

CYGNETS PRE-SCHOOL

England & Wales · Charity number 1055599

Details

Status Registered

Legal form Other

Registered 1996-05-23

Register [View on the Charity Commission register](#)

Contact

Address Cygnets Pre School
Council Offices & Community Hall
The Grove
Swanscombe
DA10 0GA

Phone 01322386111

Email cygnets07@aol.com

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Providing care & early ylears education

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£109,223	£120,206	-	-
2024-04-05	£122,363	£111,844	-	-
2023-04-05	£113,013	£116,847	-	-
2022-04-05	£102,687	£102,083	-	-
2021-04-05	£110,799	£108,014	-	-

Trustees

Name	Role	Appointed
HEYNA MEETTOOK		2024-11-14
JOANNA CHAPMAN		2024-11-14
RIANNE BLOOMFIELD		2024-11-14
sarah chedzoy		2022-11-25
vikki FAIRMAN		2022-11-25

CYGNETS PRE-SCHOOL

England & Wales - Charity number 1055599

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2024		Day 05	Month April	Year 2025

Section A Reference and administration details

Charity name Cygnets Pre-School Nursery

Other names charity is known by

Registered charity number (if any) 1055599

Charity's principal address

Swanscombe & Greenhithe Town Council
 Community Hall, The Grove
 Swanscombe, Kent
Postcode DA10 0GA

Names of the charity trustees who manage the charity

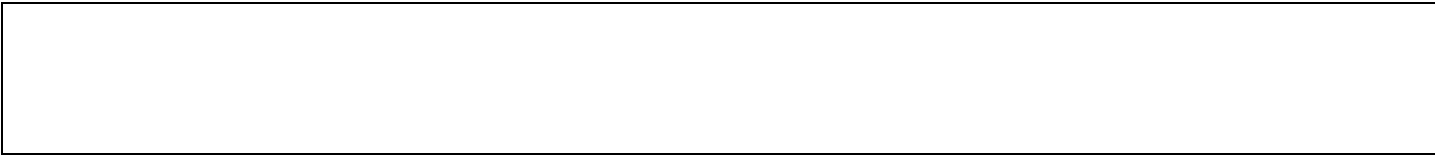
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Chedzoy	Chairperson		Cygnets preschool nursery Committee
2	Jo Chapman	Treasurer		Cygnets preschool nursery Committee
3	Heyna Meettook	Secretary		Cygnets preschool nursery Committee
4	Rianne Bloomfield	Trustee		Cygnets preschool nursery Committee
5	Vikki Fairman	Trustee		Cygnets preschool nursery Committee

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Vikki Fairman – Nominated person - Ofsted



Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Preschool learning alliance constitution (2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by members of the Committee and stakeholders of the Pre-school (Parents/Carers)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them. delegated

<p>.Operational</p> <ul style="list-style-type: none"> • Thank you to our continuing and new trustees, whom without the preschool would not be able to operate; it is and continues to be a challenge recruiting members from the preschools community who are either willing or able to support the charity in this way. • We welcomed one new member of staff who will be working with our afternoon group, one of our afternoon staff changed to working with our morning group of children. <p>Financial</p> <ul style="list-style-type: none"> • Continuing challenges to the settings financial viability, • Early years funding from the government continues to be inadequate and does not cover the true costs of offering free early education, despite campaigning by groups such as the early learning alliance, we can only hope that the newly appointed government will address the problem. • It is evident that families entitled to claim free early education for two year old (FF2) are not coming forward to take up places at the setting or in the locality; this is one of the reasons why numbers of two year old children in the setting at the start of the academic year (September) continue to be low. • The terms and conditions of free early education for three and four year olds states that 15 hours of free universal funding must be available for children at the start of the term after their third birthday, this means that unfunded/unpaid sessions for younger children attending less than fifteen hours per week cannot be offered to others until parents declare how many funded sessions they require for their child. • The number of children attending lunch club has risen overall, due to the number of children accessing 30 hours of free early education. also due to a change in the governments delegated conditions of funding the setting was forced to include half of the lunch club hours within the 30 hour entitlement, this meant that we can no longer offer lunch club to children who only attend morning or afternoon sessions. • Snack bar - contributions are still extremely low with the majority of Parents being either unable/unwilling to contribute financially or by providing a snack for their child themselves, this could impact on
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fundraising for other resources/activities in the future.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities, family learning , together with the right of parents to take responsibility for and to become involved in the activities of the group, ensuring that the group offer equal opportunity for all children regardless of race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cygnets preschool nursery welcomes children and families from both the local and surrounding community, Cygnets preschool nursery values diversity and inclusion and has an equal opportunities policy. Our objective is to provide opportunities for children to learn and develop the appropriate skills needed so that they are ready to make a successful transition to primary school at age four. we recognise the importance of working in partnership with parents and carers to support their child's learning and development, we also work with outside agencies including children's social work services, early help, specialist teachers, paediatricians and speech and language therapists to support parents and carers and children's unique needs. We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- The staff and committee rose to the many challenges that the year posed, so that the setting continues to offer good levels of early years care and education to the children of our community.
- We offered 15 hours of free early education to the children of parents eligible for the new working families entitlement for two year olds this year
- We also made limited morning sessions available to children aged two of working parents to meet the parents working hours needs.
- The setting was proud to see the successful transition of most of our morning group and some of our afternoon group to primary school in July and to welcome a group of new children to the setting in September and throughout the year.
- Raffles, and photographic sessions were held during the year the funds from which were used to purchase resources for Christmas and other special occasions including presents for our children who transitioned to primary school at the end of July.unfortunatly the sums raised were much less than previous years. the introduction of offering parents a graduation photograph of their child prior to transitioning to school was made.
- Our usual Father Christmas was unable to visit this year, we greatly thank the gentleman who stepped into his shoes to help ensure the children had a wonderful time at the Christmas parties.
- Our peddle & push was once again our most successful fundraising activity raising £150.00,(again this was considerably less than in previous years), the children competed to see who could do the most laps and were proud when they each were awarded their certificate

Section E

Financial review

Brief statement of the charity's policy on reserves

Only such reserves as required to meet the charity's aims & objectives, fulfil any financial or legal responsibilities are held.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	VIKKI FAIRMAN	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	01/12/2025	

CYGNETS PRE-SCHOOL NURSERY
FINANCIAL STATEMENT
YEAR ENDED 5 APRIL 2025

XEINADIN
Trinity House
3 Bullace Lane
Dartford
Kent
DA1 1BB

Cygnets Pre-school Nursery

(Registered Charity No. 1055599)

ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2025

Cygnets Pre-School Nursery is a registered Charity No. 1055599. The address of the Pre-school is Swanscombe & Greenhithe Town Council Offices, Community Hall, The Grove, Swanscombe, Kent DA10 0GA.

The day to day affairs of the Pre-school are managed by a Committee. During the period the members of the Committee were:

Vikki Fairman	Chair
Sarah Chedzoy	Secretary
Taylor Message	Treasurer

During the year the Pre-school employed 6 staff and 1 volunteer.

