

*Advocates work in partnership with the people they support and take their side,  
Advocacy promotes social inclusion, equality and social justice.*



CWMNI CYFYNGEDIG DRWY WARANT / COMPANY LIMITED BY GUARANTEE.  
RHIF/NO3170574  
RHIF ELUSEN COFRESTRDIG 1054623 REGISTERED CHARITY NUMBER

The Mental Health Advocacy Scheme Annual Report has been developed to give you an overview of our work undertaken from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023, up to 10<sup>th</sup> January 2024.

No funding was secured during this year to protect the future of MHAS and its services. The only funding remaining was for community advocacy services.

Working with our employment legal advisors, the decision was made that Mental Health Advocacy Scheme would cease to offer client services during this year. Staff would be made redundant and the organisation would permanently close, with all assets and remaining funds being distributed in line with the requirements contained in MHAS Aims & Objects and Constitution – details are within the final accounts prepared by our Accountants.

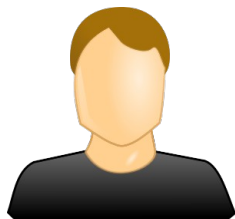
# Advocacy in the Community

Information on the service over the year.....



55

Female



48

Male

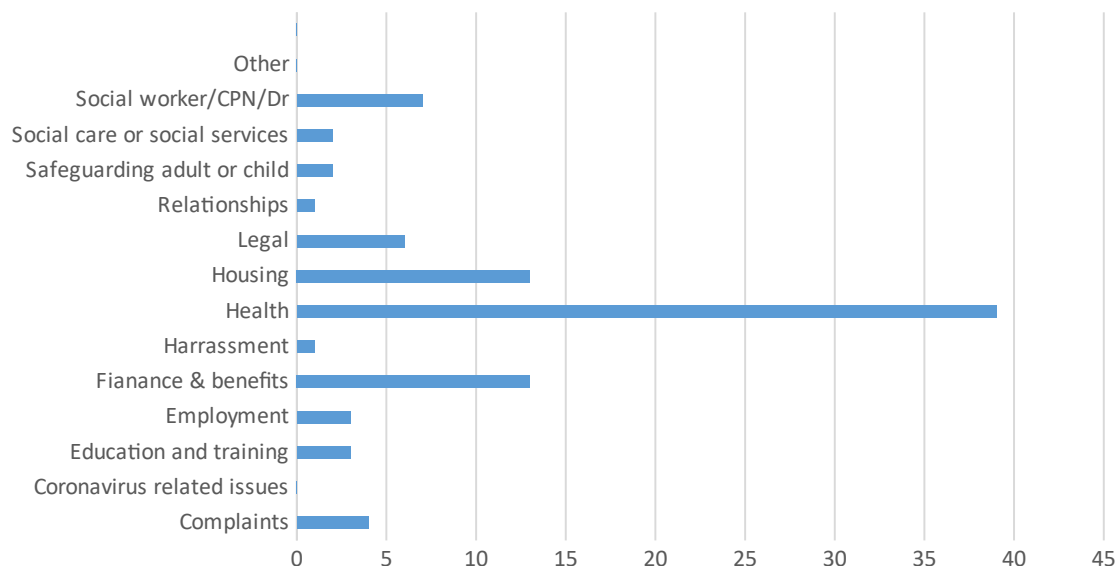
Number of  
people we  
worked with

103

Total time spent on  
Community  
advocacy work

388 Hours

Main issues clients raised



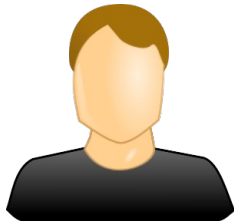
# RPR (Relevant Persons Representative) Service

Information on the service over the year.....

**Number of  
people we  
worked with**  
  
**21**



**9**  
**Female**



**12**  
**Male**

**Total time spent on  
RPR work  
289 Hours**

## **A big thank you**

Mental Health Advocacy Scheme would like to thank the following for their funding, support and services during the past year:

**Abbey Road Centre**

**ASNEW**

**Betsi Cadwaladr University Health Board**

**CADMHAS**

**Gwynedd Council**

**Hergest Unit**

**Lloyds Bank**

**Voluntary Sector Groups**

We would like to thank all of our team members for their hard work and dedication in offering a quality service to all of our clients during the many years the Scheme has operated and say a very sad goodbye as our Scheme ceased to operate and closed down during 2023, with the final accounts being completed and accepted by 10<sup>th</sup> January 2024.

