



(A company limited by guarantee)

REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2022

Registered in England and Wales:

Charity number 1055028
Company number 3137489

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

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CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE INDEPENDENT EXAMINER

Independent examiner's report to the members of Chesterfield Care Group

I report on the accounts of Chesterfield Care Group for the year ended 31 March 2022, which are set out on pages 3 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW or how otherwise qualified.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE INDEPENDENT EXAMINER (continued)

Independent examiner's statement

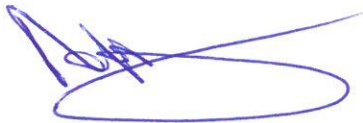
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



Mr A K Fawbert FCA
Fawbert Adams
Chartered Accountants
43 Clarence Road
Chesterfield
Derbyshire
S40 1LQ

DATE

1/9/2022

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE TRUSTEES

The trustees are pleased to present their annual report together with the financial statements of the charity for the year ending 31 March 2022.

These statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives

The objectives of the Care Group are:

- To provide a safe space offering respect, dignity and companionship in order to minimise stress and anxiety.
- To offer information, care and support which enables individuals and their families to live a fulfilled life after a diagnosis of dementia.
- To provide day services, where access to high-quality person-centred support is available on a daily basis.
- To strive to ensure service users have purpose, feel included, and are respected in order to live well with dementia and other age-related health issues.

Review of the year

The Care Group normally operates its activities

- At the main centre at Tontine Road five days per week (Monday-Friday) which also operates a drop-in service for adults to use the bathing service;
- At 3 centres across the borough, 2 providing specialist dementia services, 1 of which incorporates a walking group.

After a year severely impacted by the Covid pandemic, the Care Group finally reopened at the Arkwright Centre during April 2021. The Care Group transferred back to its normal venue of Tontine Road on 7th February 2022. The Brimington Outreach Centre reopened during February 2022 on Wednesdays and Fridays. A new venue at The Peel Centre, Dronfield opened on Mondays, which commenced on 7th February 2022. Unfortunately, the Edensor Court venue is no longer available, and the Winstor Court venue whilst currently unavailable, the Care Group awaits a final decision as regards the availability of this venue.

Adults can self-refer paying a daily attendance charge or if they meet the Derbyshire County Council (DCC) criteria for funding, they can pay via a personal budget or direct payments from DCC.

As at 31 March 2022 all numbers had increases after the Covid Pandemic, 101 (49 in 2021) days per week were provided for service users either at Tontine Road, The Arkwright Centre or other Outreach Centres. There were 71 (27 in 2021) individual service users some of whom used the service more than once a week. Total attendance in the year was 3,495 service days (295 in 2021), with numbers continuing to increase. By taking the decision to develop a role for a Marketing and Promotions Coordinator (2 days per week) we are ensuring that our service is promoted and continues to develop in a positive way.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE TRUSTEES (continued)

The Care Group continues to be on the DCC Day Services Framework, which replaced the block funding process. People referred from DCC continue to join the Care Group. The ability to attract new self-funding service users continues to be affected by the loss of contacts following the closure of local hospital dementia units and other services closed due to the pandemic. A marketing and promotional campaign is planned during the forthcoming year.

The organisation is constantly looking for new activities to provide choice, dignity and respect which is at the heart of the service provided.

A Dignity In Care Award was granted to the Care Group in August 2018 for meeting the standards set out by DCC and the NHS as part of the Championing Dignity in Derbyshire incentive. Trustees also make inspection visits to centres to ensure services are being delivered appropriately. This is done in discussion with service users and staff.

The Care Group works with the local community and is grateful for the support of 7 volunteers who enhance the quality of the service provided.

Valuable work experience placements are offered for some training providers, such as Chesterfield College, Derby University Campus, Age Concern and the Job Centre.

The staff work exceedingly hard to provide services which meet each individual's needs.

Financial Results

The Care Group's normal sources of income are from DCC referrals and from service users who self-fund for their day care. Due to the low number of service users at the start of the financial year resulting from the Covid Pandemic and the phasing out of the Furlough Grant from the Government, the annual income has been adversely affected, despite the continued payment from DCC for referral clients. It should however be noted that the number of clients and client days continue to increase.

The operating account showed a deficit of £8 (2021: surplus of £2,640). The Care Group's general fund showed a deficit in the year of £74,830 (2021: surplus £8,245) from interest on investments and donations.

Reserves are held for operational support, a general fund and amenity funds. The former two provide the Care Group with protection against the extreme challenges it has faced and continues to face albeit on a continually reducing scale. They also provide a contingency for unforeseen expenditure and cover termination costs for any services reduced or varied due to changes necessary to reflect changing needs.

