

**REGISTERED COMPANY NUMBER: 03180805 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1055211**

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31st March 2023**

**for**

**Advocacy Matters (Wales)**

**BPU Limited  
Chartered Accountants  
Radnor House  
Greenwood Close  
Cardiff Gate Business Park  
Cardiff  
CF23 8AA**

Radnor House  
Greenwood Close  
Cardiff Gate Business Park  
Cardiff CF23 8AA

Registered to carry on audit work  
in the UK and regulated for a range  
of investment business activities by  
the Institute of Chartered Accountants  
in England and Wales.

**bpu** Chartered Accountants is  
a trading name of BPU Ltd  
Company Number 3723948  
Registered in Wales.

A list of directors is available from the  
registered office above.

## **Advocacy Matters (Wales)**

### **Contents of the Financial Statements for the Year Ended 31st March 2023**

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## ADVOCACY MATTERS (WALES)

Year ended 31<sup>st</sup> March 2023

### Directors/Trustees Report:

The charity trustees (who are also directors for the purpose of company law) present their annual report and financial statements for the year ended 31<sup>st</sup> March 2023 which also meets the requirements of a director's report for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and republic of Ireland (FRS 102) incorporating section 1a for smaller entities.

### Objectives and Activities:

On the 8<sup>th</sup> February 2018, the management committee passed a Special Resolution to amend Advocacy Matters (Wales) objects. On this date the Articles of association was updated and the updated objects are as follows:

"To promote the relief of all people with a disability or a mental need and to assist those persons to overcome the barriers attendant upon their disability by the provision of a service calculated to:

- a) Assist a person with a disability or a mental health need to obtain his or her full rights as a citizen.
- b) Provide support to people with a disability or a mental need to express their views and wishes on issues that affect their lives.
- c) Support, represent and to facilitate the involvement of the person with a disability or a mental health need, to secure his or her preferred outcome".

Advocacy Matters (Wales) confirms that the trustees have considered public benefit when reviewing the charity's aims and objectives and in planning future activities and have had regard to the Charity Commissioner's guidance on public benefit. The organisation is open to anyone age 18 and over, who has a learning disability in our areas of operation. AMW Mission statement is that the organisation exists to promote the independent voice and protect the rights and choices of individuals with a disability. The organisation's vision is that individuals with a disability are recognised as equal citizens who participate in society and control their own lives. This statement is underlined by the values that all individuals with a disability have the right to the support required to make informed choices about their lives and be able to exercise such a right by:

- Being treated as unique individuals.
- Having choice and a right to confidentiality and independence.
- Being treated with respect, recognition and dignity.
- Having professionals working in partnership in a manner that does not stigmatise or disadvantage them.
- Benefiting from social inclusion tenets of valuing uniqueness and diversity.
- Being able to take advantage of equal opportunities in all fields of activity.

To promote the rights, interests and inclusion of people with a learning disability and / or Autism spectrum condition, AMW provides Independent Advocacy services primarily in Cardiff and Vale of Glamorgan.

Independent Advocates employed by AMW provide time limited, issue based advocacy service to support individuals to address specific problems and issues. Requests for Independent Advocacy are confidential and are accepted as a self-referral, from families / friends, organisations and Social services. Independent Advocates do not make decisions for people, or tell people what is best for them. Their role is to help people understand their rights and any choices they may have. If necessary, an Independent Professional Advocate will speak up for people and represent them.

Our Independent advocacy services are a Free and Confidential service for all adults with a learning disability and / or Autism spectrum condition who live in our geographical areas of operation.

AMW has had an active service user group since 2005. The Voices of Advocacy Matters (Wales), known as the Voices Group have lived experiences of learning disability/autism and independent advocacy. The Voices Group is currently made up of seven members (volunteers) who act as Ambassadors' for our Charity, playing a central role within the organisation and representing us at public functions and events to promote advocacy and our services. The Voices Group share their personal experiences of advocacy and how it has given them a voice, increased their confidence and sense of well-being to lead fulfilled and independent lives.

#### **Achievements and Performance:**

The foundations of Advocacy Matters (Wales) (AMW) began over 30 years ago and our Independent Advocacy services continue to be in great demand.