The object of the Pre-school is to care for and educate children from 2 to transition to school at 4.

Details of the Pre-school activities are disclosed in the accounts. There have been no significant activities during the year. There have been no material post balance sheet events.

V Fairman
Chair

Independent Examiner's Report to the Committee of Cygnets Pre-school Nursery

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 5 April 2025 which are set out on pages 3 to 6.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Stephen Fryer

FCA

Hedley Dunk Limited t/a Xeinadin

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2024 - 05 04 2025

<u>GENERAL FUND</u>	2025	2024
INCOME	108,809.79	121,649.82
LESS DEPOSITS HELD	<u>108,809.79</u>	<u>121,649.82</u>
EXPENDITURE	<u>120,021.74</u>	<u>111,349.94</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>- 11,211.95</u>	<u>10,299.88</u>
<u>FUND RAISING</u>		
INCOME	413.34	713.62
EXPENDITURE	<u>184.69</u>	<u>494.72</u>
SURPLUS FOR THE YEAR	<u>228.65</u>	<u>218.90</u>
OPENING BALANCE: GENERAL FUND	26,710.49	16,410.61
OPENING BALANCE: FUND RAISING	<u>1,143.66</u>	<u>924.76</u>
	27,854.15	17,335.37
DEFICIT ON GENERAL FUND	- 11,211.95	10,299.88
DEFICIT ON FUNDRAISING FUND	<u>228.65</u>	<u>218.90</u>
CLOSING BALANCE ALL FUNDS	<u>16,870.85</u>	<u>27,854.15</u>
CASH GENERAL	100.00	100.00
CASH FUNDRAISING	<u>60.59</u>	<u>146.28</u>
	<u>160.59</u>	<u>246.28</u>
GENERAL FUND		
BANK COMMUNITY ACCOUNT	14,274.91	25,503.28
BANK BUSINESS SAVER ACCOUNT	1,123.63	1,107.21
TOTAL	<u>15,398.54</u>	<u>26,610.49</u>
FUNDRAISING		
BANK COMMUNITY ACCOUNT	689.16	383.91
BANK BUSINESS SAVER ACCOUNT	<u>622.56</u>	<u>613.47</u>
	<u>1,311.72</u>	<u>997.38</u>
TOTAL FUNDS CARRIED FORWARD	<u>16,870.85</u>	<u>27,854.15</u>

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CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT 2024/25

06 04 2024 - 05 04 2025

BUSINESS

<u>INCOME</u>	2025	2024
FEES	5,006.52	10,542.50
LUNCH CLUB	4,644.00	5,694.50
SNACK BAR	631.50	1,293.65
TRIPS/	106.00	-
EARLY YEARS FUNDING (3 & 4 Years)	85,299.52	92,572.38
FREE FOR 2 FUNDING	11,704.47	5,606.16
EARLY YEARS PUPIL PREMIUM FUNDING	132.60	811.74
GP 1 NATURE TRAIL TRIP (EXC STAFFING)	-	95.00
SENIF/SEN SUP/DAF	850.66	4,489.52
MISC SEN	4.00	100.00
BARCLAYS BANK ERROR		15.20
FUNDRAISING A/C REIMBURSEMENTS	216.29	416.00
AMAZON UK REIMBURSEMENTS	12.81	-
NWK COLLEGE REIMBURSEMENT-TRAINING	185.00	-
BANK INTEREST	16.42	13.17
TOTAL	108,809.79	121,649.82

EXPENDITURE

HUMAN RESOURCES	86,575.51	80,009.32
PREMISES HIRE	25,926.00	24,915.50
TELECOMMUNICATIONS/INTERNET	1,501.53	1,501.49
HOUSEKEEPING	1,082.21	1,106.90
EYPP RESOURCES	-	535.28
ITC/STATIONERY	689.29	610.92
SENIF	8.95	416.63
INSURANCE	927.02	875.07
INFORMATION COMMISSIONERS	35.00	35.00
ACCOUNTS-INDEPENDENT EXAMINER	1,188.00	-
ITC HARDWARE/SECURITY SUITE	-	99.99
EARLY LEARNING ALLIANCE MEMBERSHIP	-	228.02
EARLY LEARNING ALLIANCE PUBLICATIONS	-	37.14
FIRST AID RESOURCES	3.00	26.28
SNACK BAR RESOURCES	-	19.48
STAFF TRAINING	618.40	102.00
DISCLOSURE & BARRING SERVICE	142.00	77.00
DARTFORD BOROUGH COUNCIL	-	75.00
VIKING DIRECT	-	-
DRINKING BOTTLES	-	48.00
LEARNING RESOURCES	580.86	289.52
FEE FUNDED REIMBURSEMENT	-	8.00
NWK COLLEGE-TRAINING	-	-
BLUEWATER TRIP COACH	200.00	275.00

OFSTED REGISTRATION	50.00	50.00
REFRIDGERATOR	309.00	-
SECURE TRANSITION POST	52.95	-
MISCELLANEOUS	132.02	8.40
TOTAL	<u>120,021.74</u>	<u>111,349.94</u>
BUSINESS EXPENDITURE/INCOME	<u>- 11,211.95</u>	<u>10,299.88</u>

FUNDRAISING

<u>INCOME</u>	2025	2024
PHOTOGRAPHIC	-	126.00
QUEENS JUBILEE	-	-
RAFFLES & TOMBOLA	74.00	90.00
CHRISTMAS FAYRE	-	-
EASY FUNDRAISING	20.25	-
PUSH AND PEDDLE	160.00	290.25
DONATIONS	150.00	-
MAYORS FUND	-	200.00
MISCELLANEOUS	-	-
BANK INTEREST	9.09	7.37
TOTAL	413.34	713.62

EXPENDITURE

BARCLAYS TRANSFER ERROR	-	-
SNACK BAR RESOURCES	-	-
PHOTOGRAPHIC	-	-
REPLACEMENT MOBILE PHONE	-	-
GP1 BLUEWATER NATURE TRAIL TRIP	-	200.00
CHRISTMAS RAFFLE	-	-
CHRISTMAS FAYRE COSTS	-	-
PUSH & PULL	-	-
SNACK BAR PARNT CONTRIBUTION SHORTFALL	-	-
EASTER RAFFLE	-	-
EASTER EGG HUNT	53.50	46.50
RAFFLES PRIZES/TICKETS	-	1.99
CHILDRENS GIFTS - CHRISTMAS/LEAVING/EASTER	88.19	140.93
LEARNING RESOURCES	5.00	39.08
CREATIVE LEARNING RESOURCES	15.00	62.05
PARENTS CHRISTMAS CALENDARS	-	-
CHRISTMAS CARDS	-	-
GRATUITIES	-	-
MISCELLANEOUS	23.00	4.17
TOTAL	184.69	494.72
FUNDRAISING EXPENDITURE/INCOME	228.65	218.90

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CREATIVE LEARNING RESOURCES	15.00	62.05
PARENTS CHRISTMAS CALENDARS	-	-
CHRISTMAS CARDS	-	-
GRATUITIES	-	-
MISCELLANEOUS	23.00	4.17
TOTAL	184.69	494.72
FUNDRAISING EXPENDITURE/INCOME	228.65	218.90