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE PERIOD  
1 APRIL 2022 TO 10 JANUARY 2024  
FOR  
CYNLLUN ADFOCATIAETH IECHYD MEDDWL  
THE MENTAL HEALTH ADVOCACY SCHEME**



**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

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**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

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**CYNLLUN ADFOCATIAETH IECHYD MEDDWL  
THE MENTAL HEALTH ADVOCACY SCHEME**

**REPORT OF THE TRUSTEES  
FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 April 2022 to 10 January 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives**

The aims and objectives of the Company shall be to relieve the need and disability of persons who suffer from mental, physical and wellbeing problems within the geographical area of North West Wales as stated by the 1996 changes in Local Government and Local Health Authority reconfiguration (Memorandum of Associated).

**Aims**

To provide a constantly improving quality independent advocacy scheme for people with mental health, physical health and wellbeing difficulties (self-defining) in North West Wales, by providing information, representation and support.

By:-

- Assisting people to access services and ensure they can be sign posted to the appropriate agencies
- Supporting people to speak up for themselves or speak on their behalf to ensure their rights and privileges are upheld
- Provide appropriate information to enable people to make informed decisions and choices
- Provide advocacy and mental health awareness raising events and education for service users, statutory and voluntary organisations and the general public.

**Public benefit**

As trustees we will give due consideration to the Charity Commission's requirements for reporting on the public benefit of our activities.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The MHAS continues to be led by its strategic objectives in the context of external changes to grant funding.

Throughout the year MHAS had several achievements:

- Delivery and consolidation of the Mental Health Community Advocacy service in the counties of Gwynedd and the Isle of Anglesey;
- Delivery and consolidation of the Relevant Persons Representative (RPR) service to both Local Authorities and the National Health Service;
- Adapted operations and service delivery to digital models effectively and efficiently due to the Covid-19 pandemic;
- Adapted to hybrid methods of working to support individuals facing complex issues;



**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**REPORT OF THE TRUSTEES**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

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**FINANCIAL REVIEW**

**Financial position**

The Charity had unrestricted reserves of £0 at 10/01/2024. (2022: £263,677)

The accounts for the period ended 10/01/2024 showed a deficit of £263,677. (2022: net surplus of £35,642).  
Of this, £193,446 was distributed as part of winding up the charity, in accordance with the charity constitution.

The funding in respect of IMHA and IMCA ended on 31 March 2022.

**Principal funding sources**

The main funding source during the year was from Betsi Cadwaladr University Health Board.

**Reserves policy**

All reserves have now been distributed to local charities with related charitable objectives.

**Going concern and ceasing operations**

The charitable company ceased activities on 10 January 2024.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Recruitment and appointment of new trustees**

Prospective trustees are recruited and identified by word of mouth or by prior knowledge having come into contact with them previously in the work arena or by promotion of the post. The prospective board member will be invited to a number of board meetings as an observer and if mutually agreed then the appointment will be voted on by the board.

**Organisational structure**

The trustees delegate responsibility for the day to day running of MHAS to the scheme manager.

**Induction and training of new trustees**

New trustees are provided with copies of all policies, procedures, the governing documents and other relevant material. New trustees are offered mentoring by an experienced trustee. Specific training needs are identified. All trustees have ongoing training on their roles and responsibilities.

**Related parties**

Due to the nature of the charity's operations and the composition of the board of trustees it is inevitable that transactions will take place with organisations in which a member may have an interest. All transactions involving organisations in which a trustee may have an interest are conducted at arm's length.

The charity has a Declaration of Interest policy. All trustees must declare an interest if a related party transaction occurs.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

03170574 (England and Wales)

**Registered Charity number**

1054623

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**REPORT OF THE TRUSTEES**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

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**Registered office**

Glaslyn  
Ffordd y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

**Trustees**

Peggy Gollogly  
Marie Louise Sexton (deceased 14.10.22)

**Company Secretary**

Susan Elizabeth Sayer

**Independent Examiner**

Owain Ap Elfed FCCA  
Williams Denton Cyf  
Chartered Certified Accountants  
Glaslyn  
Ffordd y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

**Solicitors**

Richard Hall & Partners  
Redhill House  
Hope Street  
Saltney  
Chester

Approved by order of the board of trustees on 18/04/2024 and signed on its behalf by:



.....  
Peggy Gollogly - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CYNLLUN ADFOCATIAETH IECHYD MEDDWL  
THE MENTAL HEALTH ADVOCACY SCHEME**

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**Independent examiner's report to the trustees of CYNLLUN ADFOCATIAETH IECHYD MEDDWL THE MENTAL HEALTH ADVOCACY SCHEME ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the period 1 April 2022 to 10 January 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Owain Ap Elfed FCCA

Williams Denton Cyf  
Chartered Certified Accountants  
Glaslyn  
Ffordd y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

Date: .....18/4/2024.....