This period was far more settled for the organisation, with the eventual end of restrictions caused by the Covid 19 crisis. The organisation continued to utilise the best aspects of the working methods learned during the pandemic, combining them with more traditional face to face tactics to produce a hybrid working method that was far more flexible in its approach.

Our Independent Advocacy schemes continued to be in great demand. In 2022/2023 the Independent Advocates worked on a diverse range of challenging issues, they supported individuals with learning disabilities and / or an Autism spectrum condition to understand what was happening and supported them to make informed choices based on this information. They helped ensure their views were considered and respected while the issue was being resolved. Advocates support their client to be more assertive, helping them to raise their issues in an effective manner through the correct channels; ensuring their rights were respected and when an outcome was reached the advocate helped them understand and process the result.

As well as providing a generic service in the local community, the advocacy team also provided a regular surgery style independent advocacy service for out of county patients placed at Witla Court and Wentwood Court community homes. They also provided this service at Pinetree Court, a locally based independent hospital in Cardiff.



We continued to expand our service into residential homes across Cardiff and the Vale through our 'Count me in' project, through three-year grant funding awarded from the National Lottery Community Fund.

We also continued to provide independent advocacy to support people with learning disabilities who were facing financial hardship and social exclusion across Cardiff and the Vale of Glamorgan, through a three year grant awarded from The Henry Smith Charity.

During this period the charity continued to receive a number of telephone enquiries by individuals, organisations and local authorities seeking independent advocacy services outside of our areas of operation. Using our database of organisations and agencies across Wales, we were able to signpost appropriately to specialist services that operate in other local authority areas.

This period also saw a return to normality for the AMW service user group 'The Voices of Advocacy Matters Wales'. The group began to meet on a more regular basis, changing meeting days to make sure different group members were able to join the face-to-face meetings.

Virgin Money began to provide access to a meeting room free of charge, with drinks included. This new location in the old library in Central Cardiff was ideal, as it was easily accessible for all members of the group.

During this time the group began to put together a plan for a Voices Group Video, which would aim to explain independent advocacy to people with learning disabilities and give them a better idea of how it could support them during difficult times. During the year the group continued to work on the many aspects of creating this video, facilitating all the roles required from script editing to filming to Directing.

This year also saw the return of the AMW AGM and Christmas party. The event was well attended; with lots of people enjoying the chance to celebrate the work of AMW in person once more. The Voices Group helped to organize the event, putting together invites and packing the envelopes ready for distribution. The first draft of the Voices Group Video was shown at the AGM. Three members of the group spoke to those present about the making of the video. The presentation and the video were well received by the Committee members, staff and AMW members who were present.

#### **Financial Review and Reserves Policy:**

The accounts show a surplus for 2023 year of £1,242 on income of £362,558 compared to a surplus of £22,436 in 2022 on income of £351,559.

The trustees of AMW recognise their legal duty to apply income funds for the objects of the Charity, within a reasonable time of receipt for the benefit of actual and potential service users and beneficiaries. The trustees have determined the principles of holding reserves as being:

- To assist in the strategic planning of services
- To provide a resource to meet legal obligations and liabilities
- To assist in the maintenance of the Organisation's independence

The trustees recognise that the policy needs to be flexible enough to accommodate changes brought about by new developments and external factors outside of the control of AMW. However the trustees believe that it is necessary to hold defined levels of financial reserves to absorb setbacks and to take advantage of change and opportunity.

The trustees aspire to hold a minimum of six months average expenditure, plus additional obligations such as rent notice and redundancies in free reserves. This equals approximately £229,300 and should ensure that the principal objects of the Charity continue to be met. The unrestricted reserves brought forward have increased during the year by £1,378 to leave a balance at 31<sup>st</sup> March 2023 of £209,593. Although this is below the optimum level of unrestricted reserves the trustees feel that this is satisfactory for the organisation. They will continue to take steps in the future to maintain unrestricted reserves at an appropriate level.

The trustees formally review the Policy on an annual basis.

The Directors/Trustees submit herewith the annual report and financial statements for the year ended 31<sup>st</sup> March 2023.

