



**(A company limited by guarantee)**

**REPORT AND ACCOUNTS**  
**YEAR ENDED 31 MARCH 2024**

Registered in England and Wales:

Charity number 1055028  
Company number 3137489

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2024

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**REPORT OF THE INDEPENDENT EXAMINER**

**Independent examiner's report to the members of Chesterfield Care Group**

I report on the accounts of Chesterfield Care Group for the year ended 31 March 2024, which are set out on pages 3 to 15.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW or how otherwise qualified.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

**REPORT OF THE INDEPENDENT EXAMINER (continued)**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



Mr A K Fawbert FCA  
Fawbert Adams  
Chartered Accountants  
43 Clarence Road  
Chesterfield  
Derbyshire  
S40 1LQ

DATE 24 July 2024

## CHESTERFIELD CARE GROUP

### ACCOUNTS for the year ended 31 MARCH 2024

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#### REPORT OF THE TRUSTEES

The trustees are pleased to present their annual report together with the financial statements of the charity for the year ending 31 March 2024.

These statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### Objectives

The objectives of the Care Group are:

- To provide a safe space offering respect, dignity and companionship in order to minimise stress and anxiety.
- To offer information, care and support which enables individuals and their families to live a fulfilled life after a diagnosis of dementia.
- To provide day services, where access to high-quality person-centred support is available on a daily basis.
- To strive to ensure service users have purpose, feel included, and are respected in order to live well with dementia and other age-related health issues.

#### Review of the year

The Care Group normally operates its activities

- At the main centre at Tontine Road five days per week (Monday-Friday) which also operates a drop-in service for adults to use the bathing service.
- At 4 centres across the borough, 2 providing specialist dementia services, 1 of which incorporates a walking group.
- The fourth centre opened on the 4<sup>th</sup> September at The Hollies, Inkersall.

To summarise there continues to be five care groups at Tontine Road (Monday – Friday), two care groups at Brimington Methodist Church (Wednesday and Friday), two care groups at The Peel Centre, Dronfield (Monday and Friday), one specialist dementia group at Winster Court, Stonegravels (Tuesday) and one care group at The Hollies, Inkersall (Monday). There also continues to be two walking groups (Tuesday and Thursday).

Adults can self-refer paying a daily attendance charge or if they meet the Derbyshire County Council (DCC) criteria for funding, they can pay via a personal budget or direct payments from DCC.

As at 31 March 2024 all numbers have increased, 194 (174 in 2023) days per week were provided for service users either at Tontine Road, Walking Groups or other Outreach Centres. There were 120 (100 in 2023) individual service users some of whom used the service more than once a week. Total attendance in the year was 7,723 service days (6,138 in 2023), with numbers continuing to increase. There continues to be a Marketing and Promotions Coordinator (2 days per week) ensuring that our service is promoted and continues to develop in a positive way.

## CHESTERFIELD CARE GROUP

### ACCOUNTS for the year ended 31 MARCH 2024

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#### REPORT OF THE TRUSTEES (continued)

The Care Group continues to be on the DCC Day Services Framework, which replaced the block funding process. The DCC annual quality monitoring audit took place during December 2022 with very positive feedback. People referred from DCC continue to join the Care Group. Marketing and promotional campaign continue to be planned for the forthcoming year.

A Food Standards Agency Hygiene inspection was carried out during March 2024, with a food hygiene rating of five continuing to be in place.

The organisation is constantly looking for new activities to provide choice, dignity and respect which is at the heart of the service provided.

At the Voluntary Service of the Year award in November 2023, the Care Group was short listed for The Organisation of the Year, Manager of the Year (Steve Wright), Trustee of the Year (Glenys Clinton), two Employees of the Year (Julie Lewis & Darryl Chambers) and Volunteer of the Year (John Buxton).

Trustees also make inspection visits to centres to ensure services are being delivered appropriately as part of the ongoing quality monitoring process. This process is an open discussion with service users and staff and also looks at all aspects of health and safety within the service.

The Care Group works with the local community and is grateful for the support of 5 volunteers who enhance the quality of the service provided.

Valuable work experience placements are offered for some training providers, such as Chesterfield College, Derby University Campus, Age Concern and the Job Centre.

The staff work exceedingly hard to provide services which meet everyone's needs.

#### **Financial Results**

The Care Group's normal sources of income are from DCC referrals and from service users who self-fund for their day care. Both the number of service users and service days have continued to rise throughout the year, resulting in a vast improvement in the annual income.

