

Company registration number: 03178207

Charity registration number: 1054763

Burnley Youth Theatre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

KM
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

Burnley Youth Theatre

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Burnley Youth Theatre

Reference and Administrative Details

Trustees	Mrs K Allen
	Mr A Anwar
	Mr S L Cook
	Mrs L Dixon
	Mr P Kenyon
	Mrs R J Livermore
	Mrs S Martin
	Mr A Preston
	Mr J Shaw
Secretary	Mrs K Metcalfe
Charity Registration Number	1054763
Company Registration Number	03178207
Registered Office	The charity is incorporated in England.
	Quarry Theatre
	Queens Park Road
	Burnley
	Lancashire
Principal Office	BB10 3LB
	Quarry Theatre
	Queens Park Road
	Burnley
	Lancashire
Independent Examiner	BB10 3LB
	KM
	1st Floor, Block C
	The Wharf
	Manchester Road
Bankers	Burnley
	Lancashire
	BB11 1JG
	Unity Trust Bank PLC
	4 Oozells Square
	Birmingham
	B1 2HB

Burnley Youth Theatre

Trustees' Report

Trustees

Mrs K Allen

Mr A Anwar

Mrs D Ashby (resigned 9th May 2024)

Mrs H Clarke (resigned 22nd November 2023)

Mr S L Cook

Mrs L Dixon

Mr J Goulding (resigned 22nd November 2023)

Mrs V A Holliday (resigned 15th August 2024)

Mr A Javid (resigned 22nd November 2023)

Mr P Kenyon

Mrs R J Livermore

Mrs S Martin

Mr A Preston

Mr J Shaw

SUMMARY REVIEW BY THE CHAIR

The year was defined by the organisation celebrating its 50th Anniversary in 2023 with a special programme of events and activities called Reflections and Revelations. A significant grant from the National Lottery Heritage Fund, together with a successful public fundraising campaign, ensured proposed plans were fully realised. A number of lasting impacts and legacies have resulted, not least of which was the digitalisation of our archive materials and permanent public exhibition with touch screen access.

The 50th year activities ran in parallel with major capital improvements and developments reaching fruition. These physical enhancements contributed to further mark the special year. The most visible of these was the reconfiguration and upgrade of the toilet facilities. An additional grant from Lancashire County Council meant we were able to extend these to include the backstage shower room and toilets. The upgrade of our theatre lighting not only extended what we can do, but also contributed to our environmental objectives. The creation of a new outdoor area, Storyteller's Wood - an outdoor classroom and sculpture trail - has opened up new programming opportunities and will be joined by the investment made in a new Sensory Space in the Moira Preston Building. Towards the end of the year, following the exit of a long term hirer, we took the opportunity to refresh the remainder of the Moira Preston building, which was reaching 10 years of usage, so was in need of some TLC. Planning is in place to complete this with an upgrade of the toilets, if we are able to secure the external funding.

Whilst we enjoyed a highly successful year, it wasn't without its challenges. The extra activities around the 50th year stretched the capacity of the staff team. Whilst these activities produced extra, and new audiences and participants, there remained some resistance to take up of our Youth Theatre activities and in some areas of our education and community outreach work. In the latter this was reflected in a significant downturn on expected commissions and projected income from these. We are witnessing a trend of greater difficulty in accessing grants from trusts and foundations, directly and through our partners. The cost of living crisis is also clearly having continued impact. We also need to plan for the loss of one of our long term hirers, though the year saw our best performance to date for hire income.

Burnley Youth Theatre

Trustees' Report

The artistic successes are highlighted in other parts of this annual report and there is much to celebrate. A number of new activities have been launched, especially as a result of the development of our outdoor spaces, and there is an intention to do more to expand these and maximise this unique asset. Another area of expansion is our early years work and this will be further boosted when our new sensory space is completed.

We continued to benefit from a committed Board of Trustees and equally committed staff team, but we again saw a number of staff changes during the year. Our financial position and resilience continues to strengthen, despite some of the challenges mentioned.

A new Interim Artistic Director/CEO was appointed, Vicki Holliday, who resigned as a trustee in order to take the role on a temporary basis. A key priority for us now will be to ensure that we successfully recruit for the permanent Artistic Director/CEO role to take us forwards.

