

THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST CHARITABLE FUND

England & Wales · Charity number 1054745

Details

Other names	THE PRINCESS ALEXANDER HOSPITALS CHARITY, THE PRINCESS ALEXANDRA HOSPITALS CHARITY
Status	Registered
Legal form	Other
Registered	1996-04-19
Register	View on the Charity Commission register

Contact

Address NHS Trust Charitable Fund
Kao 2
Kao Park
London Road
Harlow Essex
CM17 9NA

Phone 012799827961

Email paht.fundraising@nhs.net

Website www.pah.nhs.uk

Activities

Objects: FOR ANY CHARITABLE PURPOSE OR PURPOSES RELATING TO THE NATIONAL HEALTH SERVICE

Activities: Funds support a wide range of charitable and health related activities benefitting both patients and staff of The Princess Alexandra Hospital NHS Trust. In general they are used to purchase the very varied additional goods and services that the NHS is unable to provide.

Classification

- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- Essex
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£835,000	£613,000	£966,000	0
2024-03-31	£410,000	£584,000	-	-
2023-03-31	£527,000	£479,000	£917,000	1
2022-03-31	£373,000	£217,000	-	-
2021-03-31	£404,293	£272,463	-	-

Trustees

Name	Role	Appointed
THE PRINCESS ALEXANDRA HOSPITAL		1996-03-21

Linked charities

- PRINCESS ALEXANDRA HOSPITAL GENERAL FUND (1054745-1)
- HERTS AND ESSEX ACUTE SERVICES GENERAL FUND (1054745-2)
- ST MARGARETS HOSPITAL GENERAL FUND (1054745-3)

THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1054745

Accounts



The Princess Alexandra Hospital Charity

Registered Charity Number: 1054745



The Princess Alexandra
Hospital
NHS Trust

The Princess Alexandra Hospital Charity

Annual Report 2024 - 2025



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration

Welcome

Welcome to **The Princess Alexandra Hospital Charity Annual Report for 2024-25**.

It's a privilege to reflect on a year filled with generosity, compassion, and community spirit. Between April 2024 and March 2025, our charity raised an incredible **£835,000**, a figure that represents far more than just numbers. It reflects so many acts of kindness, each one rooted in gratitude for the care received at our hospital.

This year, we've seen local businesses host fundraising events, schools and community groups come together at Christmas, and individuals take on personal challenges to give back. We've opened the Macmillan Cancer Information Centre, supported the creation of therapeutic gardens, and funded equipment that brings comfort and dignity to patients and their families.

Behind every donation is a story. A moment of care remembered. A life touched. And it is these stories that continue to inspire our work and remind us why this charity matters so deeply to so many.

We've also taken important steps forward as an organisation. With a new team in place and a refreshed strategy, we're building a stronger, more sustainable charity. One that's better equipped to support our patients, our people, and our community for years to come.

On behalf of the Charitable Funds Committee, thank you to everyone who has donated, fundraised, volunteered, or simply shared our message. Your support is the heartbeat of this charity. Together, we are strengthening our hospital community and delivering meaningful change.



Helen Howe

Chair, charitable funds committee



Celebrating your impact

This year (2024 - 25), we've been deeply moved by the incredible generosity shown by our patients, their loved ones, and our amazing hospital community. Whether through heartfelt donations or creative fundraising efforts, every act of kindness has been a tribute to the care received at The Princess Alexandra Hospital NHS Trust.

Thanks to your support, our charity has been able to make a significant difference for patients, visitors, and staff alike.

We're so proud to share just a few of the many highlights from a truly inspiring year. Thank you for being part of our journey.

Spreading joy, one egg at a time

For the fifth year running, Greater Anglia staff and passengers have brought Easter cheer to young patients at Princess Alexandra Hospital. In 2024, they delivered over 600 chocolate eggs, sweet treats, and activity kits to the Dolphin Ward and paediatric emergency department, each one a symbol of kindness and community spirit.

Led by Michael King (pictured right), a relief ticket office clerk, the initiative has become a heartwarming tradition. Donations poured in from stations across the region, with staff even raising funds to buy extra goodies. It's more than just chocolate, it's a moment of joy during challenging times, a reminder that people care.

"Our customers and colleagues are always very eager to help wherever they can for such a good cause," said Michael King. "Hopefully it puts a smile on unwell children's faces and makes their Easter a little happier."

We're incredibly grateful to Michael, his colleagues, and Greater Anglia's generous customers for their continued support and kindness.



Running for comfort and care

In an emotional tribute, Molly Babuniak took on a 100km running challenge in memory of her father, who sadly passed away from cancer at The Princess Alexandra Hospital. Her incredible effort raised £1,933 to support the Butterfly Hub and fund portable beds, helping families stay close to loved ones during end-of-life care. Her story is a moving reminder of how personal experiences can inspire lasting impact.

Molly's journey was more than a physical challenge; it was a powerful act of love and gratitude. The funds raised will help create more compassionate spaces and provide comfort when it's needed most.

"The Butterfly Hub gave my dad dignity and peace in his final days," said Molly. "This challenge was my way of giving something back and helping other families going through the same."



We are so grateful to Molly for her strength, generosity, and determination.

A community united in gratitude

In a moving tribute to the care received at The Princess Alexandra Hospital, Paul Barnett and his wife Amanda raised over £11,000 for our Critical Care Unit following Paul's recovery from sepsis. Their fundraising event, hosted at The White Lion in Hertford, brought together friends, family, and the wider community in a celebration of life and compassion. From signed memorabilia to live music by Paul's band 'The Wayward Sons', the evening was filled with generosity and joy. Every donation reflected the deep appreciation for the care Paul and his family received.

"We started hoping to raise a few thousand pounds and are absolutely delighted with the final total. I'll be eternally grateful for the care and compassion shown to me and my family."

Thank you to Paul and Amanda - your kindness and support make a real difference.



Opening doors to compassionate cancer support

The Princess Alexandra Hospital opened its new Macmillan Cancer Information Centre, a welcoming space designed to support anyone affected by cancer. Jointly funded by Macmillan Cancer Support and The Princess Alexandra Hospital Charity, the centre is located within the Williams Day Unit and offers emotional, practical, and financial guidance.

Open to all - patients, families, friends, and carers - the centre offers access to services including complementary therapies from the Helen Rollason Cancer Charity, hair loss support from Cancer Hair Care, and welfare advice from Citizens Advice Bureau.

This project highlights the power of community organisations working together to provide holistic, person-centred support, so everyone affected by cancer can access the help they need in one supportive and accessible space.



It's a brilliant example of partnership in action, putting people at the heart of care.

A partnership rooted in gratitude

We're proud to announce a new three-year partnership with Full Vision Ltd, whose support will help transform care in our neonatal unit. Inspired by the life-saving treatment their premature twins received at 31 weeks, Full Vision has pledged to raise vital funds for the unit through a series of charity events. Their commitment reflects a deep and personal connection to our hospital and the incredible Neonatal team who provide specialist care for our tiniest patients.

Sam Tanner, Full Vision's Managing Director, shared: "The support we received was incredible at such a challenging time, and now we are delighted to have signed a formal partnership to continue making a difference for a unit that has a special place in our hearts."

We are truly grateful to Sam, the Full Vision team, and their community of supporters for standing alongside us in our mission to provide outstanding care to every family, every day.

We look forward to the incredible impact this partnership will make in its first year.





Spurs legends spread festive cheer

Just days before Christmas, Tottenham Hotspur legends Ledley King, Ossie Ardiles, and Gary Mabbutt brought festive joy to The Princess Alexandra Hospital NHS Trust. Their visit was a genuine gesture to thank staff for their dedication and compassion throughout the year, especially those working over the holidays. The Club donated a range of thoughtful gifts to be shared across hospital departments.

The visit was a powerful reminder of the community's appreciation for NHS staff who give so much, often at the expense of time with their own families. Gary Mabbutt expressed the Club's sentiment beautifully: "It was important for us as a Club to recognise the incredible work that heroic staff across our local hospitals are doing, not only during the Christmas period, but throughout the year.

We are grateful to Tottenham Hotspur Football Club for bringing festive cheer and appreciation to our dedicated teams.

Celebrating community support at Christmas



From joyful carol singing by local schools, Christmas tree donations from companies, to generous donations of gifts and time, our community truly came together to support The Princess Alexandra Hospital Charity this Christmas. Thank you, your kindness made a real difference.

(Pictured left – right: Pets as Therapy volunteers; GT Engine Services; Stansted Airport Ltd; St Luke's Catholic School; Tany's Dell Primary School)

We're inspired by the generosity of schools, businesses, and volunteers who brought joy and comfort to patients and our staff.

Creating calm: New therapeutic gardens at PAH

Work is underway to transform underused areas of The Princess Alexandra Hospital into beautiful therapeutic gardens, thanks to an £88,000 grant from NHS Charities Together, match funded by our hospital charity. These new spaces will offer patients, visitors, carers, and staff a peaceful environment to pause, reflect, and recharge.

The development includes a sensory garden to support patients living with dementia, a garden of reflection, and a dedicated staff space. Over 130 trees and 2,000 shrubs have also been secured to enhance the natural surroundings and create a more welcoming atmosphere across the site.

These gardens will provide a lasting legacy of care and compassion, supporting wellbeing and recovery in a truly memorable way. We're excited to see the difference they will make for everyone who visits or works at our hospital.

We are delighted to be supporting this very worthwhile project.



A gift of precision and care

Thanks to the extraordinary generosity of Sherrie Dobson from Chigwell, The Princess Alexandra Hospital has welcomed a new vein finder machine to its Radiology department. Sherrie, who has bravely faced multiple forms of cancer over 25 years, helped to fundraise £365 and personally donated £5,365 to fund the specialist equipment.

It will help staff deliver quicker, more comfortable imaging experiences, improving care for patients who may otherwise face repeated attempts and discomfort. It's a transformative addition to the department, reflecting lived experience and a deep appreciation for the compassion shown by hospital teams.

Sherrie shared: "Chemotherapy treatment and blood tests over the years have made my veins very difficult to locate, and I am always so grateful to the staff at PAHT for their patience. This specialist piece of equipment will not only help staff, but will mean people like myself can have their imaging taken much more easily."

Thank you to Sherrie for her generous support and the difference her gift will make to patient care.



A birthday gift of gratitude

To mark their son Leo's first birthday, local residents Katie and Jordan raised £300 for the Maternity Ward at The Princess Alexandra Hospital. Their touching donation was a thank you for the exceptional care Katie and Leo received during a challenging birth and recovery.

Katie said "We decided to raise money for the Maternity Ward to say thank you for the wonderful care that I received while at the hospital... Each day and night nurses would care for us both and showed me incredible kindness."

Marking Leo's first birthday in this special way will help support more new beginnings.

Bidfood UK: Giving Back Locally

A big thank you to the team at Bidfood UK for raising £112 through their company raffle in support of our charity. Their kind words and continued support reflect the strong bond between our hospital and the local community.

"As an organisation, we feel at our happiest supporting Princess Alexandra Hospital... PAH is a great support system and network for those locally, and we feel deserves as much credit as possible. Donating to the hospital is the least that we can do in support of everyone's hard work." Tamara Rose, Customer Service and Admin Team Leader, Bidfood.

Their team's dedication highlights the vital role local businesses play in supporting our hospital community.



Making a Splash for Dolphin Ward

We're thrilled to celebrate the incredible efforts of The Bishop's Stortford College, whose students and staff came together to raise an outstanding £5,025 for our children's ward. Their fun-filled fundraising week was bursting with creativity and community spirit. From a vibrant blue non-uniform day to an imaginative "Under the Sea" cake competition, and the ever-popular "Splash the Cash" soak-a-teacher event. Every activity was met with enthusiasm and heart, making waves of difference for the young patients we care for. Their support not only brought smiles to the ward but also strengthened the bond between our hospital and the wider community.

Their efforts have provided vital support to the Dolphin Ward, enhancing care for our young patients.



United in purpose – events supporting our hospital charity

This year, our incredible supporters went above and beyond to raise funds for the breast unit charitable fund at The Princess Alexandra Hospital Trust. From themed parties to mountain treks, each event was a beautiful reflection of community, courage, and compassion. Here are a few highlights from the year.

Kilimanjaro trek

A team of 24 (pictured top right), including a trek doctor, took on the extreme challenge of climbing Kilimanjaro, Africa's highest peak. Over seven days of camping and high-altitude trekking, their determination never wavered. Several participants had a personal connection to breast cancer, which made every step a powerful act of support for breast cancer care at PAHT.



Royal Berkshire charity shoot

Our 11th annual clay pigeon shoot at The Royal Berkshire Shooting School welcomed 25 teams and raised a phenomenal £72,000. Guests enjoyed a full day of sport, hospitality, and a luxury auction featuring unforgettable experiences.

Mamma Mia night

Ahead of their October challenge, participants of the Angkor Wat Cambodia Trek organised a lively Mamma Mia-themed evening to kickstart their fundraising. With 100 guests enjoying Greek entertainment, a DJ, and a silent auction, the event raised an incredible £14,000. A joyful celebration of community spirit and generosity.

House of Commons charity dinner

Hosted by Baroness Lady Eleanor Laing DBE, this elegant evening at the Palace of Westminster brought together guests for an unforgettable night of dining and fundraising. Mr Ashraf Patel MBE, Associate Specialist in Breast Surgery, delivered a moving speech that highlighted the importance of the charity's work on patients and families. (Pictured bottom right)



Each event this year was a testament to the power of community and the deep compassion people feel for those affected by breast cancer. We are profoundly grateful to every participant, sponsor, and supporter who made these moments possible.

How you can make a difference

There are so many ways to support The Princess Alexandra Hospital Charity, whether you're donating, fundraising, volunteering, or simply spreading the word. Whichever way you choose to get involved, your support helps us go further for patients, our staff, and community.

Stay connected

Follow us on Facebook and Instagram to see the impact of your support, hear inspiring stories, and stay up to date with our latest news and events.



ThePrincessAlexandraHospitalsCharity



@PAHT_Charity

Make a donation

Every donation, big or small, helps us make a difference.

- ✓ Online: Visit www.pah.nhs.uk/charity/donate and click the **JustGiving** button, or scan the QR code. You can give a one-off donation or set up a monthly direct debit, to help us be there for patients and our people all year round
- ✓ By phone: Call our friendly team on **01279 973990**.
- ✓ By post: Send cheques (payable to **The Princess Alexandra Hospital Charity**) to:
The Princess Alexandra Hospital Charity, Kao 2, Kao Park, London Road, Harlow, CM17 9NA
- ✓ In person: Drop off cash or cheques at the Cashier's Office (Lower Ground Floor, opposite The Sanctuary), or use the tap to donate machine, located at the main entrance, at The Princess Alexandra Hospital, Hamstel Road, Harlow, CM20 1QX.



We are always happy to help. You can reach the charity team by calling **01279 973990** or emailing paht.fundraising@nhs.net

Take on a challenge

Walk, run, cycle, or trek, whether in the UK or overseas, and raise funds for The Princess Alexandra Hospital Charity. Join one of our organised events or take part in your own and we'll support you every step of the way. From local races to bucket-list adventures like Kilimanjaro or the Three Peaks, there's something for everyone. Visit www.pah.nhs.uk/charity to find your perfect challenge!

Support us through your business

Unite your team and make a difference by fundraising at work. From coffee mornings and team challenges to Charity of the Year partnerships, there are so many ways your business can support our hospital. We'll help build a partnership that meets your goals and supports patients and staff.

Fundraise together

Whether you're a school, club, society, faith or community group, fundraising is a fun and powerful way to support your local NHS hospital. From bake sales and non-uniform days to quiz nights and fitness challenges, every effort helps. We're here to support you every step of the way.

Give in memory

Donating in memory of a loved one is a memorable way to celebrate their life while supporting patient care. Many families choose to collect donations at a funeral or set up an online tribute page to share memories and raise funds. Call us to talk through your options.

Leave a legacy

Leaving a gift in your will, no matter the size, is a powerful way to leave a legacy, support loved ones, and causes close to your heart. By including The Princess Alexandra Hospital Charity, you're saying a forever thank you, helping us go above and beyond for patients and staff for years to come.

Celebrate with a gift

Mark a special occasion, like a birthday, wedding, or anniversary, by asking for donations instead of gifts. It's a great way to celebrate while supporting patient care. Get in touch for details on how to set up a celebration fundraising page.

Host your own event

Plan your own fundraiser like a garden party, talent show, or themed dinner, in a way that's personal and fun. We'll help with ideas and promotion to make your event a success. Let us know what you're planning!

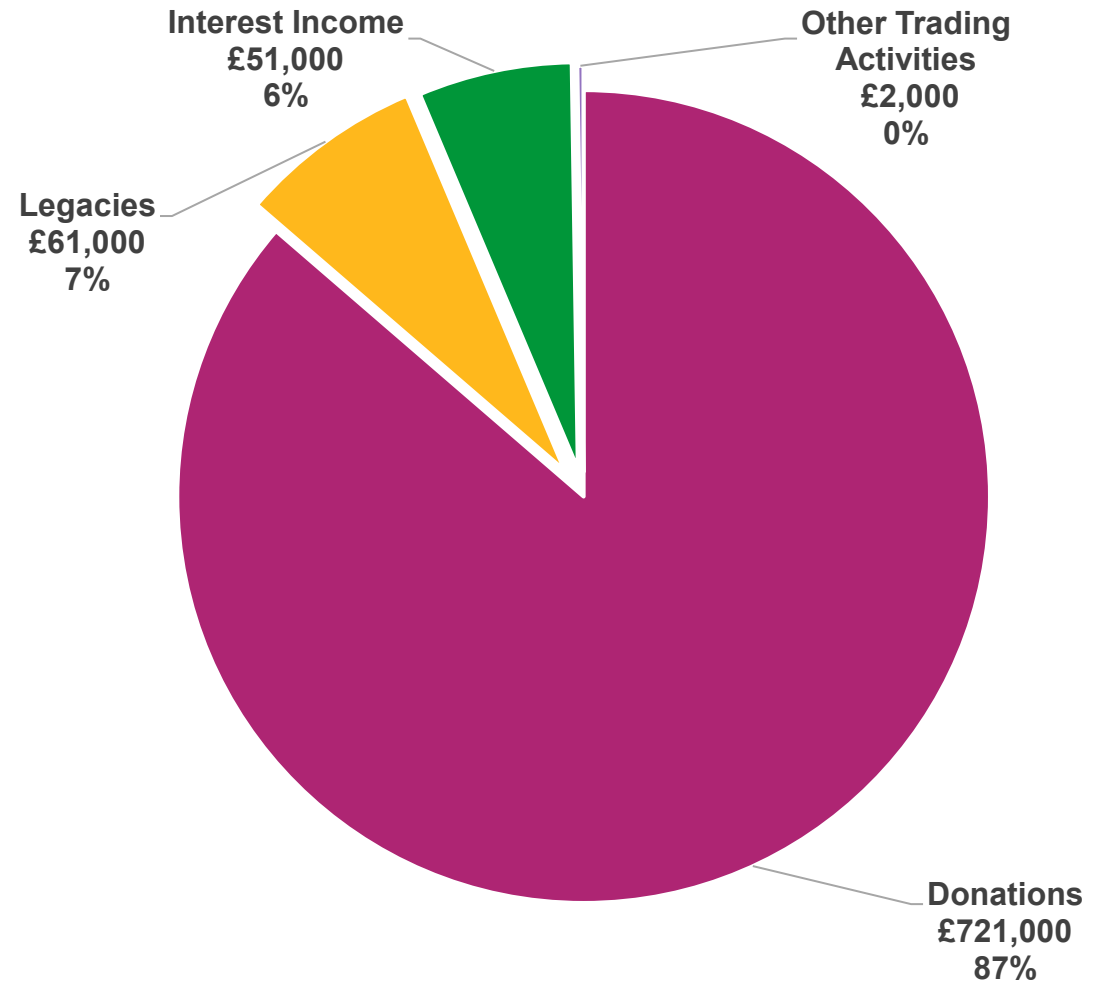
The power of your donations

Every gift we receive is a step toward better care, greater comfort, and a stronger hospital community, and this year, your generosity truly shone. In **2024-25**, the charity received a total income of **£835,000**, helping us fund vital projects and support across The Princess Alexandra Hospital NHS Trust. This total includes:

- Donations from individuals who gave from the heart
- Fundraising activities that brought our community together
- Dividends and interest, adding value to our reserves
- Other income, supporting our charitable mission

The largest contributions came from fundraising events and individual donations, totaling **£721,000**, showing the incredible commitment of our supporters.

Your support continues to be the driving force behind everything we do. Whether you gave, ran, baked, cycled, or simply spread the word, thank you for being part of our journey.



The income from fundraising activities and donations was:

Fund Name	Income	Category
Kilimanjaro Event	£182,953.58	Breast Unit
Angkor Wat	£94,772.56	Breast Unit
General Fund	£131,099.32	General Fund
Shooting Day 2020	£71,655.00	Breast Unit
House of Commons Dinner 2025	£62,527.20	Breast Unit
ICU	£61,098.90	ICU
Voluntary Services Fund	£54,558.46	Voluntary Services
Breast Unit Together Fund	£34,201.7	Breast Unit
W/E Surg Onc Charitable Fund	£20,575.00	Breast Unit
Bollywood	£19,730.00	Breast Unit
Holland And Holland Shoot 2025	£17,950.00	Breast Unit
October Awareness Month	£15,287.69	Breast Unit
Mamma Mia	£13,575.00	Breast Unit
Galen House Cancer Nurses	£9,651.63	Galen House
Dolphin Ward	£7,009.19	Dolphin Ward
Snowball 2022 Fund Raising	£6,909.45	Breast Unit
Radiology Trust Fund	£5,730.00	Radiology
Neonatal Unit	£5,686.80	Neonatal Unit
Maternity Bereavement Fund	£5,305.00	Bereavement
Moving Forward	£5,010.88	Breast Unit
Long Live Liver Appeal	£2,064.16	Long Live Liver Appeal
Penn Ward	£1,580.70	Penn Ward
Chaplaincy Fund	£1,305.91	Chaplaincy Fund
Palliative Care & End of Life	£1,260.00	Palliative Care
CCU	£1,000.00	CCU
Henry Moore Unit	£1,000.00	Henry Moore
Mobile Screening Unit	£500.00	Mobile Screening
PAH Plaster Room Educational Accessories Fund	£343.80	Plaster Room
Maternity Department	£300.00	Maternity
Cuba Cycle 2020	£202.00	Breast Unit
Williams Day Unit	£105.00	Williams Day Unit
Cardiology	£100.00	Cardiology
Others (under £100)	250.07	Others

The majority of the contributions to the charity, **£545,900 (65%)**, were in relation to the Breast Unit through donations and fundraising events.

We extend our sincere thanks to Mr Ashraf Patel MBE, Associate Specialist in Breast Surgery, (pictured below) for his unwavering commitment to our charity and the Breast Unit. His dedication, alongside the incredible generosity of our donors and supporters, has been instrumental in the success of recent fundraising events.

This collective effort continues to make a lasting difference to patients, families, and the future of breast care at The Princess Alexandra Hospital Trust.