CYGNETS PRE-SCHOOL

England & Wales - Charity number 1055599

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2023		Day 05	Month April	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Swanscombe & Greenhithe Town Council	
Community Hall, The Grove	
Swanscombe, Kent	
Postcode	DA10 0GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vikki Fairman	Chairperson		Cygnet preschool nursery Committee
2	Sarah Chedzoy	Secretary		Cygnet preschool nursery Committee
3	Taylor Message	Treasurer		Cygnet preschool nursery Committee
4	Leila Gullu	Trustee		Cygnet preschool nursery Committee
5	Charley Ludlow	Trustee		Cygnet preschool nursery Committee
6	Christina Neagu	Trustee		Cygnet preschool nursery Committee
7	Cherrie Penney	Trustee		Cygnet preschool nursery Committee

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Vikki Fairman – Nominated person - Ofsted

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Preschool learning alliance constitution (2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by members of the Committee and stakeholders of the Pre-school (Parents/Carers)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

<p>Operational</p> <ul style="list-style-type: none"> • Thank you to our continuing and new trustees, whom without the preschool would not be able to operate; it is and continues to be a challenge recruiting members from the preschools community who are either willing or able to support the charity in this way. • Staff changes- one of our full time level two practitioners left at the end of the current academic year and has been replaced by two part time level 3 practitioners, we have also appointed a new deputy manager who replaces the previous holder of the post who has now stepped back into being a level 3 practitioner. <p>Financial</p> <ul style="list-style-type: none"> • Continuing challenges to the settings financial viability, • Early years funding from the government continues to be inadequate and does not cover the true costs of offering free early education, despite campaigning by groups such as the early learning alliance, we can only hope that the newly appointed government will address the problem. • It is evident that families entitled to claim free early education for two year old (FF2) are not coming forward to take up places at the setting or in the locality; this is one of the reasons why numbers of two year old children in the setting at the start of the academic year (September) continue to be low. • The terms and conditions of free early education for three and four year olds states that 15 hours of free universal funding must be
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available for children at the start of the term after their third birthday, this means that unfunded/unpaid sessions for younger children attending less than fifteen hours per week cannot be offered to others until parents declare how many funded sessions they require for their child.

- The number of children attending lunch club has risen due to the number of children accessing 30 hours of free early education. .
- Snack bar - contributions are still extremely low with a large number of Parents being either unable/unwilling to contribute financially or by providing a snack for their child themselves, this could impact on fundraising for other resources/activities in the future.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities, family learning , together with the right of parents to take responsibility for and to become involved in the activities of the group, ensuring that the group offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cygnets preschool nursery welcomes children and families from both the local and surrounding community, Cygnets preschool nursery values diversity and inclusion and has an equal opportunities policy. Our objective is to provide opportunities for children to learn and develop the appropriate skills needed so that they are ready to make a successful transition to primary school at age four. we recognise the importance of working in partnership with parents and carers to support their child's learning and development, we also work with outside agencies including children's social work services, early help, specialist teachers, paediatricians and speech and language therapists to support parents and carers and children's unique needs. We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- The staff and committee rose to the many challenges that the year posed, so that the setting continues to offer high levels of early years care and education to the children of our community.
- We will be offering 15 hours of free early education to the children of parents eligible for the new working families entitlement for two year olds,
- We will also make limited morning sessions available to children aged two of working parents to meet the parents working hours needs.
- The setting was proud to see the successful transition of most of our morning group and some of our afternoon group to primary school in July and to welcome a group of new children to the setting in September and throughout the year.
- Our morning group of three and four year olds enjoyed an outing to explore the Bluewater nature trail, the children enjoyed the ride on the double decker coach, the short journey meant we had more time to explore and also enjoy the play area and refreshing drinks and lollies before returning to the setting.
- Raffles, and photographic sessions were held during the year the funds from which were used to purchase resources for Christmas and other special occasions including presents for our children who transitioned to primary school at the end of July.unfortunatly the sums raised were much less than previous years.
- Our usual Father Christmas was unable to visit this year, we greatly thank the gentleman who stepped into his shoes to help ensure the children had a wonderful time at the Christmas parties.
- A big thank you to the Mayor of Swanscombe & Greenhithe for allocating £200.00 from his fund to us.
- Our peddle & push was once again our most successful fundraising activity raising £290.25,(again this was much less than in previous years), the children competed to see who could do the most laps and were proud when they each were awarded their certificate

Section E

Financial review

Brief statement of the charity's policy on reserves

Only such reserves as required to meet the charity's aims & objectives, fulfil any financial or legal responsibilities are held.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

2023/2024

06 04 2023 - 05 04 2024

	2023/2024		2022/2023
GENERAL FUND			
INCOME	121649.82		111578.04
	<u>121649.82</u>		<u>111578.04</u>
EXPENDITURE	<u>111349.94</u>		<u>114310.36</u>
RECEIPTS/PAYMENTS	10299.88	PAYMENTS/RECEIPTS	-2732.32
	<u><u>10299.88</u></u>		<u><u>-2732.32</u></u>
FUND RAISING			
INCOME	713.62		1435.77
EXPENDITURE	<u>494.72</u>		<u>2536.77</u>
PAYMENTS/RECEIPTS	218.90	PAYMENTS/RECEIPTS	-1101.00
	<u><u>218.90</u></u>		<u><u>-1101.00</u></u>
OPENING BALANCE: GENERAL FUND	16410.61		19142.93
OPENING BALANCE: FUND RAISING	<u>924.76</u>		<u>2025.76</u>
	<u><u>17335.37</u></u>		<u><u>21168.69</u></u>
GENERAL FUND CREDIT	10299.88	DEFICIT	-2732.32
CREDIT/DEFICIT ON FUNDRAISING FUND CREDIT	<u>218.90</u>	DEFICIT	<u>-1101.00</u>
CLOSING BALANCE ALL FUNDS	<u><u>27854.15</u></u>		<u><u>17335.37</u></u>
CASH HELD			
CASH GENERAL	100.00		100.00
CASH FUNDRAISING	<u>146.28</u>		<u>50.00</u>
	<u><u>246.28</u></u>		<u><u>150.00</u></u>
GENERAL FUND			
BANK COMMUNITY ACCOUNT	25503.28		15216.57
BANK BUSINESS SAVER ACCOUNT	<u>1107.21</u>		<u>1094.04</u>
TOTAL	<u><u>26610.49</u></u>		<u><u>16310.61</u></u>
FUNDRAISING			
BANK COMMUNITY ACCOUNT	383.91		241.66
BANK BUSINESS SAVER ACCOUNT	<u>613.47</u>		<u>633.10</u>
	<u><u>997.38</u></u>		<u><u>874.76</u></u>
TOTAL FUNDS	2023/2024 <u><u>27854.15</u></u>	2022/2023	<u><u>17335.37</u></u>

Independent Examiner's Report to the Committee of Cygnets Pre-school Nursery

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 5 April 2024 which are set out on pages 3 to 6.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 22/01/2025