### **Structure, Governance and Management**

#### **Governing Document:**

Advocacy Matters (Wales) formerly known as People in Partnership is a registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association dated 1<sup>st</sup> April 1996 as amended.

To accurately reflect the Charity's work, Advocacy Matters (Wales) amended its Articles of Association by a Special Resolution 8<sup>th</sup> February 2018.

As a membership organization Advocacy Matters (Wales) relies on its members to support and influence its work. Membership is renewed annually and individuals are encouraged to take an active part in the charity over the coming year. In the event of the company being wound up members have promised to pay £1.00 towards its debts.

#### **Appointment, induction and training of Management Committee:**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as the Management Committee. The more traditional business skills and knowledge are well represented on the Management Committee.

Trustee handbooks are in place for all Board Members which include the information and documents under the following headings: The Charity; Legal Status and Regulatory Guidance; Governance and Management.

Trustees are able to attend appropriate internal / external training events, as identified to facilitate the undertaking of their role. Trustees are familiar with the practical work of the charity through the agreeing and setting of annual business objectives; the Voices Group reports and staff quarterly reports.

#### **Risk Management:**

The Management Committee's internal audit manages risks that are significant to the fulfilment of AMW charitable objectives to safeguard AMW assets and ensure the charity is effectively fulfilling its objectives.



The Management Committee have approved the Trustees Code of Conduct, AMW Membership Policy; AMW Reserves Policy and further agreed a robust system of checks and balances are implemented to encompass not only the role of trustees but also of the staff, this includes; Code of Ethics for Trustees and staff; Health & Safety policy, which includes office safety and Lone Worker procedures. Trustees are required to declare their interests at the start of each and every committee meeting.

The charity is protected against legal expenses in employment disputes; tribunal applications; tribunal awards and compensation cover through employer indemnity Insurance.

#### **Organisational Structure:**

Operating from offices in Cardiff, AMW employed 13 staff members during this period.

This financial year saw a period of restructuring within the organisation, with several changes occurring. The AMW administration worker started their retirement at the beginning of June 2022. The part time finance manager was also looking to retire; therefore a new full time combined role was created with the aim of addressing the administrative, financial management/planning and funding development needs of the organisation.

A new member of staff was appointed to the role of Financial, Administration and Development officer starting work part time in August 2022 and commencing full time duties in September.

The new staff member worked closely with the departing finance manager; especially during the last quarter to ensure a thorough hand over of financial matters before her retirement began at the end of March 2023.

Oswald Pearson, Executive Director continued to provide strategic operational direction for AMW and was directly accountable to the management Committee.

Responsibility for the overall strategy and good governance of the organisation rests with AMW trustees/directors to ensure AMW operates legally and is accountable and open. The Management Committee is currently made up of five members. Committee meetings are approved one year in advance, at quarterly intervals with standing items clearly identified. Annual General Meetings are held in December each year with service users actively involved in the presentation.

#### **Reference and Administrative details**

Charity Number:	1055211
Company Number:	3180805
Registered Office:	Canton House 435 Cowbridge Road East Cardiff CF5 1JH
Directors / Trustees:	Clayton Williams      chair Paul Sutton

Owen Thomas Q.C  
Dennis Clarke  
Rhodri Davies

Company Secretary:	Oswald Pearson	
Senior Management Staff:	Oswald Pearson	Executive Director
Bankers:	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB  Julian Hodge Bank Ltd 31 Windsor Place Cardiff CF10 3UR	
Independent Examiner:	John Huw Palin FCA BPU Limited Chartered Accountants Radnor House Greenwood Close Cardiff Gate Business Park Cardiff CF23 8AA	

#### **Plans for the Future:**

The charity plans to continue to deliver essential, life-changing support for some of the most vulnerable members of society. The Trustees are satisfied that AMW will continue as a going concern in the new Financial year. The organisation will investigate new funding opportunities, as we endeavor to maintain the service levels that we currently provide beyond November 2023 and the rest of the 2024 financial year.

#### **STATEMENT OF DIRECTORS/TRUSTEES RESPONSIBILITY**

Company Law requires the directors/Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources including its income and expenditure of the company for that period.