Fund Name	Income
Kilimanjaro Event	182,953.58
Angkor Wat	94,772.56
Shooting Day 2020	71,655.00
House of Commons Dinner 2025	62,527.20
Breast Unit Together Fund	34,201.70
W/E Surg Onc Charitable Fund	20,575.00
Bollywood	19,730.00
Holland And Holland Shoot 2025	17,950.00
October Awareness Month	15,287.69
Mamma Mia	13,575.00
Snowball 2022 Fund Raising	6,909.45
Moving Forward	5,010.88
Mobile Screening Unit	500
Cuba Cycle 2020	202
Fab Account	50



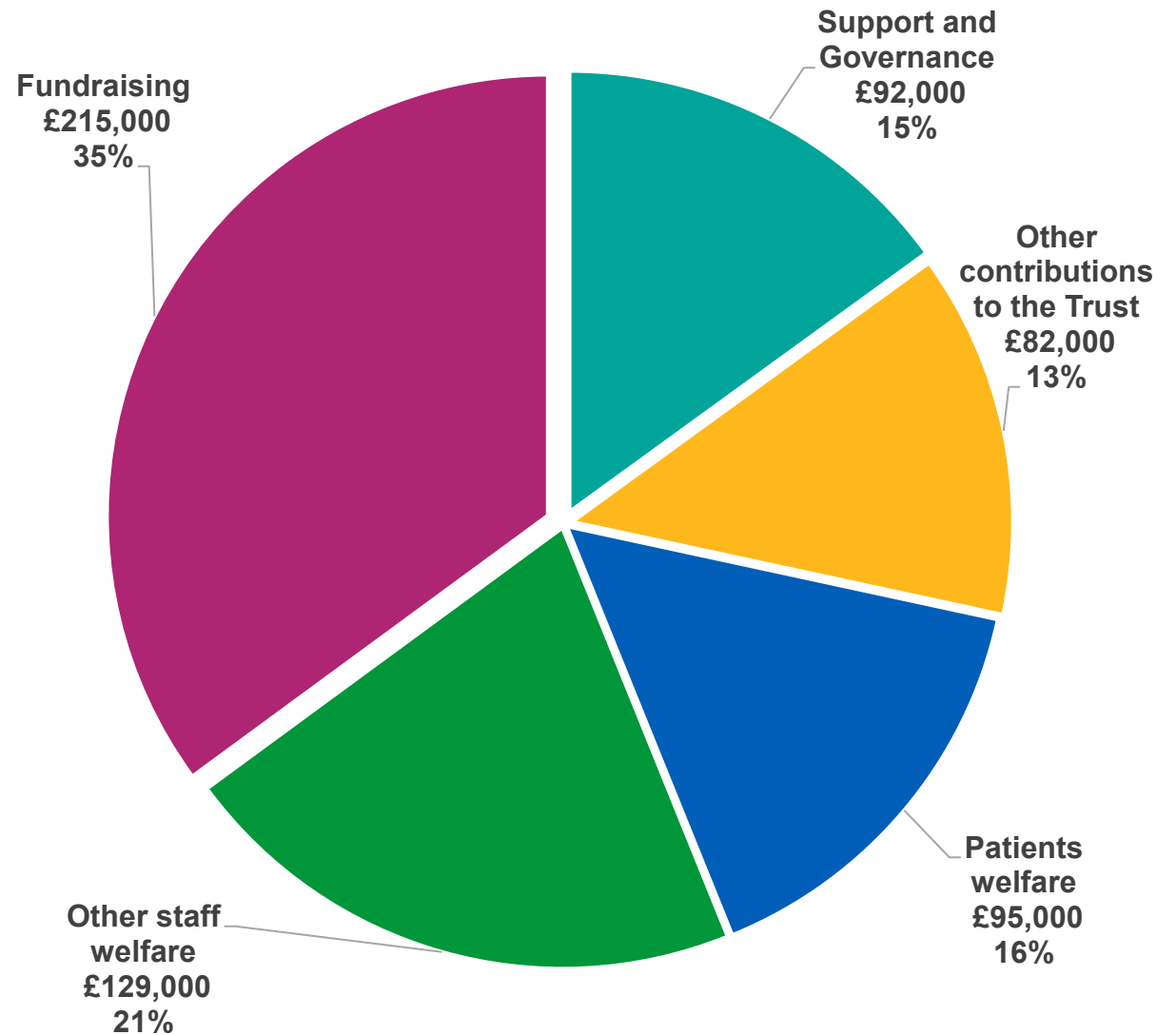
How your support made a difference

Thanks to your generosity, we've been able to make a meaningful impact across The Princess Alexandra Hospital NHS Trust this year. Every donation, large or small, has helped us go beyond what NHS funding alone can achieve, bringing comfort, care, and compassion to both patients and staff. Throughout the year, your support enabled us to:

- **Empower PAHT staff** through education and training opportunities
- **Enhance patient comfort** with thoughtful items that create a more welcoming environment
- **Improve treatment and care** by funding essential medical equipment

In total, we spent **£613,000** in line with our charitable objectives, making a real tangible difference across the hospital. This compares with **£584,000** spent last year. To keep the momentum going, we invested **£215,000** in fundraising activities, which generated **£835,000** in income. In 2023-24, we spent **£192,000** on fundraising, raising **£410,000** in return. To the right, you'll find a breakdown of how funds were spent in **2024-25**, so you can see the impact of your support in action.

Your generosity powers everything we do. We're deeply committed to using every pound wisely to deliver the greatest possible benefit to our patients and our incredible PAHT people.



Risk management

We take risk seriously, because protecting our charity's reputation, income, and impact is essential to everything we do. All major risks have been carefully identified and reviewed, with robust systems in place to manage and mitigate them. As part of the Princess Alexandra Hospital Trust (PAHT), the charity benefits from its established financial control framework, adding an extra layer of assurance.

Currently, the most significant risks identified are:

- reputational damage that could lead to a sudden drop in donations
- fundraising events not overseen by the charity that may pose reputational or financial risks

We do not hold investment assets, so there is no exposure to portfolio-related risks. Instead, we focus on maintaining strong financial discipline. Spending and commitments are closely aligned with income, and our Charitable Funds Committee monitors income and expenditure quarterly to spot trends early and prevent unexpected pressure on reserves. All financial governance follows PAHT's standing financial instructions, ensuring transparency, accountability, and control at every step.

Our future plans

In 2025-26, the charity will focus on:

- ✓ **Growing income** through diverse fundraising streams and partnerships
- ✓ **Improving supporter engagement** with tailored communications and impact stories
- ✓ **Boosting visibility** across PAHT and the local community
- ✓ **Streamlining systems** and workflows, and embedding new digital tools
- ✓ **Building capacity** and planning for future growth

We are grateful for the continued support from our donors, community, and PAHT colleagues. Thanks to your support, we will keep making a difference.

About us

Founded on 21 March 1996 under a trust deed and registered with the Charity Commission (No. 1054745), The Princess Alexandra Hospital Charity exists to make an impactful difference to patient care and staff wellbeing across The Princess Alexandra Hospital NHS Trust (PAHT).

What we do

Through fundraising events, appeals, and generous donations, we enhance the quality of care and patient experience by funding vital services and resources that fall outside the scope of central NHS funding. We also champion the health and wellbeing of PAHT staff, recognising that great care starts with a supported workforce.

Governance and public benefit

The PAHT Board ensures that all charitable activities align with the Charity Commission's guidance on public benefit, both in current operations and future planning. The board holds the charitable fund and applies income to any purpose that supports the NHS, in line with charitable objectives.

Trustees are members of the PAHT Board, which acts as the sole corporate trustee of the charity. Appointments to the Board are made in line with NHS Trust governance procedures, based on relevant experience and alignment with organisational values. New members receive an induction covering their responsibilities, including those under charity law and NHS governance.

Within the charity, there are multiple designated funds, each overseen by a fund manager. While internal criteria guide how these funds are spent, they are not legally binding. What matters most is that public donations are used appropriately and respectfully, reflecting the intent of our donors.

Unless funds are raised for a specific long-term purpose, we aim to spend donations within three years, ensuring timely impact rather than accumulation.

Oversight & accountability

To ensure transparency and effective stewardship, the Board has formally established a Charitable Funds Committee. The committee is accountable to the Board, and oversees the management of charitable funds and fundraising activities, ensuring every pound raised is used wisely and well. The committee provides assurance on governance, financial stewardship, and alignment with charitable objectives, with all decisions subject to Board oversight and approval where required.

Charitable funds committee

The Charitable Funds Committee plays a vital role in ensuring our charity is managed with integrity, transparency, and care. Formally established and accountable to the Corporate Trustee (our Board of Directors), the committee provides assurance on how our charitable resources are governed and controlled. Their oversight helps safeguard our mission and ensures every decision reflects our values and responsibilities. Meet the 2024-25 committee members:

Helen Howe
Independent chair

Anne Wafula-Strike
Associate non-executive director

Tom Burton
Chief Finance and Infrastructure Officer and
Interim Deputy Chief Executive Officer

Ogechi Emeadi (sadly died in July 2024)
Chief people officer

Our sincere thanks and deepest appreciation to Ogechi for her service, leadership, and the lasting impact she made on our charity and hospital community.

Michael Meredith
Director of strategy and estates

Giuseppe Labriola
Deputy Chief Nurse

Laura Warren (1 April – 18 October 2024)
Associate director of communications

Samuel Owusu-Ansah
Head of financial services

Our details

Registered charity number: 1054745

Address of charity:

The Princess Alexandra Hospital NHS Trust Charitable Fund
Kao 2, Kao Park
London Road
Harlow
Essex
CM17 9NA

RBS
280 Bishopsgate
London
EX2M 4RB

Bankers:

Barclays Bank Plc
Water Gardens
Harlow
Essex
CM20 1AN

Independent Examiner:

Affinia
1 Westfield Avenue
London
E20 1HZ



The Princess Alexandra Hospital Charity

Registered Charity Number: 1054745

Our trusted leaders

The trustee of the charity is The Princess Alexandra Hospital NHS Trust (PAHT) as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011. The PAHT board members (with voting rights) of the trust manage this responsibility. Board members for the period 1 April 2024 to 31 March 2025 were as follows:

Chair

Hattie Llewelyn-Davies, chair

Non-executive directors

Darshana Bawa, non-executive director
Anne Wafula-Strike, associate non-executive director
Colin McCready, non-executive director
Elizabeth Baker, non-executive director
Oge Austin-Chukwu, non-executive director
George Wood, non-executive director and senior independent director
Ben Molyneux, associate non-executive director
Parag Jasani, associate non-executive director
Bolanle Johnson, NeXT non-executive director

Executive directors

Lance McCarthy, chief executive (left 01.08.24)
Thomas Lafferty, chief executive (as of 04.11.24)
Sharon McNally, chief nurse and deputy chief executive, and interim chief executive from 01.07.24 – 04.11.24
Stephanie Lawton, chief operating officer
Dr Fay Gilder, medical director
Tom Burton, chief finance and Infrastructure and interim deputy chief executive officer
Jim McLeish, director of quality improvement
Michael Meredith, director of strategy and estates
Ogechi Emeadi, chief people officer (sadly died in July 2024)
Phil Holland, chief information officer

Statement of trustee's responsibilities

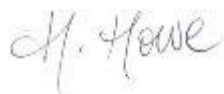
Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of any excess of expenditure over income for that period. In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- ✓ Select suitable accounting policies and apply them consistently
- ✓ Make judgements and estimates that are reasonable and prudent
- ✓ State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- ✓ State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- ✓ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirms that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out from pages 22 to 31 have been compiled from and are in accordance with the financial records maintained by the trust board.

Approved by the trustees on **23 12 2025**, and signed on their behalf by:



Helen Howe

Chair
Charitable funds committee



Tom Burton

Chief Finance and Infrastructure Officer and Interim Deputy Chief Executive Officer

Thank you for your support.



The Princess Alexandra Hospital Charity

Registered Charity Number: 1054745

**The Princess Alexandra Hospital NHS Trust Charitable Fund, Kao 2, Kao Park,
London Road, Harlow, Essex, CM17 9NA**

www.pah.nhs.uk/charity

paht.fundraising@nhs.net

01279 973990



[Facebook.com/ThePrincessAlexandraHospitalsCharity](https://www.facebook.com/ThePrincessAlexandraHospitalsCharity)



[Instagram.com/PAHT_Charity](https://www.instagram.com/PAHT_Charity)

Independent Examiner's Report to the Trustees of The Princess Alexandra Hospital NHS Trust Charitable Fund

I report to the trustees on my examination of the financial statements of The Princess Alexandra Hospital NHS Trust Charitable Fund ('the charity') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

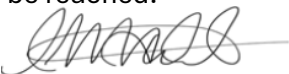
Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Louise Hallsworth FCA (Senior Statutory Auditor)
For and on behalf of Affinia (Orpington), Statutory Auditor
Chartered Accountants
Lynwood House
Crofton Road
Orpington
BR6 8QE

Date: 9 January 2026

The Princess Alexandra Hospital Charity

Annual accounts for the year ended 31 March 2025

Statement of Financial Activities for the year ended 31 March 2025

	Note	2024/25 Restricted Funds £000	2024/25 Unrestricted Funds £000	2024/25 Total Funds £000	2023/24 Total Funds £000
Income and endowments from					
Donations	3	-	721	721	259
Legacies	3	-	61	61	-
Other income	4	-	2	2	109
Interest Income		-	51	51	42
Total Income		-	835	835	410
Expenditure on					
Raising funds	5	(1)	(214)	(215)	(192)
Charitable activities					
- Contributions to the Trust	6	-	(174)	(174)	(285)
- Patient welfare and amenities		-	(95)	(95)	(106)
- Staff welfare and amenities		-	(129)	(129)	(1)
Total expenditure		(1)	(612)	(613)	(584)
Net income/(expenditure)		(1)	223	223	(174)
Net movement in funds		(1)	223	223	(174)
Reconciliation of funds					
Fund balances brought forward at 1 April		7	736	743	917
Fund balances carried forward at 31 March		6	959	966	743

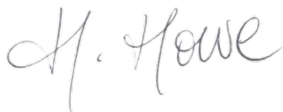
All gains and losses recognised in the year are included in the Statement of Financial Activities

Balance Sheet as at 31 March 2025

	Note	2024/25 Restricted Funds £000	2024/25 Unrestricted Funds £000	2024/25 Total Funds £000	2023/24 Total Funds £000
Current assets					
Debtors	13	-	94	94	83
Cash and cash equivalents	12	-	1,251	1,251	1,202
Total current assets		-	1,346	1,346	1,285
Liabilities					
Creditors falling due within one year	14	-	(380)	(380)	(542)
Net current assets		-	966	966	743
Total net assets		-	966	966	743
Funds of the Charity					
Restricted		-	-	-	7
Unrestricted		-	966	966	736

The notes at page 27 to 31 forms part of these accounts

Approved and authorised for issue by the trustees on 23/12/2025 And signed on their behalf.



Helen Howe

Chair of Charitable Funds Committee
Date: 23 12 2025



Tom Burton
Chief Finance and
Infrastructure Officer and
Interim Deputy Chief
Executive Officer
Date: 23 12 2025

Approved and authorised for issue by the trustees on 23/12/2025 And signed on their behalf.

Statement of Cash Flow for the year ended 31 March 2025

	Note	2024/25	2023/24
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net income for the reporting period		223	(174)
Adjustments for:			
Increase in debtors	13	177	(35)
Increase in creditors	14	(162)	374
Net cash used in operating activities		238	165
Change in cash and cash equivalents in the reporting period		215	165
Cash and cash equivalents at 1 April 2024		1,036	1,037
Cash and cash equivalents at 31 March 2025	12	1,251	1,202

Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objectives are:

The Princess Alexandra Hospital Charity

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- Entitlement: control over the rights or other access to the economic benefit has passed to the charity.
- Probable: it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity.
- Measurement: the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably.

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil. The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event

- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objectives of the Charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 8.

1.5. Realised gains and losses

There are no realised gains or losses in 2024-25 (nil in 2023-24).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount. There are no amounts which are owed in more than a year.

1.7. Financial Instruments

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the Charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

2. Related Party Transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling party and the trust board of the charity are the directors of the trust, as detailed in page 18 of the Annual Report and Accounts.

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £398k (£392k in 2023-24) as detailed in note 7 of these accounts. As at year end, the Charity owed the Trust £378k (£467K in 2023-24) as detailed in note 14 of these accounts. There is a £70k debtor balance with the Trust at year end (£83k in 2023-24). Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries. The trust board received no remuneration or re-imbusement of expenses from the charitable fund during 2024-25 (nil in 2023-24).

Details of Income

3. Income from donations and legacies

	2024/25	2024/25	2024/25	2023/24
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	-	721	721	259
Legacies	61	-	61	-
Total	61	721	782	259

4. Income from other trading activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2023-24.

	2024/25	2024/25	2024/25	2023/24
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Charity Rugby Raffle Tickets	-	1	1	-
Breast Unit Fundraising events	-	1	1	109
Total	-	2	2	109

5. Interest income

	2024/25	2024/25	2024/25	2023/24
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Interest from cash and cash equivalents	0	51	51	42
Total	-	51	51	42

Analysis of charitable expenditure before allocation of Support and Governance costs

6. Expenditure on raising funds

	2024/25	2024/25	2024/25	2023/24
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	1	15	16	2
Long Live Liver Appeal	-	1	1	-
Covid Campaign	-	-	-	-
Improving Cancer Services	-	-	-	-
Breast Unit Fundraising Team events	-	198	198	190
Total	1	214	215	192

he Princess Alexandra Hospital general fund

7. Charitable expenditure

All charitable expenditure is classified as grant funded activities

	2024/25	2024/25	2024/25	2023/24
	£000	£000	£000	£000
Contributions to the Trust	80	94	174	285
Patient welfare and amenities	95	-	95	106
Staff welfare and amenities	129	-	129	1
Total	304	94	398	392

There were no grants made payable to individuals during 2024-25 (nil in 2023-24). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors. The total cost of making grants, including support costs, is disclosed on the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 6.

Analysis and allocation of Support and Governance costs

8. Allocation of support costs and overheads

	2024/25	2024/25	2024/25	2023/24
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs recharged	-	92	92	40
Governance fee				
Independent Examination fee	-	2	2	1
Total support and governance costs	-	94	94	41

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. Independent examination costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

9. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

10. Analysis of staff costs

The charity has nil employees.

11. Independent examiner's remuneration

The independent examination fee of £1,800 inclusive of VAT related solely to the independent examination with no other additional work undertaken in 2024-25 (2023-24 £1,200).

Financial Instruments

12. Analysis of Financial Instruments

	Total 2024-25	Total 2023-24
	£000	£000
Cash held as short term investments and deposits	982	1,124
Cash at bank and in hand	269	78
Total	1,251	1,202

Analysis of Debtors

13. Analysis of current debtors

	Balance 31 March 2025	Balance 31 March 2024
	£000	£000
Debtors under 1 year		
Debtors (host Trust)	71	83
Accrued income	23	-
Prepayments	-	-
Total	94	83

14. Analysis of liabilities

	Balance 31 March 2025	Balance 31 March 2024
	£000	£000
Trade creditors	(2)	(75)
Creditors (host Trust)	(378)	(467)
Total creditors	(380)	(542)

Analysis of Funds

15. Analysis of unrestricted and restricted fund movements

	Balance 1 April 2024	Income	Expenditure	Balance 31 March 2025
	£000	£000	£000	£000
Restricted funds				
Princess Alexandra Hospital	7	-	(1)	6
Total	7	-	(1)	6
Unrestricted funds				
Herts & Essex Hospital	-	-	-	-
Princess Alexandra Hospital	650	289	(207)	732
St Margaret's Hospital	86	546	(404)	228
Total	736	835	(611)	960
Total Funds	743	835	(613)	966

16. Funding commitments

As at 31 March 2025 the trustees had not made commitments other than those shown as creditors, note 14.

THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1054745

Accounts

The Princess Alexandra Hospital Charity

Annual Report 2023 – 2024



Welcome

Welcome to **The Princess Alexandra Hospital Charity Annual Report for 2023-24**. This report is an opportunity to highlight the fantastic kindness given to the charity to support our patients, visitors and our people during the year.

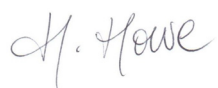
Through fundraising and kind donations from a wide range of patients, their families and loved ones, the charity has received a total of **£410,000** this year. We thank everyone for their generosity and the difference the funds will continue to make to our patients and our people.

Historically, the NHS has always received charitable donations. NHS charities are members of NHS Charities Together, a national organisation who make funds donated available to local NHS charities through support schemes that individual NHS charities can apply for. Our Butterfly Hub project received funds from NHS Charities Together and The Princess Alexandra Hospital Charity, with the hub available to patients, their loved ones and clinicians as a quiet and comfortable space to use during difficult times. This year, with funds from The Princess Alexandra Hospital Charity, and a successful bid for further funds from NHS Charities Together, we will be creating four sensory gardens for our patients, their relatives and friends and our people to use. Plans are underway and the gardens will be built in 2025.

You can help us to do more - please take a look at pages 8-9 for details of how you can get involved in supporting us too.

Thanks also go to the charity trustees who continue to support the charity. By working together our charity will continue to make a difference to our patients, visitors and our people.

Thank you



Helen Howe

Chair, charitable funds committee



Highlights from the year

This year (2023-24) the charity has received great support through donations and fundraising from our patients, their loved ones, and our people. This generosity is given in thanks for the care they or their loved ones have received and enables the charity to make a difference for our patients, visitors and our people.

A huge thank you to everyone involved in supporting the charity - we are delighted to share some of the highlights from the year.

Marathon runners raise funds

Keen runners put their best foot forward and represented The Princess Alexandra Hospital Charity in the 2023 TCS London Marathon. We had two participants who set themselves the challenge to complete the marathon that took place on 23 April 2023.

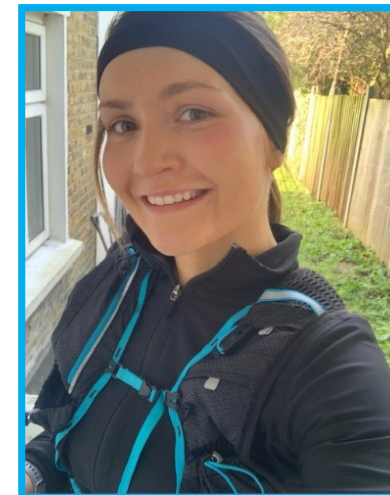
Mark Sanz, marathon runner, aged 54, from Hoddesdon (pictured, right), said: "The Princess Alexandra Hospital NHS Trust is my local hospital, so I am delighted to be representing their charity at the London Marathon.

"I've needed to attend the emergency department myself in the past and have visited family and friends who have also needed to be cared for, that's why I want to show my token of appreciation to the amazing teams and give back to my local community.

"The London Marathon is a well-supported race and I look forward to passing by some of London's most iconic landmarks and soaking up the atmosphere."



Lizzie Richards, marathon runner, aged 24, from London (pictured, right), said: “It’s a dream come true to take part in the London Marathon. Whilst cheering on participants taking part in the London Marathon previously, I cried tears of emotion and had goose bumps the whole time, in awe of those running.



“Over the last few months, I have put myself to the test and trained tirelessly in preparation. So far, I have raised £1,000 through babysitting and fundraising activities at local schools.”

A huge thank you and well done to Mark and Elizabeth who raised almost £8,000 combined.

Egg-citing surprise as Greater Anglia deliver treats

Young patients at the Princess Alexandra Hospital got an egg-citing Easter surprise when local train operator, Greater Anglia, delivered more than 380 Easter eggs and activity kits to the children’s ward and paediatric emergency department.

The annual initiative, now in its fourth year, is organised by Greater Anglia’s relief ticket office clerk at Sawbridgeworth and Stansted Mountfitchet, Michael King.

Posters were displayed at Bishop’s Stortford, Harlow Mill, Harlow Town, Stansted Mountfitchet and Sawbridgeworth train stations asking for train users to donate Easter eggs or other treats for the children’s ward at The Princess Alexandra Hospital.