Anthony Preston, Chair of Trustees

Burnley Youth Theatre

Trustees' Report

OBJECTS, VISION, MISSION AND VALUES

Our Objects

The Charity's objects are specifically restricted to the following:

To act as a resource for young people and children living in Lancashire by providing advice and assistance and organising programmes of activity, training and education as a means of:

A) Advancing in life and helping young people and children, improving their health and overall well-being by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.

B) Advancing education and training in all aspects of arts and culture.

C) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of such persons

Our Vision

Our vision is that all children and young people will access high quality arts and culture.

Our Mission

Our mission is to creatively inspire children and young people to take their next steps.

Our Values

We value:

- artistic quality and integrity in all the work that we do
- giving opportunities to children, young people and families no matter what their background
- the education, training and development of children and young people
- the aspirations of children and young people and support them to realise their potential
- the views of young people and always strive to give them a voice
- learning and are committed to continuous improvement which responds positively to change and encourages dynamic and innovative solutions
- embrace and celebrate equality, diversity and inclusion, and
- best practice in the treatment and safeguarding of young people, staff and volunteers in a safe environment.

Public Benefit

We understand the guidance provided by the Charity Commission in regards to providing Public Benefit and believe that we continue to provide high quality arts activities for all children and young people across Lancashire. Our programme of work is diverse and takes place in multiple locations, both on site at our venue and in community venues and schools, along with new avenues of engagement through digital spaces. Our pricing decisions are based on covering our costs and making our work as accessible as possible to all people. Where cost is a barrier for engagement we support participants through our financial bursary scheme. We believe that our work not only impacts on the children and young people taking part but also on the families, teachers and audiences who engage with, view and experience the diversity of our offer.

Burnley Youth Theatre

Trustees' Report

ARTISTIC REVIEW

Inclusive Youth Theatre, Workshops and Productions

Supported by Arts Council England and The Eric and Margaret Kinder Charitable Trust, we delivered exciting creative workshops with a focus on drama across all ages and produced high quality productions with children and young people. We continued our specialist workshops including Creative Families (for under 5s and their parents / carers) and Connect (for children and young people with disabilities). We launched our Alternative Youth Theatre programme and tested out new sessions including Wild Wonders (outdoor storytelling sessions for under 5s), HomeEd Youth Theatre and Family Arts sessions and Creative Childminders. We engaged with 616 children and young people ages 0 -18 through our workshop and production programmes and welcomed new young people into the organisation through more community engagement, Creative Families Days and Open Days.

With the support of Dan's Trust we were able to continue our Step In Financial Bursary Programme which supports children and young people to 'step in' to our organisation and is aimed at those who may not normally be able to attend. By providing financial support for workshop spaces, transport, and other access provision we were able to support 90 access grants for local children and young people to engage in our sessions.

We ran a full programme of youth theatre productions including three devised productions 73 Stories, The Wild Ones and Without Power, two scripted productions The Sorcerer's Apprentice and The Tempest and our big Christmas production Peter Pan which ran for twelve shows and had an audience of 1466 from local schools, friends and family and members of the public. Our young company FirstByte Theatre worked together with a professional director for a full year, culminating in taking an original piece of theatre Decay to the Edinburgh Fringe Festival in August 2023.

Quotes captured, which demonstrate our impact in this area are:

"BYT is so much more than just a show, it's an experience, a chance to learn and grow as a person. A place to get away from everything - a place where you can just be you. (BYT Participant)

"Our child has additional needs and this is the first half term ever we've been able to leave him at a class. He absolutely loved it and gave us some much needed respite." (Parent)

"My child has found their happy place at BYT - a place to be himself and feel at home. Apparently when you are here, you can do or be anything you want" (Parent)

Outreach

As an organisation we are committed to making our artistic offer accessible to everyone and our outreach programme strives to reach those young people and families who may not usually access the arts; supporting them to participate in creative activities and in doing so improve their well-being, build confidence, develop transferable skills, deepen community cohesion and widen their social network.

During 2023/24 we continued to focus on long term engagement with partners who support; children and young people with learning disabilities and access needs; families who do not currently access arts engagement; children, young people and families from Black, Asian and Minority Ethnic communities; targeted youth community engagement; and targeted schools engagement, with a specific focus on alternative provision and special educational needs.

Through this strand of work, in 2023/24, we engaged 1,683 children, young people and families. Of those participants 15% chose to disclose a disability, 54% were from Black, Asian and Minority Ethnic communities, and 79% had an address reported within the lowest 20 percentile of socio economic deprivation.