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

				<b>Period 1.4.22 to 10.1.24 Total funds £</b>	<b>Year Ended 31.3.22 Total funds £</b>
	<b>Notes</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>		
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	233	-	233	600
<b>Charitable activities</b>	4				
Mental health services		85,324	-	85,324	294,928
Investment income	3	1,722	-	1,722	26
<b>Total</b>		<b>87,279</b>	<b>-</b>	<b>87,279</b>	<b>295,554</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Mental health services		350,956	-	350,956	259,912
<b>NET INCOME/(EXPENDITURE)</b>		<b>(263,677)</b>	<b>-</b>	<b>(263,677)</b>	<b>35,642</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		263,677	-	263,677	228,035
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>263,677</b>

The notes form part of these financial statements

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**BALANCE SHEET**  
**10 JANUARY 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	-	-	-	4,203
<b>CURRENT ASSETS</b>					
Debtors	10	-	-	-	2,595
Cash at bank and in hand		-	-	-	271,194
		-	-	-	273,789
<b>CREDITORS</b>					
Amounts falling due within one year	11	-	-	-	(14,315)
<b>NET CURRENT ASSETS</b>		-	-	-	259,474
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		-	-	-	263,677
<b>NET ASSETS</b>		-	-	-	263,677
<b>FUNDS</b>	13				
Unrestricted funds				-	263,677
<b>TOTAL FUNDS</b>				-	263,677

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 10 January 2024.

The members have not required the company to obtain an audit of its financial statements for the period ended 10 January 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**BALANCE SHEET - continued**  
**10 JANUARY 2024**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18/04/2024 and were signed on its behalf by:

  
.....  
Peggy Gollogly - Trustee

The notes form part of these financial statements

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment	- 20% on cost
Computer equipment	- 33% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

**2. DONATIONS AND LEGACIES**

	Period 1.4.22 to 10.1.24 £	Year Ended 31.3.22 £
Donations	<u>233</u>	<u>600</u>

**3. INVESTMENT INCOME**

	Period 1.4.22 to 10.1.24 £	Year Ended 31.3.22 £
Deposit account interest	<u>1,722</u>	<u>26</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	Period 1.4.22 to 10.1.24 £	Year Ended 31.3.22 £
BCUHB	Mental health services	78,038	103,020
RPR	Mental health services	7,286	7,721
IMHA	Mental health services	-	138,674
IMCA	Mental health services	-	38,411
Other income	Mental health services	-	7,102
		<u>85,324</u>	<u>294,928</u>

The IMHA and IMCA funding ceased on 31 March 2022.

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	Period 1.4.22 to 10.1.24 £	Year Ended 31.3.22 £
Depreciation - owned assets	-	4,000
Deficit on disposal of fixed assets	<u>2,879</u>	<u>-</u>



**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 10 January 2024 nor for the year ended 31 March 2022.

**Trustees' expenses**

	<b>Period 1.4.22 to 10.1.24 £</b>	<b>Year Ended 31.3.22 £</b>
Trustees' expenses	<u>-</u>	<u>149</u>

**7. STAFF COSTS**

	<b>10.01.24 £</b>	<b>31.03.22 £</b>
Wages and salaries	91,161	179,327
Social security costs	3,885	10,984
Other pension costs	6,306	12,521
Redundancy costs	<u>19,347</u>	<u>-</u>
	<u>120,699</u>	<u>202,832</u>

Average number of employees	3	8
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No employee received remuneration of more than £60,000.

The charity considers its key management personnel comprise of the Scheme Manager, Scheme Administrator and those who took over these roles during the closure of the charity. Total emoluments, including employer pension contributions, of the key management personnel were £49,658.86 (2022 - £55,411).

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	600	-	600
<b>Charitable activities</b>			
Mental health services	294,928	-	294,928
Investment income	<u>26</u>	<u>-</u>	<u>26</u>
<b>Total</b>	<u>295,554</u>	<u>-</u>	<u>295,554</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Mental health services	<u>259,912</u>	<u>-</u>	<u>259,912</u>

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>NET INCOME</b>	35,642	-	35,642
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	228,035	-	228,035
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>263,677</u>	<u>-</u>	<u>263,677</u>

**9. TANGIBLE FIXED ASSETS**

	Office equipment £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2022	8,430	43,151	51,581
Disposals	<u>(8,430)</u>	<u>(43,151)</u>	<u>(51,581)</u>
At 10 January 2024	<hr/> -	<hr/> -	<hr/> -
 <b>DEPRECIATION</b>			
At 1 April 2022	6,839	40,539	47,378
Eliminated on disposal	<u>(6,839)</u>	<u>(40,539)</u>	<u>(47,378)</u>
At 10 January 2024	<hr/> -	<hr/> -	<hr/> -
 <b>NET BOOK VALUE</b>			
At 10 January 2024	<hr/> -	<hr/> -	<hr/> -
At 31 March 2022	<u>1,591</u>	<u>2,612</u>	<u>4,203</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2022 £
Prepayments	<u>-</u>	<u>2,595</u>

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2024</b>	2022
	<b>£</b>	£
Accrued expenses	<u>-</u>	<u>14,315</u>

**12. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	<b>2024</b>	2022
	<b>£</b>	£
Within one year	-	1,570
Between one and five years	<u>-</u>	<u>4,447</u>
	<u>-</u>	<u>6,017</u>

The lease costs are shown within Printing, stationery, postage.