Making the special delivery today, Michael said: “Our customers and staff at Greater Anglia are always very eager to help wherever they can for such a good cause – the past few weeks have been absolutely amazing, seeing the eggs piling up at our ticket offices ready for delivery.



A great tradition for the children and young people cared for at The Princess Alexandra Hospital.

Folding bed to help support relatives of patients at the end of life

A family kindly donated a folding bed that is now being used on Lister Ward to help support families needing to stay overnight to help care for loved ones.

We received a kind donation from a family, from Ongar, whose loved one received end of life care at the hospital.

The hospital's team of Butterfly Volunteers, who provide invaluable support to patients at the end of life, supported the family when they found themselves needing to stay at the hospital for prolonged periods of time to support their beloved mother Irene.



Speaking on behalf of the family, her son Paul Frost (pictured right with members of the Lister Ward team) and daughter Helen Hider said: “As a family we were so grateful for the support we received from all of the staff at PAHT, especially the Butterfly Volunteers. There aren't always enough folding beds to cope with demand and so we wanted to do something to say thank you, and to help support others who may find themselves in the situation we were in.

“A folding bed might not seem exciting, but having something to sleep on instead of sitting in a chair aided our comfort and really made a difference.”

A very big thank you to Paul and Helen and their extended family for their kind donation.

Further donations made to the Butterfly Volunteers team from relatives meant that an additional three beds have been purchased. The extra beds are now in use in Winter Ward, the OPAL Unit and Adult Assessment Unit.

Nicki Harris, Butterfly Volunteer coordinator at PAHT, said: “Our Butterfly Volunteers work so hard to attend to not only the needs of patients in our care, but their friends and family too.”

Thank you for the kind donations made to our Butterfly Volunteers team.

Hospital IT team secures charity award win

The IT digital automation team at The Princess Alexandra Hospital NHS Trust (pictured right) received a Network Designs Limited (NDL) Community Award 2023 and generous charitable donation in recognition of their commitment to enhance patient care and experiences.

The team were nominated for their project which focused on streamlining patient referrals, from their GP to attending their first hospital appointment, to ensure that their experience was as straightforward as possible.

The NDL Community Awards celebrate and recognise the efforts in providing high-quality services for the general public and advances in technology over the last year.

The Award was for the introduction of robotic process automation and electronic forms. Initially, our teams would manually process over 2,300 referral forms every month, taking around five minutes to process each one. The introduction of robotic process automation means that each patient referral now takes seconds to upload.

This has allowed the team to release time back to clinicians so that they can continue to focus on patient care and improve care and experiences for our patients.

“As part of our award win, we received £250 to donate to a charity of our choice. As a team, we decided to donate the funds to our hospital charity, The Princess Alexandra Hospital Charity.”

A huge thank you to the IT digital automation team for their generosity.



Tottenham Hotspur players deliver Christmas gifts for children

Children and young people staying on the children's ward, Dolphin Ward, at The Princess Alexandra Hospital, got a big surprise when Ashley Philips and Micky van de Ven (shown on the right, left-right), from Tottenham Hotspur Football Club, made a surprise visit to deliver early Christmas presents and help spread some festive cheer in December. Gifts included games and soft toys. There were also some treats for the children's team too.

Tottenham Hotspur defender Micky van de Ven said: "It was really good to visit The Princess Alexandra Hospital, to see the children and give them some Christmas presents.

"It's the first time in my career I've done something like this but these visits are really important. The children are going through a difficult time, so it's good that we can make them smile by surprising them and giving them some gifts.

"There were lots of Spurs fans too, which I love to see, and it was nice to meet the nurses and Dolphin Ward team who work so hard throughout the year."

Helen Weaving, Dolphin Ward manager, said: "There was such an air of excitement when the children on the ward found out that players from Tottenham Hotspur were visiting us. It was a tremendous boost and such a joy to see the look on their faces. Their parents and guardians were overjoyed too."

Thank you to Tottenham Hotspur Football Club for their Christmas gifts kindness.



How to support our charity

There are so many ways you can get involved to support The Princess Alexandra Hospital Charity:

Follow us on social media

Our social media channels are a good way to keep in touch with news about the charity and the difference being made by the funds raised by our donors and supporters.



ThePrincessAlexandraHospitalsCharity



@PAHCharity

One-off donations

One-off donations can be made in a number of ways:

- ✓ Cheques should be made payable to The Princess Alexandra Hospital Charity and posted to: The Princess Alexandra Hospital Charity, Kao 2, Kao Park, London Road, Harlow, CM17 9NA
- ✓ Online donations can be made by visiting our website at www.pah.nhs.uk/charity and clicking on the **Donate** button, or by scanning the QR code, right.
- ✓ Telephone donations can be made by calling our team on **01279 973990**
- ✓ Cash and cheques can also be **delivered to the Cashier's Office** (lower ground floor opposite The Sanctuary) at The Princess Alexandra Hospital, Hamstel Road, Harlow, CM20 1QX



Challenge Events

Would you like to take part in a marathon, abseil, or sky-dive? If you would, please contact the charity team to discuss our upcoming events. Also keep an eye-out on our social media channels where we share opportunities.

Volunteering

Do you have some spare time free and would like to help make a real difference to our charity? We are always on the look-out for event and in-office volunteers. Please contact us today to discuss.

Local business

Do you or someone you know run or work at a local business and are looking for your next charity to support? We have a range of opportunities to support us from simply hosting a collection in your shop through to event sponsorship packages.

Fundraising

Get creative and have some fun while fundraising at work, school, with your club or group, or with friends in your local community. Visit www.justgiving.com/pahnhs for a simple and secure way to donate and set up fundraising pages to support our charity.

In-memory

We gratefully accept donations in-memory of loved ones and have good relationships with local funeral providers. If you would like to discuss in more detail, please contact the charity team or speak directly with your funeral provider.

Legacies

Did you know you can choose to leave a gift in your will to a charity of your choice? You can choose to donate as little as 1% of your estate, leaving 99% for your loved ones or other causes.

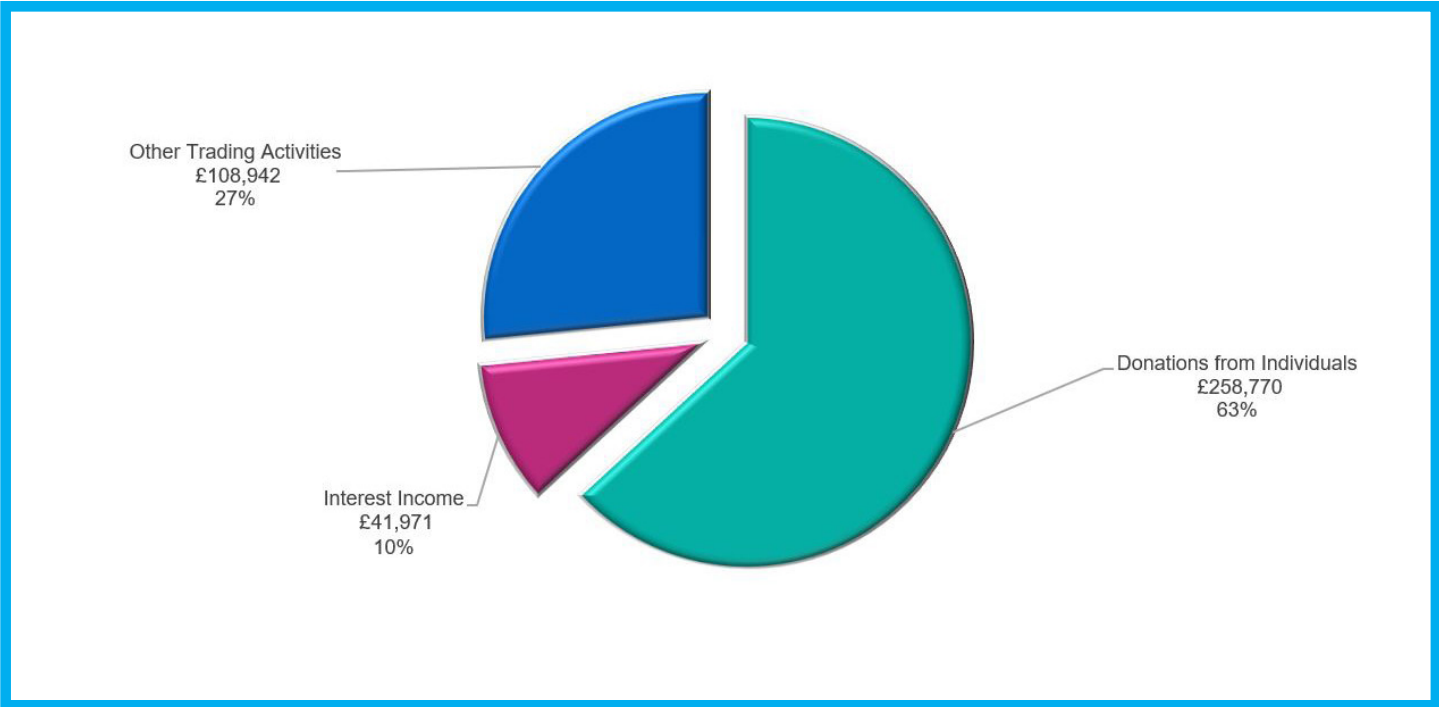
Call the charity team on 01279 973990 or email paht.fundraising@nhs.net for more information on how you can support The Princess Alexandra Hospital Charity.

Donations received

The charity received a total income for the year 2023-24 of **£410,000**.

This income is comprised of donations, other income from fundraising activities, dividends, and interest, of which the largest elements related to fundraising activities and donations from individuals. The majority of the contributions to PAHT were in relation to Breast Unit fundraising events.

Donations from individuals were **£259,000 (63%)**, interest income **£42,000**, and other trading activities **£109,000**.



The income from fundraising activities and donations was:

Fund Name	Income	Category
Angkor Wat	10,100.95	Breast Unit
Bollywood	10,033.00	Breast Unit
Breast Research Service Improvement	1,000.00	Breast Unit
Breast Unit Together Fund	70,020.89	Breast Unit
Camino 2023 Appeal	37,730.40	Breast Unit
Cardiology	1,549.80	Cardiology
CCU	100.00	CCU
Chaplaincy Fund	676.00	Chaplaincy Fund
Covid-19 Campaign	2.23	Covid Campaign
Dementia Care	250.00	Dementia Care
Dolphin Ward	3,730.87	Dolphin Ward
Fab Account	108.51	Breast Unit
Fashion Show 2021	25.00	Breast Unit
Galen House Cancer Nurses	1,260.00	Galen House
General Fund	97,958.91	General Fund
Harvey Ward	50.00	Harvey Ward
ICU	1,183.89	ICU
Lister Ward	109.06	Lister Ward
Long Live Liver Appeal	792.51	Long Live Liver Appeal
Mamma Mia	3,675.00	Breast Unit
Maternity Bereavement Fund	4,360.00	Bereavement
Mobile Screening Unit	1,600.00	Breast Unit

Fund Name	Income	Category
Moving Forward	40.00	Breast Unit
Neonatal Unit	2,438.70	Neonatal Unit
Penn Ward	358.18	Penn Ward
Royal Parks 2020	117.90	Breast Unit
Shooting Day 2020	109,300.17	Breast Unit
Snowball 2022 Fund	48,349.18	Breast Unit
Stroke Service Fund	80.00	Stroke Service
Theatre Staff Development Fund	300.00	Theatre
Voluntary Services Fund	2,231.73	Voluntary Services
Williams Day Unit	150.00	Williams Day Unit

The majority of the contributions to the charity were in relation to the Breast Unit through donations and fundraising events **£292,101 (71%)**.

A huge thank you to Mr Ashraf Patel MBE, associate specialist in breast surgery, for his continued commitment to the charity and to those who have generously donated and supported the Breast Unit fundraising events.

Fund Name	Income
Breast Unit Together Fund	70,020.89
Camino	37,730.40
Fab Account	108.51
Bollywood	10,033.00
Mobile Screening	1,600.00
Moving Forward	40.00
Breast Research Service Improvement	1,000.00
Fashion Show 2021	25.00
Angkor Wat	10,100.95
Royal Parks	117.90

Fund Name	Income
Shooting Day	109,300.17
Snowball 2022	48,349.18
Mamma Mia	3,675.00
Total	292,101.00



Pictured: Mr Ashraf Patel MBE, associate specialist in breast surgery.

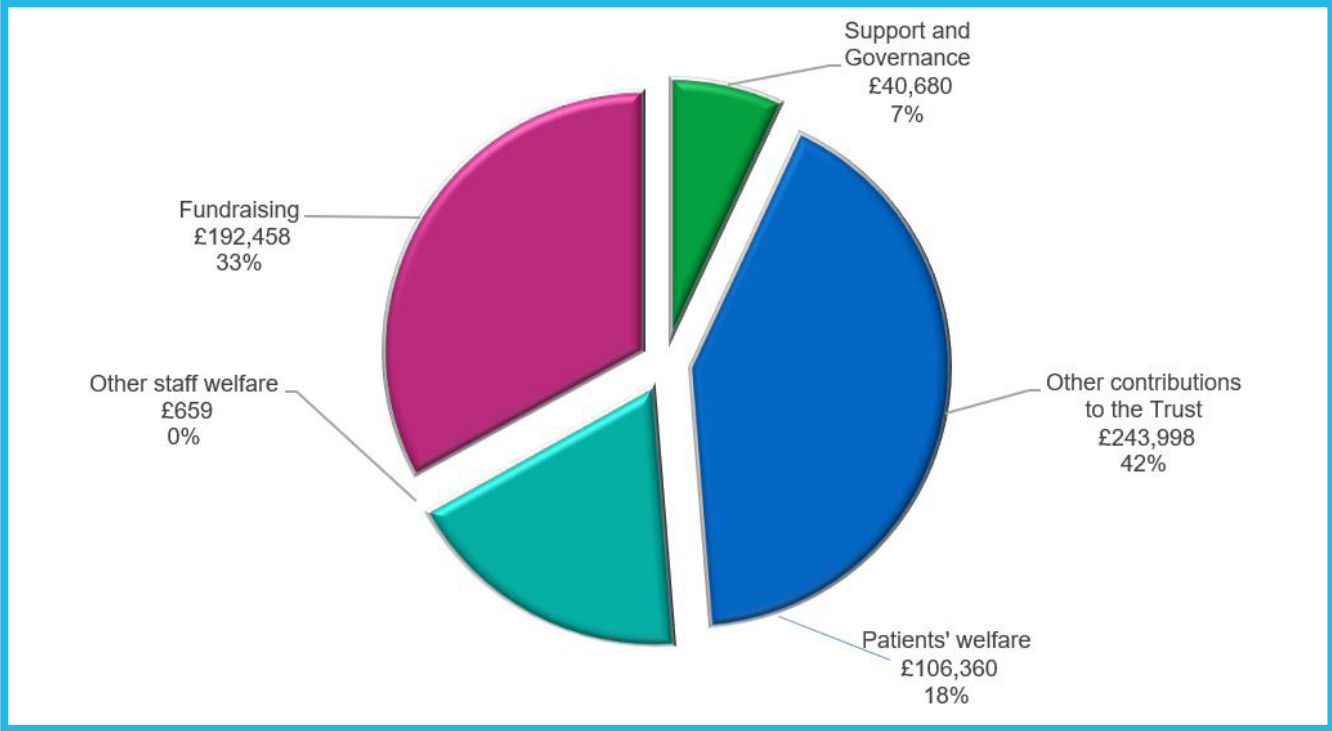


How we spent our funds

Across the year, the charity provided support in many ways including education and training for our PAHT people, items to provide a more comfortable environment for our patients and additional medical equipment for patient treatment too. This year a total of **£584,000** was spent in line with our objectives. This compares with **£479,000** spent last year.

The year the charity has spent **£192,000** on fundraising activities that generated **£410,000** of income. This compares to **£147,000** on fundraising that generated **£527,000** of income last year (2022-23).

How we spent our funds in **2023-24**:



Risk management

The major risks to which the charity is exposed have been identified and reviewed with systems established to mitigate them. The charity relies on and benefits from the financial control framework of PAHT.

Currently, the most significant risks identified are:

- reputational damage leading to a sudden and dramatic fall in donations
- reputational and income risk on fundraising events of which the charity is not aware

The charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. The charitable funds committee, on a quarterly basis, monitors both income and expenditure in order that any trends can be identified at an early stage in order to avoid unforeseen calls on reserves. Governance of income and expenditure follows PAHT's standing financial instructions.

Our future plans

In 2024-25, the charity will focus on the following areas:

- ✓ Providing proactive support to raise the profile of the charity
- ✓ Ensuring the charity is widely publicised to increase awareness of our work both across The Princess Alexandra Hospital NHS Trust (PAHT) and within the local community
- ✓ Working with fundholders across the Trust to ensure funds are spent in line with donor wishes, in good time and in an impactful and measurable way
- ✓ Improving the infrastructure of the charity, specifically working with finance colleagues to ensure the charity can operate efficiently and effectively
- ✓ Engaging and partnering with the local business community

We appreciate all the support we receive from our donors, our local community and our PAHT people – together the charity will continue to succeed.

About us

Trust deed

The Princess Alexandra Hospital Charity, was formed under a trust deed on 21 March 1996, and is registered with the Charity Commission, registration number 1054745.

Through fundraising activities, events and appeals, we have further improved the provision of high-quality patient care and a high standard of patient experience through the use of funds to support areas not covered or fully supported by central NHS funds. The charity also supports the health and wellbeing of The Princess Alexandra Hospital NHS Trust (PAHT) people.

The PAHT board confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's activities and objectives and in planning future activities.

The PAHT board hold the charitable fund, and use the income where applicable for any charitable purpose or purposes relating to the NHS. Within the single registered charity, there are a number of funds, each managed by a fund manager. Specific criteria document that funds should only be spent in line with the purposes of the fund. This criterion is for internal guidance only, and has no legal standing.

However, expenditure from funds given by the public must be seen as being appropriate and in line with their wishes. This means that the charity will spend the cash in accordance with the donor's wishes and retains the right to use discretionally. Unless raised for a specific purpose, charitable funds should be spent within a three-year period and should not be built up for future years.

The PAHT board has established a charitable funds committee to manage and monitor arrangements for the control and management of the trust's charitable funds and fundraising activities.



Charitable funds committee

The charitable funds committee is a formally established committee accountable to the corporate trustee/board of directors, to provide assurance to the board (the corporate trustee) on the arrangements for control and management of the charity. The committee for 2023-24 is shown below:

Members

John Keddie
Committee chair (1 April – 30 June 2023)

Anne Wafula-Strike
Associate non-executive director

Ogechi Emeadi
Chief people officer

Tom Burton
Director of finance

Helen Howe
Committee chair (1 July 2023 – present)

Michael Meredith
Director of strategy and estates

Laura Warren
Associate director of communications

Samuel Owusu-Ansah
Head of financial services

Our details

Registered charity number: 1054745

Address of charity:

The Princess Alexandra Hospital NHS Trust Charitable Fund
Kao 2, Kao Park
London Road
Harlow
Essex
CM17 9NA

Bankers

Barclays Bank Plc
Water Gardens
Harlow
Essex
CM20 1AN

RBS

280 Bishopsgate
London
EX2M 4RB

Auditors

NSO Associates LLP
75 Springfield Road
Chelmsford
Essex
CM2 6JB



The Princess Alexandra Hospital Charity

Behind the scenes

Trustee arrangements

The trustee of the charity is The Princess Alexandra Hospital NHS Trust as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The PAHT board members (with voting rights) of the trust manage this responsibility. Board members for the period 1 April 2023 to 31 March 2024 were as follows:

Chair

Hattie Llewelyn-Davies, chair

Non-executive directors

Darshana Bawa, non-executive director

Anne Wafula-Strike, associate non-executive director

Helen Howe, non-executive director

Colin McCready, non-executive director

Elizabeth Baker, non-executive director

George Wood, non-executive director and senior independent director

Executive directors

Lance McCarthy, chief executive

Sharon McNally, chief nurse and deputy chief executive

Stephanie Lawton, chief operating officer

Dr Fay Gilder, medical director

Tom Burton, director of finance

Jim McLeish, director of quality improvement

Michael Meredith, director of strategy and estates

Ogechi Emeadi, chief people officer

Phil Holland, chief information officer

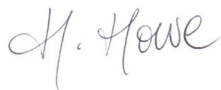
Statement of trustee's responsibilities

Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of any excess of expenditure over income for that period. In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- ✓ Select suitable accounting policies and apply them consistently
- ✓ Make judgements and estimates that are reasonable and prudent
- ✓ State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- ✓ State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- ✓ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out from pages 23 to 37 have been compiled from, and are in accordance with the financial records maintained by the trust board. Approved by the trustees on **9 January 2025**, and signed on their behalf by:



Helen Howe
Chair
Charitable funds
committee



Tom Burton
Director of finance

Thank you for your support...



The Princess Alexandra Hospital Charity

The Princess Alexandra Hospital NHS Trust Charitable Fund, Kao 2, Kao Park, London Road, Harlow, Essex, CM17 9NA

01279 973990



[ThePrincessAlexandraHospitalsCharity](https://www.facebook.com/ThePrincessAlexandraHospitalsCharity)



[@PAHCharity](https://twitter.com/PAHCharity)

Registered charity number: 1054745

Independent Examiner's Report to the Trustees of The Princess Alexandra Hospital NHS Trust Charitable Fund

I report to the trustees on my examination of the financial statements of The Princess Alexandra Hospital NHS Trust Charitable Fund ('the charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

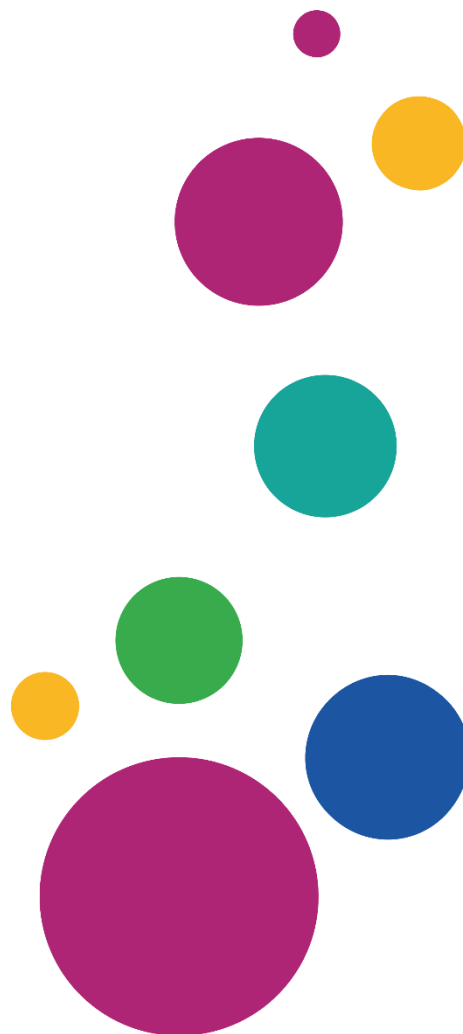
E Oddie

Elaine Oddie OBE MA FCA FCCA
NSO Associates LLP
Chartered Certified Accountants
75 Springfield Road
Chelmsford CM2 6JB

Date: 9 September 2024

**The Princess Alexandra
Hospital NHS Trust
Charitable Fund**

**Annual accounts for the
year ended 31 March 2024**



Statement of Financial Activities for the year ended 31 March 2024

	Note	2023/24	2023/24	2023/24	2022/23
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Income and endowments from					
Donations	3	-	259	259	108
Legacies	3	-	-	-	95
Other income	4	-	109	109	307
Interest Income		-	42	42	17
Total Income		-	410	410	527
Expenditure on					
Raising funds	5	-	(192)	(192)	(147)
Charitable activities					
- Contributions to the Trust	6	(2)	(283)	(285)	(282)
- Patient welfare and amenities		(26)	(80)	(106)	(22)
- Staff welfare and amenities		-	(1)	(1)	(28)
Total expenditure		(28)	(556)	(584)	(479)
Net income/(expenditure)		(28)	(146)	(174)	48
Net movement on funds		(28)	(146)	(174)	48
Reconciliation of funds					
Fund balances brought forward at 1 April		35	882	917	869
Fund balances carried forward at 31 March		7	736	743	917


All gains and losses recognised in the year are included in the Statement of Financial Activities

Balance Sheet as at 31 March 2024

	Note	2023/24	2023/24	2023/24	2022/23
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Current assets					
Debtors	12	-	83	83	48
Cash and cash equivalents	11	9	1,193	1,202	1,037
Total current assets		9	1,276	1,285	1,085
Liabilities					
Creditors falling due within one year	13	(2)	(540)	(542)	(168)
Net current assets		7	736	743	917
Total net assets		7	736	743	917
Funds of the Charity					
Restricted		7	-	7	35
Unrestricted		-	736	736	882
Total Funds		7	736	743	917

The notes from pages 27 to 37 form part of the accounts.

