



Croydon Health Services
NHS Trust



Croydon Health Services Charitable Fund

Annual Report 2020/2021

(Registered Charity No. 1054824)

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**Professional
Compassionate
Respectful
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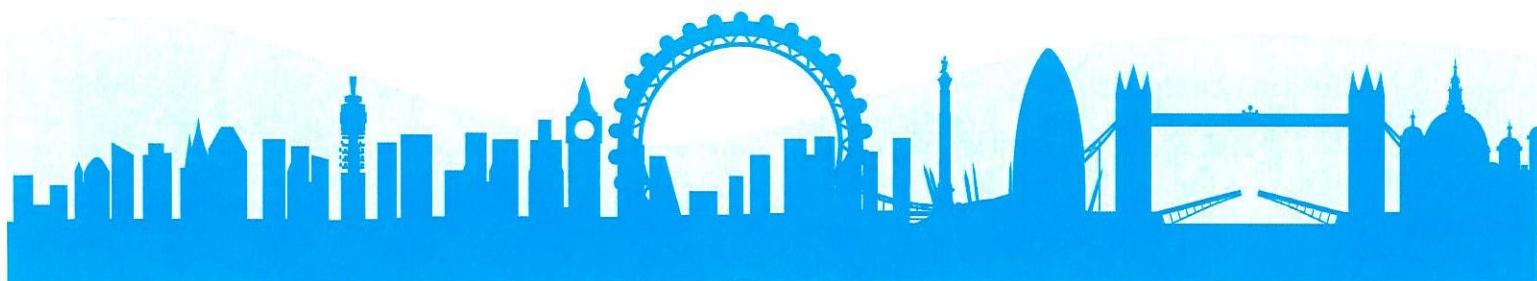


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ANNUAL REPORT 2020/2021

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WHO WE ARE

Croydon Health Services charitable fund was created as a special purpose NHS umbrella charity in 1996.

The fund seeks to raise money for Croydon Health Services NHS Trust to provide the best possible care for its patients and local community in one of London's largest boroughs. Supporting one of the Capital's most diverse boroughs, our NHS charity provides grants to help people of all ages, from all walks of life to have the best possible experience of NHS care during some of the most difficult times of their lives.

Our mission

The charitable mission of the Fund is:

"For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the Croydon Health Services NHS Trust."

We do this by:

- Refurbishing parts of our hospitals and community services
- Funding state-of-the-art equipment
- Supporting life-changing research to pioneer new treatments
- Providing the best possible services for more than 385,000 people living in Croydon

We also fund important projects to support our 4,000 strong workforce including porters, nurses, midwives and radiographers, as well as supporting initiatives in the local community to keep Croydon residents well.

The Croydon Health Services Charitable fund is constituted as a corporate trustee. The corporate trustee of the above charities is Croydon Health Services NHS Trust (the "Trust"), and the charity is also a public benefit entity.

The charitable funds are administered by the charitable funds committee, which is a committee of the trust board, and the membership of the charity committee is determined in the terms of reference of the charity.

Grants are made in accordance with charity law, our constitution and the wishes and directions of donors. In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards areas they tell us are most in need.

How does Croydon Health Services charitable fund operate

There are four special purpose charities associated with the umbrella charity, which are:

- **Croydon Health Services NHS Trust general fund:**
 - Contributes to projects mainly for the benefit of Croydon Health Services NHS Trust;
- **Research and education:**
 - Supports training and education initiatives in the Trust. It also supports clinical research projects carried out within the Trust and the dissemination of the useful results of those projects. All such research projects are subject to prior approval and monitoring by the trust's ethical committee;
- **Staff and patients amenities:**
 - Contributes to the provision of extra amenities for patients and service users at Croydon Health Services NHS Trust and to improve the working environment for staff at the Trust;
- **Croydon CCG:**
 - Contributes to the provision of extra amenities to improve the working environment for staff at South West London clinical commissioning group (Croydon).

The overall administration and stewardship of the funds is the responsibility of the charitable funds committee.

Each special purpose charity is divided into a number of smaller charity funds according to the intentions of the donors of the money. Day to day decisions about the use of the money held in these funds are made by senior Trust and clinical commissioning group staff most closely associated with the area of benefit. For example, in the case of a ward fund the Trust staff would be the senior nurse and the associated director of operations.

The charity's annual report and accounts for the year ended 31 March 2021 have been prepared by the corporate trustee in accordance with the Charities Act 2011, the charities (accounts & reports) regulations 2008 and the statement of recommended practice (SORP) financial reporting standard 102 (FRS102) as published by the charity commission in 2019.

Our charitable impact

Support during the COVID-19 pandemic

As NHS staff continued to respond to COVID-19, the support for NHS charities grew across the country. As a result, Croydon Health Services Charitable Fund has benefited from some significant donations.

A specific COVID-19 fund was created to ring fence these funds to support the wellbeing of staff, patients and the public during the pandemic and to aid the recovery of the community and of the Trust.

A huge proportion of the money raised for NHS charities together came early in the pandemic, thanks to hero veteran Captain Sir Tom Moore. While we sadly mourned his loss in January 2021, his legacy, and his support for the NHS during the biggest national crisis since World War Two, will live on for many years to come.

Since March 2020, the charity has received almost £440,000 in donations to this fund. Over 79% of this income has been received from NHS charities together, the national charity supporting individual NHS charitable funds. **This funding was split into stages throughout the pandemic and was restricted to supporting specific projects.**

In Stage 1 - NHS Charities were issued with emergency COVID-19 support grants of up to £110,000 to bolster staff morale and respond to emerging issues; allowing the Trust to host a dedicated Wellbeing week for teams across the organisation, provide goody bags and Team Croydon face coverings to keep staff safe on their commute and fund the refurbishment of a brand new, modernised rest area within the hospital to allow staff from across the site to take a break.

The space, which includes a new flat screen TV, a comfortable space to sit and relax and updated facilities, also celebrates the fundraising efforts of the late Captain Sir Tom Moore, with a vibrant portrait paying tribute to his role in supporting NHS teams during the first wave of the pandemic.



In Stage 2 - the Charity secured a grant of almost £188,000 to support projects which bring together NHS, social care and the voluntary sector to deliver strategic, integrated improvements to support out of hospital care.

Projects, which were nominated for funding by the health, local authority and voluntary sectors, focus on providing long term support to those affected by COVID-19 and included:

- The establishment of a network of six local voluntary partnerships – one per locality. These networks, supported by volunteer co-ordinators, will bring together existing projects and initiatives to ensure they meet the needs of local people and making recommendations for filling gaps and avoiding duplication.
- A project to reduce the isolation felt by parents who care for disabled children, providing emotional and practical support in areas made more acute during the COVID-19 pandemic.
- A collaborative initiative which brings together experienced mental health support teams to offer direct mental health triage and counselling to young people aged 16-24 in Croydon and who are at risk of or currently homeless.
- The development of a sensory room to be used for Dramatherapy supporting young people in communities across the borough to process their grief in a healthy and safe way, particularly children who are at the end of their lives or who have been bereaved through the loss of a family member.
- An integrated approach to community outreach with Asian families, BAME and other groups more at risk of COVID-19, using family guides recruited from respective communities who have the cultural knowledge and language skills to communicate with and coach high risk people.

Most recently, the Charity successfully applied for Stage 3 funding of £88,000 funding to support ongoing staff wellbeing through projects including:

- The roll-out of bespoke COVID-19 recognition of service badges and wellbeing materials to all Trust staff and volunteers.
- The refurbishment of permanent 'wobble rooms' - relaxation spaces for staff to access to support their long term recovery, which include personal telephone pods, specialist wellbeing equipment and hospitality facilities e.g. coffee machines, magazines and mindfulness toolkits.
- A two year Employee Assistant Programme to offer a fully holistic health and wellbeing service to staff, providing confidential advice both online and over the phone.

These donations, alongside those from some fantastic community fundraisers, have been put to great use, funding charitable projects across the borough.



Croydon fundraiser runs rings around hospital

The pandemic hasn't dampened the energy of our fundraisers including Ashok Kumar. Ashok, a Trustee of Croydon Voluntary Action and Vice-Chair of the borough's BME forum ran the virtual Vitality London 10K around Croydon University Hospital. Ashok, who has run every World Marathon Majors route, completed around seven loops of the hospital's main site, raising a fantastic £2,065 for the Trust's COVID-19 charity appeal.

Improving our support for staff

Supporting staff health and wellbeing continues to be a key focus for charitable funds.

We worked in partnership with 'Feed our Frontline NHS', a charitable organisation working with London's restaurant industry to provide 1,100 meals to our staff every single day – both at lunchtime and during the evening for seven weeks during the first wave of the pandemic.

Wellbeing week 2020

In October 2020, the Charity funded a dedicated 'Wellbeing week' for Croydon Health Services NHS Trust staff to coincide with World Mental Health Day. The event, supported by local mental health services and specialist charities, included webinars and workshops focusing on the common drivers of stress, as well as opportunities to get involved in mindfulness, yoga and massage. The week also saw the launch of a Trust-wide step challenge encouraging staff to get moving for better mental health.