In preparing these financial statements, the Directors/Trustees are required to:

- a. Select suitable accounting policies and then apply them consistently;
- b. Make judgements and estimates that are reasonable and prudent;
- c. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.



The directors/Trustees are responsible for keeping proper records, which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **COMPANY STATUS**

The Company is a registered Charity (Number 1055211) and is a Company limited by guarantee with no share capital.

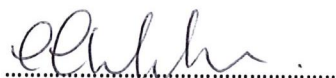
#### **ACCOUNTANTS**

Messrs BPU Limited has been appointed in accordance with the provisions of the Companies Act 1985 revised 2006.

#### **SMALL COMPANIES**

The accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

SIGNED ON BEHALF OF THE BOARD



CAYTON WILLIAMS

Print name

On 8th December 2023

## Independent Examiner's report to the Trustees of Advocacy Matters (Wales)

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Huw Palin  
FCA  
BPU Limited  
Chartered Accountants

20<sup>th</sup> December 2023

Radnor House  
Greenwood Close  
Cardiff Gate Business Park  
Cardiff CF23 8AA

Registered to carry on audit work  
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**bpu** Chartered Accountants is  
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Company Number 3723948  
Registered in Wales.

A list of directors is available from the  
registered office above.

# Advocacy Matters (Wales)

## Statement of Financial Activities (Income and Expenditure Account) for the Year Ended 31st March 2023

		<u>Unrestricted</u>	<u>Restricted</u>	<u>2023</u>	<u>2022</u>
		<u>funds</u>	<u>funds</u>	<u>Total</u>	<u>Total</u>
	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>funds</u>	<u>funds</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	-	-	-	10,000
Charitable activities	4	243,158	119,339	362,497	341,474
Investments	5	61	-	61	85
<b>Total Income</b>		<b>243,219</b>	<b>119,339</b>	<b>362,558</b>	<b>351,559</b>
<b><u>Expenditure on:</u></b>					
Charitable activities	6	241,841	119,475	361,316	329,123
<b>Total Expenditure</b>		<b>241,841</b>	<b>119,475</b>	<b>361,316</b>	<b>329,123</b>
<b>Net income/(expenditure)</b>		<b>1,378</b>	<b>(136)</b>	<b>1,242</b>	<b>22,436</b>
<b>Transfer between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>1,378</b>	<b>(136)</b>	<b>1,242</b>	<b>22,436</b>
<b><u>Reconciliation of Funds</u></b>					
Total funds brought forward	8	<u>208,215</u>	<u>13,836</u>	<u>222,051</u>	<u>199,615</u>
Total funds carried forward	15	<u>209,593</u>	<u>13,700</u>	<u>223,293</u>	<u>222,051</u>

The notes form part of these financial statements

# Advocacy Matters (Wales)

## Balance Sheet 31st March 2023

	<u>Notes</u>	<u>2023</u> £	<u>2022</u> £
<b>FIXED ASSETS</b>			
Tangible Assets	9	-	1,122
<b>CURRENT ASSETS</b>			
Debtors	10	1,347	4,353
Cash at Bank and in Hand		<u>236,751</u>	<u>225,025</u>
		<b>238,098</b>	<b>229,378</b>
<b>CREDITORS : Amounts Falling</b>			
Due within One Year	11	<u>(14,805)</u>	<u>(8,449)</u>
<b>NET CURRENT ASSETS</b>		<u><b>223,293</b></u>	<u><b>220,929</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>223,293</b></u>	<u><b>222,051</b></u>
<b>FUNDS</b>	15		
Unrestricted funds		<b>209,593</b>	208,215
Restricted funds		<u><b>13,700</b></u>	<u>13,836</u>
<b>TOTAL FUNDS</b>		<u><b>223,293</b></u>	<u><b>222,051</b></u>


The directors/trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477 (2) relating to small companies, and that no member or members have requested an audit pursuant to section 476 (1) of the Act.

The trustees/directors acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps adequate accounting records which comply with section 386 & 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime

The financial statements were approved by the Board of the Trustees and authorised for issue on 8 December 2023 and were signed on its behalf by:

  
 Signature

CLAYTON WILKINS  
 Print name

Company registration number: 03180805  
Charity certificate number: 1055211

The notes form part of these financial statements.