Approved and authorised for issue by the trustees on **9 January 2025** and signed on their behalf.



Helen Howe
Chair of charitable funds committee
9 January 2025



Tom Burton
Director of finance
9 January 2025

Statement of Cashflows for the year ended 31 March 2024

	Note	2023/24	2022/23
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net income for the reporting period		(174)	48
Adjustments for:			
Increase in debtors	12	(35)	(48)
Decrease in creditors	13	374	6
Net cash used in operating activities		165	6
Change in cash and cash equivalents in the reporting period		165	6
Cash and cash equivalents at 1 April 2023		1,037	1,031
Cash and cash equivalents at 31 March 2024	11	1,202	1,037

Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objects are:

The Princess Alexandra Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- **Entitlement:** control over the rights or other access to the economic benefit has passed to the charity.
- **Probable:** it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity.
- **Measurement:** the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably.

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil. The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 7.

1.5. Realised gains and losses

There are no realised gains or losses in 2023-24 (nil in 2022-23).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount. There are no amounts which are owed in more than a year.

1.7. Cash and cash equivalents

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the Charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

1.9. Events after the end of the reporting period

No events (either adjusting or non-adjusting) occurred after the end of the reporting period for 2023-24 (nil in 2022-23).

2. Related Party Transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling entity and the trust board of the charity are the directors of the trust, as detailed in page 17 of the Annual Report and Accounts.

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £392k (£332k in 2022-23) as detailed in note 6 of these accounts. As at year end, the Charity owed the Trust £467k (£117K in 2022-23) as detailed in note 13 of these accounts. There is £83k debtor balance with the Trust at year end (£19k in 2022-23). Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries.

The trust board received no remuneration or re-imburement of expenses from the charitable fund during 2023-24 (nil in 2022-23).

Details of Income

3. Income from donations and legacies

	2023/24	2023/24	2023/24	2022/23
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	-	259	259	108
Legacies	-	-	-	95
Total	-	259	259	203

4. Income from other trading activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2022-23.

	2023/24	2023/24	2023/24	2022/23
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Long Live Liver Appeal	-	-	-	8
Breast Unit Fundraising Team events	-	109	109	299
Total	-	109	109	307

Analysis of charitable expenditure before allocation of support and governance costs

5. Expenditure on raising funds

	2023/24	2023/24	2023/24	2022/23
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	-	2	2	20
Long Live Liver Appeal	-	-	-	8
Covid Campaign	-	-	-	6
Improving Cancer Services	-	-	-	3
Breast Unit Fundraising Team events	-	190	190	110
Total	-	192	192	147

6. Charitable expenditure

All charitable expenditure is classified as grant funded activities

	2023/24	2023/24	2023/24	2022/23
	Grant funded activity	Support Costs	Total	Total
	£000	£000	£000	£000
Contributions to the Trust	245	40	285	282
Patient welfare and amenities	106	-	106	22
Staff welfare and amenities	1	-	1	28
Total	352	40	392	332

There were no grants made payable to individuals during 2023-24 (nil in 2022-23). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors.

Analysis and allocation of Support and Governance costs

7. Allocation of support costs and overheads

	2023/24	2023/24	2023/24	2022/23
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs	-	40	40	92
Governance fee				
Independent Examination fee	-	1	1	-
External audit fee	-	-	-	10
Total support and governance costs	-	41	41	102

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. External audit costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

8. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

9. Analysis of staff costs

The charity employed one member of staff towards the end of the financial year. No employee receives total employee benefit over £60k.

10. Independent examiner's remuneration

The independent examiner's fee of £1,200 inclusive of VAT related solely to the independent examination with no other additional work undertaken in 2023-24 (2022-23 £8,000).

Cash and cash equivalents

11. Analysis of cash and cash equivalents

	Total 2023-24	Total 2022-23
	£000	£000
Cash held as short term investments and deposits	1,124	711
Cash at bank and in hand	78	326
Total	1,202	1,037

Analysis of Debtors

12. Debtors

	Balance 31 March 2024 £000	Balance 31 March 2023 £000
Debtors under 1 year		
Debtors (host Trust)	83	19
Prepayments	-	29
Total	83	48

Analysis of Creditors

13. Creditors

	Balance 31 March 2024 £000	Balance 31 March 2023 £000
Creditors due within 1 year		
Trade creditors	75	51
Creditors (host Trust)	467	117
Total creditors	542	168

Analysis of Funds

14. Analysis of unrestricted and restricted fund movements

	Balance 1 April 2023 £000	Income £000	Expenditure £000	Balance 31 March 2024 £000
Restricted funds				
Princess Alexandra Hospital	35	-	(28)	7
Total	35	-	(28)	7
Unrestricted funds				
Herts & Essex Hospital	-	-	-	-
Princess Alexandra Hospital	671	118	(127)	662
St Margaret's Hospital	211	292	(429)	74
Total	882	410	(556)	736
Total Funds	917	410	(584)	743

15. Funding commitments

As at 31 March 2024 the trustees had not made commitments other than those shown as creditors, note 13.

THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1054745

Accounts



The Princess Alexandra Hospital Charity



The Princess Alexandra
Hospital
NHS Trust



The Princess Alexandra Hospital Charity Annual Report 2022 – 2023



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration

Welcome

I am pleased to present **The Princess Alexandra Hospital Charity Annual Report for 2022-23**, showcasing the fantastic work to support our patients, visitors and our people across the year.

Thank you to everyone for your gifts of your time, funds and your ongoing support - it is thanks to you that we are able to make such a difference at PAHT.

I would also like to thank my fellow Trustees who have supported the charity over the past year.

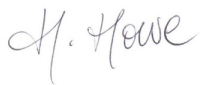
In total, we have raised almost **£527,000** - an amazing outcome for which we are extremely grateful.

The dedication of our community and of our people enables us to enhance patient care, purchase special equipment, improve facilities and invest in vital research.

This report is an opportunity to highlight the achievements of our charity. Please take a look at pages 13 and 14 for details of how you could get involved in supporting us too. You can also see how we spent our funds on page 15.

It is by working together that we will make the biggest impact for our patients, visitors and our people now and into the future.

Thank you



Helen Howe

Chair, charitable funds committee
Non-executive director



Highlights from the year

This year (2022-23) the charity has received amazing support from our patients, their loved ones, and our people, with fundraising taking place across the year.

This is testament to their wish to thank our people for the care they or their loved one received; or to make a difference to their team or place of work.

Thank you to everyone involved - we are delighted to share just some of the highlights from the year.

Easter surprise for PAHT

Patients at PAHT were treated to a special Easter delivery from train company, Greater Anglia.

Thanks to an initiative organised by generous Greater Anglia employee Michael King (pictured, fourth from right), relief ticket office clerk at Sawbridgeworth and Stansted Mountfitchet stations, the company delivered more than 250 Easter eggs to PAHT on **13 April 2022**.

The eggs were enjoyed by children on Dolphin Ward and at the children's emergency department (ED). They were also shared with patients with dementia, and staff enjoyed a hamper of Easter treats.

Pictured: The Greater Anglia team donating the Easter eggs to the Dolphin Ward team at PAHT.



Dedicated nurse receives prestigious award

In **April 2022**, a dedicated nurse at PAHT was awarded a prestigious High Sheriff's Award in recognition of the valuable contribution she made to the hospital and patients living with dementia.

The High Sheriff's Awards are designed to reward the volunteers, charities, organisations and community groups in Essex who devote their time and energy to improve the communities in which they live and work.

Caroline Ashton-Gough, dementia clinical nurse specialist, said: "I was honoured to attend the Harlow Council annual dinner, representing PAHT as one of the Chair of Harlow Council's chosen charities of the year.

"To my surprise, I received a High Sheriff's Award in recognition for the care that we provide for our patients living with dementia and helping to improve their quality of life.

"Thank you to Harlow Council and the High Sheriff's team for this award, it meant so much."



Furry friends bring smiles and joy to patients

PAHT is now working in partnership with Pets as Therapy, a national charity that helps to enhance the health and wellbeing of thousands of patients across the UK. This began in **April 2022**.

The charity strive to ensure that everyone, no matter their circumstances, has access to the companionship of an animal. Their friendly pets visit hospitals, care homes, hospices and schools.

Alison Lawrence, deputy voluntary services manager at PAHT, said: “The therapeutic value of human and animal interaction is now well recognised and research suggests that introducing a companion animal into a hospital can result in patients feeling more at ease, communicative and more motivated to engage.”

Sharon McNally, chief nurse and deputy chief executive at PAHT, said: “A huge thank you to Pets as Therapy and their hard working volunteers who generously give up their spare time to help others.

“We know that the animals are extremely beneficial, particularly for our patients living with dementia, to help stimulate their memory, improve communication, develop their confidence and bring a smile to their faces.”

Pictured: A Pets as Therapy visit.



Liver Ball fundraising success

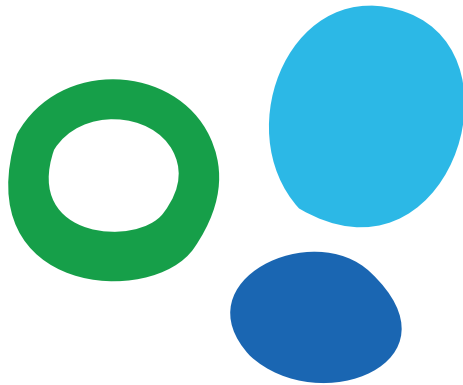
On **21 May 2022**, The Liver Ball, a black tie fundraising event, took place at the Manor of Groves Hotel in Sawbridgeworth.

This was to raise money to enable PAHT to purchase a fibroscanner - a cutting edge piece of equipment which can detect early liver issues in a fast, non-invasive way and could help save lives.

The evening was a huge success, raising **£8,527** in total.

Thank you to everyone involved.

Pictured: The Liver Ball Planning Committee - from left to right, back row, Jacqueline Jackson, Claire McClements, Lynn Hanrahan, Christine Gilroy-Downes, and front row, Dr Deb Ghosh.



Our charity's spring appeal

We called for the support of the community with our spring appeal, starting in **May 2022**.

We asked for people to get involved as donors, fundraisers, or supporters.

The spring appeal was to help support a range of charitable activities including fundraising for a new retinal scanning machine for the Neonatal Intensive Care Unit. This will facilitate screening for eye health issues and minimise the risk of permanent eye damage or blindness for babies.

Tilly Varghese, postnatal ward manager, (pictured) said: "In addition to our fantastic new staff lounge, our charity has funded some vital equipment to help us support families who would like a home birth.

"This equipment means that we can offer the best possible care, support and choice for families. We are in the process of purchasing a range of play equipment for our children's ward and have also been lucky enough to have had some toys and even Easter eggs donated by our fantastic supporters.

"Over the next two years, the charity will support our Williams Day Unit with haircare support for patients with cancer. Patients will receive expert advice and support on hair loss and hair loss prevention, and will also be offered hand and feet massage therapy while receiving treatment.

"It is only from receiving a combination of gifts from our community, their friends, family and neighbours, that such amazing projects are possible."

In total, the appeal raised over **£18,000**.



Royal Parks Half Marathon

Keen runners represented our charity in the Royal Parks Half Marathon on **9 October 2022**.



Thank you to our PAHT people who took part, including Alexander Field, Kelly McAulay, Kate Hucknall, Joanna Keable, Joanna Eley, Stephanie Lawton, Sarah Needham and Karen Gadson. The 13.1-mile race features a scenic route winding through four of London's Royal Parks and passes iconic landmarks including the London Eye, Buckingham Palace and the Houses of Parliament.

In total, they raised almost **£24,000** - a fantastic achievement.

Father Christmas and his helpers deliver special gifts to PAHT children's ward

Young patients on the children's ward at The Princess Alexandra Hospital had a very special visit in **December 2022** when Father Christmas, his elf, and canine helper delivered presents on behalf of Pets as Therapy and Cards for Bravery.

Katie Callaghan from Bishop's Stortford (pictured centre) has been a patient on the children's ward herself over the years and founded Cards for Bravery eight years ago to help brighten the days of children in hospital by delivering uplifting handmade cards. She was delighted to be able to visit in person to deliver early Christmas presents and help brighten their day.

Representing Pets as Therapy were Steve Kaser and Vince Larkin who brought Sammy the Samoyed along (wearing his reindeer ears) to deliver the gifts to the children.



Tottenham Hotspur players deliver Christmas surprise to young patients

Young patients at The Princess Alexandra Hospital received a special festive surprise in **December 2022**, when Clément Lenglet and Japhet Tanganga from Tottenham Hotspur Football Club (THFC) visited to deliver early Christmas presents.

The children received a selection of gifts, including games and soft toys. THFC and Molton Brown also treated the team working on the children's ward (Dolphin Ward), with some gifts for pre-Christmas pampering.

After the visit, Japhet Tanganga, defender for THFC commented: "It's been great to come in and bring some joy to children who are in hospital at this time of year, that's what it's all about."

Helen Weaving, Dolphin Ward manager at PAHT, said: "The children were so excited when they found out that players from Tottenham Hotspur were coming to visit them. It really gave them a boost and it was a delight to see the look on their faces."

Sharon McNally, chief nurse and deputy chief executive, said: "We are so grateful for the support of the club and to the players for taking time to come and visit the children on Dolphin Ward.

"Staying in hospital at Christmas can be challenging for children and their families and this was a very welcome surprise that certainly lifted spirits on the ward."

Pictured top right: THFC football players delivering Christmas presents to a patient.

Pictured bottom right: THFC football players with staff on the children's ward at PAHT.



Sir Rod Stewart visits our hospital after paying for patients' scans

The radiology team welcomed Sir Rod Stewart, singer and songwriter, for a special visit to the mobile MRI unit on **24 February 2023**.

Sir Rod kindly funded a day's worth of scans for patients who require a MRI scan which were carried out in a mobile unit at the hospital. The funds were used to cover the hire and use of the equipment, maintenance and operational costs. The mobile unit is an additional resource to the existing two MRI scanners at the hospital, enabling an extra 20-25 patients to be scanned in a day.

Edmund Devlin, who received an MRI scan, said: "I'm here to have a much-needed MRI scan as I'm in a lot of pain and it's really difficult to walk at the moment. Hopefully, they will be able to find out what is wrong and go from there. It's a really generous thing of Sir Rod to do, and I am very thankful."

When visiting the hospital, Sir Rod Stewart said: "It's been an honour to fund the MRI scans taking place today at PAHT. Early detection and MRI scans are so essential in protecting your health.

"If this is a big success, which I think it will be, I'd like to do it in Belfast, Dublin, Edinburgh, Glasgow, Manchester, and just keep it going, and hope some other people follow me. Bless the NHS workers, they work so hard. Thank you for the invitation."

Stephanie Lawton, chief operating officer at PAHT, said: "It has been fantastic to work with Sir Rod and we are grateful for his donation and support.

"We were able to scan between 20-25 additional patients, which will help to reduce our waiting list by 10%, and move those patients onto the next stage of their diagnosis and treatment. A huge thank you to Sir Rod and we would be delighted to work with him again in the future."



Camp bed donation to support relatives of patients who are nearing the end of life

In **February 2023**, a family, whose relative was cared for at PAHT, purchased camp beds to help families of patients who are nearing the end of their lives to stay with their loved ones in their final days.

The family, from Broxbourne, were inspired by the hospital's Butterfly Volunteers, who provide invaluable support to patients at the end of their life and their relatives. The volunteers provided a camp bed so that the family could rest properly, whilst being close to their loved one.

Representing his family, Ian Munday said: "We are so grateful to the Harold Ward team and the Butterfly Volunteers for their kindness and compassion throughout a very difficult time. The camp bed allowed my father, sister and I to get some rest – it was so practical and something that you wouldn't necessarily think of, but can make a big difference.

"After realising that camp beds were not widely available at the hospital, and as a token of our appreciation, we decided to raise funds and donate a gift in kind by supplying nine extra camp beds to support other friends and families in similar situations."

Nicki Harris, Butterfly Volunteer coordinator at PAHT, said: "Our team of Butterfly Volunteers work extremely hard to ensure that every person receives the compassion, comfort, and companionship they wish for at the end of their life. A big thank you to the Munday family for their thoughtful and generous donation of the camp beds, which will be welcomed by those who need to use them and provide much needed comfort whilst staying overnight. We hope to position a plaque on each camp bed in recognition of their kind gift."



Breast Unit fund

The Breast Unit fund raised more than **£312,370** - an amazing outcome.

Funds were raised in a variety of ways including the Royal Parks Half Marathon, a shooting day event, and a Bollywood event.

Thank you to everyone involved.



How to support our charity

There are so many ways you can get involved to support The Princess Alexandra Hospital Charity:

Follow us on social media

Our social media channels are a good way to keep in touch with news about the charity and the difference being made by the funds raised by our donors and supporters.



ThePrincessAlexandraHospitalsCharity



@PAHCharity

One-off donations

One-off donations can be made in a number of ways:

✓ Cheques should be made payable to The Princess Alexandra Hospital Charity and posted to: The Princess Alexandra Hospital Charity, Kao 2, Kao Park, London Road, Harlow, CM17 9NA

✓ Online donations can be made by visiting our website at www.pah.nhs.uk/charity and clicking on the **Donate** button, or by scanning the QR code, right.

✓ Telephone donations can be made by calling our team on **01279 973990**

✓ Cash and cheques can also be **delivered to the Cashier's Office** (lower ground floor opposite The Sanctuary) at The Princess Alexandra Hospital, Hamstel Road, Harlow, CM20 1QX



Challenge Events

Would you like to take part in a marathon, abseil, or sky-dive? If you would, please contact the charity team on **01279 973990** to discuss our upcoming events. Also keep an eye-out on our social media channels where we will advertise opportunities.

Volunteering

Do you have some spare time free and would like to help make a real difference to our charity? We are always on the look-out for event and in-office volunteers. Please call us today on **01279 973990** to discuss.

Local business

Do you or someone you know run or work at a local business and are looking for your next charity to support? We have a range of opportunities to support us from simply hosting a collection in your shop through to event sponsorship packages.

Schools, groups, and clubs

Are you part of a local group looking for an amazing local charity to support? We would love to work with you for the benefit of The Princess Alexandra Hospital Charity.

In-memory

We gratefully accept donations in-memory of loved ones and have good relationships with local funeral providers. If you would like to discuss in more detail, please do call a member of our team on **01279 973990** or speak directly with your funeral provider.

Legacies

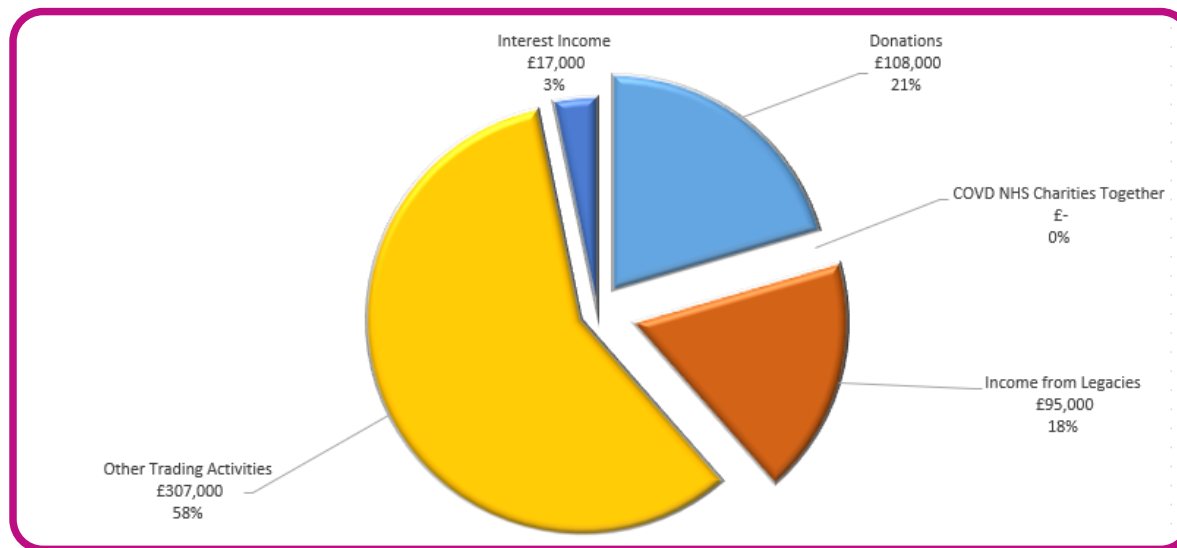
Did you know you can choose to leave a gift in your will to a charity of your choice? You can choose to donate as little as 1% of your estate, leaving 99% for your loved ones or other causes.

Donations received

The charity received income for the year totalling **£527,000**, an increase of **£153,000** compared to 2021-22.

This income is comprised of donations and legacies, other income from fundraising activities, dividends, and interest, of which the largest elements related to fundraising activities and donations.

There were fundraising events during 2022-23 totalling **£307,000** (in 2021-22 fundraising income totalled **£213,000**).