Transforming care for Croydon's children

Chartwell Cancer Trust and the Lily Pad Appeal

In 2020 a strategic fundraising partnership launched with Chartwell Cancer Trust to fund a new children's oncology unit, as part of the Trust's state of the art children's unit which will open in 2022.



The facility will house a medical ward, surgical ward and a short stay unit, for children and young people who need to be admitted to hospital, as well as providing improved facilities for patients and visitors, such as family spaces and relaxation rooms.

The Lilypad Appeal aims to raise £750,000 to create a modern, welcoming environment close to home which will allow the Trust to look after children living with cancer and reduce any additional stress during an incredibly difficult time in their lives.

The appeal has raised over £375,000 to date and we are extremely grateful to the Chartwell Team including Founder and Hon Trustee Michael Douglas as well as the charity's trustees. Fundraisers have rallied behind the cause with events including a golf day, a marathon walk and a sumptuous Diwali dinner.

Changing the lives of children with cancer in Croydon

Clinical nurse specialists Orla and Laura provide care for children living with cancer in Croydon. Here, they tell us about their excitement for the new children's oncology unit supported by Chartwell Cancer Trust.

Orla, can you tell us a bit about your role?

As a children's oncology clinical nurse specialist (CNS for short), we work with all children who have a cancer diagnosis and their families. My role involves co-ordinating care between their primary treatment centres (PTC's), such as the Royal Marsden, Great Ormond Street or University College Hospital London and Croydon University Hospital as their paediatric oncology shared care unit (POSCU).

This means administering chemotherapy in Croydon so that patients can access some of their care closer to home, arranging blood tests in the home with their community nursing teams (we work with many different teams) and ensuring collaboration between all medical teams, to ensure anyone providing clinical care has the most up to date information about our patients.

Laura, can you tell us how the new oncology unit will make a difference to your young patients?

At the moment, because of the limited space we have, our patients are confined to a room when they are admitted to Croydon. They cannot leave that room for the duration of their admission to protect them from the risk of catching other infection, as they have a very low immunity.

Having a dedicated oncology unit will allow some of our patients to come out of their cubicles and interact with other young people, reducing isolation and anxiety. It will also give us the opportunity to provide areas for rest and reflection for patients and relatives alike, during some of the most difficult times in their lives.

What is the benefit of having specialist oncology services and nurses on site in Croydon?

Given the nature of our jobs, we tend to build close relationships with families and develop a rapport with the children, to understand how we can provide care in the best way for them. At the moment, we work as an outreach team, which means we are based in the hospital but also visit young people in their homes, so we can make sure that wherever a child receives treatment, they are getting the best possible care for them.

With the launch of our new oncology unit, we will also have an additional two dedicated oncology nurses, which is a huge benefit for our patients receiving treatment and for our staff to learn from their expertise.

What would you say to those fundraising for the Lily Pad Appeal and Chartwell Cancer Trust?

We cannot thank the Lily Pad Appeal enough for all their fundraising efforts, which have helped bring our plans for the oncology unit to life. We're so excited to have a brand new, dedicated space for Croydon's young patients and we can't wait to celebrate when it opens.

Support for bereaved families

Charitable funds continue to add value to the important work of our Bereavement Services and Chaplaincy Teams including the annual Butterfly baby memorial service and 'Crocus' packs to support bereaved families, including a bespoke wooden crocus token of remembrance.



Power of play appeal

52,000 young people living in Croydon require hospital or community care each year, for conditions ranging from diabetes to cancer. We want them to have the best possible care and support. That's why we have launched a fundraising appeal to raise £150,000 to bring play to sick children receiving treatment at Croydon University Hospital.



Our Power of play appeal will fund two unique outdoor play areas within the Trust's new paediatric integrated unit, complete with climbing frames and other equipment, recreation facilities for adolescents who need a space to relax, mobility aids for children who cannot walk unaided, books for storytelling and games for distraction and plants and flowers to bring our outside spaces to life.

£25,000 has already been secured to fund a sensory room within the paediatric integrated unit, supporting the delivery of Dramatherapy services for bereaved children as well as providing a safe, welcoming environment for children in hospital with additional needs.



The charitable fund is now working to secure additional support for the appeal, joining forces with local businesses, community groups, schools and individuals to seek opportunities to fundraise for a better hospital experience for our youngest patients.

If you would like to donate to the appeal please visit www.tinyurl.com/croydonplay

Freddie - 2 years old

Play is a vital part of development for children and brings joy to little ones on a daily basis and two-year-old Freddie is no different.

However, like 1 in 10 young people in Croydon, he suffers with a respiratory condition that makes his breathing more difficult and has resulted in three hospital admissions in the past year.

Freddie's mum Amy tells us:

"Freddie is a really active little boy, he's always running around and playing at home and in the park with other children.

"Being in hospital with a two-year-old is never easy and he has to spend a lot of time in a bed, which is obviously frustrating for an energetic toddler.

"We're keen to keep him distracted, but without any play equipment or somewhere for him to enjoy himself for a moment, it's even more of a challenge.

"Having access to playgrounds and somewhere he can interact with other children would make a real difference and make the time pass so much more quickly for us.

"The power of play appeal sounds fantastic and we can't wait to see the new playgrounds.

"We hope the local community supports the appeal to bring joy to Croydon's children."



Objectives for 2021/22

The charity aims to maximise public benefit, by ensuring individual funds are spent in line with the purpose of the fund. Expenditure is limited to total donations received and is spent on need, when opportunity arises.

In line with the objectives of the NHS and Croydon Health Services NHS Trust, 2021/22 will see a key focus placed on the following areas:

- Reducing health inequalities
- Enhancing staff wellbeing
- Supporting research
- Funding innovations and equipment
- Improving patient or public experience
- Supporting a sustainable future

Alongside our continued support for research projects and equipment to improve the experiences of our patients, this includes the planned delivery of the paediatric play zones, funded through a £150,000 charitable appeal.

In addition, the long-term health and wellbeing of NHS staff, volunteers and patients impacted by COVID-19 will continue to be a key area of investment, with the delivery of at least £88,000 of interventions funded by NHS Charities Together.

2020/21 highlighted a number of global issues with local impact, from the sustainability of the planet through to the vast health inequalities uncovered by the COVID-19 pandemic.

As such, Croydon Health Services NHS Trust will place additional focus on initiatives which aim to reduce health inequalities and support a sustainable future.



Get involved

On behalf of the staff and patients who have benefited from improved services and facilities as a result of donations and legacies we would like to thank all patients, relatives and staff who have made charitable donations.

If you would like to make a donation to Croydon Health Services charitable fund, here's how:

Send a cheque

Payable to Croydon Health Services Charitable Fund to:
The Finance Dept., 2nd Floor Nightingale House,
530 London Road, Croydon, CR7 7YE

Donation by cash, debit or credit card

Contact the Cashier, General Office on 0208 401 3000 ext. 4290 or visit the Cashier's office anytime between 9.00am and 4.00pm, Monday – Friday (located on the ground floor of Woodcroft Wing).

Online:

www.croydonhealthservices.nhs.uk/donate

Alternatively, if you'd like support to fundraise yourself, as a group or as a business, please get in touch with Laura Kennedy, Fundraising and Grants Manager on laura.kennedy8@nhs.net

Structure, governance and management

In its operation of the charitable funds, the Corporate Trustee (Croydon Health Services NHS Trust) has had regard to the Charity commission's guidance on independence and established the Charitable Funds Committee to assist in maintaining independence.

The Charitable funds committee has devolved responsibility for the overall management of the charitable funds. The Committee is required to:

- Control, manage and monitor the use of the fund's resources for the public benefit, having regard to the guidance issued by the Charity Commission;
- Provide support, guidance and encouragement for all its income raising activities, whilst managing and monitoring the receipt of all income;
- Ensure that 'best practice' is followed in the conduct of all its affairs fulfilling all of its legal responsibilities;
- Ensure that the investment policy approved by the trust board as corporate trustee is adhered to, and that performance is continually reviewed whilst being aware of ethical considerations;
- Keep the trust board fully informed on the activity, performance and risks of the charity.