**13. MOVEMENT IN FUNDS**

	At 1.4.22	Net movement in funds	Transfers between funds	At 10.1.24
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	229,677	(263,677)	34,000	-
Redundancy	24,000	-	(24,000)	-
Contingency	<u>10,000</u>	<u>-</u>	<u>(10,000)</u>	<u>-</u>
	<u>263,677</u>	<u>(263,677)</u>	<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>263,677</u>	<u>(263,677)</u>	<u>-</u>	<u>-</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	87,279	(350,956)	(263,677)
	<u>87,279</u>	<u>(350,956)</u>	<u>(263,677)</u>
<b>TOTAL FUNDS</b>	<u>87,279</u>	<u>(350,956)</u>	<u>(263,677)</u>

**CYNLLUN ADFOCATIAETH IECHYD MEDDWL**  
**THE MENTAL HEALTH ADVOCACY SCHEME**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE PERIOD 1 APRIL 2022 TO 10 JANUARY 2024**

**13. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	194,035	35,642	229,677
Redundancy	24,000	-	24,000
Contingency	<u>10,000</u>	<u>-</u>	<u>10,000</u>
	<u>228,035</u>	<u>35,642</u>	<u>263,677</u>
<b>TOTAL FUNDS</b>	<u>228,035</u>	<u>35,642</u>	<u>263,677</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	295,554	(259,912)	35,642
	<u>295,554</u>	<u>(259,912)</u>	<u>35,642</u>
<b>TOTAL FUNDS</b>	<u>295,554</u>	<u>(259,912)</u>	<u>35,642</u>

**Purpose of designated funds**

Redundancy - This reserve has been set up to cover redundancy costs in the event of the closure of the charity.

Contingency - This reserve has been set up to cover the costs in the event of the closure of the charity.

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 10 January 2024.

**15. CESSATION**

The Trustees ceased the activities and operations of the Charity on 10 January 2024.



Ms Susan Sayer  
Company Secretary  
Cynllun Adfocatiaeth Iechyd Meddwl  
The Mental Health Advocacy Scheme  
Nantlys  
Penrallt  
Llangefni  
Gwynedd  
LL77 7NL

Our ref: OAE/EC/L525BL

15 April 2024

Dear Sir

**Re: Cynllun Adfocatiaeth Iechyd Meddwl / The Mental Health Advocacy Scheme**

During the course of our independent examination of your financial statements for the period from 01 April 2022 and ending 10 January 2024, the following representations were made by you.

- (1) You acknowledge as directors/trustees your responsibilities under the Companies Act 2006 for preparing financial statements, in accordance with the applicable financial reporting framework, The Companies Act 2006 and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which we have drafted on your behalf, that give a true and fair view and for making accurate representations to us as independent examiners.
- (2) You confirm that all accounting records have been made available to us for the purposes of our independent examination, in accordance with the terms of engagement, and that all transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, directors/trustees' and members' meetings, have been made available to us. You have given us unrestricted access to persons within the charity in order to obtain independent examination evidence and have provided any additional information that we have requested for the purposes of our independent examination.
- (3) You confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- (4) You confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to the independent examiner and accounted for and disclosed in accordance with the requirements of accounting standards.

- (5) You confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
- (6) You confirm that you are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or significantly influences the charity or vice-versa and as a result would include: directors/trustees, other key management, close family and other business interests of the previous.
- (7) You confirm that there were no related party relationships and transactions during the period.
- (8) You confirm that the charity has had, at no time during the period, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for directors/trustees, nor to provide guarantees of any kind on behalf of the directors/trustees, except as already disclosed in the accounts.
- (9) You confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
- (10) You confirm that you are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its business and which are central to the charity's ability to conduct its business. The charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
- (11) You acknowledge your responsibility for the design and implementation of controls to prevent and detect fraud. You confirm that you have disclosed to us the results of our risk assessment of the risk of fraud in the charity.
- (12) You confirm that there have been no actual or suspected instances of fraud involving directors/trustees, management or employees who have a significant role in internal control of that could have a material effect on the financial statements. You also confirm that you are not aware of any allegations of fraud by former directors/trustees, employees, regulators or others.
- (13) You confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to us. There have been no breaches of terms or conditions during the period regarding the application of such income.
- (14) You confirm that you are not aware of any matters of material significance that should be reported to the Charity Commission.

(15) You acknowledge your legal responsibilities regarding disclosure of information to