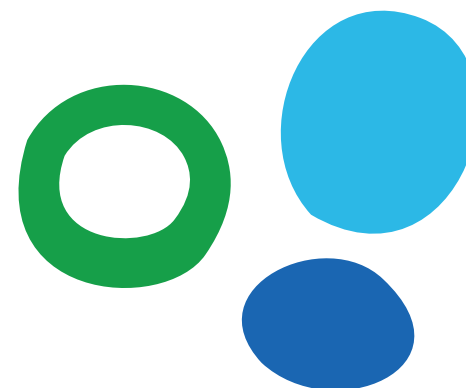
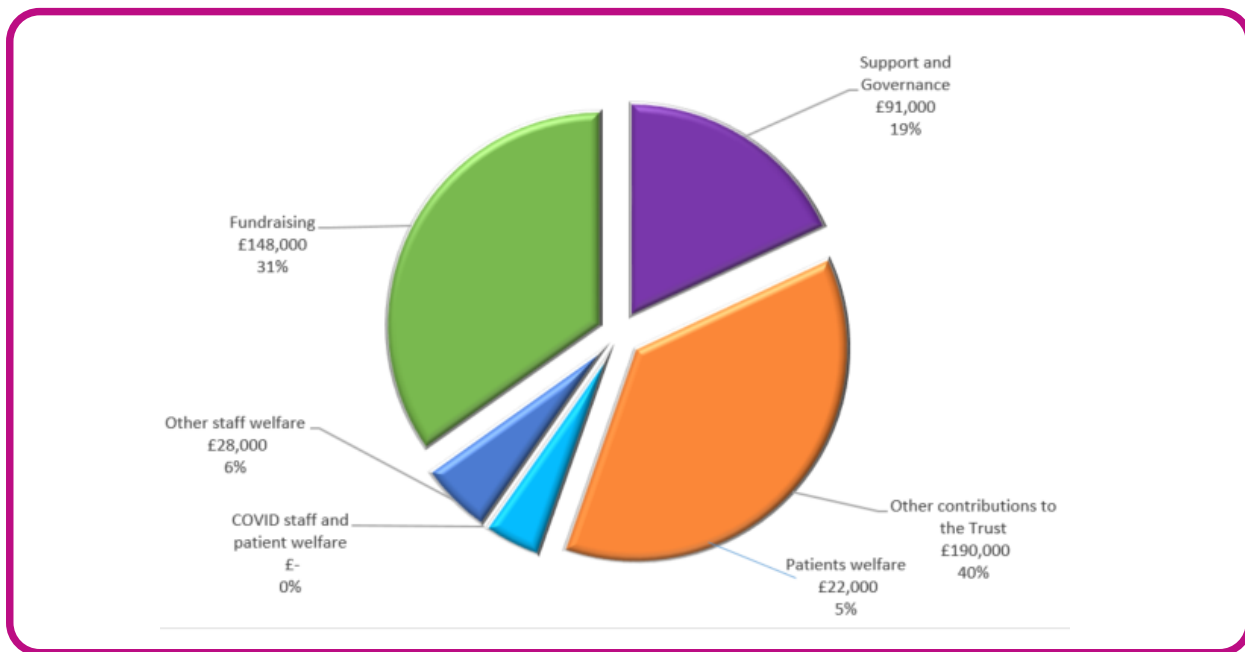


How we spent our funds

During the year, the charity provided support in many forms including education and training for staff and the supply of medical equipment for patient treatment. In total, resources expended were **£479,000**. This is a steep increase from the previous year (**£278,000**). This can be attributed to increased activity post the COVID-19 pandemic.

The charity has spent **£148,000** on fundraising activities that generated **£527,000** of income (**£61,000** on fundraising that generated **£373,000** of income in 2021-22).

The majority of the contributions to PAHT were in relation to Breast Unit fundraising events. Donations were **£108,000** (21%), legacies **£95,000**, and other trading activities **£307,000**.



Risk management

The major risks to which the charity is exposed have been identified and reviewed with systems established to mitigate them. The charity relies on and benefits from the financial control framework of PAHT.

Currently, the most significant risks identified are:

- reputational damage leading to a sudden and dramatic fall in donations
- reputational and income risk on fundraising events of which the charity is not aware

The charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. The charitable funds committee, on a quarterly basis, monitors both income and expenditure in order that any trends can be identified at an early stage in order to avoid unforeseen calls on reserves. Governance of income and expenditure follows PAHT's standing financial instructions.

Our future plans

In 2023-24, the charity will focus on the following areas:

- ✓ Providing proactive support to raise the profile of the charity
- ✓ Ensuring the charity is widely publicised to increase awareness of our work both across PAHT and throughout the local community
- ✓ Improving the infrastructure of the charity, specifically working with finance colleagues to ensure the charity can operate efficiently and effectively
- ✓ Working with fund-holders across the Trust to ensure funds are spent in line with donor wishes, in good time and in an impactful and measurable way

We are incredibly grateful for the support that we receive from our donors and our local community, without which our work would not be possible.

About us

Trust deed

The Princess Alexandra Hospital NHS Trust Charitable Fund (also known as The Princess Alexandra Hospital Charity), was formed under a trust deed on 21 March 1996, and is registered with the Charity Commission, registration number 1054745.

Through fundraising activities, events and appeals, we have further improved the provision of high-quality patient care and a high standard of patient experience through the use of funds to support areas not covered or fully supported by central NHS funds. The charity also supports the health and wellbeing of PAHT people.

The PAHT board confirm that they have referred to the guidance contained in the charity commission's general guidance on public benefit when reviewing the charity's activities and objectives and in planning future activities.

The PAHT board hold the charitable fund, and use the income where applicable for any charitable purpose or purposes relating to the NHS. Within the single registered charity, there are a number of funds, each managed by a fund manager. Specific criteria document that funds should only be spent in line with the purposes of the fund. This criterion is for internal guidance only, and has no legal standing.

However, expenditure from funds given by the public must be seen as being appropriate and in line with their wishes. This means that the charity will spend the cash in accordance with the donor's wishes, but retains the right to use discretionally. Unless raised for a specific object, charitable funds should be spent within a three-year period and should not be built up for future years.

The PAHT board has established a charitable funds committee to manage and monitor arrangements for the control and management of the trust's charitable funds and fundraising activities.



Charitable funds committee

The charitable funds committee is a formally established committee accountable to the corporate trustee/board of directors, to provide assurance to the board (the corporate trustee) on the arrangements for control and management of the charity. A non-executive director chairs the committee.

Members

Helen Howe
Non-executive director and chair,
charitable funds committee

John Keddie
Associate non-executive director

Anne Wafula-Strike
Associate non-executive director

Ogechi Emeadi
Director of people, organisational development
and communications

Tom Burton
Finance director

Michael Meredith
Director of strategy and estates

Laura Warren
Associate director of communications

Samuel Owusu-Ansah
Head of financial services

Our details

Registered charity number: 1054745

Address of charity:

The Princess Alexandra Hospital NHS Trust Charitable Fund
Kao 2, Kao Park
London Road
Harlow
Essex
CM17 9NA

RBS

280 Bishopsgate
London
EX2M 4RB

Auditors

KPMG LLP
15 Canada Square
London
E14 5GL

Bankers

Barclays Bank Plc
Water Gardens
Harlow
Essex
CM20 1AN



Behind the scenes

Trustee arrangements

The trustee of the charity is The Princess Alexandra Hospital NHS Trust as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The PAHT board members (with voting rights) of the trust manage this responsibility. Board members for the period 1 April 2022 to 31 March 2023 were as follows:

Chair

Hattie Llewelyn-Davies, chair

Non-executive directors

Helen Glenister, non-executive director and vice-chair (to 31.03.23)

Helen Howe, non-executive director and chair, charitable funds committee

George Wood, non-executive director and senior independent director

John Hogan, non-executive director (to 18.07.22)

John Keddie, associate non-executive director (to 30.06.22)

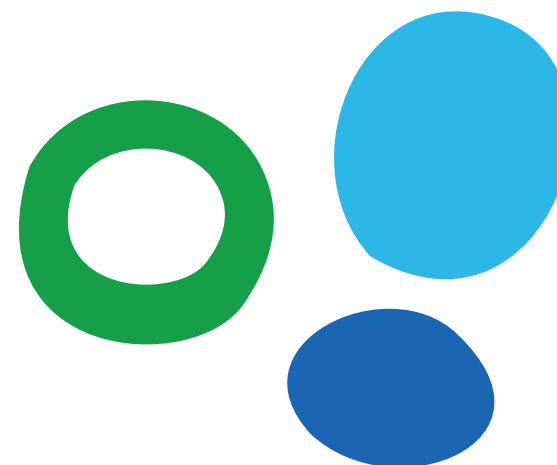
Darshana Bawa, associate non-executive director (from 01.02.22), and non-executive director (from 10.08.22)

Anne Wafula-Strike, associate non-executive director

Colin McCready, non-executive director

Elizabeth Baker, associate non-executive director

Dr Rob Gerlis, associate non-executive director (from 04.04.22)



Executive directors

Lance McCarthy, chief executive

Sharon McNally, chief nurse and deputy chief executive

Stephanie Lawton, chief operating officer

Dr Fay Gilder, medical director

Saba Sadiq, finance director (until 02.05.22)

Tom Burton, finance director (from 30.05.22)

Jim McLeish, director of quality improvement

Michael Meredith, director of strategy and estates

Ogechi Emeadi, director of people, organisational development and communications

Phil Holland, chief information officer

Statement of trustee's responsibilities

Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of any excess of expenditure over income for that period. In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- ✓ Select suitable accounting policies and apply them consistently
- ✓ Make judgements and estimates that are reasonable and prudent
- ✓ State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- ✓ State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- ✓ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

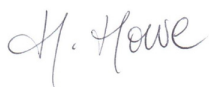
The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out from pages 28 - 42 have been compiled from, and are in accordance with the financial records maintained by the trust board.

Approved by the trustees on 11 January 2024, and signed on their behalf by:

Helen Howe

Chair, charitable funds committee
Non-executive director



Tom Burton

Finance director



Thank you for your support...



The Princess Alexandra Hospital Charity

The Princess Alexandra Hospital NHS Trust Charitable Fund, Kao 2, Kao Park, London Road, Harlow, Essex, CM17 9NA

01279 44 44 55



ThePrincessAlexandraHospitalsCharity



@PAHCharity

Registered charity number: 1054745

Independent auditor's report to the Corporate Trustee of The Princess Alexandra Hospital NHS Trust Charitable Fund

Opinion

We have audited the financial statements of The Princess Alexandra Hospital NHS Trust Charitable Fund ("the charity") for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 149 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the trustee's conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the trustee's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of trustee, other management and inspection of policy documentation as to the Charity’s high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Funds Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. On this audit we do not believe there is a fraud risk related to revenue recognition because there is minimal complexity in revenue recognition or incentives for management to seek to manipulate revenue as commitments are not made in advance of funding being available.

We did not identify any additional fraud risks.

We performed procedures including identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those posted to unusual accounts, unusual cash account combinations and material post year end journals.

Identifying and responding to risks of material misstatement related to compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustee and other management (as required by auditing standards), and discussed with the trustee and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

The Charity is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related charities legislation), and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any others where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustee and other management and inspection of regulatory and legal correspondence, if any. Therefore if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, an audit will not detect that breach.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

Trustee's responsibilities

As explained more fully in their statement set out on page 21, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect

a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustee as a body, in accordance with section 149 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

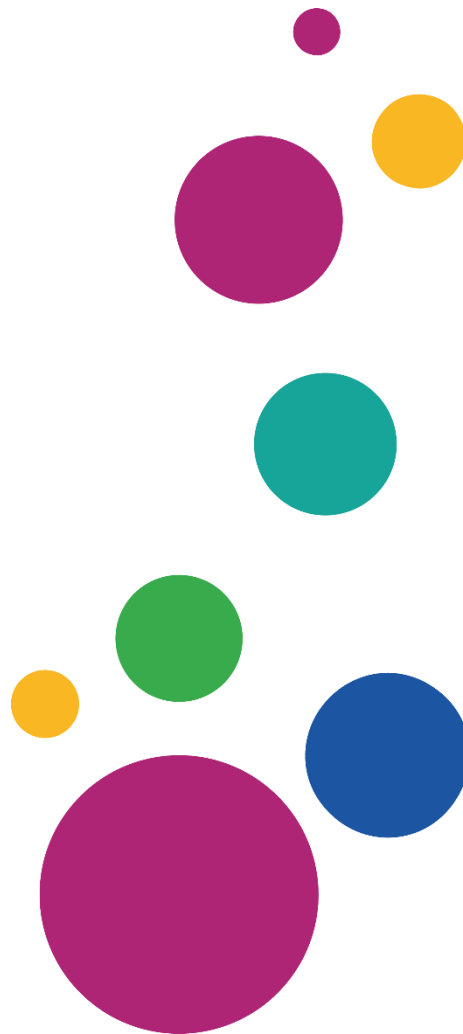
KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

15 Canada Square, Canary Wharf, London, E14 5GL

26 January 2024

**The Princess Alexandra
Hospital NHS Trust
Charitable Fund**

**Annual accounts for the
year ended 31 March 2023**



Statement of Financial Activities for the year ended 31 March 2023

	Note	2022/23	2022/23	2022/23	2021/22
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Income and endowments from					
Donations	3	-	108	108	150
Legacies	3	-	95	95	10
Interest Income		-	17	17	-
Other income	4	-	307	307	213
Total Income		-	527	527	373
Expenditure on					
Raising funds	5	(2)	(145)	(147)	(61)
Charitable activities	6				
- Contributions to the Trust		-	(282)	(282)	(107)
- Patient welfare and amenities		-	(22)	(22)	(92)
- Staff welfare and amenities		-	(28)	(28)	(18)
Total expenditure		(2)	(477)	(479)	(278)
Net income/(expenditure)		(2)	50	48	95
Net movement on funds		(2)	50	48	95
Reconciliation of funds					
Fund balances brought forward at 1 April		37	832	869	774
Fund balances carried forward at 31 March		35	882	917	869

All gains and losses recognised in the year are included in the Statement of Financial Activities.

Balance Sheet as at 31 March 2023

	Not e	2022/23	2022/23	2022/23	2021/22	
		Restricted Funds	Unrestricted Funds	Total Funds	Total	Funds
		£000	£000	£000	£000	
Current assets						
Debtors & Prepayments	12	-	48	48		-
Cash and cash equivalents	11	37	1,000	1,037		1,031
Total current assets		37	1,048	1,085		1,031
Liabilities						
Creditors falling due within one year	13	(2)	(166)	(168)		(162)
Net current assets		35	882	917		869
Total net assets		35	882	917		869
Funds of the Charity						
Restricted		35	-	35		37
Unrestricted		-	882	882		832
Total Funds		35	882	917		869

The notes at page 31 to 34 forms part of these accounts

Approved and authorised for issue by the trustees on 11 January 2024 and signed on their behalf.

Helen Howe
Chair of Charitable Funds Committee
Date:



11/01/2024

Tom Burton
Director of Finance
Date:



11/01/2024

Statement of Cashflows for the year ended 31 March 2023

	Note	2022/23	2021/22
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net income for the reporting period		48	95
Adjustments for:			
Increase in debtors	13	(48)	-
(Decrease)/Increase in creditors	14	6	73
Net cash used in operating activities		6	168
Change in cash and cash equivalents in the reporting period		6	168
Cash and cash equivalents at 1 April		1,031	863
Cash and cash equivalents at 31 March	12	1,037	1,031

Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objects are:

The Princess Alexandra Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- **Entitlement:** control over the rights or other access to the economic benefit has passed to the charity.
- **Probable:** it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity.
- **Measurement:** the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably.

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil. The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 8.

1.5. Realised gains and losses

There are no realised gains or losses in 2022-23 (nil in 2021-22).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount. There are no amounts which are owed in more than a year.

1.7. Cash and cash equivalents

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the Charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

1.9. Events after the end of the reporting period

No events (either adjusting or non-adjusting) occurred after the end of the reporting period for 2022-23 (nil in 2021-22).

2. Related Party Transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling entity and the trust board of the charity are the directors of the trust, as detailed in page 155 of the Annual Report and Accounts.

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £332k (£217k in 2021-22) as detailed in note 7 of these accounts. As at year end, the Charity owed the Trust £117k (£31K in 2021-22) as detailed in note 13 of these accounts. No outstanding debtor balance with the Trust at year end. Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries.

The trust board received no remuneration or re-imburement of expenses from the charitable fund during 2022-23 (nil in 2021-22).

Details of Income

3. Income from donations and legacies

	2022/23	2022/23	2022/23	2021/22
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	-	108	108	150
Legacies	-	95	95	10
Total	-	203	203	160

4. Income from other activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2021-22.

	2022/23	2022/23	2022/23	2021/22
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Long Live Liver Appeal	-	8	8	-
Breast Unit Fundraising Team events	-	299	299	213
Total	-	307	307	213

Analysis of charitable expenditure before allocation of Support and Governance costs

5. Expenditure on raising funds

	2022/23	2022/23	2022/23	2021/22
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	3	17	20	2
Long Live Liver Appeal	-	8	8	1
COVID Campaign	-	6	6	3
Improving Cancer Services	-	4	4	2
Breast Unit Fundraising Team events	-	110	110	53
Total	3	145	148	61

6. Charitable expenditure

All charitable expenditure is classified as grant funded activities.

	2022/23	2022/23	2022/23	2021/22
	Grant funded activity	Support Costs	Total	Total
	£000	£000	£000	£000
Other Contributions to the Trust	190	91	282	108
Patient welfare and amenities	22	-	22	91
Staff welfare and amenities	28	-	28	18
Total	240	91	331	217

There were no grants made payable to individuals during 2022-23 (nil in 2021-22). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors. The total cost of making grants, including support costs, is disclosed on the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 6.

Analysis and allocation of Support and Governance costs

7. Allocation of support costs and overheads

	2022/23	2022/23	2022/23	2021/22
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs	35	57	92	24
Governance fee				
External audit fee	4	6	10	10
Total support and governance costs	39	63	102	34

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. External audit costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

8. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

9. Analysis of staff costs

The charity employed one staff towards the end of the financial year.

10. Auditor's remuneration

The external audit fee of £8,000 exclusive of VAT (2021-22 £8,000, exclusive of VAT) related solely to the independent audit with no other additional work undertaken.

Cash and cash equivalents

11. Analysis of cash and cash equivalents

	Total 2022-23	Total 2021-22
	£000	£000
Cash held as short-term investments and deposits	711	880
Cash at bank and in hand	326	151
Total	1,037	1,031

Analysis of Debtors & Prepayments

12. Analysis of current debtors

	Balance 31 March 2023	Balance 31 March 2022
	£000	£000
Debtors under 1 year		
Debtors	19	-
Prepayments	29	
Total	48	-

Analysis of Creditors

13. Analysis of liabilities

	Balance 31 March 2023 £000	Balance 31 March 2022 £000
Creditors due within 1 year		
Trade creditors	51	131
Creditors (host Trust)	117	31
Total creditors	168	162

Analysis of Funds

14. analysis of unrestricted and restricted fund movements

	Balance 1 April 2022 £000	Income £000	Expenditure £000	Balance 31 March 2023 £000
Restricted funds				
Princess Alexandra Hospital	37	-	(2)	35
Total	37	-	(2)	35
Unrestricted funds				
Herts & Essex Hospital	-	-	-	-
Princess Alexandra Hospital	600	214	(143)	671
St Margaret's Hospital	232	313	(334)	211
Total	832	527	(477)	882
Total Funds	869	527	(479)	917

15. Funding commitments

As at 31 March 2023 the trustees had not made commitments other than those shown as creditors, note 13.

THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1054745

Accounts



The Princess Alexandra Hospital Charity



The Princess Alexandra
Hospital
NHS Trust



The Princess Alexandra Hospital Charity Annual Report 2021 – 2022



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration

Welcome

As committee chair of The Princess Alexandra Hospital Charity, I am delighted to present our Annual Report 2021-22.

Our charity exists to support our patients, visitors and people. We are reliant on voluntary support for our work, so I begin by saying a huge thank you to all those who have made donations or given their time to support us over the past year.

Together this has raised a total of **£373,000**.

As we continue to live through an extended period of economic uncertainty, I would like to say once again how truly grateful we are for the continued support of our local community, who continue to amaze us with their selfless dedication to our charity.

I would also like to extend a big thank you to my fellow Trustees who have supported the charity over the past year.

Our work is only possible due to our supporters, donors and local people. I hope that this report highlights the impact of the work we do, and, if you would like to get involved, please see pages 11-12 for details of the many ways we could benefit from your help.

Together, we can achieve so much more.

Thank you

John Keddie

Chair, charitable funds committee
Non-executive director



The Princess Alexandra Hospital Charity

A message from Gary Taylor, head of charity

It is a huge privilege to head up this wonderful charity, which supports the patients, visitors and people at The Princess Alexandra Hospital NHS Trust (PAHT).

It has been amazing to see the great work the charity makes possible across PAHT, as a result of the support and kindness of our local community. However, I see before me an array of exciting opportunities to grow the charity and ultimately support our much-loved hospital in so many more ways.

In the year ahead, we will be launching our first spring appeal across the local community, installing a number of 'tap-to-donate' machines at the hospital and supporting a range of local fundraisers, in particular our three participants in the 2022 TCS London Marathon.

I look forward to working with my colleagues, our donors, and the local community now and in the months and years to come as I look to ensure our charity does the very best it can for The Princess Alexandra Hospital Trust and all of those who depend upon us.

(Gary joined as head of charity in January 2022).



Highlights from the year

This year (2021-22) the charity has received the support of many members of the local community; our patients and their friends and relatives in raising funds. They each express their desire to say thank you for the care and compassion they have experienced or witnessed. This recognition is the outcome of the caring approach of our people in both the clinical care they provide and the support from other teams based at the hospital.

Thanks to the commitment of our people and the huge energy and effort from everyone involved in fundraising for **The Princess Alexandra Hospital Charity** we continue to be humbled by the difference that their shared hard work makes. We are delighted to share just some of the highlights from the year.

Harlow Council

Dementia care at PAHT was selected as one of Harlow Council's chosen charities of the year for 2021-22, raising an amazing £7,000.

Councillor Clive Souter, chair of Harlow Council, said: "The dementia care team at Princess Alexandra carry out extremely valuable work in improving the quality of life for people living with dementia."

Pictured right, left to right: Gary Taylor, head of charity, Caroline Ashton-Gough, dementia specialist nurse, and Jayne Moscow, compassionate care/Namaste voluntary services coordinator.



Butterfly Hub

PAHT is lucky to count among its people a number of very supportive volunteers who, between them, give many thousands of hours of their time to support our clinical teams and patients. The need for volunteers has led, over time, to the introduction of volunteer roles for dedicated support. One of these roles is that of the Butterfly Volunteers. Started at the Princess Alexandra Hospital, the Butterfly Volunteers give their time to sit with patients as they reach the last days of their life.

This specialist support is heralded by both patients and their families for the difference they make at a very difficult and sad time for many. In support of these volunteers, a bid was made to NHS Charities Together for funds in 2020-21 to create a space for both the Butterfly Volunteers and PAHT to rest and use to catch-up with other volunteers. Known as the Butterfly Hub, the space will be fully opened in 2022.

Alex Lounge

PAHT used to run a monthly lottery through people's pay that staff could join. The numbers of those taking part had dwindled and the decision was made to close the lottery and ask our people to vote for how they wanted the outstanding funds (around £12,000) used. The overwhelming choice was for a new area for staff to use when they had their breaks.

During the height of COVID-19, the charity received a significant amount of donations and the decision was made to use some of this to complete the funds needed to build a new lounge area (pictured, right).

The new space opened in March 2022 and has been so well received and so well used.

“The space is lovely and open, well-lit and comfortable. We are very limited with space to relax up on the wards...I think both clinical and non-clinical staff will be coming and using it at different points of the day.”

Carmelo Zimba, team lead occupational therapist



Sam Snelling takes on a challenge for NICU

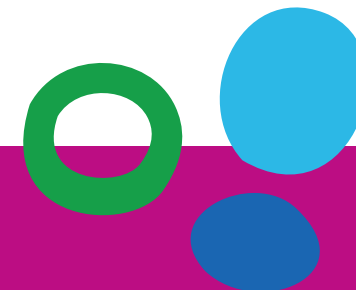
Sam Snelling, 39, from North Weald (pictured, right), challenged himself this January (2022) by undertaking the Winter Fan Dance - a 24-kilometre trek over the Pen y Fan, the highest mountain in the Brecon Beacons, all while carrying a 35lb rucksack. Sam completed the difficult trek in six hours and 27 minutes, raising over £1,250 for our NICU (Neonatal Intensive Care Unit).

Sam said: “My son, Ralph, was born at PAHT in May 2011, and before I was even able to hold him, he was taken away and rushed to the NICU where he was immediately put in an incubator.

“Ralph had swallowed meconium, his lungs had collapsed, his kidneys failed, he had blood poisoning, and he stopped breathing for over six minutes. Ralph spent the next six days in NICU, receiving around the clock care and undergoing various treatments and procedures. It was three days before me or my wife were able to hold him.