Croydon Health Services charitable fund corporate trustee

The corporate trustee is Croydon Health Services NHS Trust (the "Trust"). Directors of the trust and members of the charitable funds committee during the year ended 31 March 2021 were as follows:

Executive directors (with voting rights)

Name	Designation	From *	To
Matthew Kershaw	Joint chief executive and place based leader for health	01-Oct-18	Present
Mike Sexton	Joint chief finance officer	01-Nov-19	Present
Nnenna Osuji	Medical director	01-Sep-15	30 Jun-21
Elaine Clancy	Chief nurse	01-May-19	Present
Michael Burden	Director of human resources & organisational development	01-May-13	Present

Non-executive directors (with voting rights)

Name	Designation	From *	To
Michael Bell	Chairman	02-Jan-13	Present
Steven Corbishley	Non-executive director	01-Apr-13	Present
Godfrey Allen	Non-executive director	14-Jan-13	Present
Dr James Gillgrass	Non-executive director	01-Jan-14	30-Jun-20
Louise Cretton	Non-executive director	01-Jan-14	Present
Mike Bailey	Non-executive director	01-May-14	Present
Hannah Miller	Non-executive director	01-Oct-15	31-Dec-20
Richard Oirschot	Non-executive director	01-Sep-17	31-Aug-20
Jamal Butt	Non-executive director	01-Feb-20*	Present
Philip Hogan	Non-executive director	01-Apr-20	Present
Paulette Lewis	Non-executive director	01-Apr-20	Present
Dawn Reid	Non-executive director	01-Mar-20	Present

Note: * substantive start date

Our corporate trustees

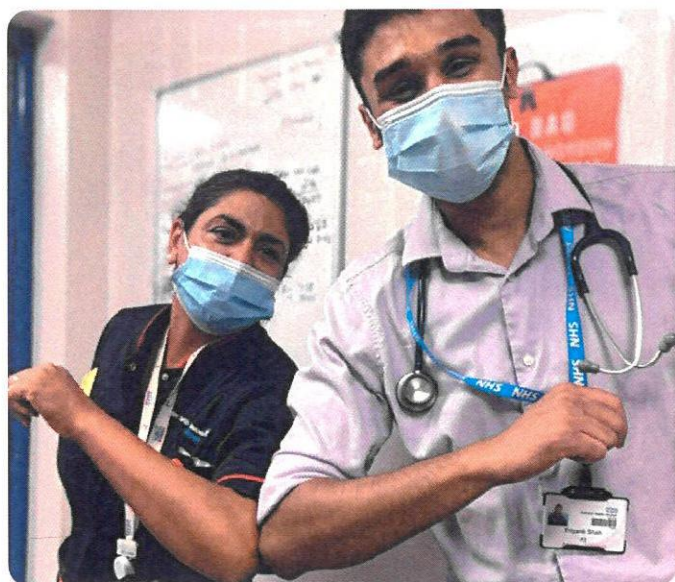
The corporate trustee is Croydon Health Services NHS Trust (the "Trust"). The profiles of the trust directors can be found at the Croydon Health Services NHS Trust annual report and accounts 2020-21.



The Chairman of the Trust is responsible for appointing new trustees to the charity committee.

As corporate trustee the key aim is to help serve the NHS patients of Croydon Health Services NHS Trust for the public benefit. By working with the NHS we assist patients from every walk of life, irrespective of race, creed, ethnicity or personal or family financial circumstances. We put this aim into practice by helping the patients, their families and carers, and visitors to the hospital by providing supplementary services that the NHS does not normally fund as follows:

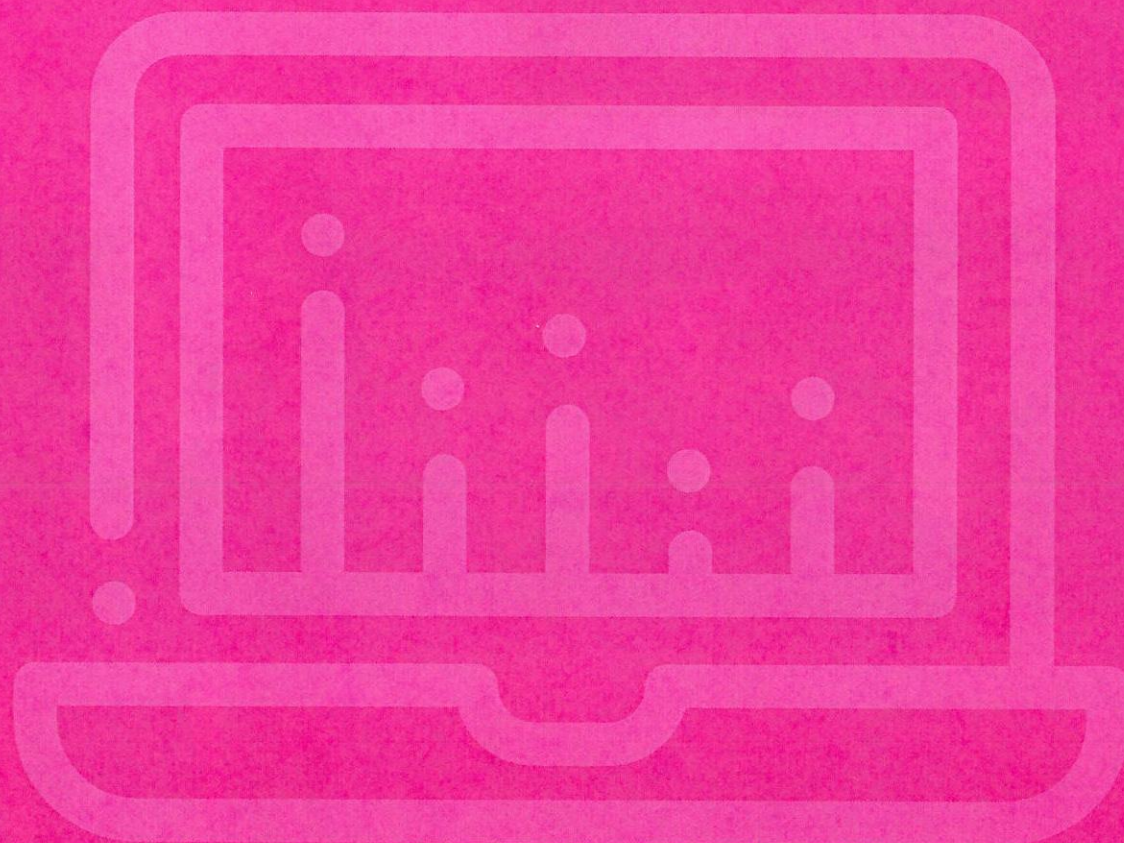
- Enhancing the care our hospitals and services can offer through funding new equipment and building improvements to deliver better facilities;
- Funding medical research to understand better the diseases affecting people so that we can develop the cures and therapies of tomorrow;
- Investment in people and in creating a caring environment for the patients receiving care, their families and visitors;
- Providing direct support to patients by way of information, networking support, better facilities and occasional grants.



The corporate trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objects of each fund. By designating funds, the corporate trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients, their carer's and the staff who look after them.



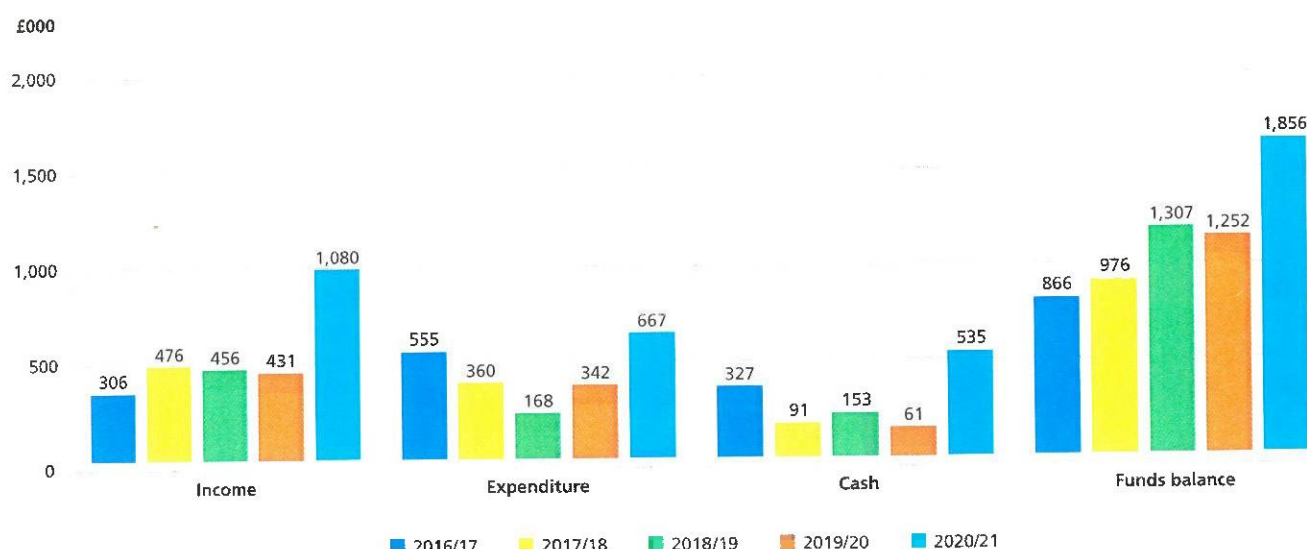
REVIEW OF THE FINANCES, ACHIEVEMENTS AND PERFORMANCE OF THE CHARITABLE FUND



Review of the finances, achievements and performance of the charitable fund

Analysis of performance trends

Trend analysis of income, expenditure, cash and funds balance (2016/21)



The chart above shows a snapshot of the levels of income and expenditure; and cash balances held and overall fund value over the past 5 years. Overall, charitable funds have increased by £604,000 from £1,252,000 at the end of last financial year to £1,856,000. Income and expenditure increased by £649,000 and £325,000 respectively as compared to last corresponding period.

The variances year on year reflect the fluctuating nature of income donations received by the Fund and its impact on expenditure and other balances.