## Advocacy Matters (Wales)

### Notes to the Financial Statements for the Year Ended 31st March 2023

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#### 1 ACCOUNTING POLICIES

##### **Basis of preparing the financial Statements**

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and the Republic of Ireland' and the Companies Act 2006, incorporating section 1A for smaller entities. The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest £ and have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

- i) Voluntary income is received by way of donations and is included in accounts when receivable.
- ii) Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant which will normally be when the grant is actually received. Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Deferred income represents grant monies received for future periods and released to incoming resources in the period to which it relates.
- iii) Trading income is included when receivable.
- iv) Donated services and facilities are included at the value to the charity where this can be quantified and are material.
- v) Investment income and all other income is recognised when receivable.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

## Advocacy Matters (Wales)

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

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#### Tangible fixed assets

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life. Assets are originally included at cost and depreciated as:

Computer equipment - charged on a straight line basis over two years.

Other equipment - charged on a 20% reducing balance method.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted Funds are those funds received or generated for the objects of the Charity without further specified purpose and are available to use at the discretion of the Trustees in accordance with the charitable objectives of the charity.

Restricted Funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the Donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is identified to the Fund, together with a fair allocation of management and support costs.

#### Cash Flow Statement

The company has not prepared a Cash Flow Statement on the grounds that the company is small.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution scheme for employees. Contributions to the scheme are charged fully to the Statement of Financial Activities in the period that they relate to.

## 2 NET INCOME/(EXPENDITURE) FOR THE YEAR

This is stated after charging:-

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Depreciation on owned assets	1,122	1,622
Independent Examiners Fees	<u>1,915</u>	<u>1,840</u>
	<u>3,037</u>	<u>3,462</u>

## Advocacy Matters (Wales)

### Notes to the Financial Statements - continued for the Year Ended 31st March 2023

	<u>2023</u>	<u>2022</u>
<b>3 Income: Donations and legacies</b>		
Donations received	<u>-</u>	<u>10,000</u>

All donation & legacy income is unrestricted in the 2022 year.

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<b>4 Income from charitable activities</b>	<u>362,497</u>	<u>341,474</u>

Grants received , included in the above, are as follows:

	<u>2023</u>	<u>2022</u>
	<u>Total</u>	<u>Total</u>
<u>Unrestricted grants &amp; contracts receivable:</u>	<u>£</u>	<u>£</u>
Cardiff City Council - Service specification	159,986	148,136
Vale County Council - Letter of Understanding	54,893	51,302
Ludlow Street Health Care	21,852	21,852
Ocean Community Services Ltd	6,427	6,427
	<u>243,158</u>	<u>227,717</u>
<u>Restricted grants receivable:</u>		
National Lottery Community Fund	88,539	84,007
The Henry Smith Charity	30,800	29,750
	<u>119,339</u>	<u>113,757</u>

The funds are restricted to providing the services as set out in the grant funding agreements.

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<b>5 Investments</b>		
Bank interest received	<u>61</u>	<u>85</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31st March 2023**

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		<u>Unrestricted</u>	<u>Restricted</u> <u>Nat. Lottery</u> <u>Community</u>	<u>Restricted</u> <u>The Henry</u> <u>Smith Charity</u>	<u>2023</u> <u>TOTAL</u>	<u>2022</u> <u>TOTAL</u>
	<u>Note</u>	<u>Funding</u>	<u>Fund</u>			
<b><u>Direct costs</u></b>						
Salaries, NI and Pensions	7	199,780	81,119	27,864	<b>308,763</b>	278,767
Recruitment Costs		125			<b>125</b>	47
Staff Travel Expenses		5,173	979		<b>6,152</b>	2,572
<b><u>Support costs allocated to activities - staff usage</u></b>						
Rent & Rates		12,848	3,322	1,140	<b>17,310</b>	18,444
Utilities, Repairs, Equipment & IT		4,893	1,653	567	<b>7,113</b>	6,001
Print, Stat. & photocopier lease		46	407	140	<b>593</b>	646
Telephone & Postages		1,789	573	160	<b>2,522</b>	2,183
Insurances		895	332	115	<b>1,342</b>	1,359
Volunteer & Meeting Expenses		13	105	36	<b>154</b>	298
Professional Fees & Subscriptions		884	385	132	<b>1,401</b>	3,670
Publicity and Promotion		1,065			<b>1,065</b>	757
Office Sundries and Cleaning		13			<b>13</b>	75
Depreciation		1,122			<b>1,122</b>	1,622
Governance costs		13,195	332	114	<b>13,641</b>	12,682
		<b>241,841</b>	<b>89,207</b>	<b>30,268</b>	<b>361,316</b>	<b>329,123</b>

