

REGISTERED COMPANY NUMBER: 03180805 (England and Wales)

REGISTERED CHARITY NUMBER: 1055211

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31st March 2022**

for

Advocacy Matters (Wales)

**BPU Limited
Chartered Accountants
Radnor House
Greenwood Close
Cardiff Gate Business Park
Cardiff
CF23 8AA**

Radnor House
Greenwood Close
Cardiff Gate Business Park
Cardiff CF23 8AA

Registered to carry on audit work
in the UK and regulated for a range
of investment business activities by
the Institute of Chartered Accountants
in England and Wales.

bpu Chartered Accountants is
a trading name of BPU Ltd
Company Number 3723948
Registered in Wales.

A list of directors is available from the
registered office above.

Advocacy Matters (Wales)

Contents of the Financial Statements for the Year Ended 31st March 2022

	Page
Report of the Trustees	1
Report of the Independent Examiner	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 12
Detailed Statement of Financial Activities	13

ADVOCACY MATTERS (WALES)

Year ended 31st March 2022

Directors/Trustees Report:

The charity trustees (who are also directors for the purpose of company law) present their annual report and financial statements for the year ended 31st March 2022 which also meets the requirements of a director's report for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and republic of Ireland (FRS 102) incorporating section 1a for smaller entities.

Objectives and Activities:

On the 8th February 2018, the management committee passed a Special Resolution to amend Advocacy Matters (Wales) objects. On this date the Articles of association was updated and the updated objects are as follows:

"To promote the relief of all people with a disability or a mental need and to assist those persons to overcome the barriers attendant upon their disability by the provision of a service calculated to:

- a) Assist a person with a disability or a mental health need to obtain his or her full rights as a citizen.
- b) Provide support to people with a disability or a mental need to express their views and wishes on issues that affect their lives.
- c) Support, represent and to facilitate the involvement of the person with a disability or a mental health need, to secure his or her preferred outcome".

Advocacy Matters (Wales) confirms that the trustees have considered public benefit when reviewing the charity's aims and objectives and in planning future activities and have had regard to the Charity Commissioner's guidance on public benefit. The organisation is open to anyone age 18 and over, who has a learning disability in our areas of operation. AMW Mission statement is that the organisation exists to promote the independent voice and protect the rights and choices of individuals with a disability. The organisation's vision is that individuals with a disability are recognised as equal citizens who participate in society and control their own lives. This statement is underlined by the values that all individuals with a disability have the right to the support required to make informed choices about their lives and be able to exercise such a right by:

- Being treated as unique individuals.
- Having choice and a right to confidentiality and independence.
- Being treated with respect, recognition and dignity.
- Having professionals working in partnership in a manner that does not stigmatise or disadvantage them.
- Benefiting from social inclusion tenets of valuing uniqueness and diversity.

- Being able to take advantage of equal opportunities in all fields of activity.

To promote the rights, interests and inclusion of people with a learning disability and / or Autism spectrum condition, AMW provides Independent Advocacy services primarily in Cardiff and Vale of Glamorgan.

Independent Advocates employed by AMW provide time limited, issue based advocacy service to support individuals to address specific problems and issues. Requests for Independent Advocacy are confidential and are accepted as a self-referral, from families / friends, organisations and Social services. Independent Advocates do not make decisions for people, or tell people what is best for them. Their role is to help people understand their rights and any choices they may have. If necessary, an Independent Professional Advocate will speak up for people and represent them.

Our Independent advocacy services are a Free and Confidential service for all adults with a learning disability and / or Autism spectrum condition who live in our geographical areas of operation.

AMW has had an active service user group since 2005. The Voices of Advocacy Matters (Wales), known as the Voices Group have lived experiences of learning disability/autism and independent advocacy. The Voices Group is currently made up of seven members (volunteers) who act as Ambassadors' for our Charity, playing a central role within the organisation and representing us at public functions and events to promote advocacy and our services. The Voices Group share their personal experiences of advocacy and how it has given them a voice, increased their confidence and sense of well-being to lead fulfilled and independent lives.

Public Benefit:

The Trustees have paid due regard to Charity Commission guidance in planning and managing the activities and work of the organisation for public benefit.

Achievements and Performance:

The foundations of Advocacy Matters (Wales) (AMW) began over 30 years ago and our Independent Advocacy services continue to be in great demand.