“Ralph went on to make a full recovery and was finally allowed home thanks to the excellent care and attention of the medical team in the NICU. He has had a few ups and downs with his health since then, but he has grown up to be a very happy boy.

“There is no doubt that the quick response and dedication Ralph received in NICU saved his life. The nurses and doctors were first class; they provided reassurance throughout Ralph’s stay in hospital, keeping my wife, Nina, and I fully informed and making us feel as comfortable as possible during this difficult time.”



Martin Zelle's bicycle aid generosity

Martin Zelle, from Bishop's Stortford, raised an amazing £17,646.33 through the pandemic by fixing bicycles free of charge, but recommending donations were made to support The Princess Alexandra Hospital Charity. Of the total he raised, £10,000 was allocated towards the Alex Lounge, with £7,616 funding a range of items for the midwifery team – including five Baby Lifeline homebirth bags and trollies; six Huntleigh waterproof SonicAids and one Entonox infection control carry bag.

Graham Norcott supports the Williams Day Unit

Graham Norcott, 63, from Harlow, (pictured, right, centre, with left, Louise Edwards, head of nursing for cancer/lead nurse and right, Debs Stone, chemotherapy sister) held a black-tie event to raise money for the Williams Day Unit at the Novotel in Stansted on 26 March 2022.

More than 120 guests were treated to a three-course meal, live music from local singers, an Adele tribute act, and a magician who kept guests entertained. Graham raised over £8,500 through this event for the Williams Day Unit team, who diagnose, treat and support people with cancer.

Graham, a committed supporter of the Princess Alexandra Hospital Charity, has held annual fundraising events since 2012, raising more than £58,000 in total.

This was the first event for over a year, after a pause due to COVID-19 restrictions.



The Tanner Family's golf day twins thank you

A generous couple from Harlow have gone above and beyond to fundraise for the Neonatal Intensive Care Unit (NICU).

The NICU team, who provide intensive, high dependency and specialist care for sick newborn babies, cared for Sam and Lizzie Tanner's two-year-old twins, Olivia and Sophia.

In thanks for their care, Sam and Lizzie, organised a golfing event which gave people the chance to play at the acclaimed West Essex Golf Club, raising over £8,000 for The Princess Alexandra Hospital Charity.

Activities during the fundraiser included a full round of golf, a raffle to win exciting prizes, a 'sign the tenner' game, and a 'beat the pro' game where people could compete against a professional golfer. All prizes were kindly donated by friends, family, and local businesses.

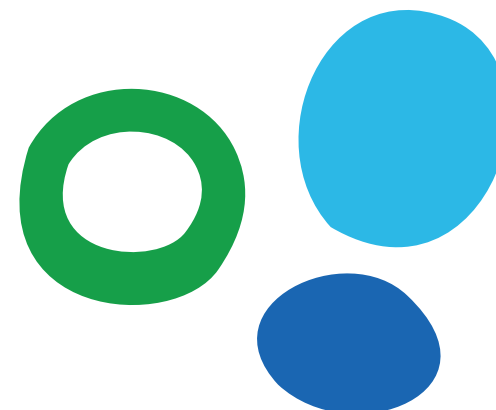
Sam said: "We decided to organise a fundraiser for the NICU because of the incredible care that we received both during Lizzie's pregnancy with our twins, and when they were born prematurely.

"We were diagnosed with twin to twin transfusion, which is a rare condition that occurs during a twin pregnancy when blood moves from one to the other while in the womb, when Lizzie was 15 weeks pregnant. We were treated at other hospitals and this was thankfully successful, and we were then again under the care of the NICU staff at PAHT, who we saw every two days.

"Our twins were born at 32 weeks, two weeks after Lizzie's waters broke. Olivia weighed just 3lb 5oz, and Sophia was just 2lb 6oz.

"The care we received was incredible at such a challenging time, and the only way we felt we could really show our appreciation was by raising money for the unit."

(Photo: The Tanner family presenting a cheque for £8,000 to Minoute Amey, sister, third from right, and Husnara Begum, matron, second from right, from the NICU team).



Breast Unit fund

The Breast Unit team are humbled by the donations sent from supporters to the Breast Unit fund in a year that has seen just as many challenges as 2020-2021.

The money raised for the Breast Unit fund is used to fund research nurses for clinical trials and the provision of Fabulous and Beautiful, Moving On and exercise programmes which help to support patients during their breast cancer treatment and recovery. Sadly, these programmes are still on hold to patients due to ongoing COVID-19 restrictions and the vulnerability of patients especially during their cancer treatment pathways. We have been working on different ways that we can provide these programmes and be beneficial in a safe face-to-face environment without relying on computer technology.

One of our breast care nurses and our family history nurse have attended training courses regarding cognitive behavioural therapy and menopause and from this training have put together a six week programme, which they will be offering to our Breast Unit patients shortly in 2022-23.

During the period 2021 – 2022:

The Royal Berkshire Charity Shooting Event was postponed from 15 May 2020 to 9 October 2020. The event finally took place on 1 October 2021.

The charity shooting event began with excited chatter over breakfast rolls, tea and coffee. Many of our supporters had not seen each other for some time and the joy to finally meet up face-to-face was evident. After a warm welcome and safety briefing from our hosts, our teams went up into the valley for their morning's shooting. Once the guests had finished shooting the ten various challenging stands our guests enjoyed a champagne reception followed by a three course meal. Heart-warming speeches preceded the live and silent auctions and many of our guests were generous in supporting the charity. **The event raised £93,926.**

Pictured above, the participants lining up in front of one of the targets.



The Royal Parks Half Marathon

Postponed from 11 October 2020 to 11 April 2021 and finally took place on 10 October 2021.

After months of training and fundraising, on Sunday 10 October 2021, 50 supporters of the Breast Unit took to the streets and Royal Parks of London to run the Royal Parks Half Marathon.

Our runners made their way to the Start Village in Green Park for registration and warm up and they crossed the start line in five different waves and ran straight onto the Mall. The support around the course from all charities, families and friends was outstanding and the views as our runners ran through Hyde Park, Green Park, St James Park and Kensington Gardens were stunning. With live music and supporters lining the route, the atmosphere made the run a great experience.

At the Finish Village our runners were presented with their medals and a T-shirt. They then made their way to the charity marquee where they were presented with a goody bag full of donated products, drinks and snacks and information about the charity. **The event raised £26,361.**

Photo: Sarah Needham (PAHT) and Ashraf Patel.

We are pleased that our supporters also began to hold their own events once again to raise money for the Breast Unit fund.



How to support our charity

There are so many ways you can get involved to support The Princess Alexandra Hospital Charity:

Follow us on social media

Our social media channels are a good way to keep in touch with news about the charity and the difference being made by the funds raised by our donors and supporters.



ThePrincessAlexandraHospitalsCharity



@PAHCharity

One-off donations

One-off donations can be made in a number of ways:

- ✓ Cheques should be made payable to The Princess Alexandra Hospital Charity and posted to: The Princess Alexandra Hospital Charity, Kao 2, Kao Park, London Road, Harlow, CM17 9NA
- ✓ Online donations can be made by visiting our website at www.pah.nhs.uk/charity and clicking on the **Donate** button, or by scanning the QR code, right.
- ✓ Telephone donations can be made by calling our team on **01279 973990**
- ✓ Cash and cheques can also be **delivered to the Cashier's Office** (lower ground floor opposite The Sanctuary) at The Princess Alexandra Hospital, Hamstel Road, Harlow, CM20 1QX



Challenge Events

Would you like to take part in a marathon, abseil, or sky-dive? If you would, please contact the charity team on **01279 973990** to discuss our upcoming events. Also keep an eye-out on our social media channels where we will advertise opportunities.

Volunteering

Do you have some spare time free and would like to help make a real difference to our charity? We are always on the look-out for event and in-office volunteers. Please call us today on **01279 973990** to discuss.

Local business

Do you or someone you know run or work at a local business and are looking for your next charity to support? We have a range of opportunities to support us from simply hosting a collection in your shop through to event sponsorship packages.

Schools, groups, and clubs

Are you part of a local group looking for an amazing local charity to support? We would love to work with you for the benefit of The Princess Alexandra Hospital Charity.

In-memory

We gratefully accept donations in-memory of loved ones and have good relationships with local funeral providers. If you would like to discuss in more detail, please do call a member of our team on **01279 973990** or speak directly with your funeral provider.

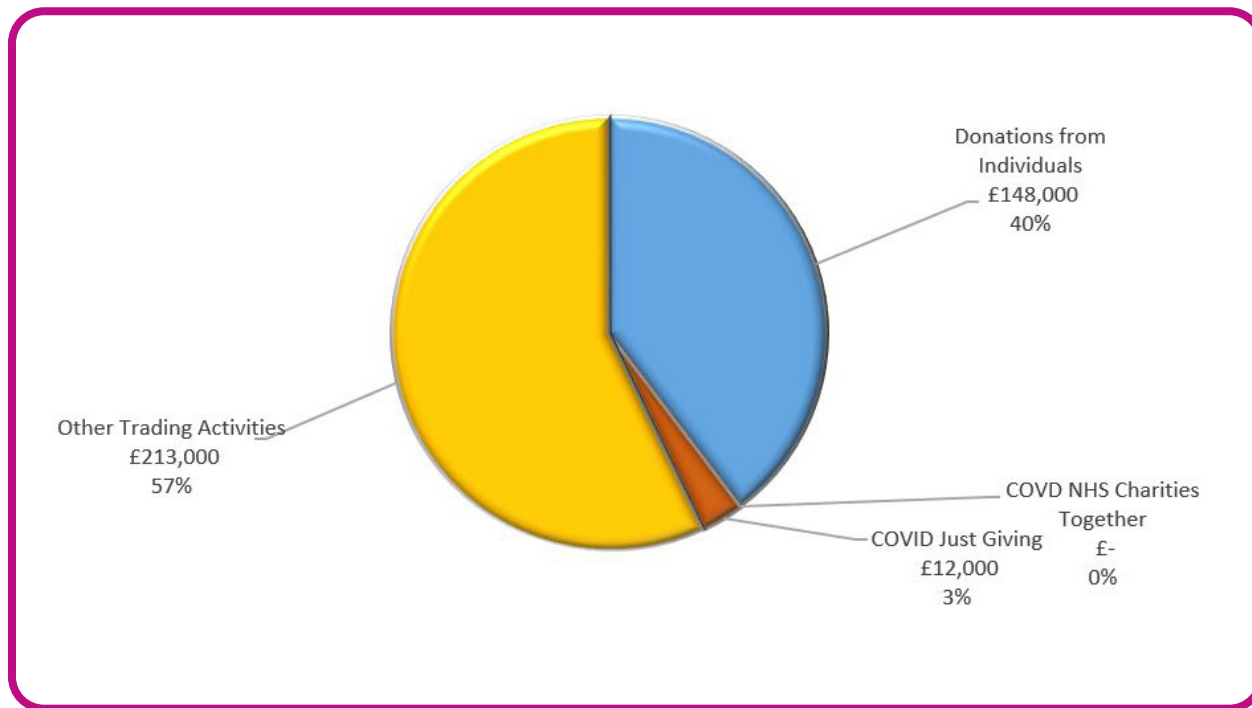
Legacies

Did you know you can choose to leave a gift in your will to a charity of your choice? You can choose to donate as little as 1% of your estate, leaving 99% for your loved ones or other causes.

Donations received

The charity received income for the year totaling **£373,000**, a decrease of £31,000 compared to 2020-21, which can be attributed to reduced activity.

This income is comprised of donations and legacies, other income from fundraising activities, dividends, and interest, of which the largest elements related to fundraising activities and donations from individuals. There were fundraising events during 2021-22 totalling **£213,000** (in 2020-21 fundraising income totalled (£81,000)).

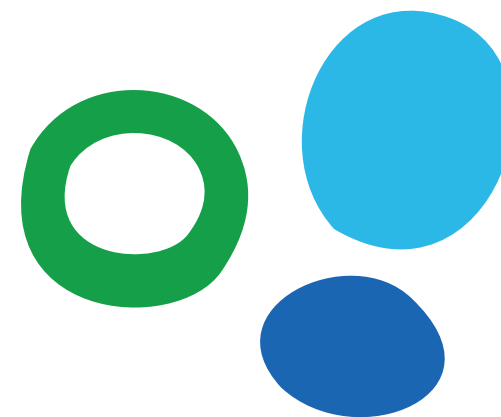
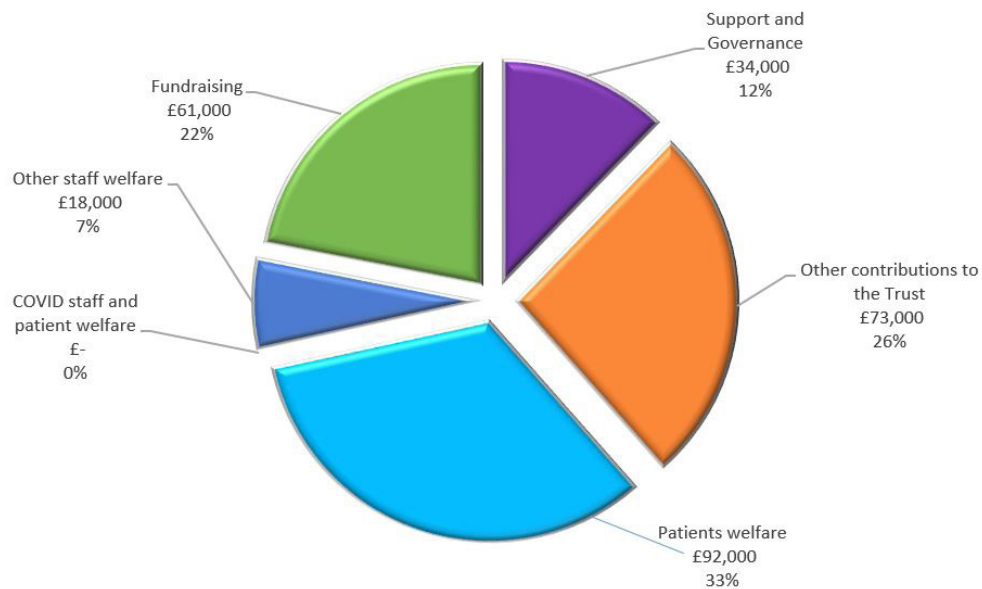


How we spent our funds

During the year, the charity provided support in many forms, including education and training for staff and the supply of medical equipment for patient treatment. In total, resources expended were **£278,000**. This is a slight increase from the previous year (£272,000 in 2020-21), and can be attributed to the reduced activity across the charity, especially in relation to grants from NHS Charities Together.

The charity has spent **£61,000** on fundraising activities that generated **£373,000** of income (£64,000 on fundraising that generated £404,000 of income in 2020-21).

The majority of the contributions to PAHT were in relation to Breast Unit fundraising events. Donations from individuals were **£148,000 (40%)**, COVID JustGiving **£12,000 (3%)**, and other trading activities **£213,000 (57%)**.



Risk management

The major risks to which the charity is exposed have been identified and reviewed with systems established to mitigate them. The charity relies on and benefits from the financial control framework of PAHT.

Currently, the most significant risks identified are:

- reputational damage leading to a sudden and dramatic fall in donations
- reputational and income risk on fundraising events of which the charity is not aware

The charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. The charitable funds committee, on a quarterly basis, monitors both income and expenditure in order that any trends can be identified at an early stage in order to avoid unforeseen calls on reserves. Governance of income and expenditure follows PAHT's standing financial instructions.

Our future plans

In 2022-23, following the appointment of the new head of charity in January 2022, the charity will focus on the following areas:

- ✓ The creation of a new strategy, focusing on the development of existing fundraising activities and the inclusion of new opportunities
- ✓ Providing proactive support to raise the profile of the charity
- ✓ Ensuring the charity is widely publicised to increase awareness of our work both across PAHT and throughout the local community
- ✓ Improving the infrastructure of the charity, specifically working with finance colleagues to ensure the charity can operate efficiently and effectively
- ✓ Working with fund-holders across the Trust to ensure funds are spent in line with donor wishes, in good time and in an impactful and measurable way

We are incredibly grateful for the support that we receive from our donors and our local community, without which our work would not be possible.

About us

Trust deed

The Princess Alexandra Hospital NHS Trust Charitable Fund, was formed under a trust deed on 21 March 1996, and is registered with the Charity Commission, registration number 1054745.

Through fundraising activities, events and appeals, we have further improved the provision of high-quality patient care and a high standard of patient experience through the use of funds to support areas not covered or fully supported by central NHS funds. The charity also supports the health and wellbeing of PAHT people.

The PAHT board confirm that they have referred to the guidance contained in the charity commission's general guidance on public benefit when reviewing the charity's activities and objectives and in planning future activities.

The PAHT board hold the charitable fund, and use the income where applicable for any charitable purpose or purposes relating to the NHS. Within the single registered charity, there are a number of funds, each managed by a fund manager. Specific criteria document that funds should only be spent in line with the purposes of the fund. This criterion is for internal guidance only, and has no legal standing.

However, expenditure from funds given by the public must be seen as being appropriate and in line with their wishes. This means that the charity will spend the cash in accordance with the donor's wishes, but retains the right to use discretionally. Unless raised for a specific object, charitable funds should be spent within a three-year period and should not be built up for future years.

The PAHT board has established a charitable funds committee to manage and monitor arrangements for the control and management of the trust's charitable funds and fundraising activities.



Charitable funds committee

The charitable funds committee is a formally established committee accountable to the corporate trustee/board of directors, to provide assurance to the board (the corporate trustee) on the arrangements for control and management of the charity. A non-executive director chairs the committee.

Members

John Keddie

Associate non-executive director and chairman

Helen Glenister

Non-executive director

Anne Wafula-Strike

Associate non-executive director

Ogechi Emeadi

Director of people, organisational development and communications

Tom Burton

Finance director

Michael Meredith

Director of strategy and estates

Laura Warren

Associate director of communications

Samuel Owusu-Ansah

Head of financial services

Our details

Registered charity number: 1054745

Address of charity:

The Princess Alexandra Hospital NHS Trust Charitable Fund
Kao 2, Kao Park
London Road
Harlow
Essex
CM17 9NA

Bankers

Barclays Bank Plc
Water Gardens
Harlow
Essex
CM20 1AN

RBS

280 Bishopsgate
London
EX2M 4RB

Auditors

KPMG LLP
8th Floor East
15 Canada Square
London
E14 5GL



Behind the scenes

Trustee arrangements

The trustee of the charity is The Princess Alexandra Hospital NHS Trust as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011.

The PAHT board members (with voting rights) of the trust manage this responsibility. Board members for the period 1 April 2020 to 31 March 2021 were as follows:

Chair

Steve Clarke, chair (to 01.07.21)

Helen Glenister, interim chair (from 02.07.21 to 13.09.21)

Hattie Llewelyn-Davies, chair (from 13.09.21)

Non-executive directors

Helen Glenister, non-executive director and vice-chair

George Wood, senior independent director

Pam Court, non-executive director (to 31.12.21)

John Hogan, non-executive director (to 18.07.22)

Helen Howe, non-executive director

John Keddie, associate non-executive director

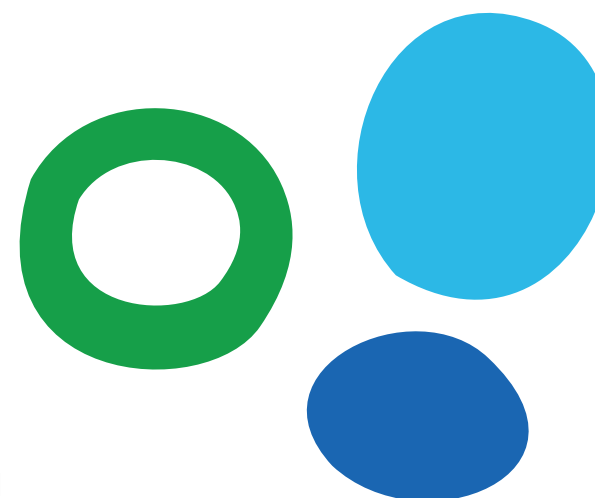
Darrel Arjoon, NExT NED (to 03.06.21)

Darshana Bawa, NExT NED (to 31.01.22), associate non-executive director (from 01.02.22), and non-executive director (from 10.08.22)

Anne Wafula-Strike, associate non-executive director

Colin McCready, non-executive director (from 01.02.22)

Elizabeth Baker, associate non-executive director (from 01.02.22)



Executive directors

Lance McCarthy, chief executive

Sharon McNally, director of nursing, midwifery and allied health professionals and deputy chief executive

Stephanie Lawton, chief operating officer

Dr Fay Gilder, medical director

Saba Sadiq, finance director (until 02.05.22)

Tom Burton, finance director (from 30.05.22)

James McLeish, director of quality improvement

Michael Meredith, director of strategy and estates

Ogechi Emeadi, director of people, organisational development and communications

Phil Holland, chief information officer

Statement of trustee's responsibilities

Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of any excess of expenditure over income for that period. In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- ✓ Select suitable accounting policies and apply them consistently
- ✓ Make judgements and estimates that are reasonable and prudent
- ✓ State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- ✓ State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- ✓ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out from pages 29 - 42 have been compiled from, and are in accordance with the financial records maintained by the trust board.

Approved by the trustees on 25th January 2023, and signed on their behalf by:

John Keddie

Chair, charitable funds committee
Non-executive director



Tom Burton

Finance director



Thank you for your support...



The Princess Alexandra Hospital Charity

The Princess Alexandra Hospital NHS Trust Charitable Fund, Kao 2, Kao Park, London Road, Harlow, Essex, CM17 9NA

01279 44 44 55



ThePrincessAlexandraHospitalsCharity



@PAHCharity

Registered charity number: 1054745

The Princess Alexandra Hospital Charity

Annual accounts for the year ended 31 March 2022



Independent auditor's report to the Trustee of Princess Alexandra Hospital NHS Trust Charitable Fund

Opinion

We have audited the financial statements of Princess Alexandra Hospital NHS Trust Charitable Fund (“the charity”) for the year ended 31 March 2022 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 149 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) (“ISAs (UK)”) and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The trustee has prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements (“the going concern period”).

In our evaluation of the trustee's conclusions, we considered the inherent risks to the charity's business model and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period.

Our conclusions based on this work:

- we consider that the trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate;
- we have not identified, and concur with the trustee's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the charity will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud ("fraud risks") we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of trustee, other management and inspection of policy documentation as to the Charity's high-level policies and procedures to prevent and detect fraud, as well as whether they have knowledge of any actual, suspected or alleged fraud.
- Reading Charitable Funds Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, we perform procedures to address the risk of management override of controls, in particular the risk that management may be in a position to make inappropriate accounting entries. Professional standards require us to make a rebuttable presumption that the fraud risk from revenue recognition is a significant risk and we did not rebut this risk.

We did not identify any additional fraud risks.

We performed procedures including identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included those posted to unusual accounts, unusual cash account combinations, journals posted with

no description, unbalanced journal, journals with specific description, journals posted on the weekend, last five journals posted in the year and material post year end journals.

Identifying and responding to risks of material misstatement related to compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the trustee and other management (as required by auditing standards), and discussed with the trustee and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the Charity is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related charities legislation), and we assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Whilst the Charity is subject to many other laws and regulations, we did not identify any others where the consequences of non-compliance alone could have a material effect on amounts or disclosures in the financial statements.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustee and other management and inspection of regulatory and legal correspondence, if any. Therefore if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, an audit will not detect that breach.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The trustee is responsible for the other information, which comprises the Trustee's Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.

