

NOTTING HILL AND EALING HIGH SCHOOL PARENTS' GUILD

England & Wales · Charity number 1055543

Details

Other names NHEHS PARENTS GUILD, NHEHSPG

Status Registered

Legal form Other

Registered 1996-05-22

Register [View on the Charity Commission register](#)

Contact

Address 2 Cleveland Road
London
W13 8AU

Phone 02087998400

Email enquiries@nhehs.gdst.net

Website www.nhehs.gdst.net

Activities

Objects: TO ADVANCE THE EDUCATION OF PUPILS OF NOTTING HILL AND EALING HIGH SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (FOR FURTHER DETAILS SEE CLAUSE 2 OF CONSTITUTION)

Activities: Fund-raising and social activities to advance the education of the pupils of Notting Hill & Ealing High School by providing and assisting in the provision of facilities for education at the school. In furtherance of this objective the Guild may encourage co-operation and good relations between parents, staff and others associated with the school and the local community.

Classification

- **How:** Makes Grants To Organisations, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** EALING AND NOTTING HILL
- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£28,177	£6,507	-	-
2024-08-31	£69,133	£27,739	-	-
2023-08-31	£28,344	£11,935	-	-
2022-08-31	£33,261	£15,576	-	-
2021-08-31	£10,488	£3,544	-	-
2020-08-31	£20,138	£14,124	-	-

Trustees

Name	Role	Appointed
Iain James Fratter	Chair	2016-11-14
Abi Shuttleworth		2022-11-07
Alan Brown		2014-09-15
Ali Palmer		2016-11-14
Claire Sargison		2022-11-07
Clare Wimalasundera		2022-11-07
Danielle Tiffany Plank		2022-11-07
Debbie Williams		2016-11-14
Frank Proud		2022-11-07
Kate Bevan		2021-09-06
Matthew Shoults		2017-01-31
Mrs Kath Caine		2014-01-20
Pooja Aggarwal		2019-11-11
Richard Odumodu		2016-11-14
SIMON KING-CLINE		
Sharmilla Natasha Antao		2014-11-01

NOTTING HILL AND EALING HIGH SCHOOL PARENTS' GUILD

England & Wales - Charity number 1055543

Accounts



NOTTING HILL & EALING
HIGH SCHOOL
2 Cleveland Road, Ealing, London W13 8AX
Registered Charity Number 1055543

NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD

**ACCOUNTS FOR THE YEAR ENDING
31 AUGUST 2024**

Registered Charity 1055543

CHARITY INFORMATION

TRUSTEES

Teachers:

Matthew Shoults – Honorary President
Kate Bevan – Head of Junior School
Claire Sargison – Deputy Head of Junior (Academic)

Parents:

Sharmila Antao – Honorary Treasurer
Alan Brown
Katharine Caine
Simon King-Cline – Joint Chair of Careers Committee
Richard Odumodu – Treasurer
Alison Palmer – Joint Chair of Careers Committee
Debbie Williams
Pooja Aggarwal – Joint Chair – SFRC
Abi Shuttleworth
Iain Fratter - Chair
Frank Proud – Secretary
Clare Wimalasundera
Danielle Plank

REGISTERED OFFICE

Notting Hill & Ealing High School Parents' Guild
2 Cleveland Road
Ealing
London
W13 8AU

INDEPENDENT EXAMINER

Graham Paul Limited
Court House
Court Road
Bridgend
CF31 1BE

BANKERS

HSBC Bank Plc

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NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD TRUSTEES' ANNUAL REPORT

The Trustees present their report with the financial statements of the Charity for the year ended 31 August 2024.

Structure, Governance and Management

The Charity is governed by the Constitution as amended on 24 April 2023; it is managed, and reports to the Charities Commission, in accordance with the Charities Act 2011. The Charity is inscribed in the Register of Charities under charity number 1055543; the statutory return for the year ended 31 August 2024 has been duly filed with the Charities Commission.

All parents of children at the school are automatically members of the NHEHS Parents' Guild without payment of any fees, dues or subscriptions; all members are entitled to make voluntary donations to the Guild.

The Charity is managed by a Board of Trustees which meets as a General Committee at least 3 times a year; at the beginning of every school term with a further meeting being held on the day of the AGM. The Honorary President of the Trustees is the Headmaster of the senior school and there are three elected Honorary Officers (Chair, Secretary and Treasurer); All trustees can serve a three-year term and then be re-elected for a further three years.

Trustees representing the parents are drawn and selected from amongst the members of the NHEHS Parents' Guild at the Annual General Meeting of the Charity and Trustees representing the school are drawn from the teaching staff by nomination of the Head of the Senior School.

