

REGISTERED COMPANY NUMBER: 02961054 (England and Wales)
REGISTERED CHARITY NUMBER: 1055210

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5 APRIL 2021
FOR
BAR-N-BUS TRUST

Francis James & Partners LLP
1386 London Road
Leigh on Sea
Essex
SS9 2UJ

BAR-N-BUS TRUST

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FOR THE YEAR ENDED 5 APRIL 2021

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BAR-N-BUS TRUST

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 5 APRIL 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 5 April 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Public benefit

When considering where to focus our attention, the board of trustees have regard to the Charity Commission's guidance on public benefit and what this means for the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

Company and Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the trustees have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepared the financial statements on the going concern basis.

The trustees have overall responsibility for ensuring that the Charity has appropriate systems of control, financial and otherwise. They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of the company for the year ended 5 April 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in January 2015 in preparing the annual report and financial statements of the charity.

RISK MANAGEMENT

In accordance with the Charities (Accounts & Reports) Regulations 2000, the Charity regularly reviews the risks associated with running the Charity. The principal risks are:-

- Financial control systems to protect its assets and to prevent and detect fraud and other irregularities.
- The environment and youth cultures.
- Regulations with regard to employment law and taxation are complied with.
- Health and personal safety and safeguarding of its staff, volunteers and clients.

Where the Charity finds areas which they consider to be of risk to the Charity, they have taken the appropriate action including where necessary seeking professional advice.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02961054 (England and Wales)

Registered Charity number

1055210

BAR-N-BUS TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2021

Registered office

Park Farm House
Hadleigh Farm Estate
Castle Lane
Hadleigh
Essex
SS7 2AP

Trustees

K W Norman (Chair) Trustee
A P Churchill Trustee
M R Tiddy Trustee (resigned 21/9/20)
Mrs J Hughes Trustee

Company Secretary

A P Churchill

Independent Examiner

David Petrassi
BA (Hons) FCCA ACA
Francis James & Partners LLP
1386 London Road
Leigh on Sea
Essex
SS9 2UJ

BAR-N-BUS TRUST

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 5 APRIL 2021**

REVIEW OF ACTIVITIES AND FUTURE DEVELOPMENTS

The Charity is a Christian organisation whose primary aim is to reach out to young people this includes:

- Providing a listening ear, practical help and wise counsel to enable young people to gain a sense of purpose, value responsibility and self-confidence and thereby promote and stimulate their overall maturity and development, be it personal, social, emotional or spiritual.
- Provide facilities for youth work that provide a safe environment for young people, especially the under 18 group and those at risk, as a credible and wholesome alternative to negative influences such as drugs, alcohol, gambling addiction and crime.
- Provide opportunities and an environment for young people to develop effective, lasting personal relationships with others, and to enable individuals from different backgrounds to get along together in a spirit of tolerance, understanding and co-operation.
- Represent and reflect young people's views, attitudes, problems and aspirations to the media and community at large and to encourage young people to actively think about, intelligently discuss, comment on and appropriately act on the issues that affect them.

OPERATIONS

Bar'N'Bus is a charitable trust that works in partnership with local churches to serve communities. Founded in 1993 it used converted double decker buses act as mobile "youth centres" to encourage, support and educate young people. Staffed by both employees but principally volunteers from local churches, our aim was and remains to communicate to the young people their value and purpose and to give surrounding communities a positive perception of this generation giving all ages and all denominations an opportunity to serve young people as their "urban family".

The principal activity of the Trust is now to provide high quality support for young people within our communities, providing more than just physical resource, but placing professional Christian youth workers into communities to link with churches, schools, councils and other groups to build new community-based youth work across the South of Essex.

The trustees continue to believe that the role the Trust has played in reaching out to young people is needed even more now than when it started over 25 years ago.

This year has been a very challenging year for Young People, with restrictions in place for a large part of the year, young people have been required for long periods of time to remain at home and engage with their school studies remotely. Additionally, social engagements and positive, healthy activity were limited. Despite the considerable challenges arising from Covid, which has impacted our plans for the year, the organisation has expanded considerably in the year. Growing into new geographical areas was part of our strategic development plan and due to key funding successes we have been able to employ two further Area Youth Development workers, covering the Basildon and Westcliff/Leigh areas.

Our gap year, mentoring and volunteer training plans were still able to go ahead, although had to be adapted to online, but we were still successful in training 10 mentors, one gap year student and 2 youth work volunteers.

Regrettably the Counselling service we have previously provided has closed, as the school ended the contract. However our mentoring offering has enabled us to continue supporting young people in schools, and has in fact expanded our capacity for 1-2-1 support

Our model of youth work places a professional youth worker at the centre of a geographical area who has overall responsibility for the work delivered, both by themselves directly as well as with volunteers and students. As this work has grown, we have been delighted to see this model working well to provide multiple points of access to support for young people and projects linking together offering a well-rounded and inclusive youth work programme.

