

PEGASUS THEATRE TRUST

FINANCIAL STATEMENTS FOR THE YEAR ENDED

31 MARCH 2024

Company No: 03038190

Charity No: 1055305

Report of the Trustees

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2024. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

J Coller (appointed 20 Oct 2023)
R Jones (appointed 20 Oct 2023)
B J Joshua
N Lloyd
E MacDonald
T Page
R Price

Reference and Administrative Details

Chief Executive Officer AH Cole

Company Number 03038190
Charity Number 1055305

**Registered Office &
Business address** Pegasus Theatre Trust
Magdalen Road
Oxford
OX4 1RE

Principal bankers Co-operative Bank plc
P O Box 250
Skelmersdale
WN8 6WT

Independent examiners Joshua Kingston BSc ACA
Burton Sweet Limited
Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Report of the Trustees (continued)

Objectives and activities

The objects of the company, as stated in its memorandum of association, are to advance the education of the public in the practice and appreciation of the arts, in particular, but not exclusively, for the benefit of children and young people.

Mission

Young people are the life force of Pegasus.

We provide the inspiration for journeys filled with creative opportunity, aspiration and imagination. Through listening and responding to the needs, ideas and energy of all those who find a home within it, Pegasus is a pioneering force creating the present, challenging and shaping the future and making an enduring impact on the vitality of the performing arts locally, regionally and nationally.

Vision

We will be recognised as a pioneering force in the performing arts with our work for, by and with young people providing outstanding opportunities for them to experience and create in the present, challenge and shape the future and make an enduring impact on the vitality of the performing arts locally, regionally and nationally.

The continual development of our artistic and organisational ambition will be shaped by listening and responding to the needs, ideas and energy of all those who find a home with us and informed by the creativity, skills and talents we will nurture in young people and staff alike.

Whilst recognising the needs and expectations of each young person who engages with us will vary, we will provide the space and support to enable young people to embark on individual journeys of personal growth filled with creative opportunity, aspiration and imagination.

We will be bold in our approach to securing a sustainable future for the organisation, reach out to partners who can support us, be nimble and adaptable to the ever-changing environment that surrounds us and ensure the choices we make enable us to work in innovative, viable and inspiring ways.

We will be at the heart of the communities we serve and foster a sense of belonging that encourages people of all ages, backgrounds and cultures to experience together outstanding creative experiences that are vibrant, urgent and exciting.

Public Benefit Statement

The Trustees consider that, having paid due regard to the public benefit guidance published by the Charity Commission, they have complied with the duty placed upon them in section 17(5) of the Charities Act 2011.

Achievements and performance

Continuing our focus on providing creative opportunities for young people and their families we have over the year worked with project partners with shared ambitions to bring an impactful range of opportunities to our programme and positive changes in the inclusivity and diversity of the theatre.

We have maintained our commitment to providing inspiring and high-quality projects for children, young people and their families. Our weekly classes, projects and young companies offer opportunities for young people to create and share their own work and in-depth support helps their development in performance skills and creative thinking, in turn building confidence, self-esteem, problem solving and communication skills. In the context of shrinking opportunities for arts and culture education in our schools, this role has never been more important.

Our two year-long young companies (11-15 and 16-25) have provided skills development, stage craft and performance opportunities culminating in successful public productions. We have also provided theatre technical skills development and training for young people through a technical young company (14-18s) which worked alongside our other young companies on their annual productions. The 11-15 Young Company worked throughout the year towards their production of *The Crossing* with public performances in July 23. The 16-25 Young Company presented *Memoria*, in December.

Report of the Trustees (continued)

This year commissioned writer Tabby Lamb and undertaken R&D for a new touring project aiming to reach more young people with limited opportunities to engage with creative activity within our local communities. *Tuesday* will be mounted and premier at Pegasus in May 2024 with the intention to tour to community venues and schools over the following 12 months.

We relaunched our Youth Advisory Board which will embed the process of young people informing decision-making across the organisation, reflecting the interests and enthusiasm of young people, raising their confidence and aspiration, and deepening their understanding of the impact and cultural capital their voice can have. The programme will include training, mentoring sessions with Board buddies and up to two self-determined projects each year with the remit of increasing relevance and widening our reach, for example digital/social media takeovers, open day events and devising and testing a new afterschool activity.