Burnley Youth Theatre

Trustees' Report

Our Outreach team were supported through funds from The Henry Smith Charity during the year. Key partners in the delivery of our programme included New Neighbours Together, Gannow Community Centre, Unity Hope House, Downtown Burnley, The YES Hub, Unity College, The Rose School and Holly Grove Primary School.

Quotes which demonstrate our impact in this area are:

"It's an amazing project which helps bring people together, make new friends and have new experiences. It has improved my mental wellbeing and I feel part of a community." (Participant, Family Outreach Project)

'Daniel has learnt new vocabulary and developed his English by taking part in different role-play activities.' (Teacher, ESOL project)

'I was so pleased to see my son attend something, it was clearly something he enjoyed and was important to him' (Parent, Employability project)

BYT's commitment to nurturing creativity and fostering inclusivity has had a profound impact on our pupils, notably in areas such as increased confidence and attention and enhanced creative expression (Teacher, Disability project)

Education

We have an exciting education programme that offers a creative approach to learning for all pupils in primary, secondary, special education and alternative provision schools. We provide bespoke packages planned and delivered by trained arts professionals to support the school curriculum and wider learning objectives complementing school topics and themes, tackling specific attainment targets or supporting the needs of identified student groups.

During 2023/24, we worked with 52 schools including primary, secondary, special schools and pupil referral units both in Burnley and across Lancashire, engaging 3913 children and young people. Sessions covered topics such as Anti Social Behaviour, Celebrating Me, Shakespeare, Little Red Riding Hood, Dyslexia Awareness and World Book Day alongside the delivery of continuing professional development sessions for teachers.

We are proud of our approach to developing bespoke sessions for schools and have developed a new education offer to share with schools new to us in 2024/25.

Quotes which demonstrates our impact in this area is:

"Thank you so much for the workshop this morning, the feedback from the staff and children is amazing! They loved how active it was/ the story you read/ but also your honesty about your own dyslexia. Thank you so much!" Headteacher Huncoat Primary School, Dyslexia project

"My child's confidence has grown massively with things like this" Parent feedback, Celebrating Me project

"I feel like there has been an extreme improvement in everyone who has been at Drama Academy and I have enjoyed having Charly from Burnley Youth Theatre running the sessions" Year 7 student, Blessed Trinity After School Club.

Talent Development

We are passionate about the role that we play in giving opportunities to young people and young adults to develop their skills, both for a career in the arts and more generally. We recognise that our organisation is perfectly positioned to be a first encounter to the world of work and as such we offer multiple opportunities for engagement. In 2023/24 our talent development strand enabled:

- 43 youth and 25 adult volunteers to develop skills in workshop delivery, theatre production, technical theatre, stage management, costume, front of house, marketing and fundraising

Burnley Youth Theatre

Trustees' Report

- 16 Youth Board volunteers aged 11 - 18 to gain skills in leadership, consultation, idea generation and teamwork
- 8 trainees aged 16-25 who took part in paid placements including Workshop Leader, Front of House, Marketing and Technician
- 12 young people to be part of our FirstByte Theatre Company - a year long opportunity for young people to train as performers / theatre makers and create an original production which they performed at the Edinburgh Fringe Festival in August 2023
- 3 young actors to develop their skills of performance development through our in house professional theatre company Byteback Theatre who toured 36 performances of Big Bad Wolf to 3787 primary school children and public audiences across Lancashire
- 32 freelance practitioners (under the age of 34) to gain paid work through our strands of activity; inclusive theatre, outreach, education and marketing
- Opportunities for training alongside the staff team, in areas such as access, diversity and safeguarding.

Quotes which demonstrate our impact in this area is:

"The trainee programme has boosted my confidence and ignited a passion for working with the local community. It's been a stepping stone for me, sparking an interest of working within other elements of the arts that I wouldn't have discovered without the programme." (Trainee Workshop Leader)

"I thoroughly enjoyed my time as a Marketing Trainee at Burnley Youth Theatre and felt supported by such an incredible team. It has given me invaluable experience and transferable skills that I can take forward with me as I work towards my future career goals" (Trainee Marketing Assistant)

Professional Productions

Being able to host high-quality professional children and young people's theatre is really important to us. Our nearest cities, with large cultural provision, are over 25 miles away. For many local families this journey and the costs associated with attending large theatres, is not part of their routine or budget. Throughout 2023/24 we were pleased to present the following performances, at affordable prices, to 891 children, young people and their families:

- Flux by Mortal Fools
- The Dancing Elephant by RiRi's Dance Academy
- Carried by the Wind by Goofus Theatre
- WOW Said the Owl by Little Angel Theatre
- Big Bad Wolf by Byteback Theatre
- Dogs Don't Do Ballet by Little Angel Theatre

Quotes captured, which demonstrate our impact in this area are:

"All staff and children thoroughly enjoyed the performance and thought the workshops beforehand were brilliant. They commented on how well organised it all was and how brilliant the performance was. They are eager to come back again!" Headteacher, WOW Said the Owl

"High quality, fantastic value for money" Audience Member, Big Bad Wolf

"Enjoyed seeing my child engaged and entertained watching their first piece of theatre" Audience Member, Dogs Don't Do Ballet

Burnley Youth Theatre

Trustees' Report

50th Year

We continued our 50th anniversary celebrations during 2023/24, marking 50 years of the organisation's history and impact we have had on local children, young people and families in Burnley. This year we have delivered:

- 73 Stories production which used our 50 years of archive to inspire two new productions which celebrated the history of BYT
- Our Place - Digital round table about the building and site and how it has changed and developed over the past 50 years
- Schools Art Project - Willow weaving sculptures of characters from past shows Burnley Youth Theatre had performed including The Lion, The Witch and The Wardrobe, The Wizard of Oz, Peter Pan and Alice in Wonderland
- Heritage Trail - a trail using sculptures made during the above school art project in our grounds with QR code to learn more about our archived shows
- Sharing Stories - a community engagement project which worked with diverse communities across the town to share stories of BYT's past and the impact on the town and hear people's stories of their journey to and time in Burnley
- 50th Anniversary Ball - an evening of celebration, food and performance to celebrate BYT with alumni from the past 50 years travelling from all over the world to attend
- TIE schools tour - honouring BYT's history of creating theatre for social change in schools, Toxic was a piece performed to high school students by our young people about Toxic Masculinity and social media influence
- An exhibition of our archive including 2 digital screens which hold our digital archive and can be accessed in a fun way by all ages

We engaged with 1,548 participants, 3,716 audience, 12,912 visitors to our in house and community exhibitions and had 16,663 online views of content created for the project.

"It was like a time machine through the history of BYT" (73 Stories Audience Member)

"I have learnt to explore and discover new things with confidence and how to work as a team to discover amazing things about the Youth Theatre" Participant, Young Archivists

"Being on stage isn't just useful for becoming an actor. BYT gave me confidence which has transferred to all areas" (50th Anniversary Ball Attendee and Ex-participant / trainee doctor)

THEMATIC STRANDS

Equality, Diversity and Inclusion

Equality, diversity and inclusion is critical to our ambition for creating excellent art with and for children and young people and their families, and in reaching all families within the geographical area we serve and beyond. We are committed to creating a culture in which diversity and equality of opportunity are central. This includes participants we engage with, the audiences that we serve and professionals we work with. Discrimination in any form is not tolerated by Burnley Youth Theatre, and we believe that unless we proactively seek to positively include all members of the community we serve we will not extend our reach nor create great work.

Through our Equality and Diversity policy we set out five commitments for our approach to improving equality, diversity and inclusion within our organisation, and through our action plan set out clear targets across our programme delivery and staffing. Reporting on our progress in this area is a standard agenda item for our Board of Trustees and developing our understanding of each protected characteristic group features within our annual training plan for staff, volunteers and freelancers.

Burnley Youth Theatre

Trustees' Report

To improve access this year we have:

- continued to offer our specialist workshops for disabled and LGBTQ+ participants
- secured funding to engage 5 diverse young people per year in a paid arts placement to break down barriers that might be stopping them from accessing work
- launched our new toilets which include 5 individual public gender neutral toilets (which include a disabled toilet and family toilet) and 2 backstage gender neutral toilets (which include dressing room facilities for cast members who are non binary / gender neutral)
- continued our Step In Programme to support more people to access our workshops and productions
- created a sensory room where children and young people with SEND can engage with us.

Environment

During 2023/24 we continued to engage with the role we play in influencing behaviour and turning the tide on our environmental impact. We recognise there is a global climate crisis and as an organisation we have a vital role to play in changing how we operate, reducing our carbon footprint and influencing the actions of others. We believe that we have a responsibility to care for and protect the environment in which we operate through delivering our work in an environmentally sustainable and ethical manner. We are fully committed to improving environmental performance across all of our activities, and will encourage our stakeholders and members of the wider community to join us in this effort.

