



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From April 2024  
Period end date

Period start date To

March 2025

**Charity name: St Matthew's Playgroup**

**Charity registration number: 1054908**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our staff provide a safe and secure setting for children age 2-4 to learn and play through providing a variety of age suitable activities. This provision is accessible to children with a variety of needs and abilities and supported by staff that are qualified as set out by government guidelines</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We provide learning and development through a varied range of physical, creative and communicative activities. We encourage healthy eating through our snacks and identify where some children need additional support and where this support is best needed.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All trustees have regard to the charity commissions guidance.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>No policy is currently in place</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>None</b>

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We are growing in popularity within our community and the wider community as a safe and secure setting for our children to learn and progress.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We are just managing have sufficient cash to take us through in to the next financial year</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>No policy</b>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Government funding</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Future lower intake of children will impact the finances</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are all volunteers who are elected to join during annual AGM meetings</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Local training is offered to all trustees</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	St Matthew's playgroup
Other name the charity uses	
Registered charity number	1054908
Charity's principal address	St Matthew's church Hall, Church Road, Stroud, Glos. GL5 4JE

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula King	Chairperson		
2	Jade Gardiner	Secretary		
3	Amanda Catchpole	Treasurer		
4	Emma Boterill			
5	Kelly Lusty			
6	Melissa Voyce			
7	Maisey Selway			
8	Lisa Cowley			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P.A.King

Full name(s)

Paula Ann King

Position (eg Secretary,  
Chair, etc)

Chair

Date

12/12/2025

**End of Year Accounts April 2023 -**

Apr-23

Mar-24

St Matthew's playgroup  
Financial report**Total**

Income	Funding	###
	Fee's	###
	Transfer	###
	Trip	<b>150.00</b>
	<b>Total Income</b>	###
Expenditure	Wages	###
	HMRC	###
	Rent	###
	PATA/Payroll	<b>591.55</b>
	Subscriptions	<b>514.48</b>
	OFSTED	<b>220.00</b>
	ICO	<b>35.00</b>
	Consumables	<b>832.31</b>
	Training	<b>408.00</b>
	Pension	###
	Insurance	
	Uniform	<b>95.97</b>
	Trip	
	DBS	
	Transfer	###
	<b>Total Expenditure</b>	###
	<b>Total Profit/Loss</b>	###





Section A

Independent Examiner's Report

Report to the trustees

St Matthew's playgroup

On accounts for the year  
ended

2024-2025

Charity no  
(if any)

1054908

Set out on pages

1,2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: B.Barrett

Date: 18/09/2024

Name: Benjamin Barrett

Relevant professional  
qualification(s) or body

Accountant

(if any):

Address:

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--