**Governance costs were as follows:**

Salaries, NI and Pensions	7	11,045			<b>11,045</b>	10,159
Professional Fees		13			<b>13</b>	13
Insurances		545			<b>545</b>	545
Bank Charges		123			<b>123</b>	125
Independent Examiners Fees		1,469	332	114	<b>1,915</b>	1,840
		<b>13,195</b>	<b>332</b>	<b>114</b>	<b>13,641</b>	<b>12,682</b>



## Advocacy Matters (Wales)

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023

<b>7 STAFF COSTS AND NUMBERS</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Salaries and Wages	282,072	255,955
Social Security Costs	<u>21,161</u>	<u>17,591</u>
	303,233	273,546
Pension contributions to defined Contributions Scheme	<u>16,575</u>	<u>15,380</u>
	<u>319,808</u>	<u>288,926</u>
<u>Allocated as follows:</u>		
Charitable activities	308,763	278,767
Governance	<u>11,045</u>	<u>10,159</u>
	<u>319,808</u>	<u>288,926</u>
No employee received emoluments of more than £60,000		
<b>The number of employees (part-time and full-time) during the year was as follows:-</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
Cost of activities in furtherance of the charity's objectives	11.8	11.8
Governance Costs	<u>0.2</u>	<u>0.2</u>
	<u>12</u>	<u>12</u>

**8 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b><u>Unrestricted</u></b>	<b><u>Restricted</u></b>	<b><u>Total</u></b>
	<b><u>funds 2022</u></b>	<b><u>funds 2022</u></b>	<b><u>funds 2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Income and endowments from:</u></b>			
Donations and legacies	10,000	-	10,000
Charitable activities	227,717	113,757	341,474
Investment income	85	-	85
<b>Total Income</b>	<u>237,802</u>	<u>113,757</u>	<u>351,559</u>
<b><u>Expenditure on:</u></b>			
Charitable activities	202,476	126,647	329,123
<b>Total Expenditure</b>	<u>202,476</u>	<u>126,647</u>	<u>329,123</u>
<b>Net income/(expenditure)</b>	35,326	(12,890)	22,436
<b>Transfer between funds</b>	(532)	532	-
<b>Net movement in funds</b>	<u>34,794</u>	<u>(12,358)</u>	<u>22,436</u>
<b><u>Reconciliation of Funds</u></b>			
Total funds brought forward	<u>173,421</u>	<u>26,194</u>	<u>199,615</u>
<b>Total funds carried forward</b>	<u>208,215</u>	<u>13,836</u>	<u>222,051</u>

## Advocacy Matters (Wales)

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023

<b>9 TANGIBLE FIXED ASSETS</b>		<b><u>Computer Equipment</u></b>
		<b><u>£</u></b>
<b>COST</b>		
At 1st April 2022		9,177
Additions in the Year		-
At 31st March 2023		<u>9,177</u>
<b>DEPRECIATION</b>		
At 1st April 2022		8,055
Charge for the Year		<u>1,122</u>
At 31st March 2023		<u>9,177</u>
<b>NET BOOK VALUE</b>		
At 31st March 2023		-
At 31st March 2022		<u>1,122</u>
<b>10 DEBTORS</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b>Amounts due within one year:</b>		
Prepayments	<u>1,347</u>	<u>4,353</u>
	<u>1,347</u>	<u>4,353</u>
<b>11 CREDITORS</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b>Amounts falling due within one year:</b>		
Accrued Expenses	8,041	2,407
PAYE & pension due	<u>6,764</u>	<u>6,042</u>
	<u>14,805</u>	<u>8,449</u>

**12 TRUSTEES' REMUNERATION AND BENEFITS**

The Trustees received no remuneration and did not receive any other benefits during the year ended 31st March 2023 or the 2022 year. The Trustees were not reimbursed for any expenses during the year or the previous year.