We continued to support participation by young people who are experiencing multiple disadvantages and who have little or no access to the arts, through our free to access inclusion programme. This programme offers weekly creative and drama-based sessions for young people who have been referred from schools, social services and early intervention hubs: the Looking Forward programme is geared to the needs of vulnerable young women (11-18s, two groups); and the Acting Out programme is offered to children who are experiencing a range of challenging life circumstances (8- 11s). Building on "Studio Saturday" pilot sessions in partnership with award-winning Oxford based learning disability charity Yellow Submarine in the previous year we have now established Studio Saturdays as a regular addition to this programme with creative workshops for young people with learning disabilities included music, dance, drama and puppetry. These projects offered creative activities and in-depth support to help participants build confidence and self-esteem, positively interact with their peers, make new friendships, develop new skills and get some respite from their challenging daily lives.

We aim to ensure that every young person who wants to participate at Pegasus can do so. We have maintained affordable prices across the full range of our activities; and we ensure that our courses and young companies provide supported spaces for participants who face multiple barriers to engaging with the arts, including financial barriers, physical or learning difficulties and social support needs. Some young people we worked with have complex needs, for example autism and cerebral palsy, and required enablers to accompany them to every class or rehearsal so that they can participate fully.

We have continued to embed our community engagement and build relationships within our diverse and underserved local communities, identifying currently unmet needs and collaborating with local organisations to widen and deepen engagement. Over the year this has resulted in Pegasus actively participating in local networks, including Oxfordshire Youth's Changemaker Network, increased involvement in local events such as Flo Fest and Oxford City Christmas Lights Festival and building relationships with organisations such as Oxford People's Theatre, IF Festival and Tiny Ideas Festival. We have worked with more schools this year delivering workshops in seven local primary schools for 450 pupils in conjunction with our Christmas show, *The Lightbulb Princess*. With secondary schools we have delivered four weeks of work experience for 40 students and also workshops for year 7 students joining Oxford Spires Academy as part of a week-long transition programme supporting 'pupil premium' students preparing to attend their new school and for Wheatley Park School students exploring 'Careers in Theatre'.

The delivery of the Acting Diploma for 16-18s in partnership with Bristol School of Acting and The River Learning Trust continued with a new intake of students in September and saw a production of *Life on the Edge* and *The Marxist in Heaven* in May 23. Despite outstanding results over the past five years, this year Bristol School of Acting indicated that it was no longer financially viable to run the Acting Diploma in Oxford, and the course will be run down with the final intake of students in September 2023 completing their studies in June 2025. We are developing a new relationship with Oxford School of Drama which we hope will enable the continue use of our spaces for study by young people in the 16–18-year age range. Our long-standing partnership with Magdalen College School to support the delivery of their Theatre Academy continues to thrive and included productions of *Frankenstein* and *The Greatest Show* this year.

Our creative learning programme has seen attendances of over 9,224 across the year including daily attendance by 35 Acting Diploma students.

Over the year we welcomed audiences of over 6,500 to our show programme presenting over 100 performances on Fridays and Saturdays which included some of the most exciting companies producing work for children, young people and families.

Report of the Trustees (continued)

Financial review

The (£229,486) deficit for the year is reported after charging £170,505 depreciation to the building fund which is a non-cash movement. We are continually grateful for the support of key funding provided by the Arts Council National Portfolio status and Oxford City Council Funding. Operating spending has been reviewed and savings have been made in staffing costs and administration. However, fundraising from other sources proved very challenging this year and the cash deficit for the year of £73,542 (2023: deficit of £97,680) is the result of this.

Reserves Policy

Pegasus Theatre Trust holds reserves in order to provide business stability and to invest in its charitable and artistic activities. The Trustees review the reserve levels of the charity annually. This review encompasses the nature of the income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees also take into consideration the future of the charity, the uncertainty over future income streams and other key risks identified during the risk review.

This year in challenging financial circumstances the board have reviewed and assessed the risks facing the organisation and have transferred the young companies' production fund and the asset replacement fund to the general fund.

