



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Period start date** To **April 2022** **Period**
end date: **March 2023**

Charity name: St Matthew's playgroup

Charity registration number: 1054908

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our staff provide a safe and secure setting for children age 2-4 to learn and play through providing a variety of age suitable activities. This provision is accessible to children with a variety of needs and abilities and supported by staff that are qualified as set out by government guidelines
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide learning and development through a varied range of physical, creative and communicative activities. We encourage healthy eating through our snacks and identify where some children need additional support and where this support is best needed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have regard to the charity commissions guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No policy is currently in place
Policy on social investment including program related investment	Para 1.38	No
	Para 1.38	None

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We continue to be popular within our community as a safe and secure setting for our children to learn and progress. Number are improving and we hope this will continue

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	None
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Finances are still tight, however the number of children is increasing, thus increasing funds
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No policy in place
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Only with a decrease in the need for our service will funding be low

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government funding
Investment policy and objectives including any social investment policy adopted	Para 1.46	No
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are all volunteers who are elected to join during annual AGM meetings

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees attend training and updates
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Matthew's playgroup
Other name the charity uses	
Registered charity number	1054908
Charity's principal address	Church Hall, Church Road, Cainscross, Stroud Glos. GL5 4LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula King	Chairperson		
2	Anna Rogers	Secretary		
3	Isabel Baker	Treasurer		
4	Linsey Uppington			
5	Adele Butler			
6	Lisa Cowley			
7	Tara Fletcher			
8	Melanie Wells			
9				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Paula King

Full name(s)

Paula Ann King

**Position (eg Secretary,
Chair, etc)**

Chairperson

Date

1/12/2022

End of year account Apr-22 Mar-23

St Matthew's playgroup Apr-22 Mar-23
 Financial report Opening Bialance 8287.51

Income	Funding		42,995.90	42,995.90
	Fee's		7745.5	7745.5
	Transfer		4368	4368
	Trip		215.00	215.00
	Total	Income	55,324.40	###

Expenditure				
	Wages		47,410.94	47,410.94
	HMRC		1,510.76	1,510.76
	Rent		4,601	4,601
	Subscriptions		500	500
	ICO		35	35
	Consumables		86.97	86.97
	Training		145	145
	Payroll		411.25	411.25
	Pension		1109.65	1109.65
	Insurance		357.06	<u>357.06</u>
	Registration		220	220
	Uniform		85.00	<u>85.00</u>
	Trip		240.00	240.00
	Snacks		398.76	398.76
	Transfer		2,000.00	2,000.00
			59111.39	

Income			
Date	Glos CC	Fees	Vouchers
4/28/2020	15457.28		
6/2/2020	1876.68		
6/23/2020 T.Granger		121.5	
7/14/2020 T.Granger		162	
8/17/2020	620.35		
9/16/2020 H.Davis		94.5	
9/16/2020 E.Doyle		94.5	
9/25/2020 J. Bishop		94.5	
10/2/2020	12850.32		
11/19/2020 E.Doyle		135	
11/20/2020 H.Davis		94.5	
11/26/2020 J.Jameson		94.5	
12/14/2020 Glos CC	601.5		
12/22/2020 Glos CC	812.15		
1/6/2021	1870.58		
1/29/2021 J.Jameson		81	
2/2/2021	12371.4		
3/1/2021 J.Jameson		81	
3/16/2021 N.Fletcher		81	
3/17/2021 L.Uppington			81
3/23/2021 Refund	180		
3/29/2021	833.24		
10/15/2020 J Jameson	40.5		
TOTAL	###	<u>1,134</u>	<u>81</u>