Stephen M Fryer
Hedley Dunk Limited

FCA

CYGNETS PRE-SCHOOL

England & Wales - Charity number 1055599

Accounts

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

2022/2023
06 04 2022 - 05 04 2023

	2022/2023		2021/2022
GENERAL FUND			
INCOME	111578.04		102319.17
	<u>111578.04</u>		<u>102319.17</u>
EXPENDITURE	<u>114310.36</u>		<u>101363.41</u>
PAYMENTS/RECEIPTS	<u>-2732.32</u>	RECEIPTS/PAYMENTS	<u>955.76</u>
FUND RAISING			
INCOME	1435.77		368.30
EXPENDITURE	<u>2536.77</u>		<u>719.99</u>
PAYMENTS/RECEIPTS	<u>-1101.00</u>	PAYMENTS/RECEIPTS	<u>-351.69</u>
OPENING BALANCE: GENERAL FUND	19142.93		18187.17
OPENING BALANCE: FUND RAISING	<u>2025.76</u>		<u>2315.34</u>
	<u>21168.69</u>		<u>20502.51</u>
GENERAL FUND DEFICIT	-2732.32	CREDIT	955.76
CREDIT/DEFICIT ON FUNDRAISING FUND DEFICIT	<u>-1101.00</u>	DEFICIT	<u>-351.69</u>
CLOSING BALANCE ALL FUNDS	<u>17335.37</u>		<u>21106.58</u>
CASH HELD			
CASH GENERAL	100.00		100.00
CASH FUNDRAISING	<u>50.00</u>		<u>100.00</u>
	<u>150.00</u>		<u>200.00</u>
GENERAL FUND			
BANK COMMUNITY ACCOUNT	15216.57		17951.28
BANK BUSINESS SAVER ACCOUNT	<u>1094.04</u>		<u>1091.65</u>
TOTAL	<u>16310.61</u>		<u>19042.93</u>
FUNDRAISING			
BANK COMMUNITY ACCOUNT	241.66		1294.03
BANK BUSINESS SAVER ACCOUNT	<u>633.10</u>		<u>631.73</u>
	<u>874.76</u>		<u>1925.76</u>
TOTAL FUNDS	2021/2022 <u>17335.37</u>	2020/2021	<u>21168.69</u>

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

2022/2023
06 04 2022 - 05 04 2023

	2022/2023		2021/2022
GENERAL FUND			
INCOME	111578.04		102319.17
	<u>111578.04</u>		<u>102319.17</u>
EXPENDITURE	<u>114310.36</u>		<u>101363.41</u>
PAYMENTS/RECEIPTS	<u>-2732.32</u>	RECEIPTS/PAYMENTS	<u>955.76</u>
FUND RAISING			
INCOME	1435.77		368.30
EXPENDITURE	<u>2536.77</u>		<u>719.99</u>
PAYMENTS/RECEIPTS	<u>-1101.00</u>	PAYMENTS/RECEIPTS	<u>-351.69</u>
OPENING BALANCE: GENERAL FUND	19142.93		18187.17
OPENING BALANCE: FUND RAISING	<u>2025.76</u>		<u>2315.34</u>
	<u>21168.69</u>		<u>20502.51</u>
GENERAL FUND DEFICIT	-2732.32	CREDIT	955.76
CREDIT/DEFICIT ON FUNDRAISING FUND DEFICIT	<u>-1101.00</u>	DEFICIT	<u>-351.69</u>
CLOSING BALANCE ALL FUNDS	<u>17335.37</u>		<u>21106.58</u>
CASH HELD			
CASH GENERAL	100.00		100.00
CASH FUNDRAISING	<u>50.00</u>		<u>100.00</u>
	<u>150.00</u>		<u>200.00</u>
GENERAL FUND			
BANK COMMUNITY ACCOUNT	15216.57		17951.28
BANK BUSINESS SAVER ACCOUNT	<u>1094.04</u>		<u>1091.65</u>
TOTAL	<u>16310.61</u>		<u>19042.93</u>
FUNDRAISING			
BANK COMMUNITY ACCOUNT	241.66		1294.03
BANK BUSINESS SAVER ACCOUNT	<u>633.10</u>		<u>631.73</u>
	<u>874.76</u>		<u>1925.76</u>
TOTAL FUNDS	2021/2022 <u>17335.37</u>	2020/2021	<u>21168.69</u>



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2022		Day 05	Month April	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Swanscombe & Greenhithe Town Council	
Community Hall, The Grove	
Swanscombe, Kent	
Postcode	DA10 0GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessamy O'Neill	Chairperson		Cygnets preschool nursery Committee
2	Vikki Fairman	Secretary		Cygnets preschool nursery Committee
3	Rianne Bloomfield	Treasurer		Cygnets preschool nursery Committee
4	Sarah Chedzoy			Cygnets preschool nursery Committee
5	Amy Rothwell			Cygnets preschool nursery Committee
6	Milhaela Bender			Cygnets preschool nursery Committee
7	Carlie Boughen			Cygnets preschool nursery Committee
8				
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13				
14				
15				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Vikki Fairman – Nominated person - Ofsted

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document
(eg. trust deed, constitution)

Preschool learning alliance constitution (2011)

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed by members of the Committee and stakeholders of the Pre-school (Parents/Carers)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Operational

- Thank you to our continuing and new trustees, whom without the preschool would not be able to operate; it is and continues to be a challenge recruiting members from the preschools community who are either willing or able to support the charity in this way.
- Our current setting manager is leaving at the end of the academic year (July 2023) to take up a position at a primary school, The current deputy manager who is also the finance manager and designated safeguarding lead will take on the role of setting manager from September 2023. A new member of staff will be joining us in September 2023 they will take up the role of keyperson and special educational needs coordinator.

Financial

- Continuing challenges to the settings financial viability,
- Early years funding from the government continues to be inadequate and does not cover the true costs of offering free early education, despite campaigning by groups such as the early learning alliance it does not appear that the government intend to address this for the foreseeable future.
- It is evident that families entitled to claim free early education for two year old (FF2) are not coming forward to take up places at the setting or in the locality; this is one of the reasons why numbers of children attending the setting at the start of the academic year (September) continue to be low.
- The terms and conditions of free early education for three and four year olds states that 15 hours of free universal funding must be

available for children at the start of the term after their third birthday, this means that unfunded/unpaid sessions for younger children attending less than fifteen hours per week cannot be offered to others until parents declare how many funded sessions they require for their child.

