



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01.08.2020** To **31.07.2021**

**Charity name: Uley Under 5s Playgroup**

**Charity registration number: 1055461**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide affordable childcare within the EYFS framework structured by OFSTED to the village of Uley and the surrounding community.  To support local families and to be the main feeder to Uley Primary School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	This is a village based playgroup for the under 5s with objectives as above.  The Management Committee work within the guidelines of the Charities' Commission on public benefit – helping to make childrens' first steps of education fun, happy and fulfilling.  Strong links are maintained with Uley Primary School, St Giles Church and the Friends of Uley School (PTA). The Playgroup visit the school on a regular basis.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	<p>All fund-raising is done by volunteers. The trustees and Management Committee work with parents and community members to raise funds and secure donations for Uley Under 5s Playgroup (UPG).</p> <p>The Management Committee is made up of named trustees, parents and wider community members – all of whom are volunteers. The Management Committee meet monthly (or more frequently for specific events and issues) and meetings are usually attended by the Play Leader.</p>
Other		<p>Policies and safeguarding are discussed during the monthly meetings, alongside the monthly report from the Chair, the Treasurer and the Play Leader.</p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Uley Under 5s Playgroup (UPG) has had a good year despite the COVID crisis, with high demand for places meaning waiting lists and the consideration of a 3<sup>rd</sup> member of staff.</p> <p>UPG continued offering 3 full days and 1 half day per week as follows: Monday 8.30-1pm, Wednesday-Friday 8.30am-3pm.</p> <p>UPG Policies continue to see annual review by a combination of trained educational staff and designated volunteer Policy Officer.</p> <p>Fund-raising has been notably impacted by the various lockdowns between Aug-20 and Jul-21, but to the credit of the Committee, an Easter fund raising event was organised and delivered in a short time frame as soon as the national lockdown ended.</p> <p>The Committee voted unanimously to increase the wages of both the Manager and Deputy Manager positions to above the Real Living Wage as per the Living Wage Foundation (<a href="http://livingwage.org.uk">livingwage.org.uk</a>) as at H12021.</p> <p>Though the latest Financial Accounts note a small loss for the year, the acceptable balance in the Deposit meant we were able to purchase new equipment for the children and provide a 'leavers' event where a local pottery business visited the playgroup with clays and paints, took away the childrens creations and were able to be collected by Parents. After a hard</p>

		<p>year due to Covid, it was rewarding to provide the children with a paid for activity to remember the Year by, particularly those moving up to School.</p> <p>Investments for the year also include a new, weatherproof shed that has increased storage capacity.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Small loss for FY21, though given the charity relies heavily upon fund-raising and this has been severely restricted due to Covid-19, some comfort can be taken. Deposit Account reserves remain acceptable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves in the bank are to safe guard against any unforeseen events or a drop in the number of children on the register.
Amount of reserves held	Para 1.22	£25,007.90
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Playgroup was established in accordance with the PATA constitution.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Management Committee at AGM or SGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Uley Under 5s Playgroup
Other name the charity uses	
Registered charity number	1055461
Charity's principal address	The Village Hall The Street Uley Dursley GL11 5SJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clare Williams	CHAIR (OUTGOING)	01.08.2020 – 15.10.2020	
2	Alex Amos	CHAIR (NEW)	15.10.2020 - onwards	
3	Jade Coates	SECRETARY		
4	Anna Elvidge	TREASURER		
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		
N/A		
N/A		
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Alexander Charles Amos	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	

<b>Date</b>	25.10.2021
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**ULEY UNDER 5's PLAYGROUP**  
**Income & Expenditure**  
**(Prepared on a Cash Basis)**

For year ending: **31st July 2021**

	2021		2020
	£	Diff	£
<b>Income</b>			
Fees Received	6,741.00	-31.76%	9,878.57
Nursery Grant	29,507.92	-21.34%	37,511.36
Fundraising	387.98	-88.46%	3,362.26
Donations	1,000.00	1438.46%	65.00
Restricted Grant/Donation	-	#DIV/0!	-
Other income		-100.00%	7.21
<b>Total Income</b>	<b>37,636.90</b>	<b>-25.95%</b>	<b>50,824.40</b>

<b>Expenditure</b>			
Wages and staff costs	29,934.86	0%	29,883.57
Staff training	302.90	121%	136.80
Premises costs	4,089.68	66%	2,464.50
Consumables & resources	1,120.00	96%	572.56
Equipment	364.72	-72%	1,288.98
Fundraising costs	12.00	-99%	2,057.77
Telephone & internet	115.03	-51%	233.39
Restricted Grant	-	#DIV/0!	-
Other expenditure	1,327.75	-8%	1,450.81
Accountants and payroll fees	-	-100%	547.90
<b>Total expenditure</b>	<b>37,266.94</b>	<b>-4%</b>	<b>38,636.28</b>

Net Surplus/(Deficit) for Year                      369.96                      12,188.12

**Reserves**

	Balance b/f	Movement	Balance c/f	Bank Statement Balance
Cash in Hand	45.96	76.78	122.74	122.74
Lloyds Current Account	4,552.33	- 2,575.98	1,976.35	1,976.35
Lloyds Business Account	22,005.02	3,002.88	25,007.90	25,007.90
	<b>26,603.31</b>	<b>503.68</b>	<b>27,106.99</b>	<b>27,106.99</b>
				- 133.72

**Reconciliation-Current Account (Treasurers): at 31 July 2021**

Bank Balance per statement	1,976.35
Outstanding payments:	
Outstanding receipts:	
<b>Balance per accounts</b>	<b>£1,976.35</b>

**Liabilities**

<b>At the year end:</b>	£436.72 was owed to HMRC in respect of Income Tax and NIC.	0
	£0 was owed to NEST Pensions	0
	£0 was owed to PATA	0

**Debtors**

Grant funding totalling £ is due in respect of this year	0
These are not included in the accounts as they have been prepared on a cash basis.	

2021

2020

Other Expenditure Items	£		£	
Insurance	400.42		353.63	13.23%
Covid Refunds	325.50		468.80	-30.57%
Meeting Room Rent	-			#DIV/0!
Ofsted	50.00		50.00	0.00%
Subscriptions/Memberships	121.20		121.20	0.00%
Repairs & Renewals	60.00		54.00	11.11%
Wish money expenditure	53.81		70.47	-23.64%
Petty Cash			29.37	-100.00%
Stationery & Postage	258.28		215.14	20.05%
Adverts	10.00		72.00	-86.11%
Gifts/Special Occasions	389.80		-	#DIV/0!
DBS	48.29		16.20	
	<u>1,717.30</u>	-	<u>1,450.81</u>	
		389.80		



## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
ULEY UNDER 5'S PLAYGROUP

On accounts for the year  
ended

31/07/2021

Charity no  
(if any)

1055461

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: *S A Cook*

Date: 18/10/2021

Name: Suki Cook

Relevant professional  
qualification(s) or body

(if any):

**Address:**

Pinnells End Farm
Coaley
Gloucestershire GL11 5EA

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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