

Charity Registration No. 1055435

Company Registration No. 03192077 (England and Wales)

HERTFORDSHIRE YOUNG MARINERS' BASE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

HERTFORDSHIRE YOUNG MARINERS' BASE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

G Hughes
R Hodgson
G Nicholson
D Rudland
R Fenton
L Russell
C Hewitt
D Hewitt

Officers

Chair	R Hodgson
Honorary Treasurer	G Hughes
Honorary Secretary	R Hodgson

Charity number 1055435

Company number 03192077

Principal address 231 Windmill Lane
Cheshunt
Hertfordshire
EN8 9AJ

Registered office 231 Windmill Lane
Cheshunt
Hertfordshire
EN8 9AJ

Independent examiner Gary Howard FCA
Howard Wilson Chartered Accountants
36 Crown Rise
Watford
Hertfordshire
WD25 0NE

Bankers CAF Bank
25 Kings Hill Avenue
West Malling
Kent
ME19 4JQ

Lloyds Bank Plc
1 Bircherley Street
Hertford
Hertfordshire
SG14 1BU

HERTFORDSHIRE YOUNG MARINERS' BASE

LEGAL AND ADMINISTRATIVE INFORMATION

Bankers (continued)

Scottish Widows
PO Box 12757
67 Morrison Street
Edinburgh
EH3 8YJ

Shawbrook Bank Ltd
Lutea House
Warley Hill Business Park
The Drive
Great Warley
Brentwood
Essex
CM13 3BE

HERTFORDSHIRE YOUNG MARINERS' BASE

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HERTFORDSHIRE YOUNG MARINERS' BASE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their annual report and financial statements for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

This report will be dominated by COVID-19, the various Lockdowns and other measures instigated by the Government. The various National Governing Bodies for Outdoor and Adventurous Activities were consulted at each new announcement for practical advice on how to implement the new measures.

Objectives and activities

The objectives of HYMB are to promote the development of young people by the provision of outdoor educational facilities with a preference for those who are resident in Hertfordshire.

Public Benefit

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

HYMB operates throughout the year for participants aged 8 to 90, but primarily for youngsters 8 to 18. Schools and youth groups regularly attend the centre and adults are catered for. During school holidays we arrange half day sessions and 2-3 day courses. Our doors are open to anyone interested in our activities which are sailing, paddling, climbing, caving, raft building, and other adventurous related pursuits.

All are encouraged to progress in their favoured activity under the guidance of qualified instructors. These activities take place under the rules of national governing bodies.

This Statement of Public Benefit is to be taken in conjunction with the rest of the Trustees Report.

Trustees Actions

Following the death of our previous Chairman at the end of 2020 the Trustees had 3 main aims for 2021:

- 1 Appoint a new Chair to ensure continuity and sustainability. This was achieved by electing Ron Hodgson, who had a career in Outdoor and Adventurous Activities and experience of being a Member of the National Executive of the British Canoe Union and as secretary of the Outdoor Education Advisers Panel (drawn from representative of local education authorities) with Graham Hughes continuing as Treasurer.
- 2 Strengthen the Board of Trustees. 3 new Trustees were appointed during the year, a local businessman who had supported the Base during the previous year; a local councillor with background in Banking, Deputy Head in a Secondary School and Trustee of another local Charity; a retired County Councillor with a network of contacts.
- 3 Complete revision of the business plan for the new challenges and situations faced following the transition of Covid19 into an endemic disease. This new plan was presented in outline form in July and confirmed in September. Each member of the board will be taking responsibility for a section during 2022.

Staff

2021 was bookended by two different strains of the Covid19 Virus, continuing the challenges of 2020. Staff accessed the vaccine as it was rolled out. Five permanent staff worked most of the year, supported by seasonal and casual staff. The remaining staff were furloughed. The Trustees would like to thank all the staff for their hard work and contributions during the year. In addition, trustees would like to thank the volunteers who provided a total of 854 volunteer hours both with maintenance and instruction.

HERTFORDSHIRE YOUNG MARINERS' BASE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

In 2022 the trustees wish to appoint one new Senior Instructor, 3 Seasonal Staff and a maximum of three trainees while strengthening its pool of casual staff and volunteers.

Activities

Covid safe activities introduced in 2020 continued and flourished, particularly adult open water swimming and paddle sport sessions. Both of these were supported by courses/introduction sessions to give participants both confidence and knowledge and in the case of Paddle sport a national qualification. For 2022 it is planned to not only continue but to build on these, while adding sailing to the activities on offer.