It was again a challenging period for the organisation due to the effects of the ongoing global pandemic. The first quarter was a far more settled period after the tumultuous year that we all experienced previously. Staff continued to primarily work remotely, however there was an increase in opportunities to arrange face to face appointments with clients when necessary.

The second quarter continued to be more settled with the advocates being able to carry out a greater amount of face to face work, with only minor disruption by this point.

The third quarter was frustrating in many ways due to the ongoing Covid situation and the arrival of the new Omicron variant. However despite the disruption and uncertainty during the winter months, the advocates continued to work as closely as possible with their clients.

We began the fourth quarter with similar disruption, however as we came out of the winter months, matters continued to improve even further than last year, with an overall easing of restrictions in general. As we've moved into this period the organisation was able to utilise the best aspects of the working methods learned during the pandemic, combining them with more

traditional face to face tactics to produce a hybrid working method that was far more flexible in its approach.

The Independent Advocates worked with adults with learning disabilities and/or Autism spectrum conditions on a diverse range of challenging issues in the local community.

They supported individuals to understand what was happening and helped them to make informed choices based on this information. They helped ensure their views were considered and respected while the issue was being resolved. Advocates supported their clients to be more assertive, helping them to raise their issues in an effective manner through the correct channels; ensuring their rights were respected. When an outcome was reached the advocates helped their clients to understand and process the result.

As well as providing a generic service in the local community, the advocacy team also provided a regular surgery style Independent advocacy service for out of county patients placed at Witla Court and Wentwood Court community homes. They also provided this service at Pinetree Court, a locally based independent hospital in Cardiff.

We continued to expand our service into residential homes across Cardiff and the Vale through our 'Count me in' project, through three year grant funding awarded from the National Lottery Community Fund.

We also continued to provide Independent advocacy to support people with learning disabilities who were facing financial hardship and social exclusion across Cardiff and the Vale of Glamorgan, through a three year grant awarded from The Henry Smith Charity.

JTI continued to support the work of this Charity, with their donation contributing towards the salary and travel cost of an independent advocate to support adults with learning disabilities/Autism.

The Nationwide Community Fund also continued to fund the work of our charity in the 2022 year with their ongoing two year grant in place to increase independent advocacy services across Cardiff and the Vale of Glamorgan.

During this period the charity continued to receive a number of telephone enquiries by individuals, organisations and local authorities seeking independent advocacy services outside of our areas of operation. Using our database of organisations and agencies across Wales, we were able to signpost appropriately to specialist services that operate in other local authority areas.

This was another challenging period for our service user group 'The Voices of Advocacy Matters Wales'. Their usual group activities continued to be severely disrupted due to the pandemic.

The first quarter still saw difficulties for the group, however in the second quarter the group began to resume face to face meetings on a regular basis.

For several group members, it was one of the first social activities outside the house that they had taken part in for over a year. It was therefore important for the members to ease into these activities and the first few meetings were mainly team-building exercises so that people could slowly acclimatize back into a group environment.

Unfortunately the third quarter was once again very disruptive due to the ongoing Covid situation and the arrival of the new Omicron variant. However in the New Year things again improved, with

members of the group taking part in the Advocacy Quality Performance Mark remote site visit to respond to questions from the independent assessor on behalf of the group.

Also during this period the group was able to design and purchase branded materials for use by Advocacy Matters Wales. Photos of the group wearing the items were sent to Virgin Media Heart of the Community Project who provided the grant to purchase the branded items.

Group members also planned and created a video presentation summarizing their activities and experiences during 2021 to show to the virtual AMW AGM.

AMW was once again awarded the Advocacy Quality Performance Mark for a further 3 years. The QPM is the UK's only independent quality performance mark for organisations offering independent advocacy. A structured 'virtual' site visit was carried out in January which we passed with flying colours.

The following areas of good practice were highlighted in the QPM report by the independent assessor from NDTi.

- Advocacy Matters Wales is an established service which is well known by statutory agencies, professionals and communities. This has led to the service being trusted across the locality.
- Advocacy Matters Wales is well managed with a team of enthusiastic advocates who are committed to ensuring that the rights and choices of people with a learning disability and/or autistic spectrum conditions are promoted and their voices are heard.
- The involvement of people who have used the service through the Voices of Advocacy Matters Wales (Voices group) is key to ensuring that the advocacy needs of people with a learning disability and/or autistic spectrum condition are met. The group are active Ambassadors for the service.
- Funding is actively sought from a range of sources.
- The advocates are a supportive team. Advocates have a range of skills and experience and through actively sharing their knowledge with each other make for a skilled group of advocates.
- While management of the service during the pandemic was clearly difficult, with some staff members being unwell with Covid, it must be noted that the service continued to support and adapt to different ways of working and developed new skills in the process. It is to the credit of all the staff that the service is thriving.

