



(A company limited by guarantee)

REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2021

Registered in England and Wales:

Charity number 1055028
Company number 3137489

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE INDEPENDENT EXAMINER

Independent examiner's report to the members of Chesterfield Care Group

I report on the accounts of Chesterfield Care Group for the year ended 31 March 2021, which are set out on pages 3 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW or how otherwise qualified.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE INDEPENDENT EXAMINER (continued)

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



Mr A K Fawbert FCA
Fawbert Adams
Chartered Accountants
43 Clarence Road
Chesterfield
Derbyshire
S40 1LQ

12 October 2021

CHESTERFIELD CARE GROUP
ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE TRUSTEES

The trustees are pleased to present their annual report together with the financial statements of the charity for the year ending 31 March 2020.

These statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives

The objectives of the Care Group are:

- To provide a safe space offering respect, dignity and companionship in order to minimise stress and anxiety.
- To offer information, care and support which enables individuals and their families to live a fulfilled life after a diagnosis of dementia.
- To provide day services, where access to high-quality person-centred support is available on a daily basis.
- To strive to ensure service users have purpose, feel included, and are respected in order to live well with dementia and other age-related health issues.

Review of the year

The Care Group normally operates its activities

- At the main centre at Tontine Road which also operates a drop-in service for adults to use the bathing service 5 days a week.
- At 7 centres across the borough, 5 providing specialist dementia services, 1 of which incorporates a walking group.

However due to the severe impact of the Covid pandemic on the Care Group, the service has been closed for the majority of the year. When the Care Group has been able to operate it has been from the Arkwright Centre as the normal venues have remained closed because of the Covid pandemic.

Adults can self-refer paying a daily attendance charge or if they meet the Derbyshire County Council (DCC) criteria for funding, they can pay via a personal budget or direct payments from DCC.

As at 31 March 2021 all numbers were dramatically affected by the Covid Pandemic, 49 (153 in 2020) per week were provided for service users either at Tontine Road, The Arkwright Centre and other Outreach Centres. There were 27 (92 in 2020) individual service users some of whom used the service more than once a week. Total attendance in the year was 295 (6,865 in 2020). With the Care Group reopening during the month of April 2021 it is anticipated that all the numbers shall progressively increase during the year.

The Care Group continues to be on the DCC Day Services Framework, which replaced the block funding process. People referred from DCC continue to join the Care Group. The ability to attract new self-funding service users continues to be affected by the loss of contacts following the closure of local hospital dementia units and other services closed due to the pandemic. A marketing and promotional campaign is planned during the forthcoming year.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE TRUSTEES (continued)

The organisation is constantly looking for new activities to provide choice, dignity and respect which is at the heart of the service provided. During the lock down staff have been accessing training on line to develop their skills and have been looking for other activities to enhance the service.

A Dignity In Care Award was granted to the Care Group in August 2018 for meeting the standards set out by DCC and the NHS as part of the Championing Dignity in Derbyshire incentive. Trustees also make inspection visits to centres to ensure services are being delivered appropriately. This is done in discussion with service users and staff.

The Care Group works with the local community and is grateful for the support of 8 volunteers who enhance the quality of the service provided.

Valuable work experience placements are offered for some training providers, such as Chesterfield College, Derby University Campus, Age Concern and the Job Centre.

The staff work exceedingly hard to provide services which meet each individual's needs.

Financial Results

The Care Group's normal sources of income are from DCC referrals and from service users who self-fund for their day care. However, as the service was closed for the majority of the year due to the Covid pandemic the main sources of income was from the continued payment from DCC for referral clients and the Furlough Grant from the Government paid in relation to the average pay of the Care Group Staff, who were continually paid 100% of their average pay.

The operating account showed a deficit of £2,640 (2020: deficit of £17,790). The Care Group's general fund showed a surplus in the year of £8,245 (2020: £10,977) from interest on investments and donations.

Reserves are held for operational support, a general fund and amenity funds. The former two provide the Care Group with protection against the extreme challenges it now faces from reduced referrals from DCC and fewer self-funding service users. They also provide a contingency for unforeseen expenditure and cover termination costs for any services reduced or varied due to changes necessary to reflect changing needs.

Investments are limited to short term deposits covered by the UK Financial Services Compensation Scheme.

The major risk for the Care Group in the coming months/years is with numbers of clients attending the service and the number of client days provided. We are maintaining capacity in the hope that numbers will recover next year.

A strong financial discipline is maintained in the running of the service by the regular monitoring of income and expenditure against the budget, which is considered as a standard item by the Board. IT and other systems continue to be up-dated and developed to meet changing requirements. Internal risks are minimised by the operation of management control procedures consistent with the size of the organisation.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE TRUSTEES (continued)

Structure, governance and management

Charity Number: 1055028
Company Number: 31374889
Registered Office: Chesterfield Care Group
Chesterfield Community Centre
Tontine Road
Chesterfield
Derbyshire
S40 1QU

Advisers

Bank: Nat West
5 Market Place
Chesterfield
Derbyshire
S40 1TJ

Solicitors: BRM Solicitors
99 Saltergate
Chesterfield
Derbyshire
S40 1LD

Accountants: Fawbert Adams Limited
Chartered Accountants
43 Clarence Road
Chesterfield
Derbyshire
S41 1LQ

Chesterfield Care Group is a private company, incorporated in 1995 and registered charity, and in accordance with the provisions of the Companies Acts its governing documents are its Memorandum and Articles of Association. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 8 members, each of whom agrees to contribute £1 in the event of the charity winding up.