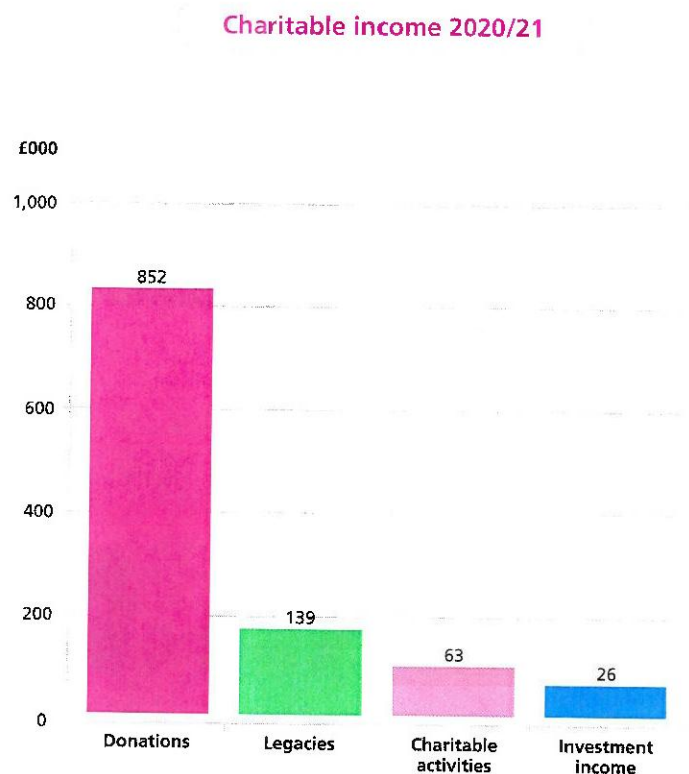
Investments

As at the 31 March 2021, £1.36m of the assets of the charitable fund constituted the investment portfolio, which is managed by our investment adviser Investec Wealth & Investment Limited, a member of the London Stock Exchange and regulated by The Financial Conduct Authority (FCA).

During the 2020-21 financial year the funds and cash held in short term investments generated dividends and interest income of £26,000. This is slightly below the line with the trust's investment policy, which stipulates that the structure of our investment portfolio is such that circa £30,000 income per annum is generated.

By the end of the financial year, there was a net gain on the revaluation of the fund's investment assets of £191,000.

Money received



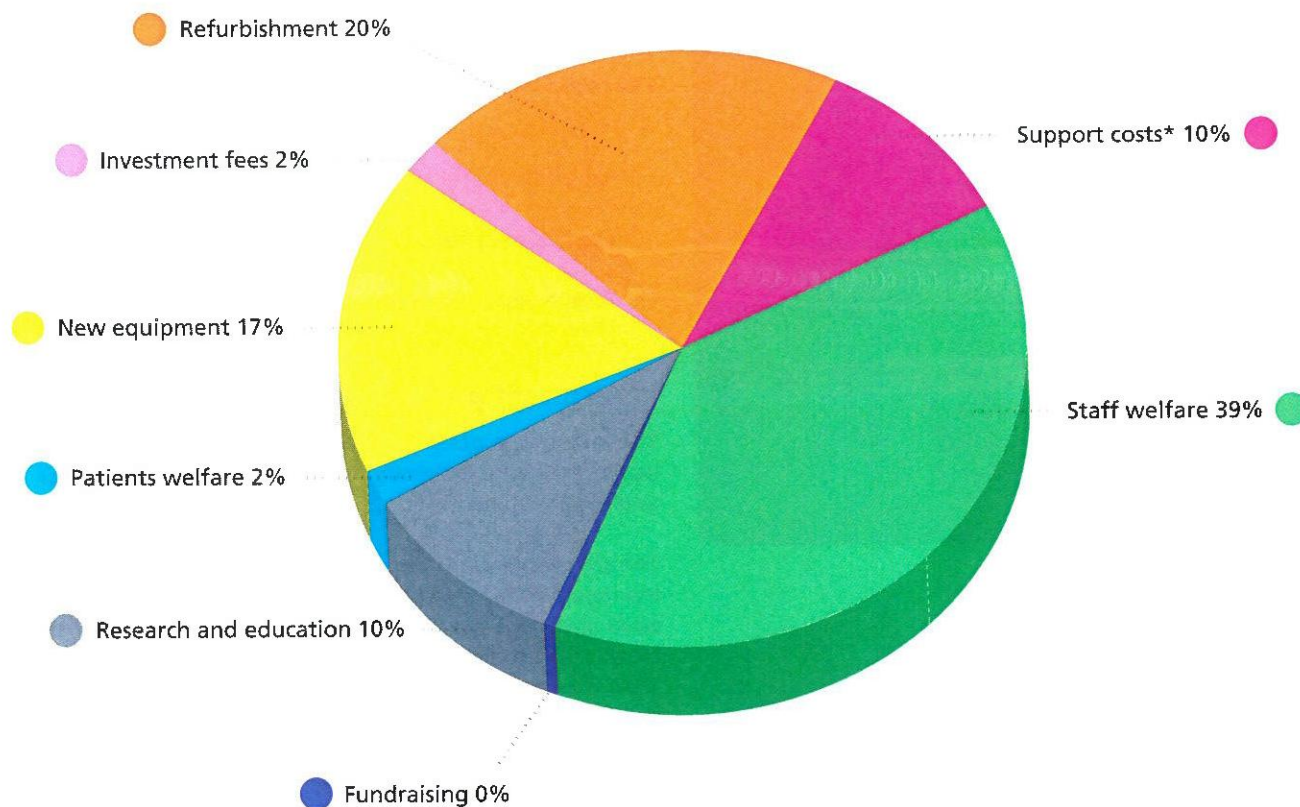
The charity continues to rely on donations, legacies and investment income as the main sources of income. Total income in 2020-21 was £1.1m (2019-20: £431,000).

The income of the fund for the year is analysed as follows:

- **Donations** - 79% (£852,000) the charity received donations of £72,000 from individuals and £780,000 from corporate bodies; £375,000 donated by Chartwell Cancer Trust with a target of £750,000 for the new oncology unit in our brand new paediatric village.
- **Charitable activities** - 6% (£63,000) the charity received £30,000 for study/course fees; £3,000 from gym club, and £30,000 was for other charitable activities;
- **Legacies** - 13% (£139,000) the charity received 2 legacies during the year;
- **Investment income** - 2% (£26,000) the charity earned interest and dividends from our prudent management of investments.

Money spent

Charitable expenditure 2020/21



Of the total expenditure of £667,000 which includes £65,000 supporting costs (2019-20: £43,000), fund raising costs £16,000 (2019-20: £61,000) and charitable activities expenditure amounted to £586,000 (2019-20: £238,000) which includes staff and patient welfare, training, purchase of new equipment and refurbishment.

An analysis of the total charitable expenditure for the financial year is as follows:

- **Purchase of new equipment £116,000 (17%)** - Medical equipment such as bladder scanner, birthing simulator, patient flat kit, and wheelchairs for Croydon University Hospital £100,000, hand devices for stroke unit £6,000, wound assessment unit for child birth trust £10,000.
- **Refurbishment £134,000 (20%)** - Refurbishment of women and men changing rooms (£82,000) and other hospital sites (£51,000).
- **Research and education £64,000 (10%)** - research included £40,000 on childbirth trust, £5,000 on GUM and £19,000 on other departments.
- **Staff welfare £257,000 (39%)** - to ensure staff are well trained and supported through sponsorship for tuition and course fees; staff wellbeing and assistance during Covid 19 pandemic.
- **Patients welfare £15,000 (2%)** - for improving patients experience and training;
- **Fundraising activities £3,000 (0.4%)** - spend mostly relates to delivery of courses by the consultant;
- **Investment management Fees £13,000 (2%)** - in relation to the investec fees;
- **Support costs £65,000 (10%)** - in relation to administration and governance costs.



The reserves currently stand at £291k as follows:

Restricted reserves	£26,000
Unrestricted reserves	£265,000
Total reserves	£291,000

The minimum reserve requirement is calculated as follows:

Requirement for operating costs	£50,000
Requirement for all other expenditure	£50,000
Total reserve requirement	£100,000

Investment policy

The investment portfolio is managed by a firm of investment advisers which is a member of the London Stock Exchange and regulated by the FCA.

The charitable funds' committee has delegated the management of the investment portfolio on a discretionary basis under the powers provided to them in the National Health Service Trusts (membership and procedure) Regulation 1990. The portfolio is managed in accordance with the provisions of the Trustees Investment Act 1961.

The policy is set within an overall plan that the investment portfolio is to be sufficiently liquid to allow the charity's reserve policy to be achieved. Investments are to be low risk. Investments in companies promoting products or services detrimental to health are to be excluded.

The charitable funds committee reviews the charity's reserves and investment policies annually.

Policies

Reserves policy

The trustee has established a reserves policy as part of their plans to provide long term support to the services provided by the Croydon Health Services NHS Trust.

The policies specific to the charity reserves are as follows:

- To ensure the level of reserves are secured;
- To monitor and review the policy periodically to ensure it remains suitable for the charity's need.
- The corporate trustee has reviewed the reserves policy in the light of the charity commission's.
- To maintain systems to forecast levels of expenditure and income to determine reserve requirements; the reserves policy sets out the maximum/minimum level of unrestricted reserves that the charity should hold. The policy states that it should be a sufficient amount to cover expected operational and any committed expenditure for the future financial year.