Total current funds are £2,055,815 of which £1,905,183 is the Designated Building Fund and represents the residual value of grants from Arts Council England, Southeast, The Big Lottery Fund and other donations which contributed to the capital project (2010). The fund is reduced annually by the charge for depreciation of the building.

The designated strategic reserve total at March 2024 is £115,000. This is equivalent to 9.9 weeks of current gross expenditure which is sufficient to meet contractual liabilities should the organisation have to close or cease trading for any period. This includes redundancy pay, amounts due to creditors and commitments under leases. It is the trustees' intention to maintain this designated strategic fund level at 12 weeks of current gross expenditure.

The current level of free reserves is £30,936. It is the trustees' intention to maintain this reserve between £5,000 and £25,000, as the trustees believe that this is sufficient to maintain working capital for the foreseeable future.

Investment powers and policy

Under the memorandum and articles of association, the trustees of the charity have the power to invest as they see fit in the furtherance of the charity's objectives. The trustees' investment policy is to obtain as high an income as possible with low risk. Such funds should be easily accessible given the requirement to hold liquid funds to meet cash flow demands and unexpected liabilities. The funds are therefore invested with the Co-operative and Virgin Money Banks. The investments provided a return of 0.14% in the year ended 31st March 2024.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Future plans

In the course of the coming year (2024/2025) Both Chair of the board Bob Price and CEO Polly Cole have indicated their intention to step down after seven years. It is intended that current board Members Rhys Jones and Nick Lloyd will be appointed as Joint Chair in September 2024, supported by Bob Price who will remain on the board for the last year of his eight-year term. The CEO role will be taken forward jointly by Georgia Bradley (Artistic Director) and John McCraw (Creative Learning Director). Polly Cole will provide continuity during the transition remaining with the organisation as Head of Finance and Administration.

Report of the Trustees (continued)

Over the coming year we will continue to address the financial and resourcing challenges facing the organisation. We will ensure we provide value for money by investing our resources, be they time or money, efficiently, continually reviewing where we direct our resources in relation to the needs and expectations of our young audiences and wider community. We will continue our organisation development programme to bring about positive changes in the inclusivity and diversity of the theatre. We aim to embed processes that will ensure that we fully represent and reflect the diversity of the communities we serve into the future. Ever mindful of our impact on future generations we will continue to implement our environmental action plan.

In recent recruitments the board successfully increased representation of younger people and those directly working in the arts. The next priority is to bring fresh energy to the team by addressing under representation from people of the global majority and local community arts practitioners.

Structure, governance and management

Pegasus Theatre Trust is a company limited by guarantee governed by its memorandum and articles of association dated 27 March 1995 as amended by special resolution dated 7 February 1996 and 21 October 2009. It is registered as a charity with the Charity Commission from 13 May 1996. The liability of members in the event of a winding up is limited by guarantee to an amount not exceeding £1 per member. At the balance sheet date there were 7 members.

In October 2014 the company formed a subsidiary, Pegasus Theatre Productions Ltd.

Appointment of Trustees

Pegasus Theatre Trust as a registered charity is governed by a board of trustees who are also directors of the company. Details of the trustees and directors are given on page 1. Each trustee is expected to remain in office for five years and may be re-elected for one further three-year term but may not be re-elected for a further term in office unless exceptional circumstances apply. Recruitment takes place as required and is also informed by a regular skills audit to ensure the changing needs of the organisation can be supported.

All trustees have a discussion with the chair, other members of the board and executive team prior to appointment which provides a summary of the trust's development to date and its current position. The new trustees have an opportunity to discuss the issues that arise and ask any questions. New trustees also receive a written role description, details of principal responsibilities and duties, recent minutes, some historical information and the current business plan, as well as the memorandum and articles of association and most recent accounts. All trustees receive an induction, which includes meeting the wider staff team, visits to a variety of Pegasus activities, in-house mentoring and training where necessary. Any trustee who will be in unsupervised contact with young people is required to be checked through the Disclosure and Barring Service.