Date	Detail	Amount	Wages	Rent	Subscriptions	ICO
4/22/2020	HMRC	110.03				
4/22/2020	HMRC	432.79				
4/23/2020	R. Clarke		1,182.86			
4/23/2020	F. Woodward		380.25			
4/23/2020	La. Cowley		1,146.80			
4/23/2020	L. Cowley		1,182.10			
4/23/2020	E. Ahmad		375.63			
4/23/2020	M. Jones		513.00			
5/26/2020	L.Cowley		1,876.85			
5/26/2020	La.Cowley		902.35			
5/26/2020	R.Clarke		1,098.98			
5/26/2020	F.Woodward		425.25			
5/26/2020	E.Ahmad		343.33			
5/26/2020	HMRC	432.79				
6/24/2020	HMRC	432.79				
6/24/2020	L.Cowley		1,559.82			
6/24/2020	R.Clarke		879.14			
6/24/2020	La.Cowley		1,052.40			
6/24/2020	F.Woodward		407.25			
6/24/2020	E.Ahmad		418.13			
7/22/2020	E.Ahmad		394.23			
7/22/2020	F.Woodward		470.25			
7/22/2020	La.Cowley		860.86			
7/22/2020	L.Cowley		1,119.52			
7/22/2020	M.Jones		504.00			
7/22/2020	R.Clarke		904.98			
7/22/2020	HMRC	265.54				
7/1/2020	PCC			120.00		
8/21/2020	R.Clarke		879.34			
8/21/2020	F.Woodward		380.25			
8/21/2020	La.Cowley		925.67			
8/21/2020	L.cowley		1,223.56			
8/21/2020	E.Ahmad		307.13			
8/21/2020	M.Jones		468.00			
8/21/2020	HMRC	188.53				
9/11/2020	Learningbook				248.40	
9/11/2020	ICO					40.00
9/24/2020	R.Clarke		879.14			
9/24/2020	M.Jones		553.50			
9/24/2020	L.Cowley		1,133.27			
9/24/2020	F.Woodward		456.75			
9/24/2020	La.Cowley		925.67			
9/24/2020	E.Ahmad		307.13			
9/24/2020	HMRC	146.42				
10/12/2020	PCC			2,000.00		
10/15/2020	Noodlw now				120.00	

10/23/2020 R.Clarke		879.14		
10/23/2020 F.Woodward		425.25		
10/23/2020 La.Cowley		910.86		
10/23/2020 L.Cowley		1,092.91		
10/23/2020 E.Ahmad		307.33		
10/23/2020 M.Jones		571.50		
10/23/2020 HMRC	120.29			
9/21/2020 PHM				
11/24/2020 R.Clarke		879.34		
11/24/2020 M.Jones		966.24		
11/24/2020 L.Cowley		1,258.24		
11/24/2020 F.Woodward		496.45		
11/24/2020 La.Cowley		1,231.39		
11/24/2020 E.Ahmad		444.13		
11/26/2020 First Aid				
12/2/2020 Ofsted				
12/22/2020 L.Cowley		1,091.87		
12/22/2020 La.Cowley		846.98		
12/22/2020 R.Clarke		879.14		
12/22/2020 E.Ahmad		303.43		
22/12/2022/1 F.Woodward		399.05		
12/22/2020 M.Jones		585.00		
12/22/2020 HMRC	326.17			
1/25/2021 PATA				
1/25/2021 R.Clarke		879.14		
1/25/2021 M.Jones		643.50		
1/25/2021 L.Cowley		1,084.84		
1/25/2021 La.Cowley		943.83		
1/25/2021 F.Woodward		528.75		
1/25/2021 E.Ahmad		328.73		
1/25/2021 HMRC	137.69			
1/26/2021 I.Lockyear				
2/15/2021 PCC			1,305.00	
2/24/2021 R.Clarke		885.70		
2/24/2021 M.Jones		594.00		
2/24/2021 L.Cowley		1,091.82		
2/24/2021 La.Cowley		883.64		
2/24/2021 E.Ahmad		314.33		
2/24/2021 HMRC	111.59			
3/23/2021 La.Cowley		1,050.68		
3/23/2021 R.Clarke		1,008.54		
3/23/2021 M.Jones		843.48		
3/23/2021 L.Cowley		1,202.63		
3/23/2021 E.Ahmad		549.63		
3/23/2021 HMRC	55.82			
8/24/2020 HMRC	169.19			
Total	<u>2,929.64</u>	<u>### 3,425.00</u>	<u>368.40</u>	<u>40.00</u>

Total Expenses	60,321.00
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Resources

Training

Membership

Accounts

109.08

255.00

220.00

95.00

40.00

109.08

255.00

315.00

40.00



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Ladybirds Preschool Newbury

On accounts for the year ended

31st March 2023

Charity no (if any)

1161426

Set out on pages

1 – 2

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03 / 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/10/2023

Name:

Judith Self

Relevant professional qualification(s) or body (if any):

Address:

Norfolk House, 75 Bartholomew Street, Newbury

Berkshire

RG14 5DU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.