

# **ST MARYS PLAYGROUP CHARLTON KINGS**

Charity Number – 1055267

CHARITY TRUSTEES' REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> MAY 2020

**ST MARY'S PLAYGROUP, Brotherhood Hall, Lyefield Road East, Charlton  
Kings GL53 8AU - Charity No: 1055267**

**CHAIRPERSON'S REPORT – 2019 – 2020**

**Chairperson:** Sophie Constantine  
**Treasurer:** Jenny Bicknell  
**Secretary:** Hannah Jones

The following Trustees were appointed after the year end:

**Chairperson: Raymond Dowling (15 December 2020)**

The Trust is governed by a constitution adopted on 24 November 1995. New Trustees are appointed by the Trustees who currently hold office.

The main aim of this playgroup is to provide a childcare provision where children can learn and be nurtured in a safe environment. All monies fundraised are reinvested into the playgroup for the children's benefit.

Here is a year with a difference.....

The Autumn term brought us some lovely new members to Playgroup and welcomed back our Caterpillars who had grown over the summer into beautiful Butterflies.

We said goodbye to Miss Tombs at the end of the school term in July. She was spreading her wings to a bigger nursery in Cheltenham. Luckily for us 'Nan' still came to visit for her gardening spot once a week. Miss Tombs will be missed, but as ever the rest of the team has adjusted and carried on with great professionalism. Due to the child numbers being low we decided to keep staff numbers as is for the time being.

We had a successful Summer BBQ which raised £383.00, followed by a great Xmas Wreath Making Evening and Raffle. This brought in £330.00 of much needed funds. A great night was had by all and a big thank you to Mrs Roscoe, Miss Tombs and Nan for all their help in organising it.

It was lovely to welcome Hoot Owls Forest School into Playgroup. The children have loved this activity being outside doing craft things and toasting marshmallows over a fire pit washed down with hot chocolate. The Music Man was still very much visiting us too which is always fun.

Come the New Year of 2020 we were hit with the Coronavirus. We were forced to shut down by the Government on March 20<sup>th</sup>, 2020 for a period of about 2 months. During this time, we furloughed most staff apart from Mrs Dinwoodie who was busy trying to save money where we could. Mrs Hayman started off being furloughed but it soon became clear that she needed to keep up to date with the ever-changing rules and regulations which seem to differ every day.

Mrs Rodrigues was due back from Maternity Leave in January 2020 but decided that she loved being a parent so much she was going to enjoy her little girl Savannah. This fitted in well with lockdown, meanwhile Sally had a past staff member waiting in the wings, Clare Roadknight, who was happy to come back and work for us when we opened again.

A quite different end to this year, and as ever not for the fainthearted!

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As the current committee are ending their time at St Mary's, we will be advertising for a new set of parents to become involved. This may be a little trickier with COVID-19 around but with the use of technology we can work this out.

It just leaves me to say a huge thank you to Sally and her team for an amazing job that they have done this year and every year. 😊

**ST MARY'S PLAYGROUP TREASURER'S REPORT - 2019 – 2020**

**Charity No: 1055267**

Another mindful year for us with regards to money. Numbers for the children were at an acceptable level but no way near as good as what we have been used to. We requested the credit on our HMRC account to be refunded to us (£1,186.00) and we had to transfer £5,000 from our saving account to help the current account out heading into the new term, September 2019.

Fund raising was a big help. We raised over £700.00 which was put towards new toys for the children both inside and outside.

Maintenance was down to a minimum again this year. The Brotherhood very kindly paid for the front doors to be repaired and repainted in our signature red giving the hall a very grand look.

We closed our doors on 20<sup>th</sup> March 2020 due to the Pandemic and re-opened on the 8<sup>th</sup> of June 2020. During this time Mrs Dinwoodie assessed all our goings to see where we could save money, our landlord very kindly said that we could take a break from paying the rent on the hall we used. This was a big help. We furloughed staff where needed. The figures for this year do not reflect a 'normal' year due to the lockdown but by the time our financial year ended we had made a loss of £7,949.99.

As ever, we are very aware of the business we are in with regards to children numbers fluctuating and now a pandemic. Going forward we know that it will be a challenging time with finance, but every decision made is made cautiously and for the good of St Mary's Playgroup.

# ST MARYS PLAYGROUP CHARLTON KINGS

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## Independent Examiner's Report to the Trustees of St Marys Playgroup Charlton Kings

I report to the trustees on my examination of the accounts of the above Charity ("the Trust") for the period ended 31 May 2020.

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jack Hayman ACA

6 March 2021

Date

**ST MARYS PLAYGROUP CHARLTON KINGS**  
Charity Number – 1055267

**Statement of Financial Activities**

**Income & Expenditure Account**  
**For the year ended 31<sup>st</sup> May 2020**

<b>Income</b>	<b>2020</b>	<b>2019</b>
Fees	12,301.04	13,768.32
Grant Funding	36,157.13	52,339.67
CJRS Grant	4,537.99	-
Hall Hire	140.00	210.00
Fund Raising & Commission	756.56	620.02
Donations	120.00	77.57
Deposit from Savings A/C and Interest	1.00	2.85
<b>Total Income</b>	<b><u>£54,013.72</u></b>	<b><u>£67,018.43</u></b>
<b>Out Goings</b>		
Staff Costs	48,732.36	58,924.99
Accommodation Costs	7,038.61	5,704.22
Activities	1,444.51	2,182.78
Equipment & Stationery	2,393.05	2,182.11
Consumables	691.46	1,050.52
Subscriptions	267.96	516.67
Bookkeeping	50.00	50.00
Training	1,182.66	2,493.23
Entertainment/Gifts	163.10	100.00
<b>Total Out Goings</b>	<b><u>£61,963.71</u></b>	<b><u>£73,204.52</u></b>
Bank account balances at start of year	26,231.94	32,418.03
Total income less out goings	- 7,949.99	- 6,186.09
Bank account balance at end of year	<b><u>£18,281.95</u></b>	<b><u>£26,231.94</u></b>
<b>Made up of</b>		
Bank Current account	17,461.91	20,445.01
Bank Deposit account	708.42	5,707.42
Petty Cash	111.62	79.51
	<b><u>£18,281.95</u></b>	<b><u>£26,231.94</u></b>

All of the funds of the Charity are unrestricted and are raised with the express intention of providing the playgroup with funding for the benefit of the children.