



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2024		31	08	2025

### Section A Reference and administration details

**Charity name** Highampton Area Pre-School Group

**Other names charity is known by**

**Registered charity number (if any)** 1054665

**Charity's principal address** Highampton Village Hall Church Road Highampton

Beaworthy Devon

**Postcode** EX21 5LE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	R Woollacott	Chair		
2	D Dimmock-Wright	Vice-Chair		
3	G Smithers	Secretary		
4	S Biffen	Treasurer		
5	M Moore	Committee		
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17				
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19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	EYA constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Highampton pre-school is registered with OFSTED (106127) and is a member of the EYA</p> <p>The pre-school has a childcare protection policy in place which includes carrying out DBS checks for new and existing staff and committee members</p> <p>All trustees give their time voluntarily and receive no remuneration or benefits</p>
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children by offering appropriate play, education and care facilities and adhering to the aims and objectives of the Early Years Alliance

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Highampton Pre-School is a small, friendly parent-managed pre-school providing a varied, interesting and informative Early Learning Years education and childcare for children between the age of two to five years from Highampton and the surrounding villages.

The Pre-School employs 3 part-time staff during the school year to provide day care for three days a week (8.45am to 15.15pm)

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

**Additional details of objectives and activities (Optional information)**

A significant contribution is made by the committee members (Trustees) who provide a management and fund raising service to the Pre-School.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We started the Autumn term 2024 with lots of children.

Toddler group flourishing

The website is looking fantastic

The children and staff enjoyed a bring and share lunch and party games. They met Father Christmas at Scribbleton and received a present.

The children were able to enjoy an outing to the Hidden Valley at the end of term.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The pre-school maintains a minimum reserve of three months operating costs

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	R Woollacott	
<b>Full name(s)</b>	Rochelle Woollacott	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	03/10/2025	

# HIGHAMPTON AREA PRE-SCHOOL GROUP

## RECEIPTS & PAYMENTS MAIN ACCOUNT

### YEAR ENDING 31<sup>ST</sup> AUGUST 2025

RECEIPTS	Current Year £	Previous Year £	PAYMENTS	Current Year £	Previous Year £
FEES	7624.5 ✓	8,308.30	RENT & HEATING	3069 ✓	2,863.00
Toddlers	3				
Early Years Grant	46875.47 ✓	54,006.42	WAGES	41379.01 ✓	40,385.48
Donation			EQUIPMENT	1473.78 ✓	273.96
Fund raising	276.17 ✓	451.50	MISCELLANEOUS:	12050.72 ✓	419.28
Lottery £232.37			Ofsted £50		
Photos £20			Lottery Licence £20		
Outing £23.80			Gifts £41.98 £108.84 £14.55		
			Initial £202.59		
			Flowers £21		
			ICO £104		
			Spare Clothes £7.20		
			Transfer £10,000 <del>£</del> → don't need to include		
			HVH Floor £1480.56 ✓		
MISCELLANEOUS:	108.84 ✓	3056.70	PENSION	1794.64 ✓	496.32
Gift £108.84			PAYE	1873.73 ✓	1,797.51
			TRAINING 1st Aid		52.50
			CONSUMABLES	310.39 ✓	371.73
			INSURANCE	1027.35 ✓	983.28
			WEBSITE	522.99 ✓	685.99
			CURRICULUM CONS	255.11 ✓	606.85
	4		PHONE/STATION	524.21 ✓	393.20
TOTAL RECEIPTS	54,824.98	65,822.92	TOTAL PAYMENTS	64,280.93	55,780.27

Net surplus/deficit for the year -£9,435.95

+ or - surplus/deficit total brought forward from £52,829.01

**SURPLUS/DEFICIT CARRIED FORWARD** £43,393.06

Un-cleared payments for the period ending 31/08/25 £0.00

**BANK STATEMENT AS AT 31st AUGUST 2025** £43,393.06

Santander A/c - 93513485

Bal at 31 Aug 2024 6058.01

Transfer In 10000.00

Interest Received 63.65

Bal at 31 Aug 2025 16121.66

£ don't need to include this

Total Bank A/c Balances to be reported to Charities Commission

Santander 43393.06

Santander 16121.66

Lloyds 4479.13

63993.85





Section A

Independent Examiner's Report

Report to the trustees

HIGHAMPTON AREA PRE-SCHOOL GROUP

On accounts for the year  
ended

31<sup>ST</sup> AUGUST 2025

Charity no  
(if any)

1054665

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*J Rice*

Date:

25/5/26

Name:

Jane Rice

Relevant professional  
qualification(s) or body

MAAT

(if any):

Address:

Reed Dawn

Hatheneigh

EX20 3JF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.