The trustee has agreed that the level of reserves should range between £100,000 and £150,000 which is equal to 12 months' operational costs and estimated annual commitments.

Note: annual commitments are not absolute and are reviewed and agreed by the Trustee each year.

The trustee will review the amount of reserves that are required to ensure that they are adequate to fulfil the charity's continuing obligations on a quarterly basis at their finance meeting.





Risk management

The major risks to which the charity is exposed have been identified and considered by the corporate trustee. They have been reviewed and systems established to mitigate those risks. The trustee is confident that reliance can be placed on the management arrangements in place, which include internal audit service, to minimise any risk to the funds.

The charity generates additional income from investing its cash balances, the most significant risks identified are the possible losses from a fall in the value of the investments. The investments are held by the investment fund managers who act in accordance with the agreed investment policy and are subject to regular review. The risk is mitigated by having a diversified investment portfolio and regularly reviewing that portfolio. The charity committee review the investment returns at the quarterly meetings to ensure that both spending and financial commitments remain in line with available income.

The charity is reliant upon donations and grants, if income falls then it would not be able to fund developments to support Croydon Health Services NHS Trust. Procedures are in place to ensure that both spending and firm financial commitments remain in line with income. Income is covered by the standing financial instructions and there is an agreed boundary for the receipt of donations. There is an agreed expenditure and reserves policy together with a tight approval procedure which gives the corporate trustee confidence that the expenditure will remain within the limits of the charity's resources. All funds are checked before a payment is made to ensure that there is money available to meet expenditure. Fund statements are sent to the fund holders on a quarterly basis. The trustees are presented with a fund balances statement at every committee meeting for assurance.

The NHS is, by its very nature, subject to national changes in government policy as well as local politically driven decisions. The corporate trustee has identified this as a risk as it may mean initiatives or healthcare activities supported by the charity could be affected. The corporate trustee regularly liaises with all of our NHS partners to understand potential changes that they are facing at an early stage.

Key management personnel remuneration

The corporate trustee (Croydon Health Services NHS Trust) has concluded that the directors of the trust and members of the charitable funds committee comprise the key management personnel of the charity as they are in charge of:

- Directing and controlling the charity;
- Running and operating the charity on a day to day basis.

The directors of the trust and members of the charitable funds committee did not receive any remuneration in respect of the work that they have undertaken for the charity during the year.

The directors of the trust and members of the charitable funds committee are required to disclose all relevant interests and register them with the trust fund director and withdraw from decisions where a conflict of interest arises. All related party transactions are disclosed in note 14 to the accounts.

The corporate trustee is assisted in their work by a number of professional advisors, as detailed below:

Our advisors

Investment manager

Investec Wealth & Investment Limited
30 Gresham Street
London
EC2V 7QN

External auditors

Grant Thornton
30 Finsbury Square
London
EC2P 2YU

Bankers

Government Banking Service (GBS)
Southern House
Wellesley Grove
Croydon
CR9 1WW

By order of the trustees:

Michael Bell
Chairman

Matthew Kershaw
Chief executive and place based leader for health

Date : 26 January 2022

Date : 26 January 2022



croydonhealthservices



@croydonhealth



Croydon Health Services NHS Trust



Croydonhealth



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www.croydonhealthservices.nhs.uk



CROYDON HEALTH SERVICES CHARITABLE FUND

ANNUAL ACCOUNTS 2020/21

Registered Charity No. 1054824



FOREWORD TO THE ACCOUNTS

CROYDON HEALTH SERVICES CHARITABLE FUND

The financial statements have been prepared under Section 132 of the Charities Act 2011, and in accordance with the Charities (Accounts & Reports) Regulations 2008, and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Statement of trustees' responsibilities in respect of the trustees annual report and accounts

The Trustees are required to act in accordance with the trust deed and the rules of the charity, within the framework of trust law.

The Trustees are responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds held on trust and to enable them to ensure that the accounts comply with requirements in the Charities Act 2011 and those outlined in the directions issued by the Secretary of State;
- establishing and monitoring a system of internal control; and
- establishing arrangements for the prevention and detection of fraud and corruption.

The Trustees are required under the Charities Act 2011 to prepare accounts for each financial year. The Secretary of State, with the approval of the Treasury, directs that these accounts give a true and fair view of the financial position of the funds held on trust, in accordance with the Charities Act 2011. In preparing those accounts, the Trustees are required to:

- apply on a consistent basis accounting policies laid down by the Secretary of State with the approval of the Treasury in accordance with the recommended SORP;
- make judgements and estimates which are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

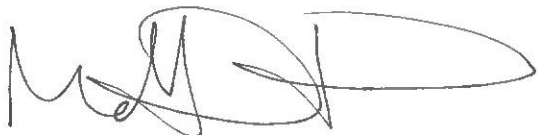
The Trustees confirm that it has met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 5 to 16 attached have been compiled from, and are in accordance with, the financial records maintained by the Trustees.

Signed on behalf of the trustees:



Michael Bell
Chairman

Date: 26 January 2022.



Matthew Kershaw
Chief Executive and
Place-Based Leader for health
Date: 26 January 2022.

Croydon Health Services Charitable Fund
Croydon University Hospital
530 London Road
Croydon
CR7 7YE
Registered Charity in England No. 1054824

Independent auditor's report to the corporate trustee of Croydon Health Services Charitable Fund

Opinion

We have audited the financial statements of Croydon Health Services Charitable Fund (the 'charity') for the year ended 31 March 2021, which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102; 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice). In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We are responsible for concluding on the appropriateness of the trustee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify the auditor's opinion. Our conclusions are based on the audit evidence obtained up to the date of our report. However, future events or conditions may cause the charity to cease to continue as a going concern.

In our evaluation of the trustee's conclusions, we considered the inherent risks associated with the charity's business model including effects arising from Covid-19 and macro-economic uncertainties such as Covid-19, we assessed and challenged the reasonableness of estimates made by the corporate trustee and the related disclosures and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

In auditing the financial statements, we have concluded that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

The responsibilities of the corporate trustee with respect to going concern are described in the 'Responsibilities of the corporate trustee for the financial statements' section of this report.

Other information

The corporate trustee is responsible for the other information. The other information comprises the information included in the Trustee's Annual Report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements; or
- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the corporate trustee for the financial statements

As explained more fully in the Statement of Trustee's Responsibilities set out on page 1 of the Annual Accounts, the corporate trustee is responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the corporate trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the corporate trustee either intends to liquidate the charity or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

[A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.](http://www.frc.org.uk/auditorsresponsibilities)

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK).

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and determined that the most significant which are directly relevant to specific assertions in the financial statements are those related to the reporting frameworks (The Charities Act 2011, the Charities SORP and United Kingdom Accounting Standards, including Financial Reporting Standard 102; 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice);
- We enquired of management and the chair of the Audit Committee concerning the charity's policies and procedures relating to:
 - the identification, evaluation and compliance with laws and regulations;
 - the detection and response to the risks of fraud; and
 - the establishment of internal controls to mitigate risks related to fraud or non-compliance with laws and regulations.
- We enquired of management and the chair of the Audit Committee as to whether they were aware of any instances of non-compliance with laws and regulations or whether they had any knowledge of actual, suspected or alleged fraud.
- We assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur, by evaluating incentives and opportunities for manipulation of the financial statements. This included the evaluation of the risk of management override of controls and the risk of revenue recognition associated with voluntary income. We determined that the principal risks were in relation to:
 - Management override of controls, and in particular journal entries with characteristics we identified as high or elevated risk
 - Improper revenue recognition relating to voluntary income

- Potential management bias in determining accounting estimates, especially in relation to the valuation of the Charity's investments.
- Our audit procedures involved;
 - Identifying and testing unusual journals made during the year and at the accounts production stage for appropriateness and corroboration;
 - Challenging assumptions and judgements made by management in its significant accounting estimates in respect of investment valuations;
 - Evaluating the rationale for any changes in accounting policies, estimates or significant unusual transactions; and
 - Testing on a sample basis, donation and legacy income and donations and associated receivables to supporting documentation.
- These audit procedures were designed to provide reasonable assurance that the financial statements were free from fraud or error. However, detecting irregularities that result from fraud is inherently more difficult than detecting those that result from error, as those irregularities that result from fraud may involve collusion, deliberate concealment, forgery or intentional misrepresentations. Also, the further removed non-compliance with laws and regulations is from events and transactions reflected in the financial statements, the less likely we would become aware of it.
- Assessment of the appropriateness of the collective competence and capabilities of the engagement team included consideration of the engagement team's.
 - understanding of, and practical experience with audit engagements of a similar nature and complexity through appropriate training and participation
 - knowledge of the sector in which the charity operates
 - understanding of the legal and regulatory requirements specific to the charity
- In assessing the potential risks of material misstatement, we obtained an understanding of:
 - the charity's operations, including the nature of its income and expenditure and its services and of its objectives and strategies to understand the classes of transactions, account balances, expected financial statement disclosures and business risks that may result in risks of material misstatement.
 - the charity's control environment, including the policies and procedures implemented by the charity corporate trustee to ensure compliance with the requirements of the financial reporting framework.