For young people the wide variety of activities on offer during the school holidays were often fully subscribed, with extra sessions being added. The Trustees hope that 2022 will bring the return of regular sessions for young people, similarly with the girls/women's sessions which have been running for the past two years.

The school's programme was successful during 2021 with special needs units leading the way, and continuing on into the winter months. The bookings for 2022 are excellent with few gaps during the summer months and we already have significant bookings with deposits for 2023.

Finance, Donations and Grants

Total expenditure for the year was £287,629 (2020: £320,489) against total income of £287,657 (2020: £261,982) resulting in a surplus of £28 (2020: deficit £58,507). The result comprises a surplus on unrestricted funds of £18,067, a surplus on restricted funds of £4,519 and a deficit on endowment funds of £22,558.

The Trustees would like to thank those who donated kayaks, canoes and other equipment including grounds maintenance and paint. Cash donations amounting to over £1,000 attracted gift aid. The delivery of new equipment financed through the Tesco Local Grant Scheme was held up due to being stranded on the ship blocking the Suez Canal.

Local government grants both automatic and those requiring a bid to meet specific criteria made a significant boost to the finances.

Endowment Fund

The Endowment Fund originally represented donations from various sources to finance the redevelopment of the sailing administrative centre and climbing complex. This fund is being depreciated over 50 years which is the expected useful life of the buildings and facilities.

General Fund

Following the formation of the charity in 1996 the trustees embarked on a major redevelopment of the centre buildings and associated facilities. The Trustees recognised that with the unknown factors associated with the running of the new facilities and the employment of staff they should pursue a prudent financial policy.

The trustee policies relating to the general fund are:-

- The fund set aside each year for the replacement of buildings at the end of their useful life will be continued at its present rate.
- The activity equipment will be updated on a rolling basis.
- The pursuit of these policies is to maintain the working reserves at between £75k and £100k

The reserves policy will be reviewed annually.

HERTFORDSHIRE YOUNG MARINERS' BASE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

Principal sources of income

Charges for use of the Centre

Payment from Solar Panels

Donations

Grants from applications to charitable funders

Broxbourne Borough Council supported the work through allowing 80% rate relief

Gift Aid

Risk management

Safety

HYMB is inspected annually and licensed by the "Adventure Activity Licensing Service" for all outdoor activities as part of "The Activity Centres (Young Persons Safety) Act 1995". Additional inspections and certifications are also awarded by recognised sport governing bodies; British Canoeing; Royal Yachting Association and the "Quality Badge" for Centres with 'Learning Outside of the Classroom' which is affiliated to the British Mountaineering Council.

A new staff handbook was introduced during 2017 to compliment the standards set out by the Activity Governing bodies. The handbook is reviewed and updated on a regular basis.

The Accident and Near Miss reports are analysed regularly and any significant findings are drawn to staff's attention at the annual staff training day in January. In addition all Accident and Near Miss Reports are discussed at the regular staff meetings with a view to preventing their reoccurrence.

The Trustees approve and review annually the specific Risk Assessment for the HYMB.

2022 - Moving Forward

The Trustees recognise that becoming an all-weather, all season centre will provide greater opportunities for schools, organisations and individuals to access activities at the base. It will also enable the base to employ a greater number of full time members of staff and therefore create a career path for employees. This would in turn make working for HYMB more attractive to those living within the Borough. A range of potential opportunities have been identified and are currently being costed so that the base can substantially increase the activities available from November through to March.

Structure, governance and management

The activities of the charity are governed by the Charity Commission Scheme document dated 24 October 1996 together with its Memorandum and Articles of Association which were revised and approved by the Board on the 18 June 2012.

Trustees receive no remuneration and are members of the company, guaranteeing to contribute no more than £1 in the event of the winding up of the company, which is limited by guarantee.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

G Hughes

R Hodgson

G Nicholson

D Rudland

R Fenton

A Banks

L Russell

C Hewitt

D Hewitt

(Resigned 10 February 2021)

(Appointed 15 April 2021)

(Appointed 13 January 2021)

(Appointed 19 September 2021)

HERTFORDSHIRE YOUNG MARINERS' BASE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2021

The Elected and Co-opted Trustees are recruited on a rotating 3 year cycle. The Elected Trustees are elected by the associate members of HYMB (the users) in May/June each year. The Co-opted Trustees are recruited as vacancies occur to try and fill gaps in trustee's skills.