Financial Review and Reserves Policy:

The accounts show a surplus for 2022 year of £22,436 on income of £351,559 compared to a surplus £40,822 in 2021 year on income of £289,004.

The trustees of AMW recognise their legal duty to apply income funds for the objects of the Charity, within a reasonable time of receipt for the benefit of actual and potential service users and beneficiaries. The trustees have determined the principles and holding reserves as being:

- To assist in the strategic planning of services
- To provide a resource to meet legal obligations and liabilities
- To assist in the maintenance of the Organisation's independence

The trustees recognise that the policy needs to be flexible enough to accommodate changes brought about by new developments and external factors outside of the control AMW. However the trustees believe that it is necessary to hold defined levels of financial reserves to absorb setbacks and to take advantage of change and opportunity.

The trustees aspire to hold a minimum of six months average expenditure, plus additional possible obligations, in free reserves to ensure the principal objects of the Charity are met.

The unrestricted reserves brought forward have increased during the year by £34,794 to leave a balance at 31st March 2022 of £208,215. The trustees believe the unrestricted reserves held are reasonable but are equal to the minimum level they aspire to hold and will continue to take steps in the future to increase reserves.

The trustees formally review the Policy on an annual basis.

The Directors/Trustees submit herewith the annual report and financial statements for the year ended 31st March 2022.

Structure, Governance and Management

Governing Document:

Advocacy Matters (Wales) formerly known as People in Partnership is a registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association dated 1st April 1996 as amended.

To accurately reflect the Charity's work, Advocacy Matters (Wales) amended its Articles of Association by a Special Resolution 8th February 2018.

As a membership organization Advocacy Matters (Wales) relies on its members to support and influence its work. Membership is renewed annually and individuals are encouraged to take an active part in the charity over the coming year. In the event of the company being wound up members have promised to pay £1.00 towards its debts.

Appointment, induction and training of Management Committee:

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as the Management Committee. The more traditional business skills and knowledge are well represented on the Management Committee.

Trustee handbooks are in place for all Board Members which include the information and documents under the following headings: The Charity; Legal Status and Regulatory Guidance; Governance and Management.

Trustees are able to attend appropriate internal / external training events, as identified to facilitate the undertaking of their role. Trustees are familiar with the practical work of the charity through the agreeing and setting of annual business objectives; the Voices Group reports and staff quarterly reports.

Risk Management:

The Management Committee's internal audit manages risks that are significant to the fulfilment of AMW charitable objectives to safeguard AMW assets and ensure the charity is effectively fulfilling its objectives.

The Management Committee have approved the Trustees Code of Conduct, AMW Membership Policy; AMW Reserves Policy and further agreed a robust system of checks and balances are implemented to encompass not only the role of trustees but also of the staff, this includes; Code of Ethics for Trustees and staff; Health & Safety policy, which includes office safety and Lone Worker procedures. Trustees are required to declare their interests at the start of each and every committee meeting.

The charity is protected against legal expenses in employment disputes; tribunal applications; tribunal awards and compensation cover through employer indemnity Insurance.

Organisational Structure:

Operating from offices in Cardiff, AMW employed 12 staff during this period. Oswald Pearson, Executive Director provides strategic operational direction for AMW and is directly accountable to the management Committee.

Responsibility for the overall strategy and good governance of the organisation rests with AMW trustees/directors to ensure AMW operates legally and is accountable and open. The Management Committee is currently made up of five members. Committee meetings are approved one year in advance, at quarterly intervals with standing items clearly identified. Annual General Meetings are held in December each year with service users actively involved in the presentation.

