

# Trustees' Annual Report for the period

Period start date

1 September 2020

Period end date

31 August 2021

## Section A: Reference and administration details

Charity name Allfarthing School PTA

Other names charity is known by Friends of Allfarthing School

Registered charity number (if any) 1055327

Charity's principal address Allfarthing Primary School

St Ann's Crescent

London

Postcode

SW18 2LR

### Names of the charity trustees who manage the charity (parent representatives)

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Sara Donnelly	Chair		AGM
Emma McVittie	Vice Chair	From 29/09/20	AGM
Lauren Philip	Vice Chair	Until 29/09/20	AGM
Katarzyna Tazowska	Treasurer	From 29/09/20	AGM
Helen Antoniou	Treasurer	Until 29/09/20	AGM
Naomi Thrower		Until 29/09/20	AGM
Melissa McCormack			AGM
Faye Sharpe			AGM
Eleanor Tremlett			AGM
Clare Wood			AGM
Janine Mackersie		From 29/09/20	AGM
Sasha Ralph		From 29/09/20	AGM
Catriona Foyle		From 29/09/20	AGM
Chloe Anderson Curtis			AGM
Sarah Perkins		Until 29/09/20	AGM

### Names of the trustees for the charity, if any, (for example, any custodian trustees) (teacher representatives)

Name	Dates acted if not for whole year
Tom Holmes (School head)	Until 29/09/20
James Heale	From 29/09/20
Carley Flitter	
Hannah Brien	

## Section B: Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	AS PTA is governed by a 2012 constitution as amended by resolution at the AGM held on 26 September 2013, the AGM held on 14 October 2015 and further amended at the AGM on 18 September 2019.
How the charity is constituted (eg. trust, association, company)	AS PTA is constituted as an association consisting of the parents and guardians of pupils attending the school and all the current teaching and non-teaching staff.
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed/reappointed annually at AGM (typically held in September or early October). The General Committee is authorised to appoint additional or replacement trustees outside the AGM and these appointments must be ratified at the next AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The day to day affairs of AS PTA are managed by the General Committee, which includes parents and school representatives.

The head teacher of Allfarthing School (or the head's representative) is consulted directly on education related matters and the PTA upholds the values of the school and substantially follows school policies in matters such as safeguarding.

AS PTA is a member of ParentKind through which it also obtains public liability insurance.

All trustees and committee members give their time voluntarily and receive no remuneration. AS PTA policy is that it will reimburse out of pocket expenses incurred in the course of putting on events (for example the hire cost of fairground rides) and of administering the association (such as printing and postage) but it does not reimburse for travel costs or personal time.

## Section C: Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The principle objectives of AS PTA are to advance the education of the pupils in Allfarthing Primary School through:

- developing more extended relationships between staff, parents and others associated with the school;
- engaging in activities to support the school;
- assisting in the provision of facilities or items for education at the school.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Membership of the General Committee was stable throughout the year. The focus of activities remained similar to prior years and had due regard to the AS PTA purpose and requirement to act for the 'public benefit'.

The key challenge during the year was the impact of the COVID crisis whereby AS PTA was unable to fundraise in its usual manner. Many recurring events had to be cancelled or postponed to the following year as a result. However, PTA was still able to hold a number of successful fundraising events, raising in total nearly £33k

- In the autumn term we held a sponsored walk which raised £6k
- The parent community also took place in a matching campaign via Localgiving which totalled £6k
- Parents were also encouraged to tap into various resources which allow to raise funds whilst shopping, such as Coop membership, Easyfundraising or Amazon Smile – those in total raised over £4k
- We also held a series of community fundraising events, such as a quiz night, second hand uniform sales, a school movie night
- We are also beneficiaries or regular and one-off donations from parents

Raised funds were used to fund a wide range of activities and resources for the school, which *inter alia* included:

- Each year PTA provides financial support to Allfarthing Primary School for both out of school trips and a variety of school activities which help expand and enhance the quality of education the school provides. This takes a variety of forms including paying for coaches, theatre groups, dance troupes, entrance fees and news subscriptions. There is an agreed approach to help determine what activities the PTA helps fund with an objective of making this balanced across year groups. In the school year 2020/2021 PTA funded over £10k of trips and workshops
- PTA funded purchase of 20 chromebooks (which were lent out to low income students to enable home schooling), replaced an interactive whiteboard in one of the classrooms, funded equipment for the science room as well as contributed to a wide range of other resources, including books
- Funds were also used to support the operations of Place2be which is a charity providing mental health support in schools through one-to-one and group counselling (although this cheque was only cashed after the year end)
- PTA also organised and funded a year-end entertainment event/disco for all students which was very well received and much needed after a tricky year

