

| Trustees' Annual Report for the period |                   |       |      |    |                 |       |      |
|--|-------------------|-------|------|----|-----------------|-------|------|
| From                                   | Period start date |       |      | To | Period end date |       |      |
|  | 1                 | April | 2020 |    | 31              | March | 2021 |



**Charity name** Cylch Meithrin yr Eglwys Newydd

**Other names charity is known by**

**Registered charity number (if any)** 1055368

**Charity's principal address**

|                     |          |
|---------------------|----------|
| The Scout Hall      |          |
| Penlline Road       |          |
| Whitchurch, Cardiff |          |
| <b>Postcode</b>     | CF14 2AD |

**Names of the charity trustees who manage the charity**

| Trustee name  | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---------------|-----------------|-----------------------------------|---|
| 1 Siân Rigler | Chair           | From 20.10.2016                   | Cylch Meithrin yr Eglwys Newydd                               |
| 2 Elin Davies | Secretary       | From 20.10.2016                   | Cylch Meithrin yr Eglwys Newydd                               |
| 3 Delyth Drew | Treasurer       | From 24.10.2018                   | Cylch Meithrin yr Eglwys Newydd                               |

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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

**Type of adviser                      Name                      Address**

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
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|  |
|--|



**Description of the charity's trusts**

|   |                                       |
|---|---------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                          |
| How the charity is constituted<br>(eg. trust, association, company) | Association                           |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by members of the Association |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity works with the Mudiad Meithrin, charity number 1022320

**Summary of the objects of the charity set out in its governing document**

The aim of the Association is to advance the education of mainly, but not exclusively, pre-school children through the medium of the Welsh language.

This is done by:

- providing and presenting safe and satisfying play and activities;
- arranging other charitable activities in order to help parents support their children's education.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Like many, covid impacted our ability to run as we normally would. We were closed from March 2020 until the end of September 2020. On reopening following lockdown, our offering was reduced to morning sessions only due to the restrictions in place. We were still however able to offer sessions to over 60 children of high quality early years education through the medium of Welsh. In such a difficult time, this helped to ensure a safe place children could once again be together,

Unlike previous years, we haven't been able to coordinate as many fundraising activities (seasonal fairs, quizzes etc) and also haven't been able to have visits from local police, doctors, fire station but have focused on children's wellbeing as well as taking the opportunity for more outdoor learning.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefits.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

- Over 60 children received quality early years education through the medium of Welsh.
- Our Cylch continues to be used as a flagship by the Mudiad Meithrin association and Local Education Authority.
- We generated £2.8k in fundraising to support the work of our charity and received over £10000 in grants from a number of bodies including The National Lottery, The Mudiad Meithrin and as well as matched funding from LBG. This has been a vital source of income in such a difficult time. We have also received the HMRC JRS grant to support with wages whilst we were unable to open.

**Brief statement of the charity's policy on reserves**

We aim to hold reserves of approximately two months' worth of expenditure (approx £15k). At the end of this year, we had reserves of £7k which is less than we would have liked but is understandable given the difficult year.

The previous year's reserves were definitely welcome given they are held to meet fluctuations in receipt of fees and to cover future contingencies and risks. Examples of this are variations in the number of children attending Cylch and the seasonal fluctuations in income during term v non-term time.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

Delyth Drew

**Full name(s)**

Delyth Drew

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date** 30.04.2021



# Cylch Meithrin Eglwys Newydd

Financial Statement for the Year Ended 31 March 2021

Charity Number: 1055368

**Williams**  
Chartered Management Accountants

53 Heol Don  
Whitchurch  
Cardiff  
CF14 2AS

## Contents

1. Independent examiner's report on the accounts
2. Financial Statements

## 1. Independent examiner's report on the accounts

Report to the trustees/ members of Cylch Meithrin Eglwys Newydd.  
On the accounts for the year ended 31 March 2021, Charity Number 1055368.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.


### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Victoria Williams ACMA MIP

31 January 2022  
Date

## 2. Financial Statements Year Ending 31 March 2021

|                                       |                      |
|---------------------------------------|----------------------|
| <b>Balance as at 01/04/2020</b>       | <b>£</b>             |
| Current Account                       | 16,020               |
| Saving Accounts                       | 675                  |
| Petty Cash                            | <u>657</u>           |
| <b>Total Balance as at 01/04/2020</b> | <b><u>17,352</u></b> |

| <b>Income</b>          | <b>Total<br/>Unrestricted<br/>Funds 2021<br/>£</b> | <b>Total<br/>Unrestricted<br/>Funds 2020<br/>£</b> |
|------------------------|--|--|
| Children's Fees        | 13,941   | 50,023   |
| Cardiff County Council | 4,175  | 29,585   |
| Fundraising            | 2,778  | 4,925  |
| Grant                  | 10,666   | 3,120  |
| Furlough Grant         | 25,287   | 0  |
| Interest               | <u>1</u>   | <u>1</u>   |
| <b>Total Income</b>    | <b><u>56,847</u></b>                               | <b><u>87,654</u></b>                               |

| <b>Expenditure</b>                          | <b>Total<br/>Unrestricted<br/>Funds 2021<br/>£</b> | <b>Total<br/>Unrestricted<br/>Funds 2020<br/>£</b> |
|---|--|--|
| Wages and PAYE                              | 57,344   | 66,316   |
| Premise                                     | 4,075  | 13,889   |
| Equipment, Materials, Refreshments          | 1,985  | 2,766  |
| Fundraising                                 | 690  | 1,350  |
| Printing, Posting, Stationary and Telephone | 481  | 296  |
| Professional Fees                           | 587  | 447  |
| Sundries and Other Costs                    | <u>1,975</u>                                       | <u>1,044</u>                                       |
| <b>Total Expenditure</b>                    | <b><u>67,136</u></b>                               | <b><u>86,107</u></b>                               |

|  |                     |
|--|---------------------|
| <b>Bank Balance as at 31/03/2021</b>       | <b>£</b>            |
| Current Account                            | 6,326               |
| Saving Accounts                            | 676                 |
| Petty Cash                                 | <u>62</u>           |
| <b>Total Bank Balance as at 31/03/2021</b> | <b><u>7,064</u></b> |

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