

# Management Report

## Thirsk and Sowerby Town Hall For the period ended 31 March 2021

Thirsk and Sowerby Town Hall Management Committee is situated on Westgate, Thirsk. It is registered with the charity commission No.1055468.

The object of the charity is to manage and maintain Thirsk and Sowerby Town Hall, providing community facilities for the inhabitants of Thirsk, Sowerby and surrounding area. The management committee aims to provide a first class venue at an affordable cost for organisations serving the community.

### **Current Management committee.**

**Chairman** Cllr Graham France

### **Thirsk Town Council Members**

Cllr Wendy Gibson Brown

Cllr Andrew Trueman

### **Co-opted Members**

Freda Roberts

John Worley

Colin Northridge MBE

Janet Watson

**Vice-chairman** Cllr David Jackson

### **Sowerby Parish Council Members**

Cllr Mark Robson

Cllr Ellen Storm

### **Secretary/Treasurer**

Alexandra Little

### **Financial Balances**

31st March 2021 £ 32,875 (includes grant funding which has been allocated at approx. £5000)

### **Activities in 2020/2021**

The Committee was saddened when Marion Green retired in July 2020 and offered thanks for her sterling work over the time she had worked with the Town Hall and Trustees. Alexandra Little took over the role temporarily and worked on ensuring the building was COVID safe and she has recently accepted the position on a permanent basis.

During each lockdown the hall facility was maintained and kept clean. We assisted with the Foodbank by making the hall available for free, so Community Works could package parcels for vulnerable families at Christmas. Community Works made use of the hall to continue to support a vulnerable group and the NHS made use of the hall at no charge to administer vaccines to pupils that would usually be done in a school setting.

The following items have been actioned:

- Remaining windows replaced
- Electrical Survey, works and NCIS Certification undertaken
- Asbestos Survey undertaken
- Energy Performance Certification completed
- All lighting replaced with LED lights
- Internet provision in place throughout the whole building
- Guttering cleaned and car park/front cleaned
- Works to the tree completed
- Upstairs and stairway carpet fitted
- Annexe, Entrance and Stairway and Main Hall decorated
- Small Office refurbished into a meeting room

The Secretary has successfully applied for a number of grants which have enabled some of the above works to be completed and is currently looking into grant availability and costings for an upgrade of the Main Hall toilet facilities. She has also recently held a styled shoot to showcase the facilities on offer at the Town Hall. Bookings are returning to the hall in line with the lifting of lockdown restrictions and additional hirers have been secured following the promotion of the facilities on social media.

Finally, sincere thanks are offered on behalf of the Vice Chairman to the trustees, Marion Green and Alexandra Little for their support and hard work throughout the challenges of the last year.

Cllr David Jackson

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# Financial Activities

April 2020 - March 2021

	Total
<b>INCOME</b>	
Grant Funding	30,731.00
Interest Received	0.35
Office Hire	1,000.00
Venue Hire	8,017.48
<b>Total Income</b>	<b>39,748.83</b>
<b>TOTAL</b>	<b>39,748.83</b>
<b>EXPENDITURES</b>	
Advertising/Promotional	45.00
Car Park Hire	786.00
COVID Safe Expenditure	552.49
Insurances	2,647.90
Office/General Administrative Expenses	6,018.33
Other Professional Services	570.00
Premises Maintenance	18,426.44
Utilities	3,982.96
<b>Total Expenditures</b>	<b>33,029.12</b>
<b>NET OPERATING INCOME</b>	<b>6,719.71</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£6,719.71</b>

# Balance Sheet

As of March 31, 2021

	Total
<b>FIXED ASSET</b>	
<b>Total Fixed Asset</b>	
<b>CASH AT BANK AND IN HAND</b>	
Current	33,068.38
<b>Total Cash at bank and in hand</b>	<b>33,068.38</b>
<b>DEBTORS</b>	
Debtors	-1,735.39
<b>Total Debtors</b>	<b>-1,735.39</b>
<b>NET CURRENT ASSETS</b>	<b>31,332.99</b>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	
<b>Trade Creditors</b>	
Creditors	-1,317.94
<b>Total Trade Creditors</b>	<b>-1,317.94</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>-1,317.94</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>32,650.93</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>32,650.93</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£32,650.93</b>
<b>CHARITY FUNDS</b>	
Opening Balance Equity	25,931.22
Retained Earnings	
Surplus/(Deficit)	6,719.71
<b>Total Charity funds</b>	<b>£32,650.93</b>