Our plans for 2021 are:

- Develop a clearer strategy to increase the level of giving from private and church donors
- Further embed youth work delivery in Rochford and Castle Point, Basildon, Westcliff and Leigh areas, building key links and partnerships.
- Further develop and increase the effectiveness of administration for the organisation, specifically the recruitment of an administrator

BAR-N-BUS TRUST

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 5 APRIL 2021**

- Further develop the Trustee board, in particular recruiting up to a further 5 Trustees
- Run a Youth work training programme supporting degree and gap year students
- Adapt the volunteer training programme to increase team building opportunities, engagement and sense of community
- Explore traded income streams to generate additional general funds

We still expect this year to be a challenge but the opportunities before us are huge and we are excited about being able to work with amazing young people and fantastic partners. We are privileged to see the difference that youth work makes in young people's lives.

We are grateful to the on-going support we receive from our supporters.

ADMINISTRATION

General administration is covered by the CEO.

INCOME GENERATION

The principle source of income continued to be donations from Christian organisations, Christian minded individuals, grants from national and local charitable organisations and from local authority funding and partnerships. The trustees on behalf of the Trust recognise the grants received from local authorities who, by doing so are acknowledging the positive contribution of the Bar'N'Bus Trust to the local communities that they seek to serve.

LEGAL STATUS

The Charity is a Company limited by Guarantee and is bound under the Companies Act 2006 and Charities Act 2011.

ORGANISATION

The Charity is controlled by a Board of Trustees drawn from the business community and local churches. The day to day management is delegated to the Chief Executive Officer who is responsible for the management of the youth workers, under the supervision of the trustees.

During the year, Mark Tiddy stood down as a trustee. Mark was originally appointed a trustee in 2018, we are grateful for his service and his dedication to the Trust.

RESERVES POLICY

The Charity aims to have sufficient reserves to:-

- Provide funds to enable the Charity to continue its activities in the short term absence of funding.
- Allow the Charity to continue to develop the services it is able to offer.
- Allow the Charity to pursue its long term development plan to meet the needs of present and future youngsters.

In order to meet these requirements, the Charity aims to hold reserves equivalent to at least 25% of expenditure.

VOLUNTEERS

The Charity is grateful for the unstinting efforts of its volunteers who are involved in service provision and fund-raising.

CONCLUSION

I would like to thank all those involved in the Trust, whether as employees, volunteers (trustees and youth workers) or donors and supporters, in helping make this year one of continued success.

Approved by order of the board of trustees on 24 August 2021 and signed on its behalf by:

BAR-N-BUS TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 5 APRIL 2021

K W Norman (Chair) - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BAR-N-BUS TRUST

Independent examiner's report to the trustees of Bar-n-Bus Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 5 April 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Petrassi
BA (Hons) FCCA ACA
Francis James & Partners LLP
1386 London Road
Leigh on Sea
Essex
SS9 2UJ

24 August 2021

BAR-N-BUS TRUST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		16,792	(1)	16,791	13,407
Charitable activities					
Youth support		4,320	78,590	82,910	89,944
Investment income	2	24	-	24	92
Total		21,136	78,589	99,725	103,443
EXPENDITURE ON					
Charitable activities					
Youth support		27,716	86,350	114,066	73,213
NET INCOME/(EXPENDITURE)		(6,580)	(7,761)	(14,341)	30,230
Transfers between funds	10	2,524	(2,524)	-	-
Net movement in funds		(4,056)	(10,285)	(14,341)	30,230
RECONCILIATION OF FUNDS					
Total funds brought forward		27,807	46,206	74,013	43,783
TOTAL FUNDS CARRIED FORWARD		23,751	35,921	59,672	74,013

The notes form part of these financial statements

BAR-N-BUS TRUST

BALANCE SHEET
5 APRIL 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	7	8,896	-	8,896	7,306
CURRENT ASSETS					
Debtors	8	587	-	587	2,655
Cash at bank		18,660	35,921	54,581	66,768
		19,247	35,921	55,168	69,423
CREDITORS					
Amounts falling due within one year	9	(4,392)	-	(4,392)	(2,716)
NET CURRENT ASSETS		14,855	35,921	50,776	66,707
TOTAL ASSETS LESS CURRENT LIABILITIES		23,751	35,921	59,672	74,013
NET ASSETS		23,751	35,921	59,672	74,013
FUNDS	10				
Unrestricted funds				23,751	27,807
Restricted funds				35,921	46,206
TOTAL FUNDS				59,672	74,013

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5 April 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 5 April 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BAR-N-BUS TRUST

BALANCE SHEET - continued

5 APRIL 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 August 2021 and were signed on its behalf by:

K W Norman (Chair) - Trustee

A P Churchill - Trustee

The notes form part of these financial statements

BAR-N-BUS TRUST

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 5 APRIL 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment	- 15% on reducing balance
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Irrecoverable value added tax

Irrecoverable value added tax has been charged to the profit and loss account, against the relevant expense heading that incurred the value added tax. Any irrecoverable value added tax on fixed asset purchases has been capitalised and written off over the estimated useful life of the asset purchased.

BAR-N-BUS TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2021

2. INVESTMENT INCOME

	2021	2020
	£	£
Interest received	24	92
	<u>24</u>	<u>92</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	2,333	1,653
	<u>2,333</u>	<u>1,653</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

Trustees' expenses

There were no trustees' expenses paid for the year ended 5 April 2021 nor for the year ended 5 April 2020.