**13 RELATED PARTY TRANSACTIONS**

There were no related party transactions in the year.

## Advocacy Matters (Wales)

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023

## 14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted fund</u>	<u>Restricted funds</u>	<u>2023 Total funds</u>	<u>2022 Total funds</u>
	£	£	£	£
Fixed assets	-	-	-	1,122
Current assets	223,677	14,421	238,098	229,378
Current liabilities	(14,084)	(721)	(14,805)	(8,449)
	<u>209,593</u>	<u>13,700</u>	<u>223,293</u>	<u>222,051</u>

## 15 MOVEMENT IN FUNDS YEAR TO 31ST MARCH 2023

	<u>Balance 01/04/2022</u>	<u>Income</u>	<u>Transfer between funds</u>	<u>Expenditure</u>	<u>Balance 31/03/2023</u>
Unrestricted funds	<u>208,215</u>	<u>243,219</u>	-	<u>241,841</u>	<u>209,593</u>
Restricted funds					
National Lottery Community Fund	6,239	88,539		89,207	5,571
The Henry Smith Charity	7,597	30,800		30,268	8,129
	<u>13,836</u>	<u>119,339</u>	-	<u>119,475</u>	<u>13,700</u>
TOTAL FUNDS	<u>222,051</u>	<u>362,558</u>	-	<u>361,316</u>	<u>223,293</u>

## COMPARATIVES FOR MOVEMENT IN FUNDS YEAR TO 31ST MARCH 2022

	<u>Balance 01/04/2021</u>	<u>Income</u>	<u>Transfer between funds</u>	<u>Expenditure</u>	<u>Balance 31/03/2022</u>
Unrestricted funds	<u>173,421</u>	<u>237,802</u>	(532)	<u>202,476</u>	<u>208,215</u>
Restricted funds					
Nationwide	12,149	-		12,149	-
The Virgin Money Foundation	225	-	532	757	-
National Lottery Community Fund	6,503	84,007		84,271	6,239
The Henry Smith Charity	7,317	29,750		29,470	7,597
	<u>26,194</u>	<u>113,757</u>	-	<u>126,647</u>	<u>13,836</u>
TOTAL FUNDS	<u>199,615</u>	<u>351,559</u>	- 532	<u>329,123</u>	<u>222,051</u>

## Advocacy Matters (Wales)

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2023**15 MOVEMENT IN FUNDS CONTINUED**

A CURRENT YEAR 12 MONTHS AND PRIOR YEAR 12 MONTHS COMBINED  
POSITION IS AS FOLLOWS:

	<u>Balance</u> <u>01/04/2021</u>	<u>Income</u>	<u>Transfer</u> <u>between</u> <u>funds</u>	<u>Expenditure</u>	<u>Balance</u> <u>31/03/2022</u>
Unrestricted funds	<u>173,421</u>	<u>481,021</u>	<u>(532)</u>	<u>444,317</u>	<u>209,593</u>
<b>Restricted funds</b>					
Nationwide	12,149	-		12,149	-
The Virgin Money Foundation	225	-	532	757	-
National Lottery Community Fund	6,503	172,546		173,478	5,571
The Henry Smith Charity	7,317	60,550		59,738	8,129
	<u>26,194</u>	<u>233,096</u>	<u>532</u>	<u>246,122</u>	<u>13,700</u>
<b>TOTAL FUNDS</b>	<u><b>199,615</b></u>	<u><b>714,117</b></u>	<u><b>-</b></u>	<u><b>690,439</b></u>	<u><b>223,293</b></u>

**16 GOING CONCERN**

There are no material uncertainties about the charity's ability to continue as a going concern.

**17 FINANCIAL INSTRUMENTS**

The Charity has only basic financial instruments ( Bank and cash) and these are included in the accounts as and when they are received.

**18 LIABILITIES OF TRUSTEES**

The entity is a private company limited by guarantee with no share capital.