The directors of the charitable company (min 6, max 16) are its trustees for the purpose of charity law.

The Board administers the charity and meets normally once every two months.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE TRUSTEES (continued)

The trustees and officers serving during the year were as follows:

Chesterfield Care Group nominated Chair: G. Clinton

Chesterfield Care Group nominated Vice-Chair: A. Lloyd

Elected Trustees:

Rev. R. Harris
A Madden
J Robson
F Stout
S Towse

Officers responsible for the day-day management of the service:

Service Manager – J. Parsons
Finance & Governance Manager – S. Wright

Appointment of Trustees:

All members are invited to nominate trustees annually, prior to the rotation of current trustees. All new trustees are informally interviewed by the Board Chair who considers the skill mix in the current team alongside the specific attributes of the new volunteers, related parties and co-operation with other organisations.

Any connection between a trustee, officer or staff member employed by the charity, must be disclosed to the Board of Trustees in the same way as any other contractual relationship with a related party. There were no conflicts of interest disclosed during the year.

Trustees' Responsibilities in relation to the financial statements

Chesterfield Care Group trustees are responsible for preparing a trustees' annual report in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires the Care Group trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources in the financial year to 31 march 2021. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2021

REPORT OF THE TRUSTEES (continued)

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of Chesterfield Care Group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to the independent examiners

In so far as the trustees are aware at the time of approving out trustees' annual report:

- There is no relevant information, being information needed by the independent examiner in connection with preparing the report, of which the group's independent examiner is unaware of, and;
- The trustees, having made enquiries of fellow directors and the group's independent examiners that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant independent examination information and to establish that that the independent examiner is aware of that information.

Approved by the board and signed on its behalf by:



G. Clinton (Chair)

12 October 2021

CHESTERFIELD CARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

for the year ended 31 MARCH 2021

	Note	Unrestricted Funds 2020/2021 £	2019/2020 £
INCOMING RESOURCES (Income)			
Local Authority charges	2	107,920	147,369
Self funder attendance charges		8,125	187,040
Other contributions		1,832	12,102
Furlough grant		147,750	3,946
Investment income – interest receivable		3,222	4,992
Amenities and activities contributions		-	15,523
Donations and legacies		2,344	5,382
Total incoming resources		271,193	376,354
RESOURCES EXPENDED (Expenditure)			
Charitable activities	3	245,098	374,004
Governance costs	4	15,210	12,070
Total resources expended	5	260,308	386,074
Net incoming/(outgoing) resources (net expenditure for the year)		10,885	(9,720)
RECONCILIATION OF RESOURCES			
Total funds brought forward		324,422	334,142
Total funds carried forward		£335,307	£ 324,422

There are no restricted funds in either year.

All of the charity's activities are continuing and there are no recognised gains or losses for either this or the preceding year other than as included in the net income for the year as shown above.

CHESTERFIELD CARE GROUP

BALANCE SHEET as at 31 MARCH 2021

	Note	2020/2021 £	2019/2020 £
FIXED ASSETS			
Tangible fixed assets	7	3,064	2,826
		—	—
CURRENT ASSETS			
Debtors and accrued income	8	(1,440)	11,475
Short term deposits	9	273,810	325,117
Cash at bank and in hand		71,338	13,449
		—	—
		343,709	350,041
CURRENT LIABILITIES			
Creditors: Amounts falling due within one year	10	(11,465)	(28,445)
		—	—
NET CURRENT ASSETS		332,244	321,596
		—	—
NET ASSETS		£335,307	£ 324,422
		=====	=====
FUNDS			
Unrestricted	11	£ 335,307	£ 324,422
		=====	=====

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board and signed on its behalf by:

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G Clinton (Chair)

12 October 2021

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2021

1. ACCOUNTING POLICIES

- a. The Accounts follow the requirements of the Statement of Recommended Practice for Accounting by Charities.
- b. Basis of accounting
The Accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities using the principal accounting policies set out below.
The Accounts have been prepared on a going concern basis which presumes that the Charity can continue in operational existence for 12 months following the date of approval of the Accounts.
- c. Income recognition
Local and Public Authority contracts are reviewed on an annual basis with funds allotted on a fiscal year basis which is in line with the accounting period of the Chesterfield Care Group.
- d. Resources expended
All expenditure is accounted for on the accruals basis and is allocated to the fund to which the expenses relate. A varied number of volunteers over the year support the charity undertaking duties such as befriending, helping with activities and pot washing. No value has been included in the Accounts.
- e. Taxation
As a registered charity, the Project is exempt from corporation tax, but generally not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.
- f. Fixed assets and depreciation
Fixed assets are stated at cost to the Care Group less depreciation.
Depreciation is charged on a straight line basis over the expected useful economic lives, most of which are considered to have a 5-year life. However, assets acquired under the terms of the previous contract with Derbyshire County Council were fully depreciated in the year of acquisition in order to benefit from the funding available.
- g. Pension contributions
Contributions are made at rates set by the Derbyshire County Council Pension Scheme Actuary and advised to the Trustees by the Fund Administrator so as to spread the cost of pensions over the service lives of the employees in the scheme.
Pension costs are recognised in the period in which they fall due with any difference between the charge to the statement of financial activities and the contributions payable being shown as an asset or liability in the balance sheet.

The Care Group has appointed NOW Pensions as its statutory auto-enrol pension provider, a defined contribution scheme for staff not eligible to join the Derbyshire County Council Pension Scheme. It contributes on behalf of employees in line with statutory requirements.