All Trustees complete a declaration of interests of themselves and close family, which is updated annually.

They are required to declare any interests relating to specific items on the agenda at the start of Trustees Meetings.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Board of Trustees is made up of 3 Elected Trustees and 6 Co-opted Trustees. All Trustees are appointed for an initial term of 3 years and are eligible for reappointment.

Key decisions about Health and Safety inspections, the Charity's Development plan, recruitment of staff, advertising and the tender for material capital or revenue expenditure are undertaken by the board of Trustees at board meetings. Members of staff prepare bids for capital and revenue grants in line with the charity's overall objectives and these are discussed by Trustees prior to application.

The Trustees' report was approved by the Board of Trustees.

R Hodgson
Trustee



Dated: 23 March 2022

HERTFORDSHIRE YOUNG MARINERS' BASE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees, who are also the directors of Hertfordshire Young Mariners' Base for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HERTFORDSHIRE YOUNG MARINERS' BASE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HERTFORDSHIRE YOUNG MARINERS' BASE

I report to the Trustees on my examination of the financial statements of Hertfordshire Young Mariners' Base (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Gary Howard FCA

Howard Wilson Chartered Accountants
36 Crown Rise
Watford
Hertfordshire
WD25 0NE

Dated: 30 March 2022

HERTFORDSHIRE YOUNG MARINERS' BASE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

Current financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
<u>Income from:</u>						
Voluntary income	3	56,701	990	-	57,691	109,538
Operation of Mariners' Base	4	219,937	10,000	-	229,937	152,057
Investments	5	29	-	-	29	387
Total income		<u>276,667</u>	<u>10,990</u>	<u>-</u>	<u>287,657</u>	<u>261,982</u>
<u>Expenditure on:</u>						
Operation of Mariners' Base	6	<u>258,600</u>	<u>6,471</u>	<u>22,558</u>	<u>287,629</u>	<u>320,489</u>
Net movement in funds		18,067	4,519	(22,558)	28	(58,507)
Fund balances at 1 January 2021		<u>149,368</u>	<u>12,621</u>	<u>592,669</u>	<u>754,658</u>	<u>813,165</u>
Fund balances at 31 December 2021		<u><u>167,435</u></u>	<u><u>17,140</u></u>	<u><u>570,111</u></u>	<u><u>754,686</u></u>	<u><u>754,658</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

HERTFORDSHIRE YOUNG MARINERS' BASE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
	Notes				
<u>Income from:</u>					
Voluntary income	3	107,278	2,260	-	109,538
Operation of Mariners' Base	4	143,055	9,002	-	152,057
Investments	5	387	-	-	387
Total income		<u>250,720</u>	<u>11,262</u>	<u>-</u>	<u>261,982</u>
<u>Expenditure on:</u>					
Operation of Mariners' Base	6	297,931	-	22,558	320,489
Net movement in funds		<u>(47,211)</u>	<u>11,262</u>	<u>(22,558)</u>	<u>(58,507)</u>
Fund balances at 1 January 2020		<u>196,579</u>	<u>1,359</u>	<u>615,227</u>	<u>813,165</u>
Fund balances at 31 December 2020		<u><u>149,368</u></u>	<u><u>12,621</u></u>	<u><u>592,669</u></u>	<u><u>754,658</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

HERTFORDSHIRE YOUNG MARINERS' BASE

SUMMARY INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	All income funds	
	2021	2020
	£	£
Gross income	287,657	261,982
Total expenditure from income funds	265,071	297,931
Net income/(expenditure) for the year	<u>22,586</u>	<u>(35,949)</u>

HERTFORDSHIRE YOUNG MARINERS' BASE

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		655,773		682,071
Current assets					
Stocks	11	33		1,062	
Debtors	12	8,886		29,921	
Cash at bank and in hand		155,399		120,867	
		<u>164,318</u>		<u>151,850</u>	
Creditors: amounts falling due within one year	14	<u>(51,405)</u>		<u>(34,263)</u>	
Net current assets			112,913		117,587
Total assets less current liabilities			<u>768,686</u>		<u>799,658</u>
Creditors: amounts falling due after more than one year	15		<u>(14,000)</u>		<u>(45,000)</u>
Net assets			<u><u>754,686</u></u>		<u><u>754,658</u></u>
Capital funds					
Endowment funds - general	17		570,111		592,669
Income funds					
Restricted funds	18		17,140		12,621
Unrestricted funds			167,435		149,368
			<u><u>754,686</u></u>		<u><u>754,658</u></u>