The General Committee retains the sole right to make all decisions relating to:

- Distribution of surpluses and reserves
- Governance
- Accountancy
- Risk Management
- Liaison and relationships between the Charity and the School
- Liaison with and reporting to the Charities Commission

In order to efficiently conduct its activities and achieve its objectives, the Charity has now supplemented two previously established specialist committees, with a third operational group, which report to and are overseen by the General Committee:

- The Careers Committee organises a biennial Careers Conference at which the girls in the senior school can talk to and learn from suitably experienced professionals from within diverse careers and qualification pathways. In order to do this, it maintains a database of parents and alumni who have offered work experience or would volunteer to provide careers advice. The alternate years have seen the introduction of a new event focussed on developing the essential skills required in the workplace.
- The Social Committee organises all the social events run for children and parents alike and, where appropriate, other members of the local community may also participate. All events run by this committee are budgeted to make a surplus
- The Digital Shop Committee has evolved beyond solely facilitating the sale of 'Pre-Loved Uniforms' at a higher frequency into a resource that has enabled the Guild to consolidate a number of other operations and activities (item sales, charity appeals) across a broad range of stakeholders in the school community. The operations undertaken by this committee are designed to make a surplus.

The Chairs of these three specialist committees, are appointed by the General Committee but membership is open to any parent or teaching staff member who has an interest in the goals

of the Charity and the activities of the particular committee concerned. The surplus generated by the Social and Digital Shop Committees are the principal sources of funding for the Charity.

Objectives of the Charity

The objectives of the Guild are to advance the education of the pupils of Notting Hill and Ealing High School by providing and assisting in the provision of facilities for education, and to bring together our parents, Schools and community for the benefit of the pupils.

Activities of the Charity for the year

The Parents' Guild continued to receive strong support from staff and parents – event attendance has been returning to pre-pandemic levels, while community engagement also continues to reap the benefits of embedded adaptations to how the Guild raises funds in support of its objectives and engages with all its stakeholders. During the 2023-2024 year, the School celebrated its 150th anniversary, the construction of a new Junior School building was completed and opened, and the Guild continued to implement its Annual Plan framework.

The Annual Plan was the key output of the 2021-2022 Working Group established to reflect on the Guild's purpose, operations, the management and use of funds and communication to guide its evolution. It requires the Treasurer and Chair to work together on a target allocation of funds to be agreed by the General Committee in line with School and Guild priorities. The Charity had significantly higher total income this year of £69,133. This year saw no changes to office holders or the General Committee other than changes to the leadership of one committee (Careers) and preparation for a change in leadership in another (Digital Shop).

Careers Committee

In 2023-2024, under new leadership the Careers Committee focussed on a range of events. Primarily, another iteration of Skills Workshop was repeated, with sessions on CV writing, interviewing and online networking skills. There were also a set of also industry/sector-themed events arranged – these involved alumni, parents and Sixth Form girls – and received significant positive feedback.

Social Committee

In 2023-2024 the Social Committee maintained its focus on bringing the School community together through a series of events, with a particular focus on the 150th anniversary celebrations. The three key events it led or supported this year were the annual Christmas Bazaar, the Spring Ball and HillFest.

The annual Christmas Bazaar, held at the end of November 2023, benefited from meaningful increase in sponsorship over the previous year and with typically high attendance and engagement made a significant contribution to Guild funds of £8,094. The Spring Ball was held in March 2024 - which will be held every other year - allowed the Guild to make a large direct contribution to the NHS Bursary Campaign Fund. Finally, another iteration of HillFest, the School-led event in partnership with the Social Committee to showcase the whole School and all its talents, was held in July 2024 and the Guild made a financial contribution of the income it generated at the event towards costs borne by the School.

Digital Shop Committee

In 2023-2024, the Digital Shop continued to innovate and prepared for a transition to new leadership in 2024-2025. It continued to build on the success of the original remit organising the sale of Pre-Loved Uniforms, and evolve beyond to integrate a range of other Guild activities. The process of consolidating operations has resulted in capturing cost efficiencies

with improved control of inventories and better manage financial risks, with significant benefit. The Digital Shop processed its 1000th order since inception during the year. The total income from the Digital Shop was stable relative to the previous year, but with higher operating costs that will revert to trend in 2024-2025, but meant a contribution to Guild funds of £9,838. The financial contributions made by the Digital Shop are expected to remain a key income driver for the Charity.

Donations

The Guild donated £46,938 to the school in the year to 31 August 2024, a significant increase on its donation of £1,764 in the year to 31 August 2023. However, this total included a £20,750 donation that was approved by the General Committee in the year to 31 August 2023 but it was agreed that disbursement would take place in this financial year in alignment with the construction schedule of the new Junior School building (which was officially opened in February 2024) where the (fixed asset) item to be purchased will be deployed and utilised. The total also includes a £1,179 contribution by the Guild to the School in support of HillFest as well a direct contribution by the Guild of £25,034 to the Trust to be directed the NHEHS Bursary Campaign Fund.