Use of our report

This report is made solely to the charity's corporate trustee, as a body, in accordance with Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's corporate trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its corporate trustee as a body, for our audit work, for this report, or for the opinions we have formed.

Grant Thornton UK LLP

Grant Thornton UK LLP
Statutory Auditor, Chartered Accountants

Milton Keynes
26 January 2022

Grant Thornton UK LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Statement of Financial Activities for the year ended 31 March 2021

	Note	Unrestricted Funds £000	Restricted Funds £000	2020-21 Total Funds £000	Unrestricted Funds £000	Restricted Funds £000	2019-20 Total Funds £000
Income from:							
Donations and Legacies	2.1	244	747	991	20	163	183
Charitable Activities	2.2		63	63	0	209	209
Investments	2.3	26	0	26	38	1	39
Total Incoming Resources		270	810	1,080	58	372	430
Expenditure on:							
Raising Funds:	3.1.1	(16)	(3)	(19)	(14)	(68)	(81)
Charitable Activities:	3.1.2						
- Purchase of New Equipment		(76)	(54)	(130)	(76)	(34)	(110)
- Building & Refurbishment		(72)	(75)	(147)	(0)	0	(0)
- Medical Research & Education		(2)	(62)	(64)	(3)	(108)	(111)
- Patients welfare and amenities		(17)	(1)	(18)	(1)	(3)	(4)
- Staff welfare and amenities		(175)	(114)	(289)	(17)	(18)	(35)
Total Charitable Activities		(342)	(306)	(648)	(97)	(163)	(260)
Total Expenditure		(358)	(309)	(667)	(111)	(231)	(342)
Net Gains/(Losses) on investments	6.1	191	0	191	(100)	(44)	(144)
Net incoming/(expenditure)		103	501	604	(153)	98	(55)
Gross transfer between funds	10	0	0	0	3	(3)	0
Net Movement in Funds		103	501	604	(150)	95	(55)
Reconciliation of Funds							
Fund balances brought forward at 31 March 2020	10	440	812	1,252	590	717	1,307
Fund balances carried forward at 31 March 2021		543	1,313	1,856	440	812	1,252

The notes at pages 8 to 16 form part of these accounts.

Croydon Health Services Charitable Fund - Annual Accounts 2020/21

Statement of Financial Position as at 31 March 2021

	Notes	Unrestricted Funds £000	Restricted Funds £000	Total Funds at 31 March 2021 £000	Unrestricted Funds £000	Restricted Funds £000	Total Funds at 31 March 2020 £000
Fixed Assets							
Investments	6.1	398	961	1,359	403	738	1,141
Total Fixed Assets		<u>398</u>	<u>961</u>	<u>1,359</u>	<u>403</u>	<u>738</u>	<u>1,141</u>
Debtors	7	7	3	10	0	9	9 *
Short term investments and deposits	8	3	8	11	18	32	50
Cash at bank and in hand	5.1	147	389	535	22	39	61
Total Current Assets		<u>157</u>	<u>399</u>	<u>556</u>	<u>39</u>	<u>80</u>	<u>120</u>
Liabilities							
Creditors: Amounts falling due within one year	9	(12)	(47)	(59)	(3)	(6)	(9) *
Total Net Current Assets/(Liabilities)		<u>145</u>	<u>352</u>	<u>498</u>	<u>37</u>	<u>74</u>	<u>111</u>
Non Current Liabilities							
Creditors: Amounts falling due after more one year		0	0	0	0	0	0
Total Net assets or Liabilities		<u>543</u>	<u>1,313</u>	<u>1,856</u>	<u>439</u>	<u>812</u>	<u>1,252</u>
The Funds of the Charity							
Restricted funds	10.1	0	1,313	1,313	0	812	812
Unrestricted funds	10.2	543	0	543	440	0	440
Total Charity Funds		<u>543</u>	<u>1,313</u>	<u>1,856</u>	<u>335</u>	<u>641</u>	<u>1,252</u>

The notes at pages 8 to 16 form part of these accounts.

The financial statements on pages 5 to 16 were approved by the Trustees on 26 January 2022 and signed on its behalf by Matthew Kershaw, Chief Executive and Place-Based Leader for health.



Matthew Kershaw
Chief Executive and Place-Based Leader for health
Date: 26 January 2022.

Statement of Cash Flows for the year ended 31 March 2021

	Note	Total at 31 March 2021 £000	Total at 31 March 2020 £000
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	5	475	157
Cash flows from investing activities:			
Dividends, interest and rents from investments	2.3	26	39
Proceeds from the sale of investments	6.1	525	129
Purchase of investments	6.1	(552)	(417)
Net cash provided by (used in) investing activities		(1)	(249)
Change in cash and cash equivalents in the reporting period		474	(92)
Cash and cash equivalents at the beginning of the reporting period	5.1	61	153
Cash and cash equivalents at the end of the reporting period	5.1	535	61

Notes to the Accounts

Note 1 Accounting Policies

1.1 a) Basis of Preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at fair value.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice (SORP) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (second edition - October 2019) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The trustee consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2 Incoming Resources

- a) All incoming resources are recognised in the Statement of Financial Activities as soon as the following three factors can be met:

- i) entitlement - arises when a particular resource is receivable or the charity's right becomes legally enforceable;
- ii) receipt - when it is probable receipt likely than not that the incoming resource will be received;
- iii) measurement - when the monetary value of the incoming resources can be measured with sufficient reliability.

Where there are terms or conditions attached to incoming resources, particularly grants, then these terms or conditions must be met before the income is recognised as the entitlement condition will not be satisfied until that point.

If the terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

Legacies

Legacies are accounted for as incoming resources once the charity has entitlement to the resources. This will also be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled. The three conditions identified above must also be met.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated then the legacy is shown as a contingent asset until all of the conditions for income recognition are met.

b) Gifts in kind

- i) Assets given for distribution by the funds are included in the Statement of Financial Activities only when distributed.
- ii) Assets given for use by the funds (e.g. property for its own occupation) are included in the Statement of Financial Activities as incoming resources when receivable.
- iii) Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

In all cases the amount at which gifts in kind are brought into account is either a reasonable estimate of their value to the funds or the amount actually realised. The basis of the valuation is disclosed in the annual report.

Donated services and facilities

Donated services and facilities (e.g. the provision of free accommodation) is included in the accounts with an equivalent amount in outgoing resources, if there is a financial cost borne by another party. The value placed on such income is the financial cost of the third party providing the resources.

- c) Grants are accounted for as incoming resources once there is evidence of entitlement, normally expressed in writing. Where entitlement is demonstrable, and no conditions are attached, such promises are recognised as incoming resources once the criteria of probable receipt and measurability are met.
- d) Where incoming resources are received for a specific activity that is to be delivered in the following year, that income is deferred.
- e) The Charitable Fund has no life subscriptions.
- f) The Charitable Fund has no endowment funds.
- g) Incoming resources have been included in the Statement of Financial Activities gross of expenditure.

Notes to the Accounts

Note 1 Accounting Policies (continued)

1.3 Resources Expended & Irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event.
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement.
- The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

- a) Expenditure is recognised when and to the extent that a liability is incurred or increased without a commensurate increase in recognised assets or a reduction in liabilities. The accounts are prepared on the accruals basis, where liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure as described in Financial Reporting Standards 5 and 12. A liability will arise when a charity is under an obligation to make a transfer of value to a third party as a result of past transactions or events.

- b) Items are included within the relevant activity category of resources on the following basis:

i) Costs of Raising funds

The costs of raising funds are the costs associated with generating income for the funds held on trust, other than from undertaking charitable activities, and can include the costs of generating voluntary income; fundraising trading, including the cost of goods sold and other associated costs; and the costs of managing investments for both income generation and capital maintenance.

Costs of generating funds do not include the costs associated with delivering or supporting the provision of goods and services in the furtherance of the charity's objectives.

ii) Charitable activities

Resources expended on charitable activities comprise all the costs incurred by the charity in undertaking its work to meet its charitable objectives as opposed to the cost of raising the funds to finance these activities and governance costs. Charitable activities are all the resources expended by the charity in the delivery of goods and services, including its programme and project work that is directed at the achievement of its charitable aims and objectives. Such costs include the direct costs of the charitable activities together with those support costs incurred that enable these activities to be undertaken.

iii) Governance Costs

These include the costs of governance arrangements which relate to the general running of the charity as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work. These activities provide the governance infrastructure which allows the charity to operate and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the charity.

c) Support Costs

Support costs are those costs which do not relate directly to a single activity. These include some staff costs, costs of administration, internal and external audit costs and IT support. Support costs have been apportioned between fundraising costs and charitable activities on an appropriate basis. The analysis of support costs and the bases of apportionment applied is shown in note 3.3.

1.4 Grants Payable

Grants payable are payments made to linked, related party or third party NHS bodies, in furtherance of the charitable objectives of the funds held on trust, primarily relief of those who are sick.

Grant payments are recognised as expenditure when the conditions for their payment have been met or where there is a constructive obligation to make a payment.