HERTFORDSHIRE YOUNG MARINERS' BASE

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2021

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 23 March 2022

R Hodgson
Trustee



G Hughes
Trustee



Company Registration No. 03192077

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

Hertfordshire Young Mariners' Base is an private company limited by guarantee incorporated in England and Wales. The registered office is 231 Windmill Lane, Cheshunt, Hertfordshire, EN8 9AJ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of the activities and services for our beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold buildings	straight line over 10/40/50 years
Boats	straight line over 6 years
Grounds, lakes, fences and jetties	grounds and lakes not depreciated, others straight line over 10 years
Office equipment	straight line over 3/5/10 years
Solar panels	straight line over 10 years

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

The charity has a policy not to capitalise expenditure on fixed assets costing less than £3,000.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Irrecoverable VAT

Irrecoverable VAT is shown as a separate category of resources expended.

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Voluntary income

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Donations and gifts	3,771	990	4,761	1,335	2,260	3,595
Core grant support for Mariners Base	52,930	-	52,930	105,943	-	105,943
	<u>56,701</u>	<u>990</u>	<u>57,691</u>	<u>107,278</u>	<u>2,260</u>	<u>109,538</u>
Grants receivable for core activities						
Coronavirus Job Retention Scheme Grant	28,787	-	28,787	77,943	-	77,943
Covid 19 grants - Borough of Broxbourne	24,143	-	24,143	28,000	-	28,000
	<u>52,930</u>	<u>-</u>	<u>52,930</u>	<u>105,943</u>	<u>-</u>	<u>105,943</u>

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

4 Operation of Mariners' Base

	Core charitable activities 2021 £	Core charitable activities 2020 £
Courses and instruction	210,335	142,134
Performance related grants	10,000	9,002
Solar electricity income	9,602	921
	<u>229,937</u>	<u>152,057</u>
Analysis by fund		
Unrestricted funds	219,937	143,055
Restricted funds	10,000	9,002
	<u>229,937</u>	<u>152,057</u>
Performance related grants		
Borough of Broxbourne	7,500	-
The National Lottery Community Fund	-	950
Co-Op Local Community Fund	-	2,402
Hertfordshire County Council Locality Budget Grants	2,500	5,650
	<u>10,000</u>	<u>9,002</u>

5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	<u>29</u>	<u>387</u>

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

6 Operation of Mariners' Base

	2021 £	2020 £
Staff costs	200,664	238,731
Depreciation and impairment	26,295	30,132
Premises costs	7,414	8,760
Insurance	13,066	14,702
Repairs and maintenance costs	13,632	4,956
Office costs	4,827	4,517
Computer and website costs	4,269	2,195
Motor and travel expenses	479	402
Promotion and publicity	136	1,461
General costs	2,001	1,553
Legal and professional costs	4,243	4,794
Governance costs	1,600	1,600
Bank charges and other finance costs	1,239	1,153
Irrecoverable VAT	7,100	4,416
Staff training	664	1,117
	<u>287,629</u>	<u>320,489</u>
Analysis by fund		
Unrestricted funds	258,600	
Restricted funds	6,471	
Endowment funds - buildings	22,558	
	<u>287,629</u>	
For the year ended 31 December 2020		
Unrestricted funds		297,931
Endowment funds - buildings		22,558
		<u>320,489</u>

Included in governance costs are fees paid to the independent examiners of £1,600 (2020 - £1,600) for examination services and included in Legal and professional costs are fees of £945 (2020: £945) for payroll services.

7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

8 Employees

The average monthly number employees directly employed by the charity during the year was:

	2021 Number	2020 Number
Charitable activities	17	19
Administration	2	2
Total	19	21

Employment costs	2021 £	2020 £
Wages and salaries	181,571	216,473
Social security costs	7,288	10,071
Other pension costs	11,805	12,187
	200,664	238,731

There were no employees whose annual remuneration was £60,000 or more.

9 Taxation

The company is a registered charity and is therefore exempt from corporation tax insofar as any surpluses are applied for charitable purposes.