- The number of children attending lunch club has risen due to the number of children accessing 30 hours of free early education. .
- Snack bar - contributions are still extremely low with a large number of Parents being either unable/unwilling to contribute financially or by providing a snack for their child themselves, this could impact on fundraising for other resources/activities in the future.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities, family learning , together with the right of parents to take responsibility for and to become involved in the activities of the group, ensuring that the group offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cygnets preschool nursery welcomes children and families from both the local and surrounding community, Cygnets preschool nursery values diversity and inclusion and has an equal opportunities policy. Our objective is to provide opportunities for children to learn and develop the appropriate skills needed so that they are ready to make a successful transition to primary school at age four. we recognise the importance of working in partnership with parents and carers to support their child's learning and development, we also work with outside agencies including children's social work services, early help, specialist teachers, paediatricians and speech and language therapists to support parents and carers and children's unique needs. We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- The staff and committee rose to the many challenges that the year posed, so that the setting continues to offer high levels of early years care and education to the children of our community
-
- Ofsted inspected the provision in June and once again we received a judgement of Good..
- The setting was proud to see the successful transition of most of our morning group and some of our afternoon group to primary school in July and to welcome a group of new children to the setting in September and throughout the year.
- Our morning group of three and four year olds enjoyed an outing to explore the Bluewater nature trail, the children enjoyed the ride on the double decker coach, the short journey meant we had more time to explore and also enjoy the play area and refreshing drinks and lollies before returning to the setting.
- Raffles, and photographic sessions were held during the year the funds from which were used to purchase resources for Christmas and other special occasions including presents for our children who transitioned to primary school at the end of July.
- Our usual Father Christmas was unable to visit this year, we greatly thank the gentleman who stepped into his shoes to help ensure the children had a wonderful time at the Christmas parties.
- A big thank you to the ASDA foundation for their award of three hundred pounds (£300.00)
- Our peddle & push was once again our most successful fundraising activity raising five hundred and eighty seven pounds (£587.00), the children competed to see who could do the most laps and were proud when they each were awarded their certificate

Section E

Financial review

Brief statement of the charity's policy on reserves

Only such reserves as required to meet the charity's aims & objectives, fulfil any financial or legal responsibilities are held.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

CYGNETS PRE-SCHOOL

England & Wales - Charity number 1055599

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2021		Day 05	Month April	Year 2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Swanscombe & Greenhithe Town Council	
Community Hall, The Grove	
Swanscombe, Kent	
Postcode	DA10 0GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rhianne Earl	Chairperson		Cygnets preschool nursery Committee
2	Jessamy O'Neill	Secretary		Cygnets preschool nursery Committee
3	Carlie Boughen		18/03/2022	Cygnets preschool nursery Committee
4	Kirsty Floyd	Treasurer		Cygnets preschool nursery Committee
5	Amy Rothwell			Cygnets preschool nursery Committee
6				
7				
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9				
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11				
12				
13				
14				
15				
16				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Preschool learning alliance constitution (2011)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by members of the Committee and stakeholders of the Pre-school (Parents/Carers)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Operational

- Thank you to our continuing and new trustees, whom without the preschool would not be able to operate; it is and continues to be a challenge recruiting members from the preschools community who are either willing or able to support the charity in this way.
- Over the year the challenges and difficulties caused by the Coronavirus pandemic (covid19) have lessened greatly and it is a pleasure to be able to welcome parents and carers back in to the setting as normal.
- One of our main strengths is having experienced and long term members of staff, so we are glad that our acting manager and deputy manager accepted the roles on a permanent basis. We also welcomed a new member of staff to our team, one member of staff reduced their hours from full time to part time, fortunately another part time member of staff was willing to take on additional hours to become full time, this meant we did not have to recruit from outside of the setting for more than one new member.
- Unfortunately one of our members of staff was off due to sickness for over six weeks of the academic year, this impacted both on the other staff and the finances of the group.
- We have reviewed/rewritten all of our policies and procedures to support current statutory requirements and best practice, and added some new policies and procedures to enhance this,

Financial

- Continuing challenges to the settings financial viability,
- Early years funding from the government continues to be inadequate and does not cover the true costs of offering free early education, despite campaigning by groups such as the early learning alliance it does not appear that the government intend to address this for the foreseeable future.
- It is evident that families entitled to claim free early education for

two year old (FF2) are not coming forward to take up places at the setting or in the locality; this is one of the reasons why numbers of children attending the setting at the start of the academic year (September) continue to be low.

- The terms and conditions of free early education for three and four year olds states that 15 hours of free universal funding must be available for children at the start of the term after their third birthday, this means that unfunded/unpaid sessions for younger children attending less than fifteen hours per week cannot be offered to others until parents declare how many funded sessions they require for their child.
- The number of children attending lunch club is still low but is still financially viable.
- Snack bar - contributions are still extremely low with a large number of Parents being either unable/unwilling to contribute, this could impact on fundraising for other resources/activities in the future.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities, family learning , together with the right of parents to take responsibility for and to become involved in the activities of the group, ensuring that the group offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cygnets preschool nursery welcomes children and families from both the local and surrounding community, Cygnets preschool nursery values diversity and inclusion and has an equal opportunities policy. Our objective is to provide opportunities for children to learn and develop the appropriate skills needed so that they are ready to make a successful transition to primary school at age four. we recognise the importance of working in partnership with parents and carers to support their child's learning and development, we also work with outside agencies including children's social work services, early help, specialist teachers, paediatricians and speech and language therapists to support parents and carers and children's unique needs. We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- The staff and committee rose to the many challenges that the year posed, so that the setting continues to offer high levels of early years care and education to the children of our community.
- The revised EYFS came into place from September 2021, Members of the senior management team took part in training and attended the Kent conference, the information from this was rolled down to all staff and any changes to policy or practice which were required were put into place.
- The setting was proud to see the successful transition of most of our morning group to primary school in July and to welcome a group of new children to the setting in September and throughout the year.
- The preschool was successful in being awarded the full amount of COMF funding (control outbreak management fund) from KCC , this was used to fund some staff training and a wide selection of resources to promote and support the communication, emotion and physical development of the children and to enhance the outdoor provision.
- Due to Coronavirus (Covid19) restrictions being reduced we were able to resume/take our morning group of three and four year olds for an outing to explore the Bluewater nature trail, the children enjoyed the ride on the double decker coach, the short journey meant we had more time to explore and also enjoy the play area and refreshing drinks and lollies before returning to the setting.
- We were pleased to receive £100.00 from The Mayor of Swanscombe and Greenhithe's fund and we thank him for this.
- Raffles, tombola's and photographic sessions were held during the year the funds from which were used to purchase resources for Christmas and other special occasions including presents for our children who transitioned to primary school at the end of July.
- Our usual Father Christmas was unable to visit this year, we greatly thank the gentleman who stepped into his shoes to help ensure the children had a wonderful time at the Christmas parties.
- Some of our morning children took part in the new early talk boost programme which is targeted to support the communication, listening and attention skills of children who would especially benefit from the extra support.

Section E

Financial review

Brief statement of the charity's policy on reserves

Only such reserves as required to meet the charity's aims & objectives, fulfil any financial or legal responsibilities are held.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

CYGNETS PRE-SCHOOL NURSERY

FINANCIAL STATEMENT

YEAR ENDED 5 APRIL 2022

HEDLEY DUNK LIMITED
Chartered Accountants
3 Bullace Lane
Dartford
Kent
DA1 1BB

Cygnets Pre-school Nursery

(Registered Charity No. 1055599)

ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2022

Cygnets Pre-School Nursery is a registered Charity No. 1055599. The address of the Pre-school is Swanscombe & Greenhithe Town Council Offices, Community Hall, The Grove, Swanscombe, Kent DA10 0GA.