Organisation

The Board of Trustees administer the charity. The board meets four times a year. In November 2018 the chairs' committee was disbanded and there is two sub-committees which allow for more detailed discussion and scrutiny at separate meetings the development committee; and the finance and resources subcommittee meets four times a year prior to board meetings.

The Executive Director as Chief Executive Officer directs the strategic development and day-to-day operations of the charity with the support of the Creative Learning Director and Artistic Director.

Key Management Personnel Remuneration

The trustees consider the Board of Trustees, Chief Executive Officer, Artistic Director and Creative Learning Director as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 6 & 17 to the accounts.

Trustees are required to disclose all relevant interests and in accordance with the Trust's policy withdraw from decisions where a conflict of interest arises. The pay of the key management personnel is reviewed annually by the trustees to ensure that it is fair and not out of line with similar roles.

Report of the Trustees (continued)

Related Parties

Arts Council England, Southeast and Oxford City Council provide essential core funding and have nominated representation on the board as non-voting observers. Details of transactions with these organisations are provided in note 2 to the accounts.

The remainder of related parties transactions are disclosed within note 17 of the financial statements.

The charity has one wholly owned subsidiary which currently does not trade.

The chair of Pegasus Youth Board is co-opted as trustee to the board with full voting rights or as non-voting observer depending on age.

Fundraising Practice

The organisation has signed up to the Fundraising Regulator's Code of Fundraising Practice. Any direct fundraising marketing is undertaken by the executive team to ensure it is not unreasonably intrusive or persistent. All fundraising material includes details of how to unsubscribe from all future mailings or contact. There have been no complaints made regarding fundraising activity during the year.

Risk Management

The trustees are responsible for the management of risks faced by the organisation. The board carries out a formal review of the charity's risk management processes on an annual basis and the charity maintains a risk register which is regularly monitored and reviewed by the board.

The key areas of risk where management failure would carry a potential threat to the organisation have been identified as follows: failures in statutory and regulatory compliance regarding the safeguarding of young people, reductions in income generated and failing to respond to changing funding environments, exceeding organisational capacity. The management of risk and the effectiveness of all material internal controls, including operational, financial and compliance controls is ongoing and reviewed and assessed by the senior management team, and is regularly reviewed by the board.

Report of the Trustees (continued)

Statement of Trustees responsibilities

The trustees (who are also directors of Pegasus Theatre Trust for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and accounting estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Directors and Trustees on **24 September 2024** and signed on its behalf by:

Bob Price

Bob Price
Director/Trustee (Chair)

Independent examiner's report to the trustees of Pegasus Theatre Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston

Joshua Kingston BSc ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 24 September 2024

PEGASUS THEATRE TRUST

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2024

		Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Restated Total Funds 2023 £
	Note				
Income from:					
Donations and grants	2	386,001	13,158	399,159	372,524
Charitable activities	3	143,561	-	143,561	142,398
Investment income		612	-	612	71
Total income		530,174	13,158	543,332	514,993
Expenditure on:					
Raising funds	4	16,374	-	16,374	14,698
Charitable activities	5	746,286	10,158	756,444	773,604
Total expenditure		762,660	10,158	772,818	788,302
Net income/(expenditure) and net movement in funds	6	(232,486)	3,000	(229,486)	(273,309)
Total funds at start of year	15	2,283,605	1,696	2,285,301	2,558,610
Total funds at end of year	15	2,051,119	4,696	2,055,815	2,285,301

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 13 to 24 form part of these financial statements
See note 8 for fund-accounting comparative figures

PEGASUS THEATRE TRUST

BALANCE SHEET

AS AT 31 MARCH 2024

Company number: 03038190

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	9	1,915,516	2,096,759
Investments	10	1	1
		<u>1,915,517</u>	<u>2,096,760</u>
Current assets			
Stock		978	1,190
Debtors	11	52,289	36,698
Cash at bank and in hand		140,939	214,481
		<u>194,206</u>	<u>252,369</u>
Liabilities			
Creditors : amounts falling due within one year	12	(53,908)	(63,828)
Net current assets		<u>140,298</u>	<u>188,541</u>
Net assets		<u><u>2,055,815</u></u>	<u><u>2,285,301</u></u>
FUNDS			
Unrestricted funds			
General funds	16	30,936	29,917
Designated funds	16	2,020,183	2,253,688
Restricted funds	16	4,696	1,696
Total funds		<u><u>2,055,815</u></u>	<u><u>2,285,301</u></u>