Reference and Administrative details:

Charity Number:	1055211
Company Number:	3180805
Registered Office:	Canton House 435 Cowbridge Road East Cardiff CF5 1JH
Directors / Trustees:	Clayton Williams Chair Paul Sutton Owen Thomas K.C Dennis Clarke Rhodri Davies Haydn Osborne (Resigned 11.05.2021)

Company Secretary:	Oswald Pearson	
Senior Management Staff:	Oswald Pearson	Executive Director
Bankers:	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB	
	Julian Hodge Bank Ltd 31 Windsor Place Cardiff CF10 3UR	
Independent Examiner:	John Huw Palin FCA BPU Limited Chartered Accountants Radnor House Greenwood Close Cardiff Gate Business Park Cardiff CF23 8AA	

Plans for the Future:

The charity plans to continue to deliver essential, life changing support for some of the most vulnerable members of society. We will aim to further strengthen our current working practice and explore opportunities to further develop the organization as we move into the new financial year.

STATEMENT OF DIRECTORS/TRUSTEES RESPONSIBILITY

Company Law requires the directors/Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources including its income and expenditure of the company for that period.

In preparing these financial statements, the Directors/Trustees are required to:

- a. Select suitable accounting policies and then apply them consistently;
- b. Make judgements and estimates that are reasonable and prudent;
- c. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors/Trustees are responsible for keeping proper records, which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Company status:

The Company is a registered Charity (Number 1055211) and is a Company limited by guarantee with no share capital.


Accountants:

Messrs BPU Limited has been appointed in accordance with the provisions of the Companies Act 1985 revised 2006.

Small Companies:

The accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

SIGNED ON BEHALF OF THE BOARD



CLAYTON WILLIAMS

Print name

On 31st November 2022

Independent Examiner's report to the Trustees of Advocacy Matters (Wales)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



15th November 2022

John Huw Palin
FCA
BPU Limited
Chartered Accountants

Radnor House
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Registered in Wales.

A list of directors is available from the
registered office above.

Advocacy Matters (Wales)

Statement of Financial Activities (Income and Expenditure Account) for the Year Ended 31st March 2022

		<u>Unrestricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
		<u>funds</u>	<u>funds</u>	<u>Total</u>	<u>Total</u>
	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Income and endowments from:</u>					
Donations and legacies	3	10,000	-	10,000	10,000
Charitable activities	4	227,717	113,757	341,474	278,766
Investments	5	85	-	85	60
Other	6	-	-	-	178
Total Income		237,802	113,757	351,559	289,004
<u>Expenditure on:</u>					
Charitable activities	7	202,476	126,647	329,123	248,182
Total Expenditure		202,476	126,647	329,123	248,182
Net income/(expenditure)		35,326	(12,890)	22,436	40,822
Transfer between funds		(532)	532	-	-
Net movement in funds		34,794	(12,358)	22,436	40,822
<u>Reconciliation of Funds</u>					
Total funds brought forward	9	<u>173,421</u>	<u>26,194</u>	<u>199,615</u>	<u>158,793</u>
Total funds carried forward	16	<u>208,215</u>	<u>13,836</u>	<u>222,051</u>	<u>199,615</u>

The notes form part of these financial statements

Advocacy Matters (Wales)

Balance Sheet 31st March 2022

	<u>Notes</u>	<u>2022</u> £	<u>2021</u> £
FIXED ASSETS			
Tangible Assets	10	1,122	501
CURRENT ASSETS			
Debtors	11	4,353	5,174
Cash at Bank and in Hand		<u>225,025</u>	<u>202,394</u>
		229,378	207,568
CREDITORS : Amounts Falling			
Due within One Year	12	<u>(8,449)</u>	<u>(8,454)</u>
NET CURRENT ASSETS		<u>220,929</u>	<u>199,114</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>222,051</u>	<u>199,615</u>
FUNDS	16		
Unrestricted funds		208,215	173,421
Restricted funds		<u>13,836</u>	<u>26,194</u>
TOTAL FUNDS		<u>222,051</u>	<u>199,615</u>

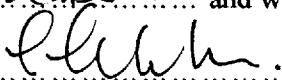

The directors/trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477 (2) relating to small companies, and that no member or members have requested an audit pursuant to section 476 (1) of the Act.

The trustees/directors acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps adequate accounting records which comply with section 386 & 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime

The financial statements were approved by the Board of the Trustees and authorised for issue on 3rd November 2022 and were signed on its behalf by:

Signature
 Print name

Company registration number: 03180805
Charity certificate number: 1055211

The notes form part of these financial statements.