The Care Group's funds showed a surplus of £8,225 for the year ended 31 March 2024 (2023: deficit £8,935).

Reserves are held for operational support, a general fund and amenity funds. The former two provide the Care Group with protection against the extreme challenges it has faced and continues to face albeit on a continually reducing scale. They also provide a contingency for unforeseen expenditure and cover termination costs for any services reduced or varied due to changes necessary to reflect changing needs.

Investments are limited to short term deposits covered by the UK Financial Services Compensation Scheme.

The major risk for the Care Group in the coming months/years is with numbers of clients attending the service and the number of client days provided. We are reviewing capacity due to the continual increase of service users and service days.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2024

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REPORT OF THE TRUSTEES (continued)

A strong financial discipline is maintained in the running of the service by the regular monitoring of income and expenditure against the budget, which is considered as a standard item by the Board. IT and other systems continue to be up-dated and developed to meet changing requirements. Internal risks are minimised by the operation of management control procedures consistent with the size of the organisation.

**Structure, governance and management**

Charity Number: 1055028

Company Number: 31374889

Registered Office: Chesterfield Care Group  
Chesterfield Community Group  
Tontine Road  
Chesterfield  
Derbyshire  
S40 1QU

**Advisers**

Bank: Nat West  
5 Market Place  
Chesterfield  
Derbyshire  
S40 1TJ

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

Solicitors: BRM Solicitors  
99 Saltergate  
Chesterfield  
Derbyshire  
S40 1LD

Accountants: Fawbert Adams Limited  
Chartered Accountants  
43 Clarence Road  
Chesterfield  
Derbyshire  
S41 1LQ

## CHESTERFIELD CARE GROUP

### ACCOUNTS for the year ended 31 MARCH 2024

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#### REPORT OF THE TRUSTEES (continued)

Chesterfield Care Group is a private company, incorporated in 1995 and registered charity, and in accordance with the provisions of the Companies Acts its governing documents are its Memorandum and Articles of Association. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 9 members, each of whom agrees to contribute £1 in the event of the charity winding up.

The directors of the charitable company (min 6, max 16) are its trustees for the purpose of charity law.

The Board administers the charity and meets normally once every two months.

The trustees and officers serving during the year were as follows:

Chesterfield Care Group nominated Chair: G. Clinton

Chesterfield Care Group nominated Vice-Chair: position vacant

Elected Trustees:

Rev. R. Harris  
J Robson  
S Towse  
S Roy  
T Lindley  
D Garratt  
J Brown  
W Lloyd

Officers responsible for the day-day management of the service:

Service Manager – J. Parsons  
Finance & Governance Manager – S. Wright

Appointment of Trustees:

All members are invited to nominate trustees annually, prior to the rotation of current trustees. All new trustees are informally interviewed by the Board Chair who considers the skill mix in the current team alongside the specific attributes of the new volunteers, related parties and co-operation with other organisations.

Any connection between a trustee, officer or staff member employed by the charity, must be disclosed to the Board of Trustees in the same way as any other contractual relationship with a related party. There were no conflicts of interest disclosed during the year.

#### **Trustees' Responsibilities in relation to the financial statements**

Chesterfield Care Group trustees are responsible for preparing a trustees' annual report in accordance with applicable law and United Kingdom Accounting Standards.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2024

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REPORT OF THE TRUSTEES (continued)

Company law requires the Care Group trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources in the financial year to 31 March 2024. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of Chesterfield Care Group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement as to disclosure to the independent examiners**

In so far as the trustees are aware at the time of approving the trustees' annual report:

- There is no relevant information, being information needed by the independent examiner in connection with preparing the report, of which the group's independent examiner is unaware of, and;
- The trustees, having made enquiries of fellow directors and the group's independent examiners that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant independent examination information and to establish that the independent examiner is aware of that information.