Matters on which we are required to report by exception

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit. We have nothing to report in these respects.

Other matter - prior period financial statements

We note that the prior period financial statements were not audited. Consequently ISAs (UK) require the auditor to state that the corresponding figures contained within these financial statements are unaudited. Our opinion is not modified in respect of this matter.

Trustee's responsibilities

As explained more fully in their statement set out on page 20, the trustee is responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

The purpose of our audit work and to whom we owe our responsibilities

This report is made solely to the charity's trustee as a body, in accordance with section 149 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustee, as a body, for our audit work, for this report, or for the opinions we have formed.



Dean Gibbs

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

15 Canada Square, Canary Wharf, London, E14 5GL

30 January 2023

Our accounts

Statement of financial activities for the year ended 31 March 2022

	Note	2021/22	2021/22	2021/22	2020/21
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Income and endowments from					
Donations and Legacies	3	0	160	160	323
Other income	4	0	213	213	81
Total Income		0	373	373	404
Expenditure on					
Raising funds	5	(1)	(60)	(61)	(64)
Charitable activities					
- Contributions to the Trust	6	0	(107)	(107)	(82)
- Patient welfare and amenities		(60)	(32)	(92)	(56)
- Staff welfare and amenities		0	(18)	(18)	(70)
Total expenditure		(61)	(217)	(278)	(272)
Net income/(expenditure)		(61)	156	95	132
Net movement on funds		(61)	156	95	132
Reconciliation of funds					
Fund balances brought forward at 1 April		(98)	(676)	(774)	(642)
Fund balances carried forward at 31 March		(37)	(832)	(869)	(774)

All gains and losses recognised in the year are included in the statement of financial activities.

Balance sheet as at 31 March 2022

	Note	2021/22	2021/22	2021/22	2020/21
		Restricted Funds £000	Unrestricted Funds £000	Total Funds £000	Total Funds £000
Current assets					
Cash and cash equivalents	12	98	933	1,031	863
Total current assets		98	933	1,031	863
Liabilities					
Creditors falling due within one year	13	(61)	(101)	(162)	(89)
Net current assets		37	832	869	774
Total net assets		37	832	869	774
Funds of the Charity					
Restricted		37	0	37	98
Unrestricted		0	832	832	676
Total Funds		37	832	869	774

The notes at page 32 to 34 forms part of these accounts.

Approved and authorised for issue by the trustees on 25th January 2023 and signed on their behalf.



John Keddie
Chair of charitable funds
committee
Date:



Tom Burton
Finance director
Date:

Statement of cashflows for the year ended 31 March 2022

	Note	2021/22	2020/21
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net income for the reporting period		95	132

Adjustments for:

Decrease in debtors		0	82
(Decrease)/Increase in creditors	13	73	(93)
Net cash used in operating activities		168	121
Change in cash and cash equivalents in the reporting period		168	121
Cash and cash equivalents at 1 April 2021		863	742
Cash and cash equivalents at 31 March 2022	12	1,031	863

Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objects are:

The Princess Alexandra Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- **Entitlement:** control over the rights or other access to the economic benefit has passed to the charity
- **Probable:** it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity
- **Measurement:** the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has

been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil. The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably. Irrecoverable VAT is charged against the category of resources expended for which it was incurred

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 8.

1.5. Realised gains and losses

There are no realised gains or losses in 2021-22 (nil in 2020-21).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount. There are no debtors at the end of the financial year.

1.7. Cash and cash equivalents

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

1.9. Events after the end of the reporting period

No events (either adjusting or non-adjusting) occurred after the end of the reporting period for 2021-22 (nil in 2020-21).



2. Related Party Transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling party and the trust board of the charity are the directors of the trust, as detailed in pages 19-20 of the Annual Report and Accounts.

Details of The Princess Alexandra Hospital NHS Trust are:

	2021/22		2020/21	
	Turnover £000	Adjusted Financial Performance £000	Turnover £000	Adjusted Financial Performance £000
Nature of business				
Provision of healthcare	355,856	1,110	315,122	1,816

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £191,000 as detailed in note 7 of these accounts. Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries. The trust board received no remuneration or reimbursement of expenses from the charitable fund during 2021-22 (nil in 2020-21).

Details of income

3. Income from donations and legacies

	2021/22	2021/22	2021/22	2020/21
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	0	150	150	323
Legacies	0	10	10	0
Total	0	160	160	323

4. Income from other trading activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2020-21.

	2021/22	2021/22	2021/22	2020/21
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Long Live Liver Appeal	0	0	0	1
Covid Campaign	0	0	0	52
Breast Unit Fundraising Teamevents	0	213	213	28
Total	0	213	213	81

Analysis of charitable expenditure before allocation of support and governance costs

5. Expenditure on raising funds

	2021/22	2021/22	2021/22	2020/21
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	1	1	2	19
Long Live Liver Appeal	0	1	1	1
Covid Campaign	0	3	3	1
Improving Cancer Services	0	2	2	1
Breast Unit Fundraising Team events	0	53	53	42
Total	1	60	61	64

6. Charitable expenditure

All charitable expenditure is classified as grant funded activities.

	2021/22	2021/22	2021/22	2020/21
	Grant funded activity	Support Costs	Total	Total
	£000	£000	£000	£000
Contributions to the Trust	83	25	108	82
Patient welfare and amenities	91	0	91	56
Staff welfare and amenities	18	0	18	70
Total	192	25	217	208

7. Analysis of grants

	2021/22	2021/22	2020/21
	Number of Grants paid	Total	Total
		£000	£000
The Princess Alexandra Hospital NHS Trust	1	181	187
Total	1	181	187

There were no grants made payable to individuals during 2021-22 (nil in 2020-21). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors. The total cost of making grants, including support costs, is disclosed on the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 6.



Analysis and allocation of support and governance costs

8. Allocation of support costs and overheads

	2021/22	2021/22	2021/22	2020/21
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs	10	14	24	15
Other - bank charges	0	0	0	1
Governance fee				
Independent Examination fee	0	0	0	5
External audit fee	4	6	10	0
Fundraising Regulator levy charge	0	0	0	1
Total support and governance costs	14	20	34	22

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. External audit costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

9. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

10. Analysis of staff costs

The charity employed one staff towards the end of the financial year.

11. Independent examiner's remuneration

The external audit fee (independent examiner's remuneration in 2020/21) of £9,600 inclusive of VAT (2020-21 £4,800) related solely to the independent audit with no other additional work.

Cash and cash equivalents

	Total 2021-22 £000	Total 2020-21 £000
Cash held as short term investments and deposits	880	832
Cash at bank and in hand	151	31
Total	1,031	863

12. Analysis of cash and cash equivalents



Analysis of creditors

13. Analysis of liabilities

	Balance 31 March 2022 £000	Balance 31 March 2021 £000
Creditors due within 1 year		
Trade creditors and Accruals	131	71
Creditors (host Trust)	31	18
Total creditors	162	89

Analysis of funds

14. Analysis of unrestricted and restricted fund movements

	Balance 1 April 2021	Income	Expenditure	Balance 31 March 2022
	£000	£000	£000	£000
Restricted funds				
Princess Alexandra Hospital	98	0	(61)	37
Total	98	0	(61)	37
Unrestricted funds				
Herts & Essex Hospital	0	0	0	0
Princess Alexandra Hospital	563	115	(78)	600
St Margaret's Hospital	113	258	(139)	232
Total	676	373	(217)	832
Total Funds	774	373	(278)	869

15. Funding commitments

As at 31 March 2022 the trustees had not made commitments other than those shown as creditors, note 15.

THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST CHARITABLE FUND

England & Wales - Charity number 1054745

Accounts



Charitable Funds Annual Report and Accounts 2020-21





The Princess Alexandra Hospital NHS Trust Charitable Fund

Annual Report and Accounts

Year ended 31 March 2021

Registered charity number 1054745



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration

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Trustee's report

Report of the trustees for the year ended 31 March 2021

The trustees are pleased to present the annual report together with the financial statements of the charity for the year ended 31 March 2021.

The annual report and financial statements comply with the accounting and reporting by charities: statement of recommended practice applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Charities Act 2011 and the UK generally accepted accounting practice.

Chair's report

As chair of The Princess Alexandra Hospital NHS Trust Charitable Fund, I am pleased to welcome you to the 2020/21 Annual Report and Accounts. We hope you find this a useful guide to the important role our charity plays in supporting NHS patients, their carers, families and staff.

The charity's work is only possible thanks to the generous support of patients, staff and local people. Thanks to your efforts, we received £404,000 of income over the last year. Key highlights of our year include provision of:

- Reclining chairs and clinical trolleys for the benefit of patients in the Neonatal Intensive Care Unit;
- Project Wingman, to provide refreshments and a quiet area to support staff during the COVID-19 pandemic;
- Replacement of furniture within the visitors room within the Intensive Care Unit; and
- Pamper gifts for nurses to recognise International Nurses Day.



I would like to take this opportunity to thank those individuals who have served as trustees during the last year and to welcome those who will play an important role going forward.

I would also like to thank all of our supporters – including everyone who has helped raise money for the charity or given their energy, time and skills to make a difference during this financial year. I hope that, like me, you will be inspired by our plans to help and want to be part of our story. Your donations made this work possible and your future donations are the key to our continued success.

If you would like to donate, details about how to do this are on page 29.

On behalf of the many patients who have benefitted from your generosity, thank you for your continued support.

Chair 

Date 02.12.2021

Our objectives and activities

The Princess Alexandra Hospital NHS Trust Charitable Fund (the Charity), was formed under a trust deed dated 21 March 1996, and is registered with the Charity Commission, registration number 1054745.

Through fundraising activities, events and appeals, we will further improve the provision of high-quality patient care through the use of cutting-edge technology throughout the trust, focusing on areas not covered or fully supported by central NHS funds.

The trust board confirm that they have referred to the guidance contained in the charity commission's general guidance on public benefit when reviewing the charity's activities and objectives and in planning future activities.

The trust board shall hold the charitable fund, and use the income where applicable, and at their discretion the capital, for any charitable purpose or purposes relating to the National Health Service. Within the single registered charity, there are a number of funds, each managed by a fund manager. Specific criteria document that funds should only be spent in line with the purposes of the fund. This criterion is for internal guidance only, and has no legal standing.

However, expenditure from funds given by the public must be seen as being appropriate and in line with their wishes. The receipt given for donations is in line with charity commission guidelines and states that the funds will be used for the general purposes of the charity, and I desire they use such sum to...". This means that the charity will spend the cash in accordance with the donor's wishes, but retains the right to use discretionally. Unless raised for a specific object, charitable funds should be spent within a three-year period, and should not be built up for future years.



Financial review

The financial statements have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Practice. The detailed statements can be found on pages 18 to 20 of this report.

The charity is constituted of 86 individual funds as at 31 March 2021 (100 in 2019/20).

COVID-19 and NHS Together

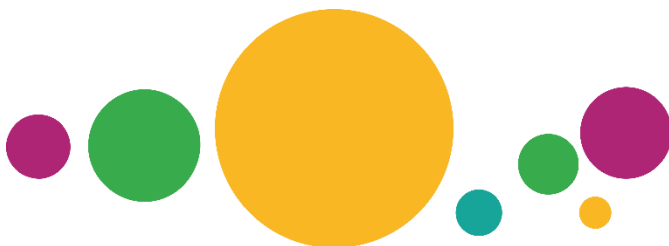
Our community kindly rallied to support us in the fight against COVID-19.

Our dedicated COVID-19 charity appeal launched in April 2020 and by March 2021, we had £222k of donations, which included £165k of grants very kindly provided from NHS Charities Together (www.nhscharitiestogether.co.uk).

Our teams are extremely grateful and delighted by this hugely generous outpouring of support for our amazing people who work so hard to deliver outstanding care and to keep people safe.

During these unprecedented times in the fight against COVID-19, the help and support of patients, visitors, family and friends has been crucial. We received many gifts to share with our people, which have been really appreciated. Many also asked us if they could make donations to our hospital.

In response to these requests, we created a JustGiving page, as a simple and fast way to donate. We will soon be opening a new staff area with bright, modern space and facilities due to the level of funding received. This project was designed in response to staff feedback about how important a new staff area is to support their health and wellbeing. Contributions have also been made partly via the COVID-19 charity appeal, in recognition of the hard work and dedication of our people.

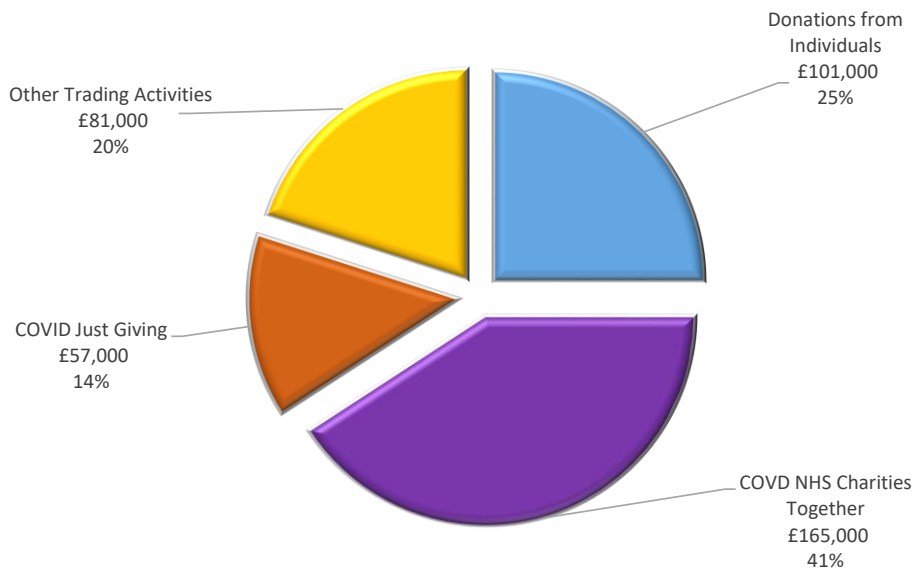


Donations we received

The charity received income for the year totalling £404,000, a decrease of £282,000 compared to 2019-20. As described above, this can be attributed to reduced activity, especially as regards to fundraising activities, due to the COVID-19 pandemic.

This income is comprised of donations and legacies, other income from fundraising activities, dividends, and interest, of which the largest elements related to donations in relation to COVID-19, grant funding from NHS Charities Together and donations from individuals. There was minimal income from fundraising as apart from some residual monies received from events that had taken place before lockdown measures were introduced. There were no fundraising events run during 2020-21 (in 2019-20 fundraising income totalled £484,000).

The income received is described in the chart below:



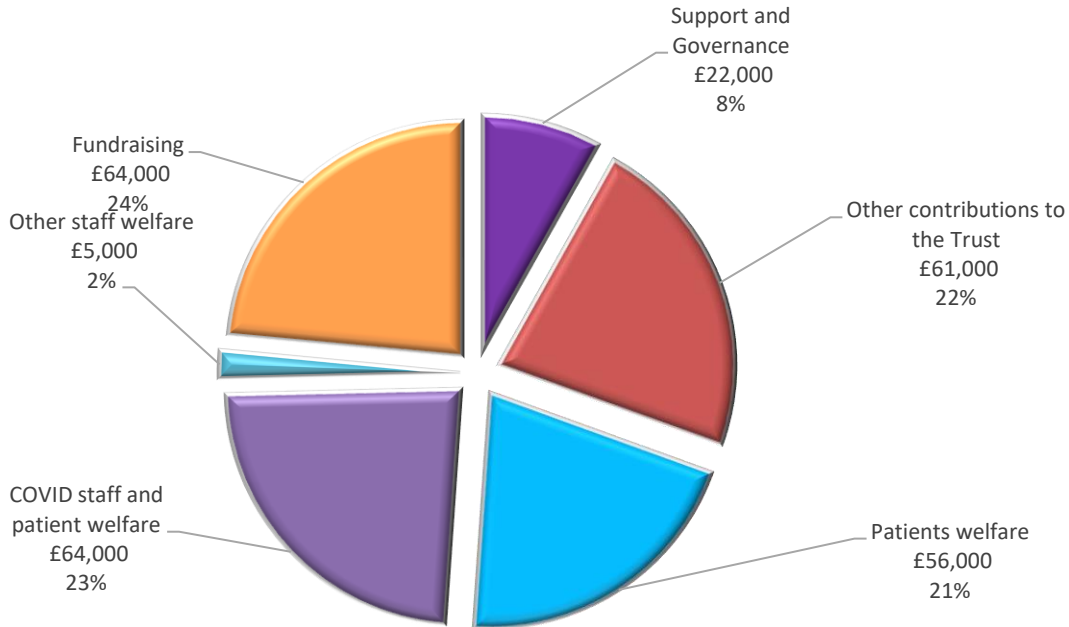
How we spent our funds

During the year, the charity provided support in many forms, including education and training for staff and the supply of medical equipment for patient treatment. In total, resources expended were £272,000. This is a considerable reduction from the previous year (£700,000 in 2019-20), and can be attributed to the reduced activity across the charity, especially in relation to fundraising, due to the COVID-19 pandemic.

The charity has spent £64,000 on fundraising activities that generated £404,000 of income (£227,000 on fundraising that generated £686,000 of income in 2019-20).

The majority of the contributions to PAHT were in relation to COVID-19 activity as described above.

Total expenditure across the charity is depicted in the chart below.



Reference and administration details

Registered charity number: 1054745

Address of charity:

The Princess Alexandra Hospital NHS Trust Charitable Fund
Hamstel Road
Harlow
Essex CM20 1QX

Banker:

Barclays Bank plc
Water Gardens
Harlow
Essex CM20 1AN

Banker:

RBS
280 Bishopsgate
London
EC2M 4RB

Auditor:

Ernst & Young LLP
400 Capability Green
Luton
LU1 3LU

Trustee arrangements:

The trustee of the charity is The Princess Alexandra Hospital NHS Trust as sole corporate trustee, governed by the law applicable to trusts, principally the Trustee Act 2000 and the Charities Act 2011. The Board members (with voting rights) of the trust manage this responsibility.

Board members for the period 1 April 2020 to 31 March 2021 were as follows:

Chair:

Steve Clarke Chair

Non-executive directors:

George Wood	Senior independent director
Pam Court	Non-executive director
John Hogan	Non-executive director
Helen Glenister	Non-executive director
Helen Howe	Non-executive director
John Keddie	Associate non-executive director
Anne Wafula-Strike	Associate non-executive director (from 15.02.2021)
Darrel Arjoon	NExT non-executive director (6-12 month placement from 04.01.2021)
Darshana Bawa	NExT non-executive director (6-12 month placement from 11.01.2021)

Executive directors:

Lance McCarthy	Chief executive officer
Trevor Smith	Chief financial officer (to 31.08.2020)
Simon Covill	Acting director of finance (01.09.2020 – 13.12.2020)
Saba Sadiq	Director of finance (from 14.12.2020 onwards)
Stephanie Lawton	Chief operating officer
James McLeish	Director of quality improvement
Sharon McNally	Director of nursing, midwifery and allied health professionals
Ogechi Emeadi	Director of people, OD and communications
Michael Meredith	Director of strategy and estates
Marcelle Michail	Acting chief medical officer (to 31.10.2020)
Fay Gilder	Medical director (from 01.11.2020 onwards)
Phil Holland	Chief information officer (from 01.02.2021)



Steve Clarke
Chair



Lance McCarthy
Chief executive



Sharon McNally
Deputy chief executive and director of nursing, midwifery and allied health professionals



Dr Fay Gilder
Medical director and Caldicott Guardian



Saba Sadiq
Finance director



Michael Meredith
Director of strategy and estates



Ogechi Emeadi
Director of people, organisational development and communications



Stephanie Lawton
Chief operating officer



Phil Holland
Chief information officer



Jim McLeish
Director of quality improvement



Helen Glenister
Non-executive director



George Wood
Non-executive director and senior independent director



Helen Howe
Non-executive director



Pam Court
Non-executive director



John Hogan
Non-executive director



John Keddle
Associate non-executive director



Darshana Bawa
Non-executive director



Anne Wafula-Strike MBE
Associate non-executive director

Highlights and case studies

During the year, the funds continued to support a wide range of charitable and health related activities benefiting both patients and staff. In general, they are used to purchase additional goods and services that the NHS is unable to provide. Charitable funds were used to purchase much needed equipment across the Trust, the case studies below provide further details on how charitable funds have been used within the Trust, and the significant difference this has made to the quality of care and the services provided.

Project Wingman at PAHT



The Project Wingman team departed PAHT on 3 July 2020, after more than two months providing a first-class airport lounge service to our hard-working people.

To thank the volunteers from Stansted Airport for their kind contributions during the COVID-19 pandemic, we held a socially distanced closing party in the restaurant and the Project Wingman lounge.

This was an all-day Spanish holiday themed celebration of the fantastic Project Wingman service to support the

health and wellbeing of our people over the last few months.

The event gave staff an opportunity to say thank you to our fabulous furloughed flight-crew friends who served us refreshments provided by our catering team, with contributions from charitable funds of £52k, and helped us to unwind between shifts seven days a week from 27 April 2020.

Breast Unit Charity report 2020-2021

The breast unit team are extremely thankful to all supporters who sent donations to the Breast Unit Charity in such a difficult year.

The money is used to fund research nurses for clinical trials and the provision of Fabulous and Beautiful, Moving On and exercise programmes to support patients during their breast cancer treatment and recovery. Access to charitable funds have enabled the Breast Unit to carry out 44 breast cancer research trials, enhancing the care available to patients at The Princess Alexandra Hospital NHS Trust (PAHT). Due to the pandemic, alternative ways of safe working have sadly meant these programmes are on hold.

During the period 2020 – 2021 No fundraising events were held due to the pandemic. Supporters held their own events raising money for the Breast Unit Charity.

Roberto Zeolla – December 2020

In December 2020, Roberto Zeolla from The Chequers at Matching Green rode 100km around the village for PAHT Breast Unit Charity

Robert Zoella started the challenge on Monday 14 December 2020

Roberto said: “Whilst the likes of Captain Tom Moore have raised millions for the NHS, smaller charities such as the breast cancer unit run by Mr Ashraf Patel that supports women in the aftercare stages of breast cancer have seen a 95% reduction in donations.

“In any ordinary year we would run three charity balls at The Chequers raising more than a hundred thousand pounds for much needed care. With the pub being closed and under restrictions this year we have been unable to raise money as we normally would.”

Roberto raised £9,085 via [JustGiving](#).



Mel Fordham - August 2020

On 15 August 2020, Mel Fordham rode 103 miles solo to raise money for Princess Alexandra Hospital Breast Cancer Research Unit. Additionally, Mel also committed to riding a further 5,000 miles during the year. Mel raised a total of £2,056.00 for the charity.

A great photograph of Mr Patel with Mel Fordham after he rode the Prudential MYRIDE London. Mel raised a total of £2,056.00 for the Breast Unit Charity.



Nicky George – August 2020

Nicky George who was the 2020 Lady Captain for Theydon Bois Golf Club held a Ladies Captain Day on the 27 August 2020.

Nicky raised a total of £5,000 in what was the most difficult year to be a Ladies Captain. Nicky held a number of events to raise as much money for the charity as possible including a Yuletide Golf day, an email/text raffle with the final draw on WhatsApp and a joint Captains Charity day. Nicky really was a star supporter in 2020.



Neonatal Intensive Care Unit - recliner chairs and trolleys

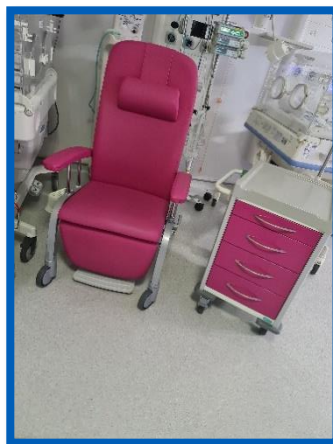
The Neonatal Intensive Care Unit (NICU) were very pleased to be able to use their charitable funds to purchase reclining chairs and clinical trolleys for the unit.