A constructive obligation arises when:

- We have communicated our intention to award a grant to a recipient who then has a reasonable expectation that they will receive a grant
- We have made a public announcement about a commitment which is specific enough for the recipient to have a reasonable expectation that they will receive a grant
- There is an established pattern of practice which indicates to the recipient that we will honour our commitment.

The trustees have control over the amount and timing of grant payments and consequently where approval has been given by the trustees and any of the above criteria have been met then a liability is recognised. Grants are not usually awarded with conditions attached. However, when they are then those conditions have to be met before the liability is recognised.

Where an intention has not been communicated, then no expenditure is recognised but an appropriate designation is made in the appropriate fund. If a grant has been offered but there is uncertainty as to whether it will be accepted or whether conditions will be met then no liability is recognised but a contingent liability is disclosed.

Notes to the Accounts

Note 1 Accounting Policies (continued)

1.5 Financial Instruments

Fixed Asset Investments

Investments are a form of basic financial instrument. Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Quoted stocks and shares are included in the Balance Sheet at the current market value quoted by the investment analyst, excluding dividend. Other investments are included at the trustees' best estimate of market value.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment, changes in sentiment concerning equities and within particular sectors or sub sectors. Further information on the Charities investments can be found in note 6.

Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.

Creditors

Creditors are amount owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt. Amounts which are owed in more than a year are shown as long term creditors.

1.6 Investments policy

The objective of the policy is to ensure the creation of sufficient income and capital growth to enable the charity to carry out its purposes consistently year by year with due and proper consideration for future needs and maintenance of, and if possible, enhancement of the value of the invested funds while they are retained. The Trustees exclude the Tobacco and Alcohol sectors, as defined by those companies that derive their income from such trading, with regard to investments. The Charity's investment advisers are Investec Wealth and Investment.

1.7 Gains and losses on investments

All gains and losses, both realised and unrealised, are taken to the Statement of Financial Activities as they arise.

Any net annual unrealised gain or loss on investments is allocated to the unrestricted reserves. Should the reserves become exhausted, losses will be charged to General Amenities fund.

1.8 Structure of funds

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified in the accounts as a restricted fund. Other funds are classified as unrestricted funds. Funds which are not legally restricted but which the Trustees have chosen to earmark for set purposes are restricted funds. The major funds held within these categories are disclosed in notes 10.1 and 10.2.

1.9 Pensions Contributions

The charity does not employ staff directly. Administration is performed by staff of Croydon Health Services NHS Trust, who enjoy the right to join the NHS Pension Scheme by virtue of their employment with Croydon Health Services NHS Trust. Relevant details of the NHS Pension Scheme are disclosed in the Croydon Health Services NHS Trust accounts.

1.10 Prior year comparatives by type of fund

The primary statements provides prior period comparatives for the Statement of Financial Activities and the Balance Sheet for each of the two types of fund that the Charity manages.

Paragraph 4.2 of the SORP states that FRS 102 requires that comparative information must be provided for all amounts provided in the SoFA. The new SORP requires that comparative information for the total funds of a charity must be provided on the face of the SoFA and comparative information for each class of funds can be provided either on the face of the SoFA or in a note to the accounts.

Details of Incoming Resources

2.1 Donations & Legacies	Unrestricted Funds £000	Restricted Funds £000	2020/21 Total £000	2019/20 Total £000
Donations				
Donations from Individuals	11	61	72	35
Corporate Donations	144	636	780	132
Total Donations	155	697	852	167
Legacies				
Staff Amenities/ Medical Equipment	0	50	50	5
General Purposes Fund	89	0	89	11
Total Legacies	89	50	139	16
Total Donations and Legacies	244	747	991	183

In 2020/21 the Trust received 2 legacies of £139k as compared to 2019/20 of 4 legacies (£16k).

2.2 Charitable Activities				
Grant	0	30	30	117
Staff Gym Club	0	3	3	33
Study/Course Fees	0	30	30	55
Other Income	0	0	0	4
Total Charitable Activities	0	63	63	209

2.3 Investment Income				
	Unrestricted Funds £000	Restricted Funds £000	2020/21 Total £000	2019/20 Total £000
Bank Interest	0	0	0	1
Dividends	26	0	26	38
Total Investment Income	26	0	26	39
Total All Incoming Resources	270	810	1,080	431

2.4 Deferred Income:

	Unrestricted Funds £000	Restricted Funds £000	2020/21 Total £000	Restated 2019/20 Total £000
Balance at 1 April	0	0	0	0
Released during the year	0	0	0	0
Deferred during the year	0	0	0	0
Balance at 31 March	0	0	0	0

*Prior Period Adjustment to correct recognition of grant invoiced to a donor (£75k) and de-recognise the amounts where receipt is less than probable.

Details of Resources Expended

3.1 Resources expended on Charitable Activities

3.1.1 Analysis of expenditure on Raising Funds

	Support Costs		Support Costs		2020/21	2019/20
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	£000	£000	£000	£000	£000	£000
Fundraising Events	0	0	3	0	3	70
Investment Management	13	3	0	0	16	12
Total	13	3	3	0	19	82

3.1.2 Analysis of expenditure on Charitable Activities

	Support Costs		Support Costs		2020/21	2019/20
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	£000	£000	£000	£000	£000	£000
Purchase of New Equipment	62	14	54	0	130	110
Building & Refurbishment	59	13	75	0	147	0
Medical Research & Education	2	0	62	0	64	111
Patients welfare and amenities	14	3	1	0	18	4
Staff welfare and amenities	143	32	114	0	289	35
Total	280	62	306	0	648	260

3.2 Analysis of Grants

	2020/21	2019/20
	Total	Total
	£000	£000
Grants to Institutions		
Purchase of New Equipment	73	61
Building & Refurbishment	133	2
Medical Research & Education	23	77
Staff & Patient Amenity	263	101
Total	492	241

The charity undertook direct charitable activities and grants were paid within the objects of the individual funds and that of the overall objectives of the charitable fund. In 2020/21 the revenue grants of £419k (£180k in 2019/20) and £73k (£61k in 2019/20) capital grants were made available to the Croydon Health Services NHS Trust.

3.3 Allocation of Support Costs & Overheads

	Unrestricted	Restricted	2020/21	2019/20
	£000	£000	Total	Total
	£000	£000	£000	£000
Raising Funds:				
Governance - Internal & External Audit	1	0	1	1
Salaries - Finance Administration	2	0	2	9
Total Support Costs	3	0	3	10
Charitable Activities:				
Governance - Internal & External Audit	31	0	31	4
Finance Costs - Bank charges	1	0	1	1
Salaries - Finance Administration	30	0	30	28
Total Support Costs	62	0	62	33

The governance costs relate to internal and external audit fees to the audit of the Charitable Fund's annual accounts and report. External Audit fee is £27k plus VAT £5.4k in 2020/21 (£5k plus VAT £1k in 2019/20 for independent examination)
The external auditors have provided no other financial services to the Charitable Fund.
Finance costs are for fees relating to bank charges.
The salary costs relate to the salary costs of the officers providing financial, budgetary and administrative services to the Charitable Fund.

Note 4 Analysis of Staff Costs

	2020/21	2019/20
	Total	Total
	£000	£000
Salaries and wages	28	27
Social security costs	3	2
Employers pension contribution	0	0
Total Staff Costs	31	29
Average monthly WTE of employees in the year:	0.85	0.85

There were no employees with a salary of over £60k (nil in 2020/21)

Note 5 Reconciliation of Net Income to net cash flow from operating activities

	2020/21	2019/20
	Total	Total
	£000	£000
Net income for the reporting period (as per the Statement of Financial Activities)	604	(55)
Adjustments for:		
Dividends, interest and rents from investments	(26)	(39)
Net (Gains)/Losses on investments	(191)	144
(Increase)/decrease in stocks	0	0
(Increase)/decrease in debtors	38	74
Increase/(decrease) in creditors	49	33
Adjustment due to rounding	1	0
Net cash provided by (used in) operating activities	475	157

5.1 Analysis of Cash at Bank & In hand

	2020/21	2019/20
	Total	Total
	£000	£000
Cash in hand	535	61
Total cash and cash equivalents	535	61

Note 6 Analysis of Movement of Investments

	2020-21	2019-20
	£000	£000
6.1 Movement in Fixed Asset Investments:		
Market value at beginning of year 1 April	1,141	997
Less: Disposals at carrying value	(525)	(130)
Add: Acquisitions at cost	552	417
Net gain/(loss) on revaluation	191	(143)
Market value at end of year 31 March	<u>1,359</u>	<u>1,141</u>

All investments are held in order to provide an investment return for the charity.

All investments were listed on a UK stock exchange or in investment companies incorporated in the UK and therefore are investment assets in the UK.

6.2 Market value at 31 March :	2020-21	2019-20
	£000	£000
Investments listed on Stock Exchange	1,359	1,141
	<u>1,359</u>	<u>1,141</u>
Fixed Asset Investment by type:	2020-21	2019-20
	£000	£000
Fixed Interest	138	191
UK Equity Funds	340	466
Overseas Equity Funds and alternative Assets	422	334
Property Funds	69	70
Total Listed Investments	<u>969</u>	<u>1,061</u>
Cash on Interest Bearing Deposit	390	80
Total	<u>1,359</u>	<u>1,141</u>

Note 7 Analysis of Current Debtors

		Restated
	2020-21	2019-20
	£000	£000
Amounts falling due within one year and over one year:		
Trade debtors	5	3
Prepayments	5	6 *
Total debtors falling due within one year	<u>10</u>	<u>9</u>

*Prior Period Adjustment to correct recognition of grant invoiced to a donor (£75k) and de-recognise the amounts where receipt is less than probable.