Investments are limited to short term deposits covered by the UK Financial Services Compensation Scheme.

The major risk for the Care Group in the coming months/years is with numbers of clients attending the service and the number of client days provided. We are maintaining capacity in the hope that numbers will recover next year.

A strong financial discipline is maintained in the running of the service by the regular monitoring of income and expenditure against the budget, which is considered as a standard item by the Board. IT and other systems continue to be up-dated and developed to meet changing requirements. Internal risks are minimised by the operation of management control procedures consistent with the size of the organisation.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE TRUSTEES (continued)

Structure, governance and management

Charity Number: 1055028
Company Number: 31374889
Registered Office: Chesterfield Care Group
Chesterfield Community Centre
Tontine Road
Chesterfield
Derbyshire
S40 1QU

Advisers

Bank: Nat West
5 Market Place
Chesterfield
Derbyshire
S40 1TJ

Solicitors: BRM Solicitors
99 Saltergate
Chesterfield
Derbyshire
S40 1LD

Accountants: Fawbert Adams Limited
Chartered Accountants
43 Clarence Road
Chesterfield
Derbyshire
S41 1LQ

Chesterfield Care Group is a private company, incorporated in 1995 and registered charity, and in accordance with the provisions of the Companies Acts its governing documents are its Memorandum and Articles of Association. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 9 members, each of whom agrees to contribute £1 in the event of the charity winding up.

The directors of the charitable company (min 6, max 16) are its trustees for the purpose of charity law.

The Board administers the charity and meets normally once every two months.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE TRUSTEES (continued)

The trustees and officers serving during the year were as follows:

Chesterfield Care Group nominated Chair: G. Clinton

Chesterfield Care Group nominated Vice-Chair: A. Lloyd

Elected Trustees:

Rev. R. Harris

J Robson

F Stout

S Towse

J Bull

S Roy

Officers responsible for the day-day management of the service:

Service Manager – J. Parsons

Finance & Governance Manager – S. Wright

Appointment of Trustees:

All members are invited to nominate trustees annually, prior to the rotation of current trustees. All new trustees are informally interviewed by the Board Chair who considers the skill mix in the current team alongside the specific attributes of the new volunteers, related parties and co-operation with other organisations.

Any connection between a trustee, officer or staff member employed by the charity, must be disclosed to the Board of Trustees in the same way as any other contractual relationship with a related party. There were no conflicts of interest disclosed during the year.

Trustees' Responsibilities in relation to the financial statements

Chesterfield Care Group trustees are responsible for preparing a trustees' annual report in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires the Care Group trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources in the financial year to 31 March 2022. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2022

REPORT OF THE TRUSTEES (continued)

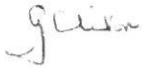
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of Chesterfield Care Group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to the independent examiners

In so far as the trustees are aware at the time of approving the trustees' annual report:

- There is no relevant information, being information needed by the independent examiner in connection with preparing the report, of which the group's independent examiner is unaware of, and;
- The trustees, having made enquiries of fellow directors and the group's independent examiners that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant independent examination information and to establish that the independent examiner is aware of that information.

Approved by the board and signed on its behalf by:



G. Clinton (Chair)

DATE 15.8.22.

CHESTERFIELD CARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

for the year ended 31 MARCH 2022

	Note	Unrestricted Funds	
		2021/2022	2020/2021
		£	£
INCOMING RESOURCES (Income)			
Local Authority charges	2	78,850	107,920
Self funder attendance charges		100,665	8,125
Other contributions		27,823	1,832
Furlough grant		34,660	147,750
Investment income – interest receivable		2,201	3,222
Amenities and activities contributions		3,680	-
Donations and legacies		5,937	2,344
Total incoming resources		253,816	271,193
RESOURCES EXPENDED (Expenditure)			
Charitable activities	3	311,774	245,098
Governance costs	4	16,880	15,210
Total resources expended	5	328,654	260,308
Net incoming/(outgoing) resources (net expenditure for the year)		(74,838)	10,885
RECONCILIATION OF RESOURCES			
Total funds brought forward		335,307	324,422
Total funds carried forward		£260,469	£ 335,307

There are no restricted funds in either year.

All of the charity's activities are continuing and there are no recognised gains or losses for either this or the preceding year other than as included in the net income for the year as shown above.