Advocacy Matters (Wales)

Notes to the Financial Statements for the Year Ended 31st March 2022

1 ACCOUNTING POLICIES

Basis of preparing the financial Statements

The financial statements of the charitable company, which meets the definition of a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and the Republic of Ireland' and the Companies Act 2006, incorporating section 1A for smaller entities. The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest £ and have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

- i) Voluntary income is received by way of donations and is included in accounts when receivable.
- ii) Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant which will normally be when the grant is actually received. Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Deferred income represents grant monies received for future periods and released to incoming resources in the period to which it relates.
- iii) Trading income is included when receivable.
- iv) Donated services and facilities are included at the value to the charity where this can be quantified and are material.
- v) Investment income and all other income is recognised when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Advocacy Matters (Wales)

Notes to the Financial Statements - continued for the Year Ended 31st March 2022

Tangible fixed assets

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life. Assets are originally included at cost and depreciated as:

- Computer equipment - charged on a straight line basis over two years.
- Other equipment - charged on a 20% reducing balance method.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted Funds are those funds received or generated for the objects of the Charity without further specified purpose and are available to use at the discretion of the Trustees in accordance with the charitable objectives of the charity.

Restricted Funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the Donor or when funds are raised for particular restricted purposes. Expenditure which meets these criteria is identified to the Fund, together with a fair allocation of management and support costs.

Cash Flow Statement

The company has not prepared a Cash Flow Statement on the grounds that the company is small.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution scheme for employees. Contributions to the scheme are charged fully to the Statement of Financial Activities in the period that they relate to.

2 NET INCOME/(EXPENDITURE) FOR THE YEAR

This is stated after charging:-

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Depreciation on owned assets	1,622	3,467
Independent Examiners Fees	<u>1,840</u>	<u>1,806</u>
	<u>3,462</u>	<u>5,273</u>

Advocacy Matters (Wales)

Notes to the Financial Statements - continued for the Year Ended 31st March 2022

2022 **2021**

3 Income: Donations and legacies

Donations received **10,000** 10,000

All donation & legacy income is unrestricted in 2022 and the 2021 year.

2022 **2021**

£ **£**

4 Income from charitable activities

341,474 278,766

Grants received, included in the above, are as follows:

2022 **2021**

Total **Total**

Unrestricted grants & contracts receivable:

£ **£**

Cardiff City Council - Service specification

148,136 145,231

Vale County Council - Letter of Understanding

51,302 49,328

Ludlow Street Health Care

21,852 21,853

Ocean Community Services Ltd

6,427 6,427

227,717 222,839

Restricted grants receivable:

National Lottery Community Fund

84,007 41,327

The Henry Smith Charity

29,750 14,600

113,757 55,927

The funds are restricted to providing the services as set out in the grant funding agreements.

5 Investments

2022 **2021**

£ **£**

Bank interest received

85 60

All investment income is unrestricted in 2022 and the 2021 year.

6 Other

2022 **2021**

£ **£**

Gain on disposal of Fixed Asset

- 178

All other income is unrestricted.

Notes to the Financial Statements - continued
for the Year Ended 31st March 2022

7

		<u>Unrestricted</u>	<u>Restricted</u>	<u>Restricted</u>	<u>Restricted</u>	<u>Restricted</u>	<u>2022</u>	<u>2021</u>
	<u>Note</u>	<u>Funding</u>	<u>Nationwide</u>	<u>The Virgin</u>	<u>Nat. Lottery</u>	<u>The Henry</u>	<u>TOTAL</u>	<u>TOTAL</u>
				<u>Money</u>	<u>Community</u>	<u>Smith Charity</u>		
				<u>Foundation</u>	<u>Fund</u>			
Direct costs								
Salaries, NI and Pensions	8	163,782	11,525		76,397	27,063	278,767	200,348
Recruitment Costs		47					47	372
Staff Travel Expenses		1,709			864		2,572	373
Support costs allocated to activities - staff usage								
Rent & Rates		13,631	416		3,257	1,140	18,444	18,219
Utilities, Repairs, Equipment & IT		3,699	114		1,621	567	6,001	7,821
Print, Stat, photocopier lease		90			411	144	646	632
Telephone & Postages		1,394	56		576	156	2,183	2,168
Insurances		881	38		326	114	1,359	1,330
Volunteer & Meeting Expenses		159			103	36	298	-
Professional Fees & Subs		3,161			377	132	3,670	1,111
Publicity and Promotion				757			757	-
Office Sundries and Cleaning		58			13	4	75	138
Depreciation		1,622					1,622	3,467
Governance costs		12,242	-	-	326	114	12,682	12,203
		202,476	12,149	757	84,271	29,470	329,123	248,182
Governance costs were as follows:								
Salaries, NI and Pensions	8	10,159					10,159	9,715
Professional Fees		13					13	13
Insurances		545					545	544
Bank Charges		125					125	125
Independent Examiners Fees		1,400			326	114	1,840	1,806
		12,242	-	-	326	114	12,682	12,203