Note 8 Analysis of Short Term Investments & Deposits

	2020-21	2019-20
	£000	£000
Short term investments and deposits	11	50
Total short term investments and deposits	<u>11</u>	<u>50</u>

All short term investments and deposits are cash amounts held by the Charitable Fund's investment advisers within the UK.

Note 9 Analysis of Liabilities

	31 March 2021 £000	Restated 31 March 2020 £000
Creditors under 1 year		
Trade creditors	26	0
Amounts due to associated	6	0
Other Accruals	27	9 *
Total creditors falling due within one year	59	9

*Prior Period Adjustment to correct recognition of grant invoiced to a donor (£75k) and de-recognise the amounts where receipt is less than probable.

Note 10 Analysis of Charitable Funds

10.1 Restricted Funds*

2020/21	Fund Balance at 31 March 2020 £000	Income £000	Expenditure £000	Transfers £000	Gains and (Losses) £000	Fund Balance at 31 March 2021 £000
Material funds						
Medical & Other Equipment	86	0	(1)	0	0	85
Research & Education	251	46	(59)	0	0	239
Staff & Patients Amenities.	329	388	(248)	0	0	469
Croydon CCG	20	1	(0)	0	0	21
Premises & Building	100	375	(1)	0	0	474
Restricted Reserves	26	0	(0)	0	0	26
Total	812	810	(309)	0	0	1,313

*Restricted funds are those where the donor has specified that the funds are used only for a specific purpose.

2019/20	Fund Balance at 31 March 2019 £000	Income £000	Expenditure £000	Transfers £000	Gains and (Losses) £000	Fund Balance at 31 March 2020 £000
Material funds						
Medical & Other Equipment	77	21	(11)	(1)	0	86
Research & Education	230	118	(97)	0	0	251
Staff & Patients Amenities.	316	133	(118)	(2)	0	329
Croydon CCG	24	1	(5)	0	0	20
Premises & Building	0	100	0	0	0	100
Restricted Reserves	70	0	0	0	(44)	26
Total	717	373	(231)	(3)	(44)	812

10.2 Unrestricted Funds

2020/21	Fund Balance at 31 March 2020 £000	Income £000	Expenditure £000	Transfers £000	Gains and (Losses) £000	Fund Balance at 31 March 2021 £000
General Purposes Fund	366	270	(358)	0	0	278
Unrestricted Reserves	74	0	0	0	191	265
	440	270	(358)	0	191	543

Note 10.2 Unrestricted Funds

2019/20	Fund Balance at 31 March 2019 £000	Income £000	Expenditure £000	Transfers £000	Gains and (Losses) £000	Fund Balance at 31 March 2020 £000
General Purposes Fund	435	58	(111)	3	(19)	366
Unrestricted Reserves	155	0	0	0	(81)	74
	590	58	(111)	3	(100)	440

Note 11 Details of Material Funds

The following funds had individual values in excess of £50,000 at 31 March 2021:

Name of fund	Balance £000	Fund Origin	Description of the nature and purpose of each fund
Friends of Croydon	262	Legacies and donations	To support patient experience of Croydon University Hospital.
Covid 19	76	Donations	General amenities to support staff well being.
Pediatric Integrated Unit (PIU)	475	Donations	Specific fund for refurbishment of the Pediatric Unit.
Staff Gym	86	Mainly staff subscriptions	The fund's income comes from monthly gym subscriptions.

Note 12 Contingent Assets

Legacy income is only recognised as an income resource where a receipt is reasonably certain and the amount is known with certainty, or the legacy has been received. As at the 31 March 2021, the trustee has been notified of a number of legacies awaiting probate, with an estimated value of £101k (£173k in 2019/20), which have not been included in the accounts for the year ended 31 March 2021.

Note 13 Post Balance Sheet Events

- (i) Between 31st March 2021 and 31st December 2021, the value of the portfolio (including cash at hand) has increased by £62,999.

Note 14 Related Party Transactions

The Croydon Health Services NHS Trust Board is the Corporate Trustee of the Croydon Health Services Charitable Fund. All of the members of the Charitable Funds Committee are also members of the NHS Trust board, the staff and patients of which are the main beneficiaries of the charity. The charity has made revenue and capital grant payments to the NHS Trust as detailed in note 3.2.

The total value of charitable contributions to Croydon Health Services NHS Trust was £492k in 2020/21 (£240k in 2019/20).

During the year, none of the members of the Croydon Health Services NHS Trust or parties related to them were beneficiaries of the Charity. No member of the Trust Board has received any payment from the Charity during the year, including for the reimbursement of expenses incurred.

26th January 2022

Croydon University Hospital

Trust Headquarters, Woodcroft Wing
530 London Road
Croydon
CR7 7YE

Our ref: CHS CFLOR2021

Your ref:

Private Office of the Joint Chief Finance Officer

Direct Line Tel: (020) 8401 3563

Email: mike.sexton@nhs.net

Grant Thornton UK LLP
4th Floor
Victoria House
199 Avebury Boulevard
MILTON KEYNES
MK9 1AU

Dear Sirs,

Croydon Health Services Charitable Fund Financial Statements for the year ended 31 March 2021

This representation letter is provided in connection with the audit of the financial statements of Croydon Health Services Charitable Fund for the year ended 31 March 2021 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with Section 154 of the Charities Act 2011.

We confirm that to the best of our knowledge and belief having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

- i. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated 17 August 2020 and addendum to that letter dated 7 January 2022, for the preparation of the financial statements in accordance with the Charities Act 2011, and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ('Charities SORP (FRS 102)'), issued by the Charity Commission for England and Wales and any subsequent amendments or variations to this statement., in particular the financial statements give a true and fair view in accordance therewith.
- ii. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
- iii. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- iv. Except as stated in the financial statements:
 - a. there are no unrecorded liabilities, actual or contingent;
 - b. none of the assets of the charity has been assigned, pledged or mortgaged;
 - c. there are no material prior year charges or credits, nor exceptional or non-recurring items requiring separate disclosure.

- v. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of the Charities SORP (FRS 102) and any subsequent amendments or variations to this statement.
- vi. All events subsequent to the date of the financial statements and for which the Charities SORP (FRS 102) and any subsequent amendments or variations to this statement require adjustment or disclosure have been adjusted or disclosed.
- vii. We have considered the adjusted misstatements, and misclassification and disclosures changes schedules included in your Audit Findings Report. The financial statements have been amended for these misstatements, misclassifications and disclosure changes and are free of material misstatements, including omissions.
- viii. We confirm that at 31 March 2020, receipt of the outstanding grant income from Cooper Clothing Limited of £75,000 was not considered probable due to the impact of the Covid-19 pandemic and therefore this portion of the income invoiced was not recognised. Although a further £25,000 of income was received in 2020-21, we believe that receipt of the remaining £50,000 remains not probable at 31 March 2021 and therefore has not been recognised.
- ix. The financial statements are free of material misstatements, including omissions.
- x. We can confirm that:
 - a. all income has been recorded;
 - b. we consider there to be appropriate controls in place to ensure overseas payments are applied for charitable purposes.
- xi. The charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There has been no non-compliance with requirements of regulatory authorities that could have a material effect on the financial statements in the event of non-compliance.
- xii. We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.
- xiii. Actual or possible litigation and claims have been accounted for and disclosed in accordance with the requirements of UK Generally Accepted Accounting Practice.

Information Provided

- xiv. We have provided you with:
 - a. access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - b. additional information that you have requested from us for the purpose of your audit; and
 - c. unrestricted access to persons from whom you determine it necessary to obtain audit evidence.
- xv. We have communicated to you all deficiencies in internal control of which we are aware.
- xvi. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- xvii. All transactions have been recorded in the accounting records and are reflected in the financial statements.

- xviii. We have disclosed to you our knowledge of fraud or suspected fraud affecting the charity involving:
- a. management;
 - b. employees who have significant roles in internal control; or
 - c. others where the fraud could have a material effect on the financial statements.
- xix. We have disclosed to you our knowledge of any allegations of fraud, or suspected fraud, affecting the charity's financial statements communicated by employees, former employees, analysts, regulators or others.
- xx. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- xxi. We have disclosed to you the identity of the charity's related parties and all the related party relationships and transactions of which we are aware.
- xxii. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.
- xxiii. We confirm that we have reviewed all correspondence with regulators, which has also been made available to you. We also confirm that no serious incident reports have been submitted to the Charity Commission, nor any events considered for submission, during the year or in the period to the date of signing of the balance sheet.

Yours faithfully,

Name: Matthew Kershaw

Position: Chief Executive and Place Based Leader for Health

Date: 26th January 2022

Signed:

A handwritten signature in black ink, appearing to be 'M. Kershaw', written over a horizontal line.

Signed on behalf Croydon Health Services Charitable Fund, the Trustee