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with requirements of the Act with respect to accounting records and the preparation of the accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees on 24 September 2024 and signed on their behalf by:

Beverley Joshua

Beverley Joshua
Director/Trustee

The notes on pages 13 to 24 form part of these financial statements

PEGASUS THEATRE TRUST

CASH FLOW STATEMENT

YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Net cash inflow from operating activities	A.	(74,154)	(89,490)
Non-operational cash flows:			
Investing activities			
Interest received		612	71
Fixed asset additions		-	(8,261)
		<u>612</u>	<u>(8,190)</u>
Net cash inflow/(outflow) for the year	B.	<u>(73,542)</u>	<u>(97,680)</u>

Notes to the Cashflow Statement

A. Reconciliation of net movement in funds to net cash inflow from operating activities

	2024 £	2023 £
Statement of Financial Activities: Net movement in funds	(229,486)	(273,309)
Investment income	(612)	(71)
Depreciation	181,243	182,344
(Increase) / Decrease in stock	212	119
(Increase) / Decrease in debtors	(15,591)	(6,215)
Increase / (Decrease) in creditors: current liabilities	(9,920)	7,642
Net cash (outflow)/inflow from operating activities	<u>(74,154)</u>	<u>(89,490)</u>

B. Analysis of changes in cash during the year

	2024 £	2023 £	Change £
Cash at bank and in hand	<u>140,939</u>	<u>214,481</u>	<u>(73,542)</u>
	2023 £	2022 £	Change £
Cash at bank and in hand	<u>214,481</u>	<u>312,161</u>	<u>(97,680)</u>

C. Cashflow Restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

The notes on pages 13 to 24 form part of these financial statements

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1 Accounting policies

Accounting convention

The financial statements have been prepared in accordance with the historical cost convention (except where otherwise stated in the accounting policy note) and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity is a public benefit entity as defined under FRS102.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

Further explanation of the nature and purpose of each fund is included in note 15 of the financial statements.

Income

Income from donations is included in income when these are receivable, except as follows:

- I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Investment income is included on a receivable basis.

Donations in kind comprise donated services where the costs are measurable and the services would otherwise have to be paid for to maintain operational effectiveness.

Expenditure

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

Raising funds

Raising funds expenditure include those costs incurred in seeking voluntary contributions, costs of goods sold and other costs which include the costs of running and participating in fundraising events and collections and cost of goods purchased for resale.

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1 Accounting policies (*continued*)

Charitable Activities

Grants awarded are allocated to charitable activities.

Grants awarded are treated as expenditure and a liability in the accounts as soon as they become legal or constructive obligations. In the case of multi-year grant awards, the funding for all years is immediately recognised unless there are conditions which need to be met by the recipient to enable the release of subsequent years' funding.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. Governance costs are included within support costs.

Allocation and apportionment costs

Certain expenditure is directly attributable to specific activities and this has been included in those cost categories. Other costs, which are attributable to more than one category, are apportioned across cost categories on the basis of an assessment of workload carried out from time to time.

Overhead support costs have been allocated between fundraising and publicity costs, fundraising trading and charitable activities. The apportionment has been allocated on the basis of usage and is analysed in notes 4 & 5.

Tangible fixed assets

Fixed assets are held at cost less accumulated depreciation. Assets costing less than £300 are not capitalised. The company has built a new theatre which was commissioned in May 2010. Costs are directly connected with the construction of the new theatre including architects' fees. Structural engineers' costs and direct project management costs have been capitalised.