Advocacy Matters (Wales)

Notes to the Financial Statements - continued for the Year Ended 31st March 2022

8 STAFF COSTS AND NUMBERS	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Salaries and Wages	255,955	186,197
Social Security Costs	17,591	11,718
	273,546	197,915
Pension contributions to defined Contributions Scheme	15,380	12,148
	288,926	210,063
<u>Allocated as follows:</u>		
Charitable activities	278,767	200,348
Governance	10,159	9,715
	288,926	210,063
No employee received emoluments of more than £60,000		
The number of employees (part-time and full-time) during the year was as follows:-	<u>2022</u>	<u>2021</u>
Cost of activities in furtherance of the charity's objectives	11.8	10.8
Governance Costs	0.2	0.2
	12	11

9 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	<u>funds 2021</u>	<u>funds 2021</u>	<u>funds 2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>
<u>Income and endowments from:</u>			
Donations and legacies	10,000	-	10,000
Charitable activities	222,839	55,927	278,766
Investment income	60	-	60
Other	178	-	178
Total Income	233,077	55,927	289,004
<u>Expenditure on:</u>			
Charitable activities	169,324	78,858	248,182
Total Expenditure	169,324	78,858	248,182
Net income/(expenditure)	63,753	(22,931)	40,822
<u>Reconciliation of Funds</u>			
Total funds brought forward	109,668	49,125	158,793
Total funds carried forward	173,421	26,194	199,615

Advocacy Matters (Wales)

Notes to the Financial Statements - continued
for the Year Ended 31st March 2022**10 TANGIBLE FIXED ASSETS****Computer
Equipment**
£**COST**

At 1st April 2021
Additions in the Year
At 31st March 2022

6,933
2,244
9,177

DEPRECIATION

At 1st April 2021
Charge for the Year

6,433
1,622
8,055

At 31st March 2022

NET BOOK VALUE

At 31st March 2022

1,122

At 31st March 2021

501

11 DEBTORS**2022****2021****£****£****Amounts due within one year:**

Prepayments

4,353

5,174

4,353

5,174

12 CREDITORS**2022****2021****£****£****Amounts falling due within one year:**

Accrued Expenses

2,407

2,921

PAYE

6,042

5,533

8,449

8,454

13 TRUSTEES' REMUNERATION AND BENEFITS

The Trustees received no remuneration and did not receive any other benefits during the year ended 31st March 2022 or the 2021 year. The Trustees were not reimbursed for any expenses during the year or the previous year.

14 RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

Advocacy Matters (Wales)

Notes to the Financial Statements - continued for the Year Ended 31st March 2022

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted fund</u>	<u>Restricted funds</u>	<u>2022 Total funds</u>	<u>2021 Total funds</u>
	£	£	£	£
Fixed assets	1,122	-	1,122	501
Current assets	214,276	15,102	229,378	207,568
Current liabilities	(7,183)	(1,266)	(8,449)	(8,454)
	<u>208,215</u>	<u>13,836</u>	<u>222,051</u>	<u>199,615</u>

16 MOVEMENT IN FUNDS YEAR TO 31ST MARCH 2022

	<u>Balance 01/04/2021</u>	<u>Income</u>	<u>Transfer between funds</u>	<u>Expenditure</u>	<u>Balance 31/03/2022</u>
Unrestricted funds	<u>173,421</u>	<u>237,802</u>	<u>(532)</u>	<u>202,476</u>	<u>208,215</u>
Restricted funds					
Lloyds Bank Foundation	-	-	-	-	-
Nationwide	12,149	-	-	12,149	-
The Virgin Money Foundation	225	-	532	757	-
National Lottery Community Fund	6,503	84,007	-	84,271	6,239
The Henry Smith Charity	7,317	29,750	-	29,470	7,597
	<u>26,194</u>	<u>113,757</u>	<u>532</u>	<u>126,647</u>	<u>13,836</u>
TOTAL FUNDS	<u>199,615</u>	<u>351,559</u>	<u>-</u>	<u>329,123</u>	<u>222,051</u>