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) **FOR THE YEAR ENDED 31 DECEMBER 2021**

10 Tangible fixed assets

	Freehold buildings	Boats	Grounds, lakes, fences and jetties	Office equipment	Solar panels	Total
Cost	£	£	£	£	£	£
At 1 January 2021	1,283,392	294,256	36,656	53,851	35,054	1,703,209
At 31 December 2021	1,283,392	294,256	36,656	53,851	35,054	1,703,209
Depreciation and impairment						
At 1 January 2021	616,275	294,256	27,437	48,119	35,054	1,021,141
Depreciation charged in the year	25,300	-	(151)	1,146	-	26,295
At 31 December 2021	641,575	294,256	27,286	49,265	35,054	1,047,436
Carrying amount						
At 31 December 2021	641,817	-	9,370	4,586	-	655,773
At 31 December 2020	667,118	-	9,220	5,733	-	682,071

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

11 Stocks

	2021 £	2020 £
Finished goods and goods for resale	33	1,062

12 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	4,527	1,543
Other debtors	-	25,000
Prepayments and accrued income	4,359	3,378
	8,886	29,921

13 Loans and overdrafts

	2021 £	2020 £
Bank loans	18,000	50,000
Payable within one year	4,000	5,000
Payable after one year	14,000	45,000

The long-term loans are supported by a guarantee to the lender from the UK Government under the Bounce Back Loan Scheme.

The charitable company obtained the Bounce Back Loan from Lloyds Bank, repayable over six years with no repayments in the first year. The interest rate is 2.5% per annum, with the interest in the first twelve months being covered by the UK Government.

14 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Bank loans	13	4,000	5,000
Other taxation and social security		2,140	3,276
Deferred income	16	30,643	-
Trade creditors		875	713
Other creditors		10,351	21,288
Accruals and deferred income		3,396	3,986
		51,405	34,263

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

15 Creditors: amounts falling due after more than one year

	Notes	2021 £	2020 £
Bank loans	13	14,000	45,000

16 Deferred income

	2021 £	2020 £
Other deferred income	30,643	-

17 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 January 2020 £	Resources expended £	Balance at 1 January 2021 £	Resources expended £	Balance at 31 December 2021 £
Permanent endowments					
Sailing centre, climbing wall and caving complex	615,227	(22,558)	592,669	(22,558)	570,111
	<u>615,227</u>	<u>(22,558)</u>	<u>592,669</u>	<u>(22,558)</u>	<u>570,111</u>

Sailing centre, climbing wall and caving complex is a permanent endowment fund which comprises construction of the Hertfordshire Young Mariners' Base Centre and facilities for operation included for operation as an outdoor centre. The fund also includes the fabrication of a new teaching room within the existing main building.

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		
	Balance at 1 January 2020	Incoming resources	Balance at 1 January 2021	Incoming resources	Resources expended
	£	£	£	£	£
Cheshunt Olympic Preparation Squad	1,359	-	1,359	-	-
The National Lottery Community Fund	-	950	950	-	(950)
Co-Op Local Community Fund	-	2,402	2,402	-	(2,402)
Roof Repair Fund	-	7,910	7,910	990	(990)
Junior Kit Wish List Fund	-	-	-	8,500	(2,129)
Memorial Fund	-	-	-	1,500	-
	<u>1,359</u>	<u>11,262</u>	<u>12,621</u>	<u>10,990</u>	<u>(6,471)</u>
					<u>17,140</u>

Cheshunt Olympic Preparation Squad (COPS) represents funds raised and expended for COPS.

The National Lottery Community Fund and the Co-op Local Community Fund are both in respect of new equipment which will be acquired as soon as circumstances permit.

The Roof Repair Fund comprises crowdfunding for roof repairs and Locality Budget grants from Hertfordshire County Councillors.

Junior Kit Wish List Fund is funding provided by Broxbourne Borough Council and Hertfordshire County Council locality budgets for junior kit.

The Memorial Fund is Hertfordshire County Council locality budgets towards the cost of a memorial for Alan Searing (past Chair of Hertfordshire Young Mariners Base).

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

19 Analysis of net assets between funds

Fund balances at 31 December 2021 are represented by:

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
Tangible assets	85,662	-	570,111	655,773	89,402	-	592,669	682,071
Current assets/(liabilities)	95,773	17,140	-	112,913	104,966	12,621	-	117,587
Long term liabilities	(14,000)	-	-	(14,000)	(45,000)	-	-	(45,000)
	167,435	17,140	570,111	754,686	149,368	12,621	592,669	754,658

HERTFORDSHIRE YOUNG MARINERS' BASE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

20 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).