Disbursement

The Trustees hope that in meeting the objects of the Charity, the Charity will continue to be in a position to support the school in educating the pupils in a friendly and supportive environment.

Subject to holding reserves to fund event costs in advance of income, the Charity aims to donate all surplus income over expenditure to the School, and now aims for disbursements to be aligned with the execution of the Annual Plan for the first time in 2023-2024 so higher reserves were planned for at the end of 2022-2023. In addition, with an increased focus on risk and cash management, the Charity did benefit from the higher prevailing interest rates available on cash balances from throughout most of the year. After disbursements, as at 31 August 2024, the Charity had a net general uncommitted reserves of £33,061 (£38,606 as at 31 August 2023), all of which were held on current and interest bearing accounts with the HSBC UK Bank.

Acknowledgements

The Trustees would like to express special gratitude to the numerous volunteers from amongst parents, families and friends of children in both the junior and senior departments of the school; without their tireless and unselfish help and support the objects of the Charity could not be achieved.

The Trustees would also like to express their most sincere thanks to the teaching body, secretarial and administration personnel and the facilities staff of both the junior and senior departments for their very kind co-operation and assistance throughout the year.

Declaration

The Trustees have approved the Trustees Report and attached financial statements at their meeting of 28 April 2025.

Signed for and on behalf of the Trustees of the Notting Hill & Ealing High School
Parents' Guild
Registered Charity Number 1055543



Iain Fratter
Honorary Chair



Richard Odumodu
Honorary Treasurer

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2024 which are set out on pages 9 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



8/5/2025

J Payne ACA
Graham Paul Limited
Court House
Court House
Bridgend
CF31 1BE

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2024**

	Note	Year Ended 31 August 2024 £	Year Ended 31 August 2023 £
Income			
- Fundraising		68,146	28,100
- Interest Income		987	244
Total Income		69,133	28,344
Costs of Fundraising			
- Costs of fundraising		(26,587)	(10,443)
- Administrative costs		(1,152)	(1,492)
Total Costs		(27,739)	(11,935)
Net Income On Activities		41,394	16,409
Donations made		(46,939)	(1,764)
Excess/(Deficit) Of Income Over Expenditure		(5,545)	14,645
General Reserve Brought Forward		38,606	23,961
General Reserve Carried Forward		33,061	38,606

There were no recognised gains or losses other than the loss in the financial period. All income and expenditure relate to unrestricted funds.

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
BALANCE SHEET
THE YEAR ENDED 31 AUGUST 2024**

	Note	Year Ended 31 August 2024		Year Ended 31 August 2023	
		£	£	£	£
Current Assets					
Cash		<u>34,099</u>		<u>39,596</u>	
Total Assets			34,099		39,596
Current Liabilities					
Accruals	5	<u>(1,038)</u>	(1,038)	<u>(990)</u>	(990)
Total Liabilities			(1,038)		(990)
Total Net Assets			<u>33,061</u>		<u>38,606</u>
Unrestricted Reserve	6				
- General			33,061		38,606
- Designated			<u>-</u>		<u>-</u>
Unrestricted Reserve Carried Forward			<u>33,061</u>		<u>38,606</u>

Signed on behalf of the Board of Trustees


.....

Richard Odumodu

HONORARY TREASURER

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
NOTES TO THE ACCOUNTS**

1. ACCOUNTING POLICIES

1.1 Accounting Convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Incoming Resources

Income is recognised on occurrence of the fundraising events.

1.3 Expenditure Recognition

Costs are recognised as incurred. All costs are incurred in respect of fundraising for the charity.

Donations are recognised as committed creditors when approved at the relevant Trustee meetings.

1.4 Taxation

The Charity is exempt from taxation in respect of all non-trading activities.

1.5 Fund structure

All funds are included within one general unrestricted fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration or expenses were paid to the trustees during the year.

3. CHARITABLE ACTIVITIES COSTS

Resources expended for charitable activities are solely in respect of donations to the school.

4. ADMINISTRATIVE COSTS

	2024	2023
	£	£
Accountancy	1,038	1,390
Administration	<u>114</u>	<u>102</u>
	<u>1,152</u>	<u>1,492</u>

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
NOTES TO THE ACCOUNTS (CONTINUED)**

5. CREDITORS

	Year Ended 31 August 2024	Year Ended 31 August 2023
	£	£
Accountancy Fees	1,038	990
Total	1,038	990

6. FUNDS

Unrestricted Funds

	Designated £	Not Designated £	Total Unrestricted £
As at 1 September 2023	-	38,606	23,961
Incoming resources	-	69,133	28,344
Outgoing resources	-	(74,678)	(13,699)
Transfer	-	-	-
As at 31 August 2024	-	33,061	38,606

All assets and liabilities are attributable to the general reserve. The funds have been generated by fundraising activities as detailed in the Trustees' Report. The reserve will be used to generate further funds and ultimately for donations to the school.

