



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2019		31	08	2020

Section A Reference and administration details

Charity name Highampton Area Pre-School Group

Other names charity is known by

Registered charity number (if any) 1054665

Charity's principal address Highampton Village Hall Church Road Highampton

Beaworthy Devon

Postcode EX21 5LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	A Letheren	Chair		
2	D Dimmock-Wright	Vice-Chair		
3	S Letheren	Secretary		
4	C Burd	Treasurer		
5	K Drew			
6	H Canham			
7	J Canham			
8	A Rose			
9	A Manners			
10	N Knight			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	EYA constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>Highampton pre-school is registered with OFSTED (106127) and is a member of the EYA</p> <p>The pre-school has a childcare protection policy in place which includes carrying out DBS checks for new and existing staff and committee members</p> <p>All trustees give their time voluntarily and receive no remuneration or benefits</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children by offering appropriate play, education and care facilities and adhering to the aims and objectives of the Pre-School Learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Highampton Pre-School is a small, friendly parent-managed pre-school providing a varied, interesting and informative Early Learning Years education and childcare for children between the age of two to five years from Highampton and the surrounding villages.

The Pre-School employs 4 part-time staff during the school year to provide day care for three days a week (9.15am to 15.15pm)
We also hold a parent and toddler session one morning a week

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and lingual ability.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A significant contribution is made by the committee members (Trustees) who provide a management and fund raising service to the Pre-School.

Summary of the main achievements of the charity during the year

September 19 to March 20

Children's numbers increased throughout the year, with a lot of two year olds starting. Our parent and toddler group is very well patronised.

We continue to visit the local primary school on Wednesdays and the pre-school children are able to have a hot school dinner, which is very popular. After lunch we join the school children for games in the playground, followed by a story with the reception children.

Our annual Christmas Bingo raised a lot of funds for the pre-school

March 20 to August 20

Due to Covid 19 the pre-school was closed until June 20. We re-opened with a small number of children, which increased over the weeks. We were unable to have any trips but the children had a fun time on their last day.

Section E Financial review

Brief statement of the charity's policy on reserves

The pre-school maintains a minimum reserve of three months operating costs

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) A Letheren

Full name(s) Angela Letheren

Position (eg Secretary, Chair, etc) Chair

Date 02/08/2020

**HIGHAMPTON AREA PRE-SCHOOL GROUP
RECEIPTS & PAYMENTS ACCOUNT
YEAR ENDING 31ST AUGUST 2020**

	Current	Previous		Current	Previous
RECEIPTS	Year £	Year £	PAYMENTS	Year £	Year £
FEES	5,886.78	13,846.93	RENT & HEATING	1,973.00	2,542.00
Early Years Grant	45,757.26	29,093.18	WAGES	31,385.58	31,206.90
Donation	690.94	0.00	EQUIPMENT	1,135.08	765.98
Fund raising (uniform)	12.00	385.50	MISCELLANEOUS:	1,890.26	1,769.88
MISCELLANEOUS:	0.00	37.50	Ofsted £50		
			Advert £60		
			Xmas £388.95		
			Bus £220		
			Initial £133.56		
			Website £86.39		
			Tempest £74.75		
			Leavers bags £35.91		
			Paving Slabs £680		
			Re Pay Fees £140.70		
			Job Advert £20		
			PAYE	661.99	269.72
			TRAINING	540.00	0.00
			CONSUMABLES	138.96	466.10
			INSURANCE	750.54	739.98
			ADMIN, PHONE	147.51	171.92
			CURRICULUM CONS	35.02	158.81
TOTAL RECEIPTS	<u>52,346.98</u>	43,343.11	TOTAL PAYMENTS	<u>38,657.94</u>	38,091.29

Net surplus/deficit for the year + £13,689.04

+ or - surplus/deficit total brought forward from previous accounts period + £28,679.79

SURPLUS/DEFICIT CARRIED FORWARD £42,368.83

Un-cleared payments for the period ending 31/08/20 + £ 2,037.87

£44,406.70

BANK STATEMENT AS AT 31ST AUGUST 2020 £44,406.70



24.06.2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Highampton Area Pre-School Group

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1054665

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24-06-2021

Name:

JACQUELINE ODY

Relevant professional
qualification(s) or body

(if any):

Jubilee #

Address:

Jubilee House
Highampton Beaworthy Devon

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.