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The ongoing success of the AS PTA is underpinned by:

- The support and goodwill of the school's leadership team and other staff.
- An active parent body – some 60 or more individuals are involved in organising and running the various AS PTA activities during the year and many more attend its flagship events such quiz evenings and fairs (when permitted to go ahead)
- The support and contribution, in money and in kind, of various local businesses and community members.

All of whom support and participate on a purely voluntary basis.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Key activities and achievements are summaries in Section C

## Section E: Financial review

**Brief statement of the charity's policy on reserves**

The AS PTA accounts are drawn up on a cash basis and show a profit for the year of £11,623.

At the year end AS PTA held cash at hand of £68,060 all of which is in unrestricted funds with the exception of £6,764 relating to (i) issued uncashed invoices and (ii) uninvoiced trips which took place during the school year.

In general AS PTA operates a prudent reserves policy of holding sufficient funds in reserve to cover at least one year's worth of ongoing financial commitment to the school plus unforeseen expenditure. This recognises that school budgets are under significant pressure and it relies on PTA funding for a number of regular activities. This allows the school to plan its budgets with some certainty for the year ahead and for AS PTA for to be confident of meeting its commitments even should one of the two flagship fundraisers be unable to take place.

Despite the challenges and impact reducing fundraising capabilities of COVID19 the PTA at the financial year end held enough funds to continue for 2+ academic years even if fundraising should be at a nominal level.

Given the sizeable bank balance, the school and AS PTA are considering a number of more significant infrastructure project in the 2021/2022 school year.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any




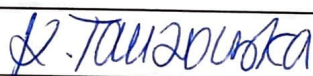
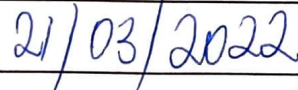
ethical investment policy  
adopted.

## Section F: Other optional information

## Section G: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sara Donnelly	Katarzyna Tazowska
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date		



# Allfarthing School PTA

## Income receipts and cash expenditures 1 September 2020 – 31 August 2021

Summary accounts	Petty cash	Bank account	Total receipts	Petty cash	Bank account	Total Payments	Net cash-flow
Donations and commissions received	0	29,489	29,489	0	0	0	29,489
Income from other activities	344	818	1,162	46	61	107	1,055
Fundraising and social events	807	1,453	2,260	676	940	1,616	644
School activities and resources	0	0	0	15	12,044	12,059	(12,059)
Trips and workshops	0	0	0	0	6,970	6,970	(6,970)
Administration and other	0	0	0	206	330	536	(536)
	1,151	31,760	32,911	942	20,345	21,288	£11,623
<b>Cash balance</b>	31 Aug 2020	31 Aug 2021	change				
Petty Cash	286	575	289				
Bank	56,151	67,486	11,334				
	56,437	68,060	11,623				

Additional commitments as at 31 August 2021:

- Issued not cashed-in cheques of £3,699 (issued to Allfarthing School in July 2021)
- School trips of £3,065 relating to school year 2020/2021 invoiced in November 2021

Chair: Sara Donnelly Treasurer: Katarzyna Tuzowska Independent reviewer: Debbie Tyson-Gooden

*Sara Donnelly* *K. Tuzowska*

If you have a query please email: [allfarthingschoolpta@gmail.com](mailto:allfarthingschoolpta@gmail.com)

Registered address: Allfarthing Primary School, St Ann's Crescent, Wandsworth, SW18 2LR, Charity number: 1055327



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**Allfarthing School PTA**

On accounts for the year  
ended

31 August 2021

Charity no  
(if any) 1055327

Set out on pages

Pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2021**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below \*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/2/22

Name:

Debbie Tyson-Gooden

Relevant professional  
qualification(s) or body  
(if any):

Address:

Allfarthing Primary School, St Ann's Crescent, SW18 2LR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Give here brief details of any items that the examiner wishes to disclose.

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