7. CONTROL

The charity is controlled collectively by the Board of Trustees.

NOTTING HILL AND EALING HIGH SCHOOL PARENTS' GUILD

England & Wales - Charity number 1055543

Accounts



NOTTING HILL & EALING
HIGH SCHOOL

2 Cleveland Road, Ealing, London W13 8AX
Registered Charity Number 1055543

NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD

**ACCOUNTS FOR THE YEAR ENDING
31 AUGUST 2023**

Registered Charity 1055543

CHARITY INFORMATION

TRUSTEES

Teachers:

Matthew Shoults – Honorary President
Kate Bevan – Head of Junior School
Claire Sargison – Deputy Head of Junior (Academic)

Parents:

Sharmila Antao – Honorary Treasurer
Alan Brown
Katharine Caine
Simon King-Cline – Joint Chair of Careers Committee
Richard Odumodu – Treasurer
Alison Palmer – Joint Chair of Careers Committee
Debbie Williams
Pooja Aggarwal – Joint Chair – SFRC
Abi Shuttleworth
Iain Fratter - Chair
Frank Proud – Secretary
Clare Wimalasundera
Danielle Plank

REGISTERED OFFICE

Notting Hill & Ealing High School Parents' Guild
2 Cleveland Road
Ealing
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INDEPENDENT EXAMINER

Graham Paul Limited - Chartered Accountants
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BANKERS

HSBC Bank Plc

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NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD TRUSTEES' ANNUAL REPORT

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Structure, Governance and Management

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The Charity is managed by a Board of Trustees which meets as a General Committee at least 3 times a year; at the beginning of every school term with a further meeting being held on the day of the AGM. The Honorary President of the Trustees is the Headmaster of the senior school and there are three elected Honorary Officers (Chair, Secretary and Treasurer); All trustees can serve a three-year term and then be re-elected for a further three years.

Trustees representing the parents are drawn and selected from amongst the members of the NHEHS Parents' Guild at the Annual General Meeting of the Charity and Trustees representing the school are drawn from the teaching staff by nomination of the Head of the Senior School.

The General Committee retains the sole right to make all decisions relating to:

- Distribution of surpluses and reserves
- Governance
- Accountancy
- Risk Management
- Liaison and relationships between the Charity and the School
- Liaison with and reporting to the Charities Commission

In order to efficiently conduct its activities and achieve its objectives, the Charity has now supplemented two previously established specialist committees, with a third operational group, which report to and are overseen by the General Committee:

- The Careers Committee organises a biennial Careers Conference at which the girls in the senior school can talk to and learn from suitably experienced professionals from within diverse careers and qualification pathways. In order to do this, it maintains a database of parents and alumni who have offered work experience or would volunteer to provide careers advice. The alternate years have seen the introduction of a new event focussed on developing the essential skills required in the workplace.
- The Social Committee organises all the social events run for children and parents alike and, where appropriate, other members of the local community may also participate. All events run by this committee are budgeted to make a surplus
- The Digital Shop Committee has evolved beyond solely facilitating the sale of 'Pre-Loved Uniforms' at a higher frequency into a resource that has enabled the Guild to consolidate a number of other operations and activities (item sales, charity appeals) across a broad range of stakeholders in the school community. The operations undertaken by this committee are designed to make a surplus.

The Chairs of these three specialist committees, are appointed by the General Committee but membership is open to any parent or teaching staff member who has an interest in the goals

of the Charity and the activities of the particular committee concerned. The surplus generated by the Social and Digital Shop Committees are the principal sources of funding for the Charity.

Objectives of the Charity

The objectives of the Guild are to advance the education of the pupils of Notting Hill and Ealing High School by providing and assisting in the provision of facilities for education, and to bring together our parents, Schools and community for the benefit of the pupils.

Activities of the Charity for the year

The Parents' Guild continued to receive strong support from staff and parents – event attendance benefitted from the lack of restrictions of the Covid pandemic, while community engagement also reaped the benefits of embedded adaptations to how the Guild raises funds in support of its objectives and engages with all its stakeholders. During the year, while preparations continued for the School's upcoming 150th anniversary (2023-2024) and the construction of a new Junior School building began its progress, the Guild aligned its strategic planning and began the implementation its Annual Plan framework.