Reclining chairs are recommended to allow parents to form close and loving relationships with their babies. Bliss supports skin to skin and kangaroo cares, and recommends that parents have the facilities to stay at their baby's cot side for as long as they like.

Research evidence shows that skin to skin, kangaroo cares, breastfeeding and bonding promotes the neurological development of infants brains and supports long-term neurological and developmental outcomes. It also promotes the mental health and wellbeing of mothers and fathers through skin-to-skin contact and kangaroo cares.

The recliner allows us to be able to offer ease of these interactions for parents making their experience a positive one, and was especially supportive for parents during the pandemic as it enabled them to remain comfortable whilst visiting their babies in NICU.

The clinical trolleys are closed trolleys that are on metal castors therefore sturdier than their predecessors, better from an infection control point of view and allow medical teams to more easily carry out procedures. These replacements are also colour coordinated to match the chairs and provide a safer, cleaner way of storing our consumables.



Structure, governance and management

The Princess Alexandra Hospital NHS Trust Charitable Fund was formed under a trust deed dated 21 March 1996. The charity is registered with the Charity Commission under registration number 1054745.

The responsibility for the identification, implementation and monitoring of the strategic direction of the charity is performed by the trust board of directors, along with the day to day running of the charity.

The Trust Board consists of a chair person, nine executive directors (four non-voting) including the chief executive officer, five non-executive directors, two associate non-executive directors (non-voting) and two NeXT non-executive directors (non-voting).

Appointment to executive director posts, including that of the chief executive officer, follow a common process. Posts are normally advertised nationally and short-listed candidates meet with senior trust and local health economy staff prior to formal interview. An interview panel, chaired by the trust chair, which includes executive level staff from NHS England/Improvement and local Clinical Commissioning Groups (CCGs), other trust non-executive directors and an external assessor, makes the final decision on appointments.

There are no formal training procedures in place for members of the trust board relating specifically to the charity. However, the non-executive directors, who are members of the Charitable Funds Committee, regularly attend sessions provided by the Association of NHS Charities that include a variety of relevant topics. Briefings from the Association are included in the papers for each meeting of the Charitable Funds Committee.

The trust board have adopted policies which achieve the objects stated in the trust deed by ensuring funds are used for the purpose for which the donor intended and are not accumulated unless part of a greater project or fundraising scheme.

The Trust Board has established a Charitable Funds Committee to manage and monitor arrangements for the control and management of the trust's charitable funds and fundraising activities.

The Trustees have delegated day-to-day administration of the Charity to the charitable funds finance lead, with the Trust's Director of Finance having responsibility for financial control. The Charitable Fund has adopted the internal controls of The Princess Alexandra NHS Trust.

Charitable Funds Committee (CFC)

The Charitable Fund Committee (CFC) is a formally established committee accountable to the corporate trustee/board of directors, to provide assurance to the board (the corporate trustee) on the arrangements for control and management of the charity. A non-executive director chairs the committee.

Members are expected to make every effort to attend all meetings of the CFC and it is expected that they shall attend the majority of Committee meetings within each reporting year. Attendance of CFC members at meetings is detailed below:

Name and position	Attendance
John Keddie Non-executive director and chairman	3/3
Helen Glenister Non-executive director	3/3
Ogechi Emeadi Director of people	3/3
Michael Meredith Director of strategy and estates	2/3
Colin Forsyth Head of financial services	3/3
Simon Covill Deputy director of finance	3/3
Saba Sadiq Director of finance (in post from 14/12/21)	1/1

Financial management

The charity manages its charitable activity spending through appointed fundholders for the individual funds. These fundholders manage the funds on a day-to-day basis with agreed authorisation limits, and in accordance with the trust's standing financial instructions and orders. Each fund holder receives a monthly financial statement of their fund which details income, expenditure and fund balances for the period.

The charity receives expenditure applications from staff throughout the year that are authorised by the fund holder and submitted to the charitable funds finance lead, who reviews all applications to ensure that they meet the objectives of the charity. Where an application exceeds £10,000, the fundholder is required to present the application to the Charitable Funds Committee for approval. Where any expenditure is considered inappropriate, feedback is given to the fund manager.

The charity does not directly employ any staff; where staff are employed by The Princess Alexandra Hospital NHS Trust and provide day to day operational support for areas such as financial management and reporting, and for fundraising, these costs are recharged to the charity. The charity is not financially dependent upon the support of any individuals, corporations or specific classes of donors. No funds are held by the charity on behalf of individuals.

Risk management

The major risks to which the charity is exposed have been identified and reviewed with systems established to mitigate them. The charity relies on and benefits from the financial control framework of PAHT.

The most significant risk identified was:

1. reputational damage leading to a sudden and dramatic fall in donations

Risks have been carefully considered and mitigating procedures put in place. The trustees are confident that reliance can be placed on the management arrangements in place which include independent examination to minimise any risk to the Charity. The Charity has no investment assets so there is no associated risk with an investment portfolio. Procedures are in place to ensure that both spending and financial commitments remain in line with income. The committee on a quarterly basis monitors both income and expenditure in order that any trends can be identified at an early stage in order to avoid unforeseen calls on reserves. Governance of income and expenditure follows the Trust's Standing Financial Instructions.

Future plans

The Charity continues to regularly review spending plans to reflect the changing needs of the NHS in Essex and the surrounding counties. The objective is to enhance facilities for patient care, ensuring that both the needs of the service and the objectives of the charitable fund are met.

In future, the trust will continue to:

- Review options for future specific fundraising opportunities
- Ensure the effective utilisation of monies received by the charity as a share of the COVID-19 national fundraising
- Develop annual expenditure plans across all funds
- Ensure the maintenance of adequate resource across funds whilst seeking to maximise the use of the resources
- Review of the trust's fund-raising strategy

The trust has a strategic vision for the redevelopment of its hospital. It has a master plan to provide modern facilities that are fit for purpose and underpin the objective of delivering high quality, effective and efficient patient care.

To maintain the quality of care provided at the trust the charity actively contributes to:

The education and continuing professional development of staff by supporting relevant courses and conferences.

Continued investment in research to ensure continued improvement in patient care.

Our strategic priorities are aligned to the trust's commitment to delivering the Long Term Plan and will provide additional resources above and beyond that provided by the NHS.

We will continue to work hard to support the needs of our patients, staff and carers, enhancing the care that they are able to receive from the NHS. We are hugely grateful for the support that we receive from our donors and our local population; their support makes everything that we do possible. Your support makes these plans possible and to help us please do consider making a donation (see page 29).

Statement of trustee's responsibilities

Under charity law, the trust board are responsible for preparing the trustee's Annual Report and Accounts for each financial year that show a true and fair view of the state of affairs of the charity and of the excess of expenditure over income for that period.

In preparing these financial statements, generally accepted accounting practice requires that the board of directors:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether the recommendations of SORP have been followed, subject to any material departures disclosed and explained in the financial statements
- State whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue its activities

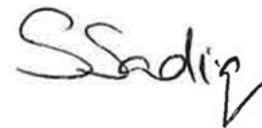
The trust board are required to act in accordance with the trust deed and the rules of the charity within the framework of trust law. The trust board are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trust board to ensure that, where any statements of accounts are prepared by the trust board under section 132(1) of the Charities Act 2011. Those directors have general responsibility for taking such steps as are reasonably open to the trust board to safeguard the assets of the charity and detect fraud and other irregularities.

The trust board confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 18 to 20 attached have been compiled from, and are in accordance with the financial records maintained by the trust board.

Approved by the trustees on 2 December 2021, and signed on their behalf by:



John Keddie
Chair of charitable funds committee
Date: 02.12.2021



Saba Sadiq
Director of finance
Date: 02.12.2021

Independent examiner's report to the trustee of The Princess Alexandra Hospital NHS Trust Charitable Fund

I report on the accounts of the trust for the year ended 31 March 2021, which are set out on pages 19 to 28.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Independent examiner's report to the trustee of The Princess Alexandra Hospital NHS Trust Charitable Fund (continued)

Use of our report

This report is made solely to the trustees, as a body, in accordance with our engagement letter dated 16 April 2018.

The examination has been undertaken so that we might state to the trustees those matters that are required to be stated in an examiner's report and for no other purpose.

To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for this examination, for this report, or for the statements made.



Debbie Hanson

For and on behalf of Ernst & Young LLP

Relevant professional qualification or body: CIPFA

Address: 400 Capability Green, Luton, LU1 3LU

Date: 6 December 2021

Statement of financial activities for the year ended 31 March 2021

		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Income and endowments from					
Donations and Legacies	3	165	158	323	198
Other income	4	0	81	81	484
Investments	5	0	0	0	4
Total Income		165	239	404	686
Expenditure on					
Raising funds	6	(3)	(61)	(64)	(227)
Charitable activities					
- Contributions to the Trust		0	(82)	(82)	(174)
- Medical Research		0	0	0	(130)
- Patient welfare and amenities		0	(56)	(56)	(154)
- Staff welfare and amenities		(65)	(5)	(70)	(15)
Total expenditure		(68)	(204)	(272)	(700)
Net income/(expenditure)		97	35	132	(14)
Transfers between funds		0	0	0	0
Net movement on funds		97	35	132	(14)
Reconciliation of funds					
Fund balances brought forward at 1 April		0	(642)	(642)	(656)
Fund balances carried forward at 31 March		(97)	(677)	(774)	(642)


All gains and losses recognised in the year are included in the statement of financial activities.

Balance sheet as at 31 March 2021

	Note	2020/21	2020/21	2020/21	2019/20
		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		£000	£000	£000	£000
Current assets					
Debtors	13	0	0	0	82
Cash and cash equivalents	14	98	765	863	742
Total current assets		98	765	863	824
Liabilities					
Creditors falling due within one year	15	0	(89)	(89)	(182)
Net current liabilities		98	676	774	642
Total net assets		98	676	774	642
Funds of the Charity					
Restricted		98	0	98	0
Unrestricted		0	676	676	642
Total Funds		98	676	774	642

The notes at pages 22 to 28 form part of these accounts.

Approved and authorised for issue by the trustees on 2 December 2021 and signed on their behalf.



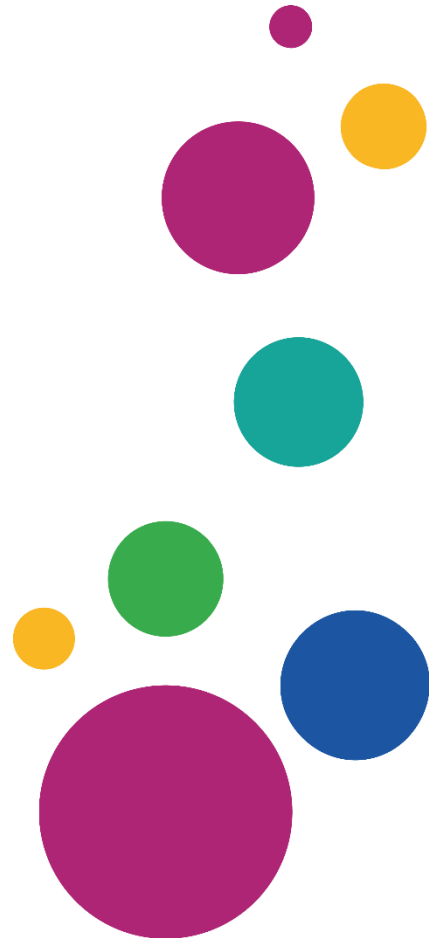
John Keddie
Chair of charitable funds committee
Date: 02.12.2021



Saba Sadiq
Director of finance
Date: 02.12.2021

Statement of cash flows for the year ended 31 March 2021

	Note	2020/21	2019/20
		Total Funds	Total Funds
		£000	£000
Cash flows from operating activities			
Net expenditure for the reporting period	16	132	(10)
Adjustments for:			
Dividends, interest and rents from investments	5	0	(4)
Decrease in debtors	13	82	93
(Decrease)/Increase in creditors	15	(93)	151
Net cash used in operating activities		121	230
Change in cash and cash equivalents in the reporting period		121	230
Cash and cash equivalents at 1 April 2020		742	512
Cash and cash equivalents at 31 March 2021	14	863	742



Notes to the accounts

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2. Structure of funds

The Princess Alexandra Hospital NHS Trust Charitable Fund is registered as an umbrella fund, encompassing three unrestricted special funds whose names and objects are:

The Princess Alexandra Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by The Princess Alexandra Hospital.

The St Margaret's Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the St Margaret's Hospital.

The Herts and Essex Hospital general fund

For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the service provided by the Herts and Essex Hospital.

1.3. Income recognition

All income is recognised and included in full in the Statement of Financial Activities as soon as the following three factors can be met:

- Entitlement: control over the rights or other access to the economic benefit has passed to the charity.
- Probable: it is more likely than not that the economic benefits associated with the transaction or gift will flow to the charity.
- Measurement: the monetary value or amount of both the income and the costs to complete the transaction can be measured reliably.

Income from legacies are accounted for as incoming resources once the receipt of the legacy becomes probable. This will be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled or are within the charity's control to fulfil.

The charity received no gifts in kind.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- there is a present legal or constructive obligation resulting from a past event
- it is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- the amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Grants payable are payments made to third parties (including NHS bodies) in the furtherance of the charitable objectives. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has a reasonable expectation that they will receive the grant. This includes grants paid to NHS bodies.

Support costs are those costs that do not relate directly to a single activity. These include some staff costs, costs of administration and internal and external examination/audit costs. Support costs have been apportioned between fundraising costs and charitable activities based on fund balances. Support and governance costs are apportioned across all funds based on the average fund balance for the year.

Costs of charitable activities comprise all costs in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of expense in addition to the direct costs. The total costs of each category of expense include an apportionment of support costs as shown in note 9.

1.5. Realised gains and losses

There are no realised gains or losses in 2020-21 (nil in 2019-20).

1.6. Debtors

Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.

1.7. Cash and cash equivalents

Cash at bank and in hand is held to meet the day-to-day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments.

1.8. Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the Charity expects to have to pay to settle the debt. There are no amounts which are owed in more than a year.

1.9. Events after the end of the reporting period

No events (either adjusting or non-adjusting) occurred after the end of the reporting period for 2020-21 (nil in 2019-20).

2. Related party transactions

The Princess Alexandra Hospital NHS Trust manages the Princess Alexandra Hospital NHS Trust Charitable Fund, a corporate body established by order of the Secretary of State for Health. As such, the trust is the ultimate controlling party and the trust board of the charity are the directors of the trust, as detailed in page 12 of this Annual Report and Accounts.

Details of The Princess Alexandra Hospital NHS Trust are:

	2020/21		2019/20	
	Turnover	Adjusted Financial Performance	Turnover	Adjusted Financial Performance
	£000	£000	£000	£000
Nature of business				
Provision of healthcare	315,122	1,816	288,491	50

The trust's auditors (Ernst & Young LLP) confirmed that the trust's accounts gave a true and fair view of the financial performance and were prepared in accordance with the National Health Service Act 2006 and associated accounts directions. However, because of the COVID-19 pandemic, the auditors were not able to gain sufficient retrospective assurance on the 31 March 2020 inventory balance. Therefore, their 2020-21 opinion is qualified in relation to the prior year comparative balance.

The main beneficiaries of the charity are the patients, staff and visitors of The Princess Alexandra Hospital NHS Trust. The charity has provided grant funding for items purchased on behalf of these beneficiaries totalling £187,000 as detailed in note 8 of these accounts.

Expenditure of the charity is considered to be a grant to The Princess Alexandra Hospital NHS Trust, as the staff, patients and visitors of the trust are the ultimate beneficiaries.

The trust board received no remuneration or re-imbursement of expenses from the charitable fund during 2020-21 (nil in 2019-20).

3. Details of income

	2020/21	2020/21	2020/21	2019/20
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Donations	165	158	323	167
Legacies	0	0	0	31
Total	165	158	323	198

4. Income from other trading activities

Income relates to funds received from fundraising events (and where VAT is not chargeable). The charity receives no income from "trading" (i.e. from the sale of merchandise), nil trading income in 2019-20.

	2020/21	2020/21	2020/21	2019/20
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Long Live Liver Appeal	0	1	1	22
Gibberd Ward Garden Appeal	0	0	0	9
My Life Memory Software Appeal	0	0	0	2
Covid Campaign	0	52	52	0
Improving Cancer Service	0	0	0	9
Breast Unit Fundraising Team events	0	28	28	442
Total	0	81	81	484

5. Investment income

	2020/21	2020/21	2020/21	2019/20
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
Interest from cash and cash equivalents	0	0	0	4
Total	0	0	0	4

6. Expenditure on raising funds

	2020/21	2020/21	2020/21	2019/20
	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	£000	£000	£000	£000
PAH Fundraising	3	16	19	3
Long Live Liver Appeal	0	1	1	1
Covid Campaign	0	1	1	0
Improving Cancer Services	0	1	1	0
Breast Unit Fundraising Team events	0	42	42	223
Total	3	61	64	227

7. Charitable expenditure

All charitable expenditure is classified as grant funded activities

	2020/21	2020/21	2020/21	2019/20
	Grant funded activity	Support Costs	Total	Total
	£000	£000	£000	£000
Contributions to the Trust	67	15	82	174
Medical Research	0	0	0	130
Patient welfare and amenities	56	0	56	154
Staff welfare and amenities	70	0	70	15
Total	193	15	208	473

8. Analysis of grants

		2020/21	2020/21	2019/20
		Number of Grants paid	Total	Total
			£000	£000
The Princess Alexandra Hospital NHS Trust		1	187	455
		1	187	455

There were no grants made payable to individuals during 2020-21 (nil in 2019-20). All grants are made to The Princess Alexandra Hospital NHS Trust to provide for the care of NHS patients, and the welfare of its staff and visitors. The total cost of making grants, including support costs, is disclosed on the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 7.

9. Allocation of support costs and overheads

	2020/21	2020/21	2020/21	2019/20
	Raising Funds	Charitable Activities	Total Funds	Total Funds
	£000	£000	£000	£000
Charitable activity				
Administration - staff costs	6	9	15	14
Other - bank charges	0	1	1	1
Governance fee				
Independent Examination fee	2	3	5	3
Fundraising Regulator levy charge	0	1	1	0
Total support and governance costs	8	14	22	18

The financial administration costs have been allocated between governance and charitable activity on the basis of staff time. External audit costs were wholly allocated to governance. The basis of apportionment of support costs is disclosed in note 1.4.

10. Trustee's remunerations, benefits and expenses

The trust board give their time freely and receive no remuneration for the work that they undertake as trustees.

11. Analysis of staff costs

The charity does not employ any staff.

12. Independent examiner's remuneration

The Independent examiner's remuneration of £4,800 inclusive of VAT (2019-20 £3,600) related solely to the independent examination with no other additional work undertaken.

13. Analysis of debtors

	Balance 31 March 2021 £000	Balance 31 March 2020 £000
Debtors under 1 year		
Debtors (host Trust)	0	20
Accrued income	0	12
Prepayments	0	50
Total	0	82

14. Analysis of cash and cash equivalents

	Total 2020-21 £000	Total 2019-20 £000
Cash held as short term investments and deposits	832	700
Cash at bank and in hand	31	42
Total	863	742

15. Analysis of liabilities

	Balance 31 March 2021 £000	Balance 31 March 2020 £000
Creditors due within 1 year		
Trade creditors	71	72
Creditors (host Trust)	18	110
Total creditors	89	182

16. Reconciliation of net expenditure/income to net cash flow from operating activities

	2020/21	2019/20
	Total Funds	Total Funds
	£000	£000
Net (expenditure) / income <i>(as per the statement of financial activities)</i>	132	(14)
Adjustments for:		
Dividends, interest and rents from investments	0	(4)
Decrease in debtors	82	94
(Decrease)/ increase in creditors	(93)	150
Net cash used by operating activities	121	226

17. Analysis of unrestricted and restricted fund movements

	Balance 1 April 2020	Income	Expenditure	Balance 31 March 2021
	£000	£000	£000	£000
Restricted funds				
Princess Alexandra Hospital	0	165	(67)	98
Total	0	165	(67)	98
Unrestricted funds				
Herts & Essex Hospital	1	0	(1)	0
Princess Alexandra Hospital	483	181	(101)	563
St Margaret's Hospital	158	58	(103)	113
Total	642	239	(205)	676
Total Funds	642	404	(272)	774

18. Funding commitments

As at 31 March 2021 the trustees had not made commitments other than those shown as creditors, note 12.

Ways in which to support our charity

Our staff and the public can help to raise funds for the charity, by:

- Fundraise with your school, local club or group. We have many great ideas for fundraising for groups, including some fun socially distanced ideas.
- Fundraise with your workplace or company. Whether or not your business has worked with a charity before, we can tailor a partnership specifically for you and your colleagues. From a one-off fundraising event, to a charity of the year partnership, your support will make a huge difference and we will support you every step of the way.
- Do you have your own ideas of how you would like to raise money for The Princess Alexandra Hospital Charity? If so, we would love to hear all about it. Please email paht.fundraising@nhs.net.
- Donate to your local hospital charity. You can donate online (www.justgiving.com/pahnhs) or set up a direct debit to donate to your local hospital (Donate - Donation amount - JustGiving).
- You can also donate via cheque. Cheques can be sent to The Princess Alexandra Hospital Charity, Hamstel Road, Harlow, Essex, CM20 1QX and should be made payable to The Princess Alexandra Hospital Charity. Please include your name and address so we can send a thank you letter for your support.
- Follow us on Facebook (The Princess Alexandra Hospital Charity) or Twitter (@PAHCharity) to find out about our latest events.

Donations can be made in the following ways:

Direct into bank account

Bank: Barclays
Sort code: 20-37-06
Account number: 50113999
Account name: The Princess Alexandra Hospital NHS Trust Charitable Funds
Reference: Please state the General Fund

By post

Cheques payable to: The Princess Alexandra Hospital NHS Trust Charitable Funds. Please write on the back of the cheque which fund you would like to donate to, e.g. General Fund, and send to:

The Princess Alexandra Hospital NHS Trust Charitable Funds
Finance Department
Kao Business Park
1st Floor Kao 2
London Road
Harlow
Essex CM17 9NA

By a donation on our Just Giving page, [via this link](#).

As well as making a general donation, you can also open a page in celebration of and in memory of a loved one. If you are a group or an organisation who is interested in raising money on behalf of the Charity, we would love to hear from you too. For more information and for support if you are holding your own event, please contact our fundraising team:

Gift Aid

Gift Aid is a simple, government initiative which allows us to increase the value of your donations at no extra cost to you. For every pound you give to us we can get an extra 25 pence from HM Revenue and Customs helping your donation go further to help patients and their families. The only condition is that you are a UK tax payer. When making a donation simply let us know that you wish to Gift Aid your donation, to do this all we need is your name and address.

Meeting your needs

We can provide information about our services in different formats and adapt the ways we communicate with you - depending on your needs. For example, we can use Braille, large print or different languages.

Please let us know what your particular needs are and we will do our best to help. You can contact us about accessibility by calling **01279 82 7211**.

The Princess Alexandra Hospital NHS Trust, Hamstel Road, Harlow, Essex, CM20 1QX
01279 44 44 55

Keep up to date with our latest news via social media:



@NHSHarlow



@princessalexandranhs



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The Princess Alexandra
Hospital



modern • integrated • outstanding

patient at heart • everyday excellence • creative collaboration