Approved by the board and signed on its behalf by:



G. Clinton (Chair)

DATE 24.1.24



CHESTERFIELD CARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

for the year ended 31 MARCH 2024

|   | Unrestricted Funds |           |
|---|--------------------|-----------|
|   | 2023/2024          | 2022/2023 |
|   | £                  | £         |
| INCOMING RESOURCES (Income)   |                    |           |
| Local Authority charges   | 210,341            | 138,036   |
| Self funder attendance charges                                      | 229,668            | 187,576   |
| Other contributions   | 65,550             | 43,277    |
| Investment income – interest receivable                             | 8,822              | 3,162     |
| Amenities and activities contributions                              | 6,822              | 6,528     |
| Donations and legacies  | 5,165              | 7,535     |
|   |                    |           |
| Total incoming resources  | 526,368            | 386,114   |
|   |                    |           |
| RESOURCES EXPENDED (Expenditure)                                    |                    |           |
| Charitable activities   | 498,245            | 377,103   |
| Governance costs  | 19,897             | 17,946    |
|   |                    |           |
| Total resources expended  | 518,142            | 395,049   |
|   |                    |           |
| Net incoming/(outgoing) resources<br>(net expenditure for the year) | 8,226              | (8,935)   |
| RECONCILIATION OF RESOURCES   |                    |           |
| Total funds brought forward   | 251,534            | 260,469   |
|   |                    |           |
| Total funds carried forward   | £259,760           | £ 251,534 |

There are no restricted funds in either year.

All of the charity's activities are continuing and there are no recognised gains or losses for either this or the preceding year other than as included in the net income for the year as shown above.

CHESTERFIELD CARE GROUP  
BALANCE SHEET as at 31 MARCH 2024

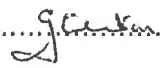
|   | 2023/2024<br>£    | 2022/2023<br>£    |
|---|-------------------|-------------------|
| <b>FIXED ASSETS</b>                               |                   |                   |
| Tangible fixed assets                             | 2,228             | 3,492             |
|   | <u>          </u> | <u>          </u> |
| <b>CURRENT ASSETS</b>                             |                   |                   |
| Debtors and accrued income                        | 20,892            | 13,549            |
| Short term deposits                               | 225,120           | 210,307           |
| Cash at bank and in hand                          | 40,565            | 48,085            |
|   | <u>          </u> | <u>          </u> |
|   | 286,577           | 271,941           |
| <b>CURRENT LIABILITIES</b>                        |                   |                   |
| Creditors: Amounts falling due within<br>one year | (29,045)          | (23,899)          |
|   | <u>          </u> | <u>          </u> |
| <b>NET CURRENT ASSETS</b>                         | 257,532           | 248,041           |
|   | <u>          </u> | <u>          </u> |
| <b>NET ASSETS</b>                                 | £259,760          | £ 251,534         |
|   | <u>          </u> | <u>          </u> |
| <b>FUNDS</b>                                      |                   |                   |
| Unrestricted                                      | £ 259,760         | £ 251,534         |
|   | <u>          </u> | <u>          </u> |

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board and signed on its behalf by:

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G Clinton (Chair)

DATE 24.7.24

## CHESTERFIELD CARE GROUP

### NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2024

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#### 1. ACCOUNTING POLICIES

- a. The Accounts follow the requirements of the Statement of Recommended Practice for Accounting by Charities.
- b. Basis of accounting  
The Accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities using the principal accounting policies set out below.  
The Accounts have been prepared on a going concern basis which presumes that the Charity can continue in operational existence for 12 months following the date of approval of the Accounts.
- c. Income recognition  
Local and Public Authority contracts are reviewed on an annual basis with funds allotted on a fiscal year basis which is in line with the accounting period of the Chesterfield Care Group.
- d. Resources expended  
All expenditure is accounted for on the accruals basis and is allocated to the fund to which the expenses relate. A varied number of volunteers over the year support the charity undertaking duties such as befriending, helping with activities and pot washing. No value has been included in the Accounts.
- e. Taxation  
As a registered charity, the Project is exempt from corporation tax, but generally not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.
- f. Fixed assets and depreciation  
Fixed assets are stated at cost to the Care Group less depreciation.  
Depreciation is charged on a straight line basis over the expected useful economic lives, most of which are considered to have a 5-year life. However, assets acquired under the terms of the previous contract with Derbyshire County Council were fully depreciated in the year of acquisition in order to benefit from the funding available.
- g. Pension contributions  
Contributions are made at rates set by the Derbyshire County Council Pension Fund Actuary and advised to the Trustees by the Fund Administrator so as to spread the cost of pensions over the service lives of the employees in the scheme.  
Pension costs are recognised in the period in which they fall due with any difference between the charge to the statement of financial activities and the contributions payable being shown as an asset or liability in the balance sheet.

The Care Group has appointed NOW Pensions as its statutory auto-enrol pension provider, a defined contribution scheme for staff not eligible to join the Derbyshire County Council Pension Fund. It contributes on behalf of employees in line with statutory requirements.