The Annual Plan was a key output of the 2021-2022 Working Group established to reflect on the Guild's purpose, operations, management and use of funds, and communication to guide its evolution. It requires the Treasurer and Chair to work together on a target allocation of funds to be agreed by the General Committee in line with School and Guild priorities. As such, the decision for a portion of the Guild's annual funds to be contributed directly to the NHEHS Bursary Campaign Fund from 2022-2023 onwards will be met in 2023-2024 by the Spring Ball (March 2024) celebrating the School's 150th Anniversary. This year saw no changes to office holders but there were changes in the membership of the General Committee and Board of Trustees at the end of the year, with a number of long-serving Trustees and committee chairs completing their tenures with distinction.

Careers Committee

In 2022-2023 the Careers Committee held 2 events; The Careers Fair returned in the Spring Term, and as planned was the largest since prior to the pandemic, bringing together 350 girls with 80 careers advisors in a typically well received event that offered the pupils the opportunity to engage, network and learn about a range of traditional and emerging career options. During the Summer Term, the Skills Workshop was repeated and 150 girls benefited from themed sessions focussed on specific identified skills - CV writing, interviewing and networking - with significant positive feedback. This year the Careers Committee also supported the School in finding careers speakers for assembly based activities.

Social Committee

In 2022-2023 the Social Committee maintained its focus on bringing the School community together through a series of events. The key event it led this year was the annual Christmas Bazaar and despite the absence of significant sponsorship, but with typically high attendance and engagement, the event made a significant contribution to Guild funds on an adjusted basis. The other key event was the repeat of HillFest, the School-led event in partnership with the Social Committee to showcase the whole School and all its talents, where the Guild makes a financial contribution of the income it generated at the event towards costs borne by the School. The latter part of the academic year was spent leading the planning for the Spring Ball to be held in March 2024.

Digital Shop Committee

In 2022-2023 the Digital Shop continued to expand on the success of the original remit organising the sale of Pre-Loved Uniforms, and has continued to evolve and integrate a range of other Guild activities. This development has allowed us to consolidate operations, capture

cost efficiencies with improved control of inventories and better manage financial risks, with significant benefit. The total income derived and financial contribution from the Digital Shop is approximately 33% higher in 2022-2023 than last year and is expected to remain a key income driver for the Charity.

Donations

The Guild donated £1764 to the school in the year to 31 August 2023, a reduction on its donation of £15,000 in the year to 31 August 2022. However, an additional £21,500 donation was approved by the General Committee in the year to 31 August 2023 but it was agreed that disbursement would take place in the following financial year in alignment with the construction schedule of the new Junior School building (due to be officially opened in February 2024) where the (fixed asset) item to be purchased will be deployed and utilised.

Disbursement

The Trustees hope that in meeting the objects of the Charity, the Charity will continue to be in a position to support the school in educating the pupils in a friendly and supportive environment.

Subject to holding reserves to fund event costs in advance of income, the Charity aims to donate all surplus income over expenditure to the School, and now aims for disbursements to be aligned with the execution of the Annual Plan for the first time in 2023-2024 so higher reserves were planned for at the end of 2022-2023. In addition, with an increased focus on risk and cash management, the Charity began to benefit from the higher interest rate available on cash balances from October 2022 throughout the year.

As a result of the delayed disbursement, as at 31 August 2023 the Charity had a net general uncommitted reserves of £39,096 (£24,460 as at 31 August 2022), all of which were held in current and interest bearing accounts with the HSBC UK Bank.

Acknowledgements

The Trustees would like to express special gratitude to the numerous volunteers from amongst parents, families and friends of children in both the junior and senior departments of the school; without their tireless and unselfish help and support the objects of the Charity could not be achieved.

The Trustees would also like to express their most sincere thanks to the teaching body, secretarial and administration personnel and the facilities staff of both the junior and senior departments for their very kind co-operation and assistance throughout the year.

Declaration

The Trustees approved the Trustees Report and attached financial statements on 29 February 2024.

**Signed for and on behalf of the Trustees of the Notting Hill & Ealing High School
Parents' Guild**

Registered Charity Number 1055543



**Iain Fratter
Honorary Chair**



**Richard Odumodu
Honorary Treasurer**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023 which are set out on pages 8 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Payne ACA
Graham Paul Limited
Court House
Court House
Bridgend
CF31 1BE

1 March 2024

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2023**

	Note	Year Ended 31 August 2023 £	Year Ended 31 August 2022 £
Income			
- Fundraising		28,100	33,257
- Interest Income		244	4
Total Income		28,344	33,261
Costs of Fundraising			
- Costs of fundraising		(10,443)	(14,936)
- Administrative costs		(1,492)	(640)
Total Costs		(11,935)	(15,576)
Net Income On Activities		16,498	17,685
Donations made		(1,764)	(15,000)
Excess/(Deficit) Of Income Over Expenditure		14,645	2,685
General Reserve Brought Forward		23,961	21,276
General Reserve Carried Forward		38,606	23,961

There were no recognised gains or losses other than the loss in the financial period. All income and expenditure relate to unrestricted funds.