CHESTERFIELD CARE GROUP
BALANCE SHEET as at 31 MARCH 2022


	Note	2021/2022 £	2020/2021 £
FIXED ASSETS			
Tangible fixed assets	7	4,126	3,064
CURRENT ASSETS			
Debtors and accrued income	8	17,998	(1,440)
Short term deposits	9	208,139	273,810
Cash at bank and in hand		48,528	71,338
		<u>274,665</u>	<u>343,709</u>
CURRENT LIABILITIES			
Creditors: Amounts falling due within one year	10	(18,322)	(11,465)
		<u>256,343</u>	<u>332,244</u>
NET CURRENT ASSETS			
		<u>256,343</u>	<u>332,244</u>
NET ASSETS		<u>£260,469</u>	<u>£ 335,307</u>
FUNDS			
Unrestricted	11	<u>£ 260,469</u>	<u>£ 335,307</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board and signed on its behalf by:



G Clinton (Chair)

DATE 15.2.22.

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2022

1. ACCOUNTING POLICIES

- a. The Accounts follow the requirements of the Statement of Recommended Practice for Accounting by Charities.
- b. Basis of accounting
The Accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities using the principal accounting policies set out below.
The Accounts have been prepared on a going concern basis which presumes that the Charity can continue in operational existence for 12 months following the date of approval of the Accounts.
- c. Income recognition
Local and Public Authority contracts are reviewed on an annual basis with funds allotted on a fiscal year basis which is in line with the accounting period of the Chesterfield Care Group.
- d. Resources expended
All expenditure is accounted for on the accruals basis and is allocated to the fund to which the expenses relate. A varied number of volunteers over the year support the charity undertaking duties such as befriending, helping with activities and pot washing. No value has been included in the Accounts.
- e. Taxation
As a registered charity, the Project is exempt from corporation tax, but generally not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.
- f. Fixed assets and depreciation
Fixed assets are stated at cost to the Care Group less depreciation.
Depreciation is charged on a straight line basis over the expected useful economic lives, most of which are considered to have a 5-year life. However, assets acquired under the terms of the previous contract with Derbyshire County Council were fully depreciated in the year of acquisition in order to benefit from the funding available.
- g. Pension contributions
Contributions are made at rates set by the Derbyshire County Council Pension Fund Actuary and advised to the Trustees by the Fund Administrator so as to spread the cost of pensions over the service lives of the employees in the scheme.
Pension costs are recognised in the period in which they fall due with any difference between the charge to the statement of financial activities and the contributions payable being shown as an asset or liability in the balance sheet.

The Care Group has appointed NOW Pensions as its statutory auto-enrol pension provider, a defined contribution scheme for staff not eligible to join the Derbyshire County Council Pension Fund. It contributes on behalf of employees in line with statutory requirements.

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2022

2. LOCAL AUTHORITY

	2021/2022 £	2020/2021 £
Derbyshire County Council	78,850	107,920
	<u>£ 78,850</u>	<u>£ 107,920</u>

The above funding was received under charges made under the Derbyshire Framework for older peoples day care services.

The charity also received benefits in kind from Chesterfield Borough Council, Derbyshire County Council and Brimington Methodist Church for the use of premises for day centre meetings, the value of which could not be quantified and therefore has not been included in these accounts.

3. CHARITABLE ACTIVITIES

Day care services	290,114	225,906
Amenities and activities	888	303
Support costs	20,772	18,889
	<u>£ 311,774</u>	<u>£ 245,098</u>

A varied number of volunteers over the year support the charity undertaking duties such as befriending, helping with activities and pot washing. No value has been included in the accounts.

4. GOVERNANCE COSTS

Accountant's examination and other fees	2,100	2,041
Cost of trustees meetings etc.	1,044	245
Salaries etc.	13,736	12,924
	<u>£ 16,880</u>	<u>£ 15,210</u>

- (i) The independent examination fee included above is £2,100 (2021 £2,041).
- (ii) Travelling etc. expenses reimbursed to Trustees included above total 0: £0 (2021: 0 - £0).
- (ii) The Trustees neither received nor waived any emoluments during the year (2021 £Nil).

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2022

5. TOTAL RESOURCES EXPENDED

	Staff Costs £	Depreciation £	Other Costs £	2021/2022 Total £	2020/2021 Total £
Day centres	183,382	1,528	105,205	290,115	225,906
Support costs	14,638	-	6,134	20,772	18,889
Amenities	-	-	888	888	303
Governance costs	13,736	-	3,143	16,879	15,210
	<u>£211,756</u>	<u>£1,528</u>	<u>£115,370</u>	<u>£328,654</u>	<u>£ 260,308</u>

Analysis of staff costs:

	2021/2022 £	2020/2021 £
Salaries	199,130	221,162
Social security costs	6,584	7,296
Pension costs	3,976	3,920
Other staff expenses (including training)	2,066	37
	<u>£211,756</u>	<u>£ 232,415</u>

Analysis of other costs:

Support costs	6,134	8,947
Transport	59,334	6,504
Meals etc	18,707	1,743
Office expenses	5,200	3,198
Activities/materials etc.	9,207	2,366
Miscellaneous	16,788	4,125
	<u>£115,370</u>	<u>£ 26,883</u>

Employees

No employee earned £60,000 p.a. or more.