Depreciation is calculated so as to write off the cost of an asset, less its estimated ultimate residual value, over the useful life of that asset as follows:

Fixtures, fittings and equipment	4 years
Building	25 years

Stock

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Donated items are not valued in stock and recognised in income only when sold.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Bank

Cash at bank and cash in hand includes cash and short term highly liquid investments with short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1 Accounting policies (continued)

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight-line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension schemes. Contributions payable to the charity's pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Going Concern

The Trustees consider that there are no material uncertainties affecting the ability of the charity to continue as a going concern. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

2 Income from: Donations and grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Core Grants			
Oxford City Council	20,000	-	20,000
Arts Council England South-East	305,489	-	305,489
	<u>325,489</u>	<u>-</u>	<u>325,489</u>
Public grants			
Oxfordshire County Council	-	7,658	7,658
	<u>-</u>	<u>7,658</u>	<u>7,658</u>
Other grants and donations			
Garfield Weston Foundation	30,000	-	30,000
PF Charitable Trust	5,000	-	5,000
Mr and Mrs JA Pye's Charitable Settlement	6,667	-	6,667
The Helen Hamlyn Trust	12,500	-	12,500
The Weinstock Fund	-	2,500	2,500
The Souter Charitable Trust	-	3,000	3,000
Donations from Individuals	6,345	-	6,345
	<u>60,512</u>	<u>5,500</u>	<u>66,012</u>
	<u><u>386,001</u></u>	<u><u>13,158</u></u>	<u><u>399,159</u></u>

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

2 Income from: Donations and grants - continued

Prior year comparative (2022-23)

Core Grants

Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
20,000	-	20,000
305,493	-	305,493
325,493	-	325,493

Public grants

Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
-	6,902	6,902
-	1,700	1,700
-	8,602	8,602

Prior Year comparative

Unrestricted Funds	Restricted Funds	Total Funds
£	£	2023 £
10,000	-	10,000
6,500	-	6,500
10,000	-	10,000
-	2,500	2,500
-	2,000	2,000
7,429	-	7,429
33,929	4,500	38,429
359,422	13,102	372,524

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

3 Income from: Charitable activities

	Total Funds 2024 £	Total Funds 2023 £
Ticket sales	39,358	43,158
Participation fees	27,342	34,589
Facilities hire	3,571	2,450
Hire fees (performances)	1,200	1,105
Cafe Bar sales	3,425	3,197
Miscellaneous	709	1,590
Sponsorship	51,758	50,777
Theatre tax relief	16,198	5,532
	143,561	142,398

All income from charitable activities received in the current and prior year was unrestricted.

4 Expenditure on: Raising funds

	Total Funds 2024 £	Total Funds 2023 £
Direct costs	14,875	13,114
Support costs	1,499	1,584
	16,374	14,698

5 Expenditure on: Charitable activities

	Direct Costs £	Support Costs £	Total Funds 2024 £
Programme	88,826	40,591	129,417
Producing	64,708	33,275	97,983
Participation	165,627	32,582	198,209
Administration	58,511	2,081	60,592
Premises/Front of House	69,867	11,601	81,468
Depreciation	-	181,243	181,243
Governance costs	5,649	1,883	7,532
	453,188	303,256	756,444

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

5 Expenditure on: Charitable activities - continued

RESTATED Prior year comparative (2022-23)	Direct Costs £	Support Costs £	Total Funds 2023 £
Programme	99,650	44,742	144,392
Producing	58,028	42,529	100,557
Participation	144,774	41,457	186,231
Administration	66,741	2,016	68,757
Premises/Front of House	65,839	20,155	85,994
Depreciation	-	182,344	182,344
Governance costs	3,227	2,102	5,329
	<u>438,259</u>	<u>335,345</u>	<u>773,604</u>

6 Net income/(expenditure) for the year

This is stated after charging:

	2024 £	2023 £
Independent examiner's fee - for independent examination services	2,850	2,650
- for other services	375	350
Trustees' travel, meeting and training expenses	10	-
Depreciation	181,243	182,344
	<u>184,478</u>	<u>185,394</u>

1 Trustee (2023: None) has been reimbursed for their out of pocket travel expenses of £96 (2023: £Nil). No Trustee received any remuneration during the current or prior year.

7 Staff costs and numbers

The aggregate payroll costs were:

	2024 £	2023 £
Wages & salaries	281,733	310,654
Social security costs	20,107	21,940
Pension contributions	8,155	7,895
Redundancy payments	1,432	-
	<u>311,427</u>	<u>340,489</u>

No employee received emoluments of more than £60,000.