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
BALANCE SHEET
THE YEAR ENDED 31 AUGUST 2023**

	Note	Year Ended 31 August 2023		Year Ended 31 August 2022	
		£	£	£	£
Current Assets					
Cash		39,596		24,461	
Total Assets			39,596		24,461
Current Liabilities					
Accruals	5	(990)		(500)	
Total Liabilities			(990)		(500)
Total Net Assets			<u>38,606</u>		<u>23,961</u>
Unrestricted Reserve	6				
- General			38,606		23,961
- Designated			<u>-</u>		<u>-</u>
Unrestricted Reserve Carried Forward			<u>38,606</u>		<u>23,961</u>

Signed on behalf of the Board of Trustees



.....

Richard Odumodu

HONORARY TREASURER

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
NOTES TO THE ACCOUNTS**

1. ACCOUNTING POLICIES

1.1 Accounting Convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Incoming Resources

Income is recognised on occurrence of the fundraising events.

1.3 Expenditure Recognition

Costs are recognised as incurred. All costs are incurred in respect of fundraising for the charity.

Donations are recognised as committed creditors when approved at the relevant Trustee meetings.

1.4 Taxation

The Charity is exempt from taxation in respect of all non-trading activities.

1.5 Fund structure

All funds are included within one general unrestricted fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration or expenses were paid to the trustees during the year.

3. CHARITABLE ACTIVITIES COSTS

Resources expended for charitable activities are solely in respect of donations to the school.

4. ADMINISTRATIVE COSTS

	2023	2022
	£	£
Accountancy	1,390	500
Administration	<u>102</u>	<u>140</u>
	<u>1,492</u>	<u>640</u>

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
NOTES TO THE ACCOUNTS (CONTINUED)**

5. CREDITORS

	Year Ended 31 August 2023 £	Year Ended 31 August 2022 £
Accountancy Fees	990	500
Total	<u>990</u>	<u>500</u>

6. FUNDS

Unrestricted Funds

	Designated £	Not Designated £	Total Unrestricted £
As at 1 September 2022	-	23,961	21,276
Incoming resources	-	28,344	33,261
Outgoing resources	-	(13,699)	(30,576)
Transfer	-	-	-
As at 31 August 2023	<u>-</u>	<u>38,606</u>	<u>23,961</u>

All assets and liabilities are attributable to the general reserve. The funds have been generated by fundraising activities as detailed in the Trustees' Report. The reserve will be used to generate further funds and ultimately for donations to the school.

7. CONTROL

The charity is controlled collectively by the Board of Trustees.

NOTTING HILL AND EALING HIGH SCHOOL PARENTS' GUILD

England & Wales - Charity number 1055543

Accounts



NOTTING HILL & EALING
HIGH SCHOOL

2 Cleveland Road, Ealing, London W13 8AX
Registered Charity Number 1055543

**NOTTING HILL & EALING HIGH SCHOOL
PARENTS' GUILD**

**ACCOUNTS FOR THE YEAR ENDING
31 AUGUST 2022**

Registered Charity 1055543

CHARITY INFORMATION

TRUSTEES

Teachers:

Matthew Shoults
Kate Bevan
Clair Sargison

Parents:

Sharmila Antao – Deputy Treasurer
Alan Brown
Katharine Hunt
Simon King-Cline – Co-Chair of careers
Richard Odumodu – Treasurer
Alison Palmer – Co-chair of careers
Debbie Williams
Pooja Aggarwal – Chair – SFRC
Abi Shuttleworth
Iain Fratter - Chair
Frank Proud – Secretary
Clare Wimalasundera
Danielle Plank

REGISTERED OFFICE

Notting Hill & Ealing High School Parents' Guild
2 Cleveland Road
Ealing
London
W13 8AU

INDEPENDENT EXAMINER

Graham Paul Limited - Chartered Accountants
Ground Floor,
Wilson House, 5 Ash Tree Court,
Woodsy Close
Cardiff Gate Business Park
Cardiff
CF23 8RW

BANKERS

HSBC Bank Plc

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Statement of Financial Activities	8
Balance sheet	9
Notes to the accounts	10 - 11

NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD TRUSTEES' ANNUAL REPORT

The trustees present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance and Management

The Charity is governed by the Constitution as amended on 17 November 2016; it is managed, and reports to the Charities Commission, in accordance with the Charities Act 2011. The Charity is inscribed in the Register of Charities under charity number 1055543; the statutory return for the year ended 31st August 2021 has been duly filed with the Charities Commission.

All parents of children at the school are automatically members of the NHEHS Parents' Guild without payment of any fees, dues or subscriptions; all members are entitled to make voluntary donations to the Guild.