The average number of employees:

	2021/2022		2020/2021	
	Full Time	Part Time	Full Time	Part Time
Day centres	-	18	-	18
Governance	-	1	-	1
	<u>-</u>	<u>19</u>	<u>-</u>	<u>19</u>

All support costs are fully allocated to day centre activities.

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2022

6. PENSION SCHEME

The charity contributes to the Derbyshire County Council Pension Scheme which is a defined benefit scheme. The assets of the scheme are administered by Pension Scheme Trustees in a fund independent from that of the charity. Pension costs are assessed in accordance with the advice of a qualified actuary appointed by the Pension Scheme Trustees.

The Trustees have been unable to identify the charity's share of the Fund's assets and liabilities. Consequently the pension cost recognised in the accounts is the amount of contributions payable for the year.

The most recent actuarial valuation of the scheme was at 31 March 2019 and showed that the actuarial value of the assets was 100% of the liabilities accrued to 31 March 2019. The future funding position would be 100% if future investment returns were around 3.80% per annum. The likelihood of the Fund's assets yielding at least this return is around 75%.

The pensions cost/(credit) for the year was £(3,976) (2021: £3,920).

The Care Group has appointed NOW Pensions as its statutory auto-enrol pension provider, a defined contribution scheme for staff not eligible to join the Derbyshire County Council Pension Scheme. It contributes on behalf of employees in line with statutory requirements.

7. TANGIBLE FIXED ASSETS – Furniture and equipment

	2021/2022 £	2020/2021 £
COST		
At 1 April 2021	29,126	27,878
Additions	2,590	1,248
Write-offs	-	-
	<hr/>	<hr/>
At 31 March 2022	31,716	29,126
	<hr/>	<hr/>
ACCUMULATED DEPRECIATION		
At 1 April 2021	26,062	25,052
Charge for year	1,528	1,010
Written out	-	-
	<hr/>	<hr/>
At 31 March 2022	27,590	26,062
	<hr/>	<hr/>
NET BOOK VALUE		
At 31 March 2022	£4,126	£ 3,064
	<hr/>	<hr/>
At 31 March 2021	£ 3,064	£ 2,826
	<hr/>	<hr/>

There were no outstanding capital commitments at 31 March 2022.

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2022

8.	DEBTORS	2021/2022	2020/2021
		£	£
	Other	£17,998	£ (1,441)
		<u> </u>	<u> </u>

No provision has been included for disputed amounts claimed from DCC for co-funders in relation to respite care absences.

9. SHORT TERM DEPOSITS

Banks and building societies	£208,139	£ 273,810
	<u> </u>	<u> </u>

10. LIABILITIES – Amounts falling due within one year

Accruals	8,286	6,669
Trade creditors	2,754	81
Other creditors	7,282	4,715
	<u> </u>	<u> </u>
	£18,322	£ 11,465
	<u> </u>	<u> </u>

11. UNRESTRICTED FUNDS

The following Designated Funds have been set aside out of unrestricted funds by the Board of Trustees for specific purposes.

	Balance 1.4.2021 £	Net in Year £	Balance 31.3.2022 £
Operational reserve	38,316	-	38,316
Amenities - Main centre	5,617	-	5,617
- Brimington (Tuesday)	165	530	695
- Winster Court (Monday)	415	-	415
- Edensor Court (Wednesday)	449	(449)	0
- Edensor Court (Friday)	370	(370)	0
- Winster Court (Friday)	252	-	252
- Burns Close (Wednesday)	0	631	631
- Winster Court (Tuesday)	414	(350)	64
- Winster Court (Thursday)	316	-	316
	<u> </u>	<u> </u>	<u> </u>
Designated	46,314	(8)	46,306
General reserve	288,993	(74,830)	214,163
	<u> </u>	<u> </u>	<u> </u>
Total Unrestricted Funds	£ 335,307	£(74,838)	£260,469
	<u> </u>	<u> </u>	<u> </u>

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2022

12. CAPITAL GUARANTEE

The company is limited by guarantee and does not have a share capital.

Every member of the Chesterfield Care Group undertakes to contribute to the assets of the Group in the event of it being wound up, such amount as may be required not exceeding £1.