5. STAFF COSTS

No members of staff qualified as high paid staff and received a salary in excess of £60,000 per annum.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,407	-	13,407
Charitable activities			
Youth support	9,591	80,353	89,944
Investment income	92	-	92
Total	<u>23,090</u>	<u>80,353</u>	<u>103,443</u>
EXPENDITURE ON			
Charitable activities			
Youth support	47,471	25,742	73,213
NET INCOME/(EXPENDITURE)	<u>(24,381)</u>	<u>54,611</u>	<u>30,230</u>
Transfers between funds	8,405	(8,405)	-
Net movement in funds	<u>(15,976)</u>	<u>46,206</u>	<u>30,230</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	43,783	-	43,783
TOTAL FUNDS CARRIED FORWARD	<u>27,807</u>	<u>46,206</u>	<u>74,013</u>

BAR-N-BUS TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2021

7. TANGIBLE FIXED ASSETS

	Equipment £	Computer equipment £	Totals £
COST			
At 6 April 2020	6,327	2,817	9,144
Additions	1,588	2,335	3,923
	<hr/>	<hr/>	<hr/>
At 5 April 2021	7,915	5,152	13,067
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 6 April 2020	949	889	1,838
Charge for year	1,045	1,288	2,333
	<hr/>	<hr/>	<hr/>
At 5 April 2021	1,994	2,177	4,171
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 5 April 2021	5,921	2,975	8,896
	<hr/>	<hr/>	<hr/>
At 5 April 2020	5,378	1,928	7,306
	<hr/>	<hr/>	<hr/>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	-	1,815
Other debtors	587	840
	<hr/>	<hr/>
	587	2,655
	<hr/>	<hr/>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Social security and other taxes	3,779	1,600
Accrued expenses	613	1,116
	<hr/>	<hr/>
	4,392	2,716
	<hr/>	<hr/>

10. MOVEMENT IN FUNDS

	At 6/4/20 £	Net movement in funds £	Transfers between funds £	At 5/4/21 £
Unrestricted funds				
General fund	27,807	(6,580)	2,524	23,751
Restricted funds				
Restricted fund	46,206	(7,761)	(2,524)	35,921
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	74,013	(14,341)	-	59,672
	<hr/>	<hr/>	<hr/>	<hr/>

BAR-N-BUS TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2021

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	21,136	(27,716)	(6,580)
Restricted funds			
Restricted fund	78,589	(86,350)	(7,761)
TOTAL FUNDS	<u>99,725</u>	<u>(114,066)</u>	<u>(14,341)</u>

Comparatives for movement in funds

	At 6/4/19 £	Net movement in funds £	Transfers between funds £	At 5/4/20 £
Unrestricted funds				
General fund	43,783	(24,381)	8,405	27,807
Restricted funds				
Restricted fund	-	54,611	(8,405)	46,206
TOTAL FUNDS	<u>43,783</u>	<u>30,230</u>	<u>-</u>	<u>74,013</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	23,090	(47,471)	(24,381)
Restricted funds			
Restricted fund	80,353	(25,742)	54,611
TOTAL FUNDS	<u>103,443</u>	<u>(73,213)</u>	<u>30,230</u>

BAR-N-BUS TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5 APRIL 2021

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 6/4/19 £	Net movement in funds £	Transfers between funds £	At 5/4/21 £
Unrestricted funds				
General fund	43,783	(30,961)	10,929	23,751
Restricted funds				
Restricted fund	-	46,850	(10,929)	35,921
TOTAL FUNDS	<u>43,783</u>	<u>15,889</u>	<u>-</u>	<u>59,672</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,226	(75,187)	(30,961)
Restricted funds			
Restricted fund	158,942	(112,092)	46,850
TOTAL FUNDS	<u>203,168</u>	<u>(187,279)</u>	<u>15,889</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5 April 2021.

BAR-N-BUS TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5 APRIL 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	14,873	12,396
Gift aid	1,918	1,011
	<hr/> 16,791	<hr/> 13,407
Investment income		
Interest received	24	92
Charitable activities		
Fee income	4,320	9,591
Grants	78,590	80,353
	<hr/> 82,910	<hr/> 89,944
Total incoming resources	99,725	103,443
EXPENDITURE		
Charitable activities		
Buses running costs	116	65
Community and mentoring	6,432	2,052
	<hr/> 6,548	<hr/> 2,117
Support costs		
Management		
Wages and subcontractors	92,877	58,017
Training	1,586	1,886
Office costs	4,657	2,296
Telephone	365	358
Advertising	139	185
Sundries	159	690
Motor expenses	2,767	3,728
	<hr/> 102,550	<hr/> 67,160
Finance		
Insurance	1,096	927
Equipment depreciation	1,045	949
Computer equipment	1,288	704
	<hr/> 3,429	<hr/> 2,580
Governance costs		
Accountancy and legal fees	1,539	1,356
Total resources expended	114,066	73,213
Net (expenditure)/income	<hr/> <hr/> (14,341)	<hr/> <hr/> 30,230

This page does not form part of the statutory financial statements