Through the review and development of our Environment Policy and Action Plan, this year we have:

- embedded an Environmental Champion on the staff team who promotes this area during decision making and programming
- had a Board and staff sub group who have met to plan strategically support our plans
- made plans based on the biodiversity report we commissioned in 2022/23
- launched our new outdoor area Storyteller's Wood which includes an outdoor learning and creative space The Den and a heritage trail of willow sculptures
- Begun trialling outdoor activity and engagement in nature, climate and environmental projects including Wild Wonders (outdoor storytelling for under 5s)

Digital

During 2023/24, we built on the digital improvements we had put in place the year before. We made full use of our upgraded LED theatre lighting, continued to use digital devices in workshops for script reading, writing and editing and produced a Podcast as part of our 50th Anniversary programme. We also launched 2 digital touch screens in our foyer space which hold our digital archive of photographs, programmes, posters and other archive materials and these archives can also be found online through local historic websites.

We extended our digital media platforms to engage deeper with our current audiences and build new followers including launching our own TikTok channel. We had 70,277 online views (a growth of 43,034 from the previous year) of our digital content across all our social media platforms. Across the year, our online audiences grew to 180 YouTube subscribers, 1,494 Instagram followers, 233 TikTok followers and 4,957 Facebook followers. We also held a mass storytelling zoom as part of our digital creative programme which engaged 5,420 primary school children from across the North West on World Book Day.

FINANCIAL REVIEW

Investment Policy

At the year end our free reserves were held in Charifund Investment Units, which are administered by M&G Charities. In 2024/25 we have placed further free reserves between a 1-year fixed rate bond account with Dudley Building Society and a 95-day access savings account with Hampshire Trust Bank.

Burnley Youth Theatre

Trustees' Report

Reserves Policy

At the year-end free reserves amounted to £111,233. The Board of Trustees stipulate that the reserves should be at least 12 weeks of turnover in order that we can continue our activities in the short term, maintaining staff levels and ensuring that our costs can be met. At the year end our free reserves were held within Charifund Investment Units and a Scottish Widows saving account.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Burnley Youth Theatre is a company limited by guarantee and a registered charity. We are governed by our Memorandum and Articles of Association dated 28th March 2012.

Organisational Structure

The Board of Trustees administer the organisation. They include the Chairperson, the Vice-Chairperson and the Finance Director. The Company Secretary may be a Trustee or a member of staff. The Board of Trustees appoint these roles at each Annual General Meeting.

The CEO/Artistic Director is appointed by the Board of Trustees to deliver the approved aims and objectives as detailed within the organisation's strategic documents; the business plan, audience development plan, equality and diversity action plan and environmental action plan. They have delegated authority for decision making within the parameters of the approved annual budget.

The CEO/Artistic Director reports to and meets with the Board of Trustees on a quarterly basis and with the Finance Working Group monthly.

Recruitment and appointment of new Trustees

Trustees are recruited to our organisation based on skills, experience and knowledge. The Board of Trustees conduct a regular skills audit, identifying strengths and weaknesses within the board. Open recruitment occurs to fill identified gaps for Trustee vacancies.

Trustees are appointed at the Annual General Meeting (AGM). Trustees may appoint a person willing to act as an additional trustee before an AGM is held; however, their continuation as a trustee must be ratified at the next AGM. As detailed within our Memorandum and Articles of Association, one third of the Trustees must retire at each AGM but may seek re-election by members of the charitable company attending the meeting (in-person and by proxy). No person under the age of 18 may be appointed as a trustee.

Induction of new Trustees

All new Trustees receive a thorough and structured induction with the CEO/Artistic Director and Chairperson:

- They are made aware of their legal responsibilities as a Charity Trustee and Company Director and are given access to a range of useful resources, such as the Charity Commission new Trustee guidance
- They are introduced to our organisation and given information on our organisational priorities, including our business plan and associated action plans, and the papers from the last two board meetings
- They are invited to visit our activities and events, meeting with our staff team, freelance practitioners and participants to understand and experience our work first hand, and
- They are offered a Trustee Mentor and invited to attend training relevant to their role.

Related parties

Burnley Youth Theatre receives essential funding from Arts Council England and Burnley Borough Council. However the charity is independent of these funding bodies and they do not play a role in the governance of the organisation.

