



CHARITY COMMISSION
FOR ENGLAND AND WALES

Petersfield Shopmobility

1055307

CC16a

Receipts and payments accounts

For the period from

01/07/2022

To

31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire	12,777	-	-	12,777	-
Membership	1,195	-	-	1,195	-
Donations	2,807	-	-	2,807	-
Legacy	23,051	-	-	23,051	-
Bank Interest	9	-	-	9	-
Total from last year's AR	-	-	-	-	6,519
Sub total (Gross income for AR)	39,839	-	-	39,839	6,519

A2 Asset and investment sales, (see table).

	-	-	-	-	
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	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,839	-	-	39,839	6,519

A3 Payments

Electricity	1,758	-	-	1,758	-
Phone / Broadband	507	-	-	507	-
Insurance Markel	202	-	-	202	-
Insurance Surewise	434	-	-	434	-
Insurance Blue Badge	1,056	-	-	1,056	-
Class Affinity Pro	164	-	-	164	-
Fire precautions&Shopwatch	236	-	-	236	-
Office supplies	377	-	-	377	-
Sundries	299	-	-	299	-
Unauthorised expenditure	8,930	-	-	8,930	-
EHDC	130	-	-	130	-
Repair and maintainance	6,463	-	-	6,463	-
New equipment	3,987	-	-	3,987	-
Scooter maintainance / repair	1,381	-	-	1,381	-

Manager mileage	357	-	-	357	-
Sumup charges	188	-	-	188	-
Total from last year's AR	-	-	-	-	4,651
Sub total	26,469	-	-	26,469	4,651

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	26,469	-	-	26,469	4,651
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Net of receipts/(payments)	13,370	-	-	13,370	1,868
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,674	-	-	28,674	26,806
Cash funds this year end	42,044	-	-	42,044	28,674

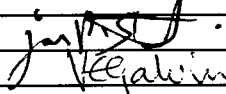
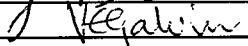
Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current account	40,067	-	-
	NatWest Deposit account	2	-	-
	Cash in hand	1,975	-	-
	Total cash funds	42,044	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities

		-	-
Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jan Peter Stuart	30/10/24
	Vivienne Elaine Galvin	30/10/24

Trustees' Annual Report for the period



Period start date
From 1st July 2022 To 31st Dec 2023
Period end date

Section A Reference and administration details

Charity name Petersfield Shopmobility

Other names charity is known by

Registered charity number (if any) 1055307

Charity's principal address

Park Road

Petersfield

GU32 3DL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Wilton	Chairman	UNTIL 31/12/22	
2	Dianne Wilton		UNTIL 31/12/22	
3	Michael Rowley	Treasurer, Secretary & Manager Chairman (FROM 1/1/23)	Acted for whole period	
4	Vivienne Elaine Galvin		FROM 9/2/23	
5	Jan Peter Stuart		FROM 4/11/22	
6	Colin Eveleigh		FROM 4/11/22 TO 25/10/23	
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Unincorporated Association
Trustee selection methods	During this financial period trustees were appointed by the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

During this financial period, the formal objectives in the governing document were "The provision of facilities for recreation or other leisure-time occupation for persons who have need of such facilities by reason of their disablement, poverty or social and economic circumstances with the object of improving their conditions of life." – This objective was updated with the new constitution (Governing Document) in 2024 and the financial year end was moved from 30 June to 31 December, making this financial period 18 months.

Throughout this financial period the actual activities of the charity consisted of hiring electric mobility scooters and manual wheelchairs to those people with mobility difficulties or other health issues.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We had 13 mobility scooters and 17 manual wheelchairs for hire during the period.

On average, each item of equipment was on hire for 7 days per month throughout the 18 month period.

Our shop was open every week Monday to Friday 10am to 4pm and was manned by our volunteers with one volunteer per shift, 10am-1pm and 1pm-4pm. We have 10 volunteers who are the members of the charity.

During the period, 240 clients renewed or took out annual membership to allow them to hire wheelchairs or mobility scooters.

Section E

Financial review

Brief statement of the charity's policy on reserves

Until this period, the charity has only held very low reserves and the policy has been to keep enough to cover running costs for 6 months. However during this period we received an unexpected legacy of £23,000 and our intention is to spend the majority of this money on updating and replacing our stock of mobility scooters.

Details of any funds materially in deficit

During this financial period, there was a serious incident resulting in the loss of about £8,800. The details of this are shown below.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During the financial period covered by this report, Christopher Wilton and his wife, Diane Wilton, retired as trustees and Michael Rowley, our shop manager, took over as Chairman. As that left us with only two trustees, Vivienne Galvin became a trustee on 9/2/23 and Colin Eveleigh became a trustee on 20/4/23.

Colin Eveleigh resigned as a trustee on 25/10/23 as he was unhappy with the way Michael Rowley operated his roles in the charity. Essentially he was acting as the Chairman of trustees, manager of the shop and treasurer. Also, since the retirement of the previous bank account signatory, he was the sole signatory and seemed reluctant to add other trustees to the account.

Although the other two trustees agreed that the situation was highly unsatisfactory, it was not until 3 months later (21/1/24) that Vivienne Galvin and Jan Stuart gained access to the bank account and saw clear evidence of a number of suspicious transactions. These transactions were all payments into the personal bank accounts of Michael Rowley.

These payments were unauthorised and the majority could not be explained by Mr Rowley. V Galvin and J Stuart reported these payments to the Charity Commission as a serious incident on 12/02/24 (Ref: 685342).

Mr Rowley was suspended and removed as a trustee on 15/02/24 and following the advice of the Charity Commission, the incident was reported to the police on 19/03/24 – Incident No. 44 2401 30616. Subsequently, Mr Rowley has been arrested and bailed.

The misappropriated money has been classified in this report as "Unauthorised payments"

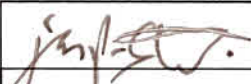
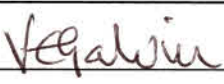
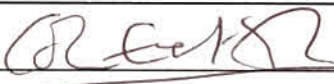
Section F Other optional information

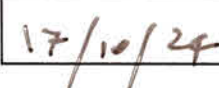
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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Jan Peter Stuart	Vivienne Elaine Galvin	Colin Eveleigh
Position (eg Secretary, Chair, etc)	Chairman	Treasurer	Secretary

Date 



Section A

Independent Examiner's Report

Report to the trustees/
members of

Petersfield Shopmobility

On accounts for the ^{period} year
ended

31 December 2023

Charity no
(if any)

1055307

Set out on pages

1-10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the ^{period} year ended **31/12/2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30/12/2024

Name:

David Sanders

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

Sheen Stickland Chartered Accountants

The Engine House

77 Station Road, Petersfield GU32 3FQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

As referred to in the Trustee's report, unauthorised expenditure of approximately £9,000 during the period was discovered by the current trustees. The trustee in question has been removed from the charity and the incident was reported to both the Charity Commission and Hampshire Police.

No further items noted.