The average weekly number of employees during the year was 12 (2023: 13), calculated on the basis of average headcount. The total employment benefits received by key management personnel including employer national insurance and employer pension were £145,894 (2023: £124,055).

The charity considers its key management personnel comprise: Executive Director - Chief Executive, Artistic Director, Creative Learning Director.

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

8 Statement of Financial Activities comparative figures

RESTATED	Unrestricted	Restricted	Total Funds
For the year ended 31 March 2023	Funds	Funds	2023
	£	£	£
Income from:			
Donations and grants	359,422	13,102	372,524
Charitable activities	142,398	-	142,398
Interest income	71	-	71
Total income	501,891	13,102	514,993
Expenditure on:			
Raising funds	14,698	-	14,698
Charitable activities	735,432	38,172	773,604
Total expenditure	750,130	38,172	788,302
Net income/(expenditure) for the year and net movement in funds	(248,239)	(25,070)	(273,309)
Total funds at start of year	2,531,844	26,766	2,558,610
Total funds at end of year	2,283,605	1,696	2,285,301

9 Tangible fixed assets

	Building	Fixtures and new theatre equipment	Fittings and equipment	Total
	£	£	£	£
Cost or valuation				
At 1 April 2023	4,262,613	398,882	72,310	4,733,805
At 31 March 2024	4,262,613	398,882	72,310	4,733,805
Depreciation				
At 1 April 2023	2,186,925	398,882	51,239	2,637,046
Charge for the year	170,505	-	10,738	181,243
At 31 March 2024	2,357,430	398,882	61,977	2,818,289
Net book value				
At 31 March 2024	1,905,183	-	10,333	1,915,516
At 31 March 2023	2,075,688	-	21,071	2,096,759

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

10 Investments

	Shares in subsidiary undertakings
Cost	
At 1 April 2023	<u>1</u>
At 31 March 2024	<u>1</u>

The investment is made up of 100% of the share capital of Pegasus Theatre Productions Limited. Consolidated accounts have not been prepared as Pegasus Theatre Productions Limited was dormant throughout the whole period.

11 Debtors

	2024	2023
	£	£
Due in less than one year:		
Prepayments and accrued income	52,289	36,698
	<u>52,289</u>	<u>36,698</u>

12 Creditors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade creditors	13,375	20,024
Accruals	10,367	6,541
Deferred income	5,765	14,792
Amounts owed to group undertakings	1	1
Tax and social security	12,512	9,819
Other creditors	11,888	12,651
	<u>53,908</u>	<u>63,828</u>

13 Operating leases

At 31 March the organisation had no commitments under non-cancellable operating leases.

14 Contingent liabilities

The Charity has provided a legal debenture over the property as valuable security in connection with the £2,700,000 grant from Arts Council, England. No provision has been made in respect of the grant or any other capital grant as the conditions attached are deemed unlikely to occur.

The Charity has provided a legal charge over the property as valuable security in connection with the £1,850,000 grant from the Big Lottery Fund. No provision has been made in respect of the grant or any other capital grant as the conditions attached are deemed unlikely to occur.

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

15 Movement in funds

For the year ended 31 March 2024

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Restricted funds					
Oxfordshire County (ENB)	-	7,658	(7,658)	-	-
Oxford City Council (DC)	1,488	-	-	-	1,488
Weinstock Fund	208	2,500	(2,500)	-	208
Souter Charitable Trust	-	3,000	-	-	3,000
	<u>1,696</u>	<u>13,158</u>	<u>(10,158)</u>	<u>-</u>	<u>4,696</u>
Unrestricted funds					
General funds	29,917	530,174	(592,155)	63,000	30,936
Designated funds:					
Strategic reserve	146,000	-	-	(31,000)	115,000
Asset replacement fund	22,000	-	-	(22,000)	-
Young Companies' Production fund	10,000	-	-	(10,000)	-
Building fund	2,075,688	-	(170,505)	-	1,905,183
	<u>2,283,605</u>	<u>530,174</u>	<u>(762,660)</u>	<u>-</u>	<u>2,051,119</u>
Total funds	<u>2,285,301</u>	<u>543,332</u>	<u>(772,818)</u>	<u>-</u>	<u>2,055,815</u>

Fund Descriptions

Restricted Funds:

Oxfordshire County (ENB) - Funds to support the participant enablers.