The Charity is managed by a Board of Trustees which meets as a General Committee at least 3 times a year; at the beginning of every school term with a further meeting being held on the day of the AGM.

The Honorary President of the Trustees is the Headmaster of the senior school and there are three elected Honorary Officers (The Chair, Secretary and Treasurer); All trustees can serve a three-year term and then be re-elected for a further three years.

Trustees representing the parents are drawn and elected from amongst the members of the NHEHS Parents' Guild at the Annual General Meeting of the Charity and Trustees representing the school are drawn from the teaching staff by nomination of the Head of the senior school.

The General Committee retains the sole right to make all decisions relating to: -

- Distribution of surpluses and reserves
- Governance
- Accountancy
- Risk Management
- Liaison and relationships between the Charity and the School
- Liaison with and reporting to the Charities Commission

In order to efficiently conduct its activities and achieve its objects, the Charity has established two specialist committees, which report to and are overseen by the General Committee: -

- The Careers Committee organises a biennial Careers Conference at which the girls in the senior school can talk to and learn from suitably experienced professionals from within diverse careers and qualification pathways. In order to do this, it maintains a database of parents and alumni who have offered work experience or would volunteer to provide careers advice. The alternate years have seen the introduction of a new event focussed on developing the essential skills required in the workplace.
- The Social and Fundraising Committee that organises all the social events run for children and parents alike and, where appropriate, other members of the local community may also participate. All the events run by this committee are budgeted to make a surplus; these surpluses are the principal source of funding for the Charity.

NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD TRUSTEES' ANNUAL REPORT

Structure, Governance and Management - continued

The Chairs of these two specialist committees are appointed by the General Committee but membership is open to any parent or teaching staff member who has an interest in the goals of the Charity and the particular committee concerned.

Objectives of the Charity

The object of the Guild is to advance the education of the pupils of Notting Hill & Ealing High School by providing and assisting in the provision of facilities for education, and bring together our parents, Schools and community for the benefit of the pupils.

Activities Of The Charity for the Year

The Parents' Guild continued to receive strong support from staff and parents as the restrictions due to the Covid pandemic eased. As the ability to have, and willingness to attend, events increased, the Guild continued to adapt and explore new ways to raise funds in support of its objectives and engage with all its stakeholders. This year also saw changes in the membership and office holders on General Committee and Board of Trustees (including a new Head Mistress of the Junior School). These transitions and planning for the School's upcoming 150th anniversary (2023-2024), provided an opportunity for the Guild to reflect deeply on its purposes, its operation, the use of funds and how it communicates. To that end, the General Committee established a Working Group to consider its evolution. The output of the Working Group in the Summer term will be encapsulated in an Annual Plan framework, and a decision was taken for a portion of the Guild's annual funds to be contributed directly to the NHEHS Bursary Campaign Fund from 2022-23 onwards.

Careers Committee

In 2021-22 the Careers Committee held 2 events; a Spring term event for Year 11 that offered the girls the opportunity to engage in question and answer sessions with panellists, and a repeat of the skills convention held in the Summer term. As hoped, the skills convention was run as a fully face to face event. The event again consisted of three themed workshops focussed on specific identified skills – CV writing, digital networking and interview practice – and received significant positive feedback. This year the Careers Committee also conducted an outreach programme to refresh and increase the database of present volunteers. This will support next year's activities, which include plans for the largest careers event since prior to the pandemic to be held in the Spring term.

Social and Fundraising Committee

In 2021-22 the Social and Fundraising Committee initially noted residual hesitancy to attending large events, so the Autumn and Spring terms had fewer events than historically planned. Despite this the annual Christmas Bazaar maintained its place in the calendar and was well attended. With pandemic precautions receding further by the Summer Term, the usually Junior School focussed event, Fun Day, was replaced by a community event called HillFest. The initiative for this event came from the School's desire to engage more parents and more students across the whole School (Junior and Senior) with a post-pandemic showcase of the whole School and all its talents. As this was a School-led event in partnership with the Social and Fundraising Committee in a supporting role, the Guild agreed to make a financial contribution of the income it generated at the event to the School's event costs.

This year, the success of the increased frequency of second-hand school uniforms covid-safe sales events during 2020-2021 was supplemented by digitising the sales process with the establishment of the 'Pre-loved Uniform Digital Shop' (PUDS) at the start of the Spring term.

The income derived from PUDS made a significantly higher contribution in 2021-2022 than the sale of used uniforms in previous years. This served to offset reduced income from fewer events and has the potential of additional efficiency gains by its integration with other Guild activities and events going forward.

Donations

The Guild donated £15,000 to the school in the year to 31 August 2022, an increase on its donation of £4,000 in the year to 31 August 2021.