COMPARATIVES FOR MOVEMENT IN FUNDS YEAR TO 31ST MARCH 2021

	<u>Balance 01/04/2020</u>	<u>Income</u>	<u>Transfer between funds</u>	<u>Expenditure</u>	<u>Balance 31/03/2021</u>
Unrestricted funds	<u>109,668</u>	<u>233,077</u>	<u>-</u>	<u>169,324</u>	<u>173,421</u>
Restricted funds					
Lloyds Bank Foundation	19,426	-	-	19,426	-
Nationwide	28,349	-	-	16,200	12,149
The Virgin Money Foundation	700	-	-	475	225
National Lottery Community Fund	650	41,327	-	35,474	6,503
The Henry Smith Charity	-	14,600	-	7,283	7,317
	<u>49,125</u>	<u>55,927</u>	<u>-</u>	<u>78,858</u>	<u>26,194</u>
TOTAL FUNDS	<u>158,793</u>	<u>289,004</u>	<u>-</u>	<u>248,182</u>	<u>199,615</u>

Advocacy Matters (Wales)

Notes to the Financial Statements - continued for the Year Ended 31st March 2022

16 MOVEMENT IN FUNDS CONTINUED

A CURRENT YEAR 12 MONTHS AND PRIOR YEAR 12 MONTHS COMBINED
POSITION IS AS FOLLOWS:

	<u>Balance</u> <u>01/04/2020</u>	<u>Income</u>	<u>Transfer</u> <u>between</u> <u>funds</u>	<u>Expenditure</u>	<u>Balance</u> <u>31/03/2022</u>
Unrestricted funds	<u>109,668</u>	<u>470,879</u>	<u>(532)</u>	<u>371,800</u>	<u>208,215</u>
Restricted funds					
Lloyds Bank Foundation	19,426	-		19,426	-
Nationwide	28,349	-		28,349	-
The Virgin Money Foundation	700	-	532	1,232	-
National Lottery Community Fund	650	125,334		119,745	6,239
The Henry Smith Charity	-	44,350		36,753	7,597
	<u>49,125</u>	<u>169,684</u>	<u>532</u>	<u>205,505</u>	<u>13,836</u>
TOTAL FUNDS	<u><u>158,793</u></u>	<u><u>640,563</u></u>	<u><u>-</u></u>	<u><u>577,305</u></u>	<u><u>222,051</u></u>

17 GOING CONCERN

There are no material uncertainties about the charity's ability to continue as a going concern.

18 FINANCIAL INSTRUMENTS

The Charity has only basic financial instruments (Bank and cash) and these are included in the accounts as and when they are received.

19 LIABILITIES OF TRUSTEES

The entity is a private company limited by guarantee with no share capital.

Advocacy Matters (Wales)

Detailed Statement of Financial Activities for the Year Ended 31st March 2022

<u>Income and endowments</u>	<u>2022</u>	<u>2021</u>
Cardiff City Council - Service specification	148,136	145,231
Vale County Council - Letter of Understanding	51,302	49,328
Ludlow Street Health Care	21,852	21,853
Ocean Community Services Ltd	6,427	6,427
National Lottery Community Fund	84,007	41,327
The Henry Smith Charity	29,750	14,600
Unrestricted Donations	10,000	10,000
Bank interest	85	60
Gain on disposal of Fixed Asset	-	178
Total incoming resources	<u>351,559</u>	<u>289,004</u>
<u>Expenditure</u>		
Salaries, NI and Pensions	288,926	210,063
Recruitment Costs	47	372
Staff Travel Expenses	2,572	373
Rent & Rates	18,444	18,219
Utilities, Repairs, Equipment & IT	6,001	7,821
Print, Stationery and Photocopying (inc lease of copier)	646	632
Telephone & Postages	2,183	2,168
Insurances	1,904	1,874
Volunteer & Meeting Expenses	298	-
Professional fees & subscriptions	3,683	1,124
Publicity and Promotion	757	-
Office Sundries and Cleaning	75	138
Depreciation	1,622	3,467
Bank Charges	125	125
Independent Examiners Fees	1,840	1806
Total resources expended	<u>329,123</u>	<u>248,182</u>
Net income	<u>22,436</u>	<u>40,822</u>

This page does not form part of the statutory financial statements.