Oxford City Council (DC) - Funds to support the delivery of Dawn Chorus project.

Oxford City Council (LF) - Funds to support Light Festival projects.

D'Oyle Carte - Funds to support the delivery of the creative learning programme.

Lottery Community Fund - Funds to support the delivery of Looking Forward & Acting Out.

Weinstock Fund - Funds to support access needs for young participants.

The Big Give (Dec 21) - Donations towards the delivery of Looking Forward & Acting Out.

Doris Field Charitable Trust - Funds to support the creative learning programme.

The Arts Society - Funds to support the delivery of Acting Out Summer project.

Souter Charitable Trust - Funds to support boxes community tour.

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

15 Movement in funds (*continued*)

Designated Funds:

Strategic reserve - Stands at £115,000. This fund holds 12 weeks of budgeted expenditure, which is sufficient to meet contractual liabilities should the organisation close or cease trading. Transfers of (£31,000) represents reduction in annual gross expenditure.

The board have reviewed and assessed the risks facing the organisation and have transferred the young companies' production fund and the asset replacement fund to the general fund.

Building fund - Represents the residual value of grants from Arts Council England, South East, The Big Lottery Fund and other donations which contributed to the capital project (2010). The fund is reduced annually by the charge for depreciation of the building.

For the year ended 31 March 2023

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Restricted funds					
Oxfordshire County (ENB)	-	6,902	(6,902)	-	-
Oxford City Council (DC)	1,488	-	-	-	1,488
Oxford City Council (LF)	-	1,700	(1,700)	-	-
D'Oyle Carte	3,000	-	(3,000)	-	-
Lottery Community Fund	8,000	-	(8,000)	-	-
Weinstock Fund	208	2,500	(2,500)	-	208
The Big Give (Dec 21)	13,070	-	(13,070)	-	-
Doris Field Charitable Trust	1,000	-	(1,000)	-	-
The Arts Society	-	2,000	(2,000)	-	-
	<u>26,766</u>	<u>13,102</u>	<u>(38,172)</u>	<u>-</u>	<u>1,696</u>
RESTATED					
Unrestricted funds					
General funds	49,468	501,891	(579,626)	58,184	29,917
Designated funds:					
Strategic reserve	154,184	-	-	(8,184)	146,000
Asset replacement fund	52,000	-	-	(30,000)	22,000
Young Companies' Production fund	30,000	-	-	(20,000)	10,000
Building fund	2,246,192	-	(170,504)	-	2,075,688
	<u>2,531,844</u>	<u>501,891</u>	<u>(750,130)</u>	<u>-</u>	<u>2,283,605</u>
Total funds	<u>2,558,610</u>	<u>514,993</u>	<u>(788,302)</u>	<u>-</u>	<u>2,285,301</u>

PEGASUS THEATRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

16 Analysis of net assets between funds

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total £
As at 31 March 2024				
Tangible fixed assets	-	1,905,183	10,333	1,915,516
Other net assets	4,696	115,000	20,603	140,299
	<u>4,696</u>	<u>2,020,183</u>	<u>30,936</u>	<u>2,055,815</u>
	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total £
As at 31 March 2023				
Tangible fixed assets	-	2,075,688	21,071	2,096,759
Other net assets	1,696	178,000	8,846	188,542
	<u>1,696</u>	<u>2,253,688</u>	<u>29,917</u>	<u>2,285,301</u>

17 Related party transactions

Pegasus Theatre Trust has a related party relationship with Rhys Jones, a partner in Morgan & West Production Company (Partnership).

During the year, the Charity received receipts of £nil, but paid £6,540 for Morgan & West's Great Big Christmas Magic Show in December 2023 direct to Morgan & West, and £1,702 for Morgan & West's Massive Magic Show for Kids! In September 2023 via booking promotor makin projects.

At the end of the period, £nil was due from Morgan & West and £nil was held within creditors as an amount accrued to Morgan & West.

There were no further related party transactions in the year or prior year other than recorded elsewhere in the accounts.