Reserves and Disbursements

As at 31 August 2022 the Charity had net general uncommitted reserve of £24,460 (£21,276 as at 31 August 2021), all of which were held on current and interest bearing accounts with the HSBC UK Bank.

The Trustees hope that in meeting the objects of the Charity, the Charity will continue to be in a position to support the school in educating the pupils in a friendly and supportive environment. Subject to holding reserves to fund event costs in advance of income, the Charity aims to donate all surplus income over expenditure to the School, and the aim in future years is for disbursements to be aligned in support of specific items agreed in the Annual Plan.

Acknowledgments

The Trustees would like to express special gratitude to the numerous volunteers from amongst parents, families and friends of children in both the junior and senior departments of the school; without their tireless and unselfish help and support the objects of the Charity could not be achieved.

The Trustees would also like to express their most sincere thanks to the teaching body, secretarial and administration personnel and the facilities staff of both the junior and senior departments for their very kind co-operation and assistance throughout the year.

Declaration

The Trustees have approved the Trustees Report and attached financial statements at their meeting of 16 January 2023.

**Signed for and on behalf of the Trustees of the Notting Hill & Ealing High School
Parents' Guild,
Registered Charity number 1055543**



**Iain Fratter
Honorary Chair**



**Richard Odumodu
Honorary Treasurer**

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2022 which are set out on pages 8 to 11.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Payne ACA
Graham Paul Limited
Ground Floor
Wilson House, 5 Ash Tree Court,
Woodsy Close,
Cardiff Gate Business Park
Cardiff
CF23 8RW

16 January 2023

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2022**

	Note	Year Ended 31 August 2022 £	Year Ended 31 August 2021 £
Income			
- Fundraising		33,257	10,487
- Interest Income		4	1
Total Income		33,261	10,488
Costs of Fundraising			
- Costs of fundraising		(14,936)	(3,544)
- Administrative costs		(640)	(0)
Total Costs		(15,576)	(3,544)
Net Income On Activities		17,685	6,944
Donations made		(15,000)	(4,000)
Excess/(Deficit) Of Income Over Expenditure		2,685	2,944
General Reserve Brought Forward		21,276	18,332
General Reserve Carried Forward		23,961	21,276

There were no recognised gains or losses other than the loss in the financial period. All income and expenditure relate to unrestricted funds.

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
BALANCE SHEET
THE YEAR ENDED 31 AUGUST 2022**

	Note	Year Ended 31 August 2022		Year Ended 31 August 2021	
		£	£	£	£
Current Assets					
Cash		24,461		21,276	
Total Assets			24,461		21,276
Current Liabilities					
Accruals	5	(500)		(0)	
Total Liabilities			(500)		(0)
Total Net Assets			<u>23,961</u>		<u>21,276</u>
Unrestricted Reserve	6				
- General			23,961		21,276
- Designated			-		-
Unrestricted Reserve Carried Forward			<u>23,961</u>		<u>21,276</u>

Signed on behalf of the Board of Trustees



.....
Richard Odumodu

HONORARY TREASURER

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
NOTES TO THE ACCOUNTS**

1. ACCOUNTING POLICIES

1.1 Accounting Convention

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1.2 Incoming Resources

Income is recognised on occurrence of the fundraising events.

1.3 Expenditure Recognition

Costs are recognised as incurred. All costs are incurred in respect of fundraising for the charity.

Donations are recognised as committed creditors when approved at the relevant Trustee meetings.

1.4 Taxation

The Charity is exempt from taxation in respect of all non-trading activities.

1.5 Fund structure

All funds are included within one general unrestricted fund.

2. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration or expenses were paid to the trustees during the year.

3. CHARITABLE ACTIVITIES COSTS

Resources expended for charitable activities are solely in respect of donations to the school.

4. ADMINISTRATIVE COSTS

	2022	2021
	£	£
Accountancy	500	0
Administration	<u>140</u>	<u>0</u>
	<u>640</u>	<u>0</u>

**NOTTING HILL & EALING HIGH SCHOOL PARENTS' GUILD
NOTES TO THE ACCOUNTS (CONTINUED)**

5. CREDITORS

	Year Ended 31 August 2022	Year Ended 31 August 2021
	£	£
Accountancy Fees	500	0
Total	500	0

6. FUNDS

Unrestricted Funds

	Designated £	Not Designated £	Total Unrestricted £
As at 1 September 2021	-	21,276	18,332
Incoming resources	-	33,261	10,488
Outgoing resources	-	(30,576)	(7,544)
Transfer	-	-	0
As at 31 August 2022	-	23,961	21,276

All assets and liabilities are attributable to the general reserve. The funds have been generated by fundraising activities as detailed in the Trustees' Report. The reserve will be used to generate further funds and ultimately for donations to the school.

7. CONTROL

The charity is controlled collectively by the Board of Trustees.