Burnley Youth Theatre

Trustees' Report

Risk management

The Trustees have a duty to identify and review the risks to which Burnley Youth Theatre is exposed and to ensure appropriate controls are in place to mitigate those risks. We conduct an annual risk review that identifies any potential risks to the continuing operation of the organisation which is reported to the board alongside the annual business plan.

The CEO/Artistic Director works with the Finance Working Group to ensure that appropriate controls are identified and put in place to provide reasonable assurance against the risks occurring.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 26 November 2024 and signed on its behalf by:



.....
Mr A Preston
Trustee

Burnley Youth Theatre

Independent Examiner's Report to the trustees of Burnley Youth Theatre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since Burnley Youth Theatre's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Burnley Youth Theatre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE DChA
KM
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

26 November 2024

Burnley Youth Theatre

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Income from:							
Charitable activities	3	464,226	55,048	519,274	390,914	87,590	478,504
Investment income	4	5,102	-	5,102	4,607	-	4,607
Other income	5	17,256	-	17,256	18,502	-	18,502
Total income		486,584	55,048	541,632	414,023	87,590	501,613
Expenditure on:							
Charitable activities	6	(471,745)	-	(471,745)	(399,920)	-	(399,920)
Other expenditure		(10,565)	(33,290)	(43,855)	-	(33,290)	(33,290)
Total expenditure		(482,310)	(33,290)	(515,600)	(399,920)	(33,290)	(433,210)
Gains/losses on investment assets		(1,478)	-	(1,478)	(5,265)	-	(5,265)
Net income		2,796	21,758	24,554	8,838	54,300	63,138
Net movement in funds		2,796	21,758	24,554	8,838	54,300	63,138
Reconciliation of funds							
Total funds brought forward		167,172	1,216,956	1,384,128	158,334	1,162,656	1,320,990
Total funds carried forward	15	169,968	1,238,714	1,408,682	167,172	1,216,956	1,384,128

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 15.

The notes on pages 16 to 25 form an integral part of these financial statements.

Burnley Youth Theatre
(Registration number: 03178207)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	11	1,262,937	1,216,956
Investments	12	<u>79,410</u>	<u>80,887</u>
		<u>1,342,347</u>	<u>1,297,843</u>
Current assets			
Debtors	13	52,711	43,786
Cash at bank and in hand		<u>70,712</u>	<u>108,637</u>
		123,423	152,423
Creditors: Amounts falling due within one year	14	<u>(57,088)</u>	<u>(66,138)</u>
Net current assets		<u>66,335</u>	<u>86,285</u>
Net assets		<u><u>1,408,682</u></u>	<u><u>1,384,128</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds		1,238,714	1,216,956
Unrestricted income funds			
Unrestricted funds		<u>169,968</u>	<u>167,172</u>
Total funds	15	<u><u>1,408,682</u></u>	<u><u>1,384,128</u></u>

For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 13 to 25 were approved by the trustees, and authorised for issue on 26 November 2024 and signed on their behalf by:



.....
Mr A Preston
Trustee

The notes on pages 16 to 25 form an integral part of these financial statements.

Burnley Youth Theatre

Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income		24,554	63,138
Adjustments to cash flows from non-cash items			
Depreciation		43,855	33,290
Investment income	4	(5,102)	(4,607)
Revaluation of investment		<u>1,478</u>	<u>5,265</u>
		64,785	97,086
Working capital adjustments			
(Increase)/decrease in debtors	13	(8,925)	9,169
Increase/(decrease) in creditors	14	6,270	(17,933)
(Decrease)/increase in deferred income		<u>(15,321)</u>	<u>20,989</u>
Net cash flows from operating activities		<u>46,809</u>	<u>109,311</u>
Cash flows from investing activities			
Interest receivable and similar income	4	412	53
Purchase of tangible fixed assets	11	(89,836)	(87,590)
Income from dividends	4	<u>4,690</u>	<u>4,554</u>
Net cash flows from investing activities		<u>(84,734)</u>	<u>(82,983)</u>
Net (decrease)/increase in cash and cash equivalents		(37,925)	26,328
Cash and cash equivalents at 1 April		<u>108,637</u>	<u>82,309</u>
Cash and cash equivalents at 31 March		<u><u>70,712</u></u>	<u><u>108,637</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 16 to 25 form an integral part of these financial statements.

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Quarry Theatre
Queens Park Road
Burnley
Lancashire
BB10 3LB

These financial statements were authorised for issue by the trustees on 26 November 2024.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Burnley Youth Theatre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received.