The day to day affairs of the Pre-school are managed by a Committee. During the period the members of the Committee were:

Emma Ben Moussa	Chair
Emma Matheson	Secretary
Jo Clark	Treasurer

During the year the Pre-school employed 6 staff and 1 volunteer.

The object of the Pre-school is to care for and educate children from 2 to transition to school at 4.

Details of the Pre-school activities are disclosed in the accounts. There have been no significant activities during the year. There have been no material post balance sheet events.

E Ben Moussa
Chair

Independent Examiner's Report to the Committee of Cygnets Pre-school Nursery

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 5 April 2022 which are set out on pages 3 to 5.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Jack Fryer

ACA

Hedley Dunk Limited

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2021-05 04 2022

GENERAL FUND

	2022	2021
INCOME	102,319.17	110,509.94
LESS DEPOSITS HELD	<u>102,319.17</u>	<u>110,509.94</u>
EXPENDITURE	<u>101,363.41</u>	<u>106,822.41</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u><u>955.76</u></u>	<u><u>3,687.53</u></u>

FUND RAISING

INCOME	368.30	202.38
EXPENDITURE	<u>719.99</u>	<u>1,205.31</u>
SURPLUS FOR THE YEAR	<u><u>- 351.69</u></u>	<u><u>- 1,002.93</u></u>

OPENING BALANCE: GENERAL FUND	18,187.17	14,499.64
OPENING BALANCE: FUND RAISING	<u>2,315.34</u>	<u>3,318.27</u>
	20,502.51	17,817.91
DEFICIT ON GENERAL FUND	955.76	3,687.53
DEFICIT ON FUNDRAISING FUND	<u>- 351.69</u>	<u>- 1,002.93</u>
CLOSING BALANCE ALL FUNDS	<u><u>21,106.58</u></u>	<u><u>20,502.51</u></u>

CASH GENERAL	100.00	100.00
CASH FUNDRAISING	<u>100.00</u>	<u>170.32</u>
	<u>200.00</u>	<u>270.32</u>

GENERAL FUND

BANK COMMUNITY ACCOUNT	17,951.28	16,995.64
BANK BUSINESS SAVER ACCOUNT	<u>1,091.65</u>	<u>1,091.53</u>
TOTAL	<u><u>19,042.93</u></u>	<u><u>18,087.17</u></u>

FUNDRAISING

BANK COMMUNITY ACCOUNT	1,294.03	1,513.39
BANK BUSINESS SAVER ACCOUNT	<u>631.73</u>	<u>631.63</u>
	<u>1,925.76</u>	<u>2,145.02</u>

TOTAL FUNDS CARRIED FORWARD	<u><u>21,168.69</u></u>	<u><u>20,502.51</u></u>
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CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2021-05 04 2022

BUSINESS

<u>INCOME</u>	2022	2021
FEES	6,449.00	3,485.00
LUNCH CLUB	555.00	290.00
SNACK BAR	1,030.60	878.92
EARLY YEARS FUNDING (3 & 4 Years)	66,768.84	65,112.15
FREE FOR 2 FUNDING	19,487.16	27,081.00
EARLY YEARS PUPIL PREMIUM FUNDING	965.13	1,782.39
SENI/SEN SUP/DAF	3,862.97	1,658.45
HMRC JRC	-	700.67
HMRC SSP GRANT	128.47	191.70
RENT DONATION	-	1,800.00
DBC GRANT	-	5,600.00
FUNDS A/C	-	151.48
ONECOM/BT REIMBURSEMENT	-	815.68
AMAZON MARKETPLACE REIMBURSEMENT	-	13.00
KCC/DBC GRANT	-	449.00
LB HOUNSLOW PEP	-	500.00
BARCLAYS TRANS ERROR FUND AC	70.32	-
MISCELLANEOUS	143.75	-
FUNDRAISING A/C REIMBURSEMENTS	307.64	-
S & G MAYORS FUND	100.00	-
KCC COMF FUNDING	2,388.94	-
TEP STAFF TRAINING	61.20	-
KCC DAF	-	-
BANK INTEREST	0.15	0.50
TOTAL	102,319.17	110,509.94

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2021-05 04 2022

BUSINESS

<u>EXPENDITURE</u>	2022	2021
HUMAN RESOURCES	68,783.99	75,707.41
PREMISES HIRE	23,341.00	25,793.30
TELECOMMUNICATIONS/INTERNET	1,291.82	2,299.77
HOUSEKEEPING	761.94	574.17
LEARNING RESOURCES	2.75	40.35
SENIOR	909.76	236.73
ITC/STATIONERY	541.18	429.60
INSURANCE	713.05	625.48
STAFF TRAVEL	49.00	13.80
ZOOM MEETING	14.39	14.39
EYPP RESOURCES	305.45	-
INFORMATION COMMISSIONERS	35.00	35.00
FEE FUNDED REIMBURSEMENT	-	110.00
AMAZON MARKETPLACE RESOURCES	-	61.13
INDEPENDENT EXAMINER	540.00	516.00
CARD SURCHARGES-HMRC	1.16	1.96
FUNDRAISING TRANSFER	297.69	50.00
ITC HARDWARE	658.95	-
STAFF TRAINING	-	18.00
SAFER FOOD GROUP	362.10	14.40
EARLY LEARNING ALLIANCE MEMBERSHIP	218.50	-
EARLY LEARNING ALLIANCE PUBLICATIONS	200.59	-
CHANGE MATS	-	6.00
OFSTED REGISTRATION	50.00	50.00
FIRST AID RESOURCES	47.22	86.92
DISCLOSURE & BARRING SERVICE	89.30	13.00
COMF	2,144.29	-
LEAFLET PRINTING	-	125.00
MISCELLANEOUS	4.28	-
TOTAL	101,363.41	106,822.41

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2021-05 04 2022

FUNDRAISING

INCOME

	2022	2021
PHOTOGRAPHIC	87.50	5.00
PUSH & PULL	-	-
RAFFLES & TOMBOLA	270.70	177.10
EASY FUNDRAISING	-	-
DONATIONS	10.00	20.00
MISCELLANEOUS	0.02	-
BANK INTEREST	0.08	0.28
TOTAL	368.30	202.38

EXPENDITURE

	2022	2021
BARCLAYS TRANSFER ERROR	70.32	-
SNACK BAR RESOURCES	103.59	-
PHOTOGRAPHIC	-	-
PUSH & PULL	-	-
RAFFLES PRIZES/TICKETS	2.35	36.49
CHILDRENS GIFTS - CHRISTMAS/LEAVING/EASTER	146.09	39.52
LEARNING RESOURCES	367.64	-
CREATIVE LEARNING RESOURCES	10.00	165.28
CHILDRENS CHRISTMAS PARTY FOOD	-	27.92
REPLACEMENT KETTLE	-	16.00
DONATION/TRANS TO BUSINESS A/C	-	900.00
PARENTS CHRISTMAS CALENDARS	20.00	19.11
CHRISTMAS CARDS	-	0.99
TOTAL	719.99	1,205.31
FUNDRAISING EXPENDITURE/INCOME	- 351.69	- 1,002.93

CYGNETS PRE-SCHOOL NURSERY

FINANCIAL STATEMENT

YEAR ENDED 5 APRIL 2022

HEDLEY DUNK LIMITED
Chartered Accountants
3 Bullace Lane
Dartford
Kent
DA1 1BB

Cygnets Pre-school Nursery

(Registered Charity No. 1055599)

ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2022

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The day to day affairs of the Pre-school are managed by a Committee. During the period the members of the Committee were:

Emma Ben Moussa	Chair
Emma Matheson	Secretary
Jo Clark	Treasurer

During the year the Pre-school employed 6 staff and 1 volunteer.

The object of the Pre-school is to care for and educate children from 2 to transition to school at 4.

Details of the Pre-school activities are disclosed in the accounts. There have been no significant activities during the year. There have been no material post balance sheet events.

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Chair

Independent Examiner's Report to the Committee of Cygnets Pre-school Nursery

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Dated:

Jack Fryer

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CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2021-05 04 2022

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	<u>200.00</u>	<u>270.32</u>

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CYGNETS PRE-SCHOOL NURSERY

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MISCELLANEOUS	143.75	-
FUNDRAISING A/C REIMBURSEMENTS	307.64	-
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CYGNETS PRE-SCHOOL NURSERY

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CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

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RAFFLES & TOMBOLA	270.70	177.10
EASY FUNDRAISING	-	-
DONATIONS	10.00	20.00
MISCELLANEOUS	0.02	-
BANK INTEREST	0.08	0.28
TOTAL	368.30	202.38

EXPENDITURE

	2022	2021
BARCLAYS TRANSFER ERROR	70.32	-
SNACK BAR RESOURCES	103.59	-
PHOTOGRAPHIC	-	-
PUSH & PULL	-	-
RAFFLES PRIZES/TICKETS	2.35	36.49
CHILDRENS GIFTS - CHRISTMAS/LEAVING/EASTER	146.09	39.52
LEARNING RESOURCES	367.64	-
CREATIVE LEARNING RESOURCES	10.00	165.28
CHILDRENS CHRISTMAS PARTY FOOD	-	27.92
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CHRISTMAS CARDS	-	0.99
TOTAL	719.99	1,205.31
FUNDRAISING EXPENDITURE/INCOME	- 351.69	- 1,002.93

CYGNETS PRE-SCHOOL

England & Wales - Charity number 1055599

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month April	Year 2020		Day 05	Month April	Year 2021

Section A Reference and administration details

Charity name	Cygnets Pre-School Nursery
Other names charity is known by	
Registered charity number (if any)	1055599
Charity's principal address	Swanscombe & Greenhithe Town Council Community Hall, The Grove Swanscombe, Kent Postcode DA10 0GA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nikita Luckins	Chairperson		Cygnets preschool nursery Committee
2	Rhianne Earl	Secretary		Cygnets preschool nursery Committee
3	Emma Ben Moussa	treasurer		Cygnets preschool nursery Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Preschool learning alliance constitution (2011)
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by members of the Committee and stakeholders of the Pre-school (Parents/Carers)

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <input type="checkbox"/> policies and procedures adopted for the induction and training of trustees; <input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works; <input type="checkbox"/> relationship with any related parties; <input type="checkbox"/> trustees' consideration of major risks and the system and procedures to manage them. 	<p>Due to the coronavirus-covid 19 the town council made the decision to close the premises where the setting operates from 21/03/2020 - 31/05/2020, The setting reopened on 01/06/2020, the setting made the following decisions/adjustments in regard/response to the pandemic. A reduced number of children returned to preschool initially this increased gradually over the financial/academic period. numbers were low overall due to parents understandably being unable/unwilling to register their child for preschool.</p> <p>Financial</p> <ul style="list-style-type: none"> <input type="checkbox"/> Furlough of one member of staff while the setting was closed..The member of staff returned to work when the setting reopened. <input type="checkbox"/> Grant applications made including HMRC- job retention scheme, Dartford borough council,- premises hire costs <p>Operational</p> <ul style="list-style-type: none"> <input type="checkbox"/> Vulnerable children-if applicable. social workers informed of closure, parents signposted to local hub.
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- A robust risk assessment of the setting was carried out
- Enhanced cleaning schedule put in place, quarantining of equipment
- Changes to outdoor entrance/exit points, strict limitations on persons outside of the settings bubble entering the premises .
- This list is ongoing and not exhaustive
- We were very sad to see our setting manager who had been with us for over twenty five years leave to take early retirement in February and wish them a long and happy retirement
- The settings deputy manager and a senior key person have stepped into the position jointly until a new setting manager is appointed. We thank them for stepping up and taking the extra work and responsibility.
- Two members of our committee ensured we were able to continue to open and offer afternoon sessions by volunteering to give up their personal time and come and help with the children when we were short staffed on some occasions, this was due to the manager leaving and one member of staff being off long term due to ongoing illness/

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by offering appropriate play, education and care facilities, family learning , together with the right of parents to take responsibility for and to become involved in the activities of the group, ensuring that the group offer opportunities for all children whatever their race, culture, religion, means or ability; encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cygnets preschool nursery welcomes children and families from both the local and surrounding community, Cygnets preschool nursery values diversity and inclusion and has an equal opportunities policy. Our objective is to provide opportunities for children to learn and develop the appropriate skills needed so that they are ready to make a successful transition to primary school at age four. We recognise the importance of working in partnership with parents and carers to support their child's learning and development, we also work with outside agencies including children's social work services, early help, specialist teachers, paediatricians and speech and language therapists to support parents and carers and children's unique needs. We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- The staff and committee rose to the many challenges that the year posed, so that the setting continues to offer high levels of early years care and education to the children of our community.
- The setting was proud to see the successful transition of most of our morning group to primary school in July and to welcome a group of new children to the setting in September and throughout the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Only such reserves as required to meet the charity's aims & objectives, fulfil any financial or legal responsibilities are held.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RHIANNE EARL	AMY ROTHWELL
Position (eg Secretary, Chair, etc)	CHAIRPERSON	TRUSTEE
Date	11/11/2021	

CYGNETS PRE-SCHOOL NURSERY

FINANCIAL STATEMENT

YEAR ENDED 5 APRIL 2021

HEDLEY DUNK LIMITED
Chartered Accountants
3 Bullace Lane
Dartford
Kent
DA1 1BB

Cygnets Pre-school Nursery

(Registered Charity No. 1055599)

ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2021

Cygnets Pre-School Nursery is a registered Charity No. 1055599. The address of the Pre-school is Swanscombe & Greenhithe Town Council Offices, Community Hall, The Grove, Swanscombe, Kent DA10 0GA.

The day to day affairs of the Pre-school are managed by a Committee. During the period the members of the Committee were:

Emma Ben Moussa	Chair
Emma Matheson	Secretary
Jo Clark	Treasurer

During the year the Pre-school employed 6 staff and 1 volunteer.

The object of the Pre-school is to care for and educate children from 2 to transition to school at 4.

Details of the Pre-school activities are disclosed in the accounts. There have been no significant activities during the year. There have been no material post balance sheet events.

E Ben Moussa
Chair

Independent Examiner's Report to the Committee of Cygnets Pre-school Nursery

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 5 April 2021 which are set out on pages 3 to 5.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Jack Fryer

ACA

Hedley Dunk Limited

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2020-05 04 2021

<u>GENERAL FUND</u>	2021	2020
INCOME	110,496.94	93,654.18
LESS DEPOSITS HELD	<u>110,496.94</u>	<u>93,654.18</u>
EXPENDITURE	<u>106,809.41</u>	<u>100,335.98</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u><u>3,687.53</u></u>	<u><u>- 6,681.80</u></u>
 <u>FUND RAISING</u>		
INCOME	202.38	1,790.32
EXPENDITURE	<u>1,205.31</u>	<u>512.18</u>
SURPLUS FOR THE YEAR	<u><u>- 1,002.93</u></u>	<u><u>1,278.14</u></u>
 OPENING BALANCE: GENERAL FUND		
	14,499.64	21,181.44
 OPENING BALANCE: FUND RAISING		
	<u>3,318.27</u>	<u>2,040.13</u>
	17,817.91	23,221.57
 DEFICIT ON GENERAL FUND		
	3,687.53	- 6,681.80
 DEFICIT ON FUNDRAISING FUND		
	<u>- 1,002.93</u>	<u>1,278.14</u>
 <u>CLOSING BALANCE ALL FUNDS</u>		
	<u><u>20,502.51</u></u>	<u><u>17,817.91</u></u>
 CASH GENERAL		
	100.00	348.42
 CASH FUNDRAISING		
	<u>170.32</u>	<u>58.25</u>
	<u>270.32</u>	<u>406.67</u>
 <u>GENERAL FUND</u>		
BANK COMMUNITY ACCOUNT	16,995.64	13,060.19
BANK BUSINESS SAVER ACCOUNT	<u>1,091.53</u>	<u>1,091.03</u>
TOTAL	<u><u>18,087.17</u></u>	<u><u>14,151.22</u></u>
 <u>FUNDRAISING</u>		
BANK COMMUNITY ACCOUNT	1,513.39	2,628.67
BANK BUSINESS SAVER ACCOUNT	<u>631.63</u>	<u>631.35</u>
	<u>2,145.02</u>	<u>3,260.02</u>
 <u>TOTAL FUNDS CARRIED FORWARD</u>		
	<u><u>20,502.51</u></u>	<u><u>17,817.91</u></u>

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2020-05 04 2021

BUSINESS

<u>INCOME</u>	2021	2020
FEES	3,485.00	3,840.80
LUNCH CLUB	290.00	105.00
SNACK BAR	878.92	198.00
EARLY YEARS FUNDING (3 & 4 Years)	65,112.15	63,618.00
FREE FOR 2 FUNDING	27,081.00	22,333.98
EARLY YEARS PUPIL PREMIUM FUNDING	1,782.39	2,051.10
SENIF/SEN SUP/DAF	1,658.45	1,305.00
HMRC JRC	700.67	-
HMRC SSP GRANT	191.70	-
RENT DONATION	1,800.00	-
DBC GRANT	5,600.00	-
FUNDS A/C	151.48	-
ONECOM/BT REIMBURSEMENT	815.68	-
KCC/DBC GRANT	449.00	-
LB HOUNSLOW PEP	500.00	-
MISCELLANEOUS	-	200.00
BANK INTEREST	0.50	2.30
TOTAL	<u>110,496.94</u>	<u>93,654.18</u>

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT 2020/2021

06 04 2020-05 04 2021

BUSINESS

<u>EXPENDITURE</u>	2021	2020
HUMAN RESOURCES	75,707.41	78,457.56
PREMISES HIRE	25,793.30	15,652.75
TELECOMMUNICATIONS/INTERNET	2,314.16	1,545.35
HOUSEKEEPING	574.17	872.76
LEARNING RESOURCES	40.35	50.25
SENIF	236.73	-
ITC/STATIONERY	429.60	442.59
INSURANCE	625.48	625.48
OUTINGS	-	5.98
PAT TESTING	-	32.40
STAFF TRAVEL	13.80	197.25
EYPP RESOURCES	-	741.70
INFORMATION COMMISSIONERS	35.00	35.00
FEE FUNDED REIMBURSEMENT	110.00	-
AMAZON MARKETPLACE RESOURCES	48.13	-
INDEPENDENT EXAMINER	516.00	516.00
FUNDRAISING TRANSFER	50.00	-
STAFF TRAINING	18.00	240.00
OFSTED REGISTRATION	50.00	50.00
PLA MEMBERSHIP	-	108.00
FIRST AID RESOURCES	86.92	7.37
DISCLOSURE & BARRING SERVICE	13.00	13.00
LEAFLET PRINTING	125.00	-
FIRST AID TRAINING	-	700.00
PUBLICATIONS	-	10.95
MISCELLANEOUS	22.36	31.59
TOTAL	106,809.41	100,335.98

CYGNETS PRE-SCHOOL NURSERY

ANNUAL FINANCE REPORT

06 04 2020-05 04 2021

FUNDRAISING

<u>INCOME</u>	2021	2020
PHOTOGRAPHIC	5.00	139.50
PUSH & PULL	-	425.00
RAFFLES & TOMBOLA	177.10	793.70
EASY FUNDRAISING	-	15.97
DONATIONS	20.00	415.00
BANK INTEREST	0.28	1.15
TOTAL	202.38	1,790.32

EXPENDITURE

PHOTOGRAPHIC	-	13.96
PUSH & PULL	-	6.50
RAFFLES PRIZES/TICKETS	36.49	35.45
CHILDRENS GIFTS - CHRISTMAS/LEAVING/EASTER	39.52	36.80
CREATIVE LEARNING RESOURCES	165.28	129.88
CHILDRENS CHRISTMAS PARTY FOOD	27.92	27.59
REPLACEMENT KETTLE	16.00	-
DONATION/TRANS TO BUSINESS A/C	900.00	-
PARENTS CHRISTMAS CALENDARS	19.11	-
CHRISTMAS CARDS	0.99	-
GRATUITIES	-	8.00
LEAFLET PRINTING	-	100.00
OUTINGS	-	154.00
TOTAL	1,205.31	512.18
FUNDRAISING EXPENDITURE/INCOME	- 1,002.93	1,278.14

CYGNETS PRE-SCHOOL NURSERY

FINANCIAL STATEMENT

YEAR ENDED 5 APRIL 2021

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Chartered Accountants
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INCOME	202.38	1,790.32
EXPENDITURE	<u>1,205.31</u>	<u>512.18</u>
SURPLUS FOR THE YEAR	<u><u>- 1,002.93</u></u>	<u><u>1,278.14</u></u>
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