 5 April 2025 which are set out on pages 3 to 6.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Stephen Fryer

FCA

Hedley Dunk Limited t/a Xeinadin

CYGNETS PRE-SCHOOL NURSERY**ANNUAL FINANCE REPORT****06 04 2024 - 05 04 2025**

<u>GENERAL FUND</u>	2025	2024
INCOME	108,809.79	121,649.82
LESS DEPOSITS HELD	<u>108,809.79</u>	<u>121,649.82</u>
EXPENDITURE	<u>120,021.74</u>	<u>111,349.94</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>- 11,211.95</u>	<u>10,299.88</u>
<u>FUND RAISING</u>		
INCOME	413.34	713.62
EXPENDITURE	<u>184.69</u>	<u>494.72</u>
SURPLUS FOR THE YEAR	<u>228.65</u>	<u>218.90</u>
OPENING BALANCE: GENERAL FUND	26,710.49	16,410.61
OPENING BALANCE: FUND RAISING	<u>1,143.66</u>	<u>924.76</u>
	27,854.15	17,335.37
DEFICIT ON GENERAL FUND	- 11,211.95	10,299.88
DEFICIT ON FUNDRAISING FUND	<u>228.65</u>	<u>218.90</u>
CLOSING BALANCE ALL FUNDS	<u>16,870.85</u>	<u>27,854.15</u>
CASH GENERAL	100.00	100.00
CASH FUNDRAISING	<u>60.59</u>	<u>146.28</u>
	160.59	246.28
GENERAL FUND		
BANK COMMUNITY ACCOUNT	14,274.91	25,503.28
BANK BUSINESS SAVER ACCOUNT	1,123.63	1,107.21
TOTAL	<u>15,398.54</u>	<u>26,610.49</u>
FUNDRAISING		
BANK COMMUNITY ACCOUNT	689.16	383.91
BANK BUSINESS SAVER ACCOUNT	<u>622.56</u>	<u>613.47</u>
	1,311.72	997.38
TOTAL FUNDS CARRIED FORWARD	<u>16,870.85</u>	<u>27,854.15</u>

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CYGNETS PRE-SCHOOL NURSERY**ANNUAL FINANCE REPORT 2024/25****06 04 2024 - 05 04 2025****BUSINESS**

<u>INCOME</u>	2025	2024
FEES	5,006.52	10,542.50
LUNCH CLUB	4,644.00	5,694.50
SNACK BAR	631.50	1,293.65
TRIPS/	106.00	-
EARLY YEARS FUNDING (3 & 4 Years)	85,299.52	92,572.38
FREE FOR 2 FUNDING	11,704.47	5,606.16
EARLY YEARS PUPIL PREMIUM FUNDING	132.60	811.74
GP 1 NATURE TRAIL TRIP (EXC STAFFING)	-	95.00
SENIF/SEN SUP/DAF	850.66	4,489.52
MISC SEN	4.00	100.00
BARCLAYS BANK ERROR		15.20
FUNDRAISING A/C REIMBURSEMENTS	216.29	416.00
AMAZON UK REIMBURSEMENTS	12.81	-
NWK COLLEGE REIMBURSEMENT-TRAINING	185.00	-
BANK INTEREST	16.42	13.17
TOTAL	108,809.79	121,649.82

EXPENDITURE

HUMAN RESOURCES	86,575.51	80,009.32
PREMISES HIRE	25,926.00	24,915.50
TELECOMMUNICATIONS/INTERNET	1,501.53	1,501.49
HOUSEKEEPING	1,082.21	1,106.90
EYPP RESOURCES	-	535.28
ITC/STATIONERY	689.29	610.92
SENIF	8.95	416.63
INSURANCE	927.02	875.07
INFORMATION COMMISSIONERS	35.00	35.00
ACCOUNTS-INDEPENDENT EXAMINER	1,188.00	-
ITC HARDWARE/SECURITY SUITE	-	99.99
EARLY LEARNING ALLIANCE MEMBERSHIP	-	228.02
EARLY LEARNING ALLIANCE PUBLICATIONS	-	37.14
FIRST AID RESOURCES	3.00	26.28
SNACK BAR RESOURCES	-	19.48
STAFF TRAINING	618.40	102.00
DISCLOSURE & BARRING SERVICE	142.00	77.00
DARTFORD BOROUGH COUNCIL	-	75.00
VIKING DIRECT	-	-
DRINKING BOTTLES	-	48.00
LEARNING RESOURCES	580.86	289.52
FEE FUNDED REIMBURSEMENT	-	8.00
NWK COLLEGE-TRAINING	-	-
BLUEWATER TRIP COACH	200.00	275.00

OFSTED REGISTRATION	50.00	50.00
REFRIDGERATOR	309.00	-
SECURE TRANSITION POST	52.95	-
MISCELLANEOUS	132.02	8.40
TOTAL	<u>120,021.74</u>	<u>111,349.94</u>
BUSINESS EXPENDITURE/INCOME	<u>- 11,211.95</u>	<u>10,299.88</u>

FUNDRAISING**INCOME**

	2025	2024
PHOTOGRAPHIC	-	126.00
QUEENS JUBILEE	-	-
RAFFLES & TOMBOLA	74.00	90.00
CHRISTMAS FAYRE	-	-
EASY FUNDRAISING	20.25	-
PUSH AND PEDDLE	160.00	290.25
DONATIONS	150.00	-
MAYORS FUND	-	200.00
MISCELLANEOUS	-	-
BANK INTEREST	9.09	7.37
TOTAL	413.34	713.62

EXPENDITURE

BARCLAYS TRANSFER ERROR	-	-
SNACK BAR RESOURCES	-	-
PHOTOGRAPHIC	-	-
REPLACEMENT MOBILE PHONE	-	-
GP1 BLUEWATER NATURE TRAIL TRIP	-	200.00
CHRISTMAS RAFFLE	-	-
CHRISTMAS FAYRE COSTS	-	-
PUSH & PULL	-	-
SNACK BAR PARNT CONTRIBUTION SHORTFALL	-	-
EASTER RAFFLE	-	-
EASTER EGG HUNT	53.50	46.50
RAFFLES PRIZES/TICKETS	-	1.99
CHILDRENS GIFTS - CHRISTMAS/LEAVING/EASTER	88.19	140.93
LEARNING RESOURCES	5.00	39.08
CREATIVE LEARNING RESOURCES	15.00	62.05
PARENTS CHRISTMAS CALENDARS	-	-
CHRISTMAS CARDS	-	-
GRATUITIES	-	-
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CHRISTMAS RAFFLE	-	-
CHRISTMAS FAYRE COSTS	-	-
PUSH & PULL	-	-
SNACK BAR PARNT CONTRIBUTION SHORTFALL	-	-
EASTER RAFFLE	-	-
EASTER EGG HUNT	53.50	46.50
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