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Long leasehold	2% per annum straight line basis
Furniture and equipment	10% per annum straight line basis

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

3 Income from charitable activities

	Unrestricted		Total	Total
	General	Restricted	2024	2023
	£	£	£	£
Operation of theatre	319,025	55,048	374,073	306,016
Artistic Programme Commissions	22,035	-	22,035	62,631
BYT Artistic Programme	67,543	-	67,543	59,888
Fundraising	9,178	-	9,178	7,928
Business Development	46,445	-	46,445	42,041
	<u>464,226</u>	<u>55,048</u>	<u>519,274</u>	<u>478,504</u>
Grants received, included in the above, are as follows:				
Arts Council England	130,000	-	130,000	64,531
Burnley Borough Council	3,000	-	3,000	3,000
Garfield Weston	22,500	-	22,500	22,500
The Eric and Margaret Kinder Charitable Trust	20,000	-	20,000	20,000
Dan's Trust	4,000	-	4,000	4,000
Creative and Cultural Skills	-	-	-	2,170
Moiria Preston Trust	1,000	-	1,000	-
Burnley Rotary Club	500	-	500	-
Granada Foundation	2,000	-	2,000	-
Henry Smith Charity	59,168	-	59,168	45,000
Stocks Massey Bequest	-	-	-	2,000
Lancashire County Council	17,013	-	17,013	4,000
The National Lottery Heritage Fund	32,084	-	32,084	32,084
National Lottery Community Fund	-	-	-	3,170
Christal Foundation	150	-	150	7,461
M&S Small Grants	-	-	-	1,000
Cliviger Parish Fund	12,610	-	12,610	6,510
Tesco Community Grant	-	-	-	1,000
Burnley, Pendle, Rossendale CVS	10,000	-	10,000	-
The Ken Dodd Charitable Foundation	5,000	-	5,000	-
Arts Council England - Capital	-	55,048	55,048	87,590
	<u>319,025</u>	<u>55,048</u>	<u>374,073</u>	<u>306,016</u>

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

4 Investment income

	Unrestricted		
	General	Total	Total
	£	2024	2023
		£	£
Dividends receivable	4,690	4,690	4,554
Interest receivable on bank deposits	412	412	53
	<u>5,102</u>	<u>5,102</u>	<u>4,607</u>

5 Other income

	Unrestricted		
	General	Total	Total
	£	2024	2023
		£	£
Employment Allowance	5,000	5,000	5,000
Theatre tax relief	12,256	12,256	13,502
	<u>17,256</u>	<u>17,256</u>	<u>18,502</u>

6 Expenditure on charitable activities

		Unrestricted			
		Designated	General	Total	Total
	Note	£	£	2024	2023
				£	£
Operation of theatre		28,656	193,520	222,176	175,335
Staff costs	8	-	227,796	227,796	194,549
Allocated support costs		-	21,773	21,773	30,036
		<u>28,656</u>	<u>443,089</u>	<u>471,745</u>	<u>399,920</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

8 Staff costs

The aggregate payroll costs were as follows:

	2024	2023
	£	£
Staff costs during the year were:		
Wages and salaries	208,906	178,605
Social security costs	15,282	12,737
Pension costs	3,579	3,097
Other staff costs	29	110
	<u>227,796</u>	<u>194,549</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024	2023
	No	No
Theatre	<u>14</u>	<u>12</u>

No employee received emoluments of more than £60,000 during the year.

9 Independent examiner's remuneration

	2024	2023
	£	£
Examination of the financial statements	2,100	2,320
Other services	489	387
Payroll fees	960	900
	<u>3,549</u>	<u>3,607</u>

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

11 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2023	1,693,203	171,020	1,864,223
Additions	<u>40,025</u>	<u>49,811</u>	<u>89,836</u>
At 31 March 2024	<u>1,733,228</u>	<u>220,831</u>	<u>1,954,059</u>
Depreciation			
At 1 April 2023	527,287	119,980	647,267
Charge for the year	<u>39,871</u>	<u>3,984</u>	<u>43,855</u>
At 31 March 2024	<u>567,158</u>	<u>123,964</u>	<u>691,122</u>
Net book value			
At 31 March 2024	<u>1,166,070</u>	<u>96,867</u>	<u>1,262,937</u>
At 31 March 2023	<u>1,165,916</u>	<u>51,040</u>	<u>1,216,956</u>

Included within the net book value of land and buildings above is £Nil (2023 - £Nil) in respect of freehold land and buildings and £1,166,070 (2023 - £1,165,916) in respect of leaseholds.

12 Fixed asset investments

	2024 £	2023 £
Investments	<u>79,410</u>	<u>80,887</u>
	Listed investments £	Total £
Cost or Valuation		
At 1 April 2023	80,888	80,888
Revaluation	<u>(1,478)</u>	<u>(1,478)</u>
At 31 March 2024	<u>79,410</u>	<u>79,410</u>
Net book value		
At 31 March 2024	<u>79,410</u>	<u>79,410</u>
At 31 March 2023	<u>80,888</u>	<u>80,888</u>

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

13 Debtors

	2024	2023
	£	£
Trade debtors	15,465	17,610
Prepayments	1,596	7,241
Accrued income	<u>35,650</u>	<u>18,935</u>
	<u><u>52,711</u></u>	<u><u>43,786</u></u>

14 Creditors

	2024	2023
	£	£
Trade creditors	80	-
Other creditors	890	2,300
Accruals	14,182	6,581
Deferred income	<u>41,936</u>	<u>57,257</u>
	<u><u>57,088</u></u>	<u><u>66,138</u></u>

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

15 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted						
<i>General</i>						
Operation of theatre	114,764	486,584	(453,654)	(34,983)	(1,478)	111,233
<i>Designated</i>						
Organisational development	52,408	-	(28,656)	10,760	-	34,512
Rooms to Do	-	-	-	15,306	-	15,306
Arts Council England Capital - Match Funding	-	-	-	8,917	-	8,917
	<u>52,408</u>	<u>-</u>	<u>(28,656)</u>	<u>34,983</u>	<u>-</u>	<u>58,735</u>
Total unrestricted	<u>167,172</u>	<u>486,584</u>	<u>(482,310)</u>	<u>-</u>	<u>(1,478)</u>	<u>169,968</u>
Restricted						
Leasehold buildings - restricted	1,129,366	-	(33,290)	-	-	1,096,076
Arts Council England - Capital	<u>87,590</u>	<u>55,048</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>142,638</u>
	<u>1,216,956</u>	<u>55,048</u>	<u>(33,290)</u>	<u>-</u>	<u>-</u>	<u>1,238,714</u>
Total funds	<u><u>1,384,128</u></u>	<u><u>541,632</u></u>	<u><u>(515,600)</u></u>	<u><u>-</u></u>	<u><u>(1,478)</u></u>	<u><u>1,408,682</u></u>

Burnley Youth Theatre

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted						
<i>General</i>						
Operation of theatre	90,386	414,023	(399,920)	15,540	(5,265)	114,764
<i>Designated</i>						
Organisational development	67,948	-	-	(15,540)	-	52,408
Total unrestricted	<u>158,334</u>	<u>414,023</u>	<u>(399,920)</u>	<u>-</u>	<u>(5,265)</u>	<u>167,172</u>
Restricted						
Leasehold buildings - restricted	1,162,656	-	(33,290)	-	-	1,129,366
Arts Council England	-	87,590	-	-	-	87,590
	<u>1,162,656</u>	<u>87,590</u>	<u>(33,290)</u>	<u>-</u>	<u>-</u>	<u>1,216,956</u>
Total funds	<u>1,320,990</u>	<u>501,613</u>	<u>(433,210)</u>	<u>-</u>	<u>(5,265)</u>	<u>1,384,128</u>

16 Analysis of net assets between funds

	Unrestricted General £	Restricted £	Total funds £
2024			
Tangible fixed assets	24,223	1,238,714	1,262,937
Fixed asset investments	79,410	-	79,410
Current assets	123,423	-	123,423
Current liabilities	(57,088)	-	(57,088)
Total net assets	<u>169,968</u>	<u>1,238,714</u>	<u>1,408,682</u>
	Unrestricted General £	Restricted £	Total funds £
2023			
Tangible fixed assets	-	1,216,956	1,216,956
Fixed asset investments	80,887	-	80,887
Current assets	152,423	-	152,423
Current liabilities	(66,138)	-	(66,138)
Total net assets	<u>167,172</u>	<u>1,216,956</u>	<u>1,384,128</u>

17 Mortgage

On 28th June 2005, The Arts Council of England obtained a legal charge over the land, and buildings erected there on, known as Burnley Youth Theatre, Queens Park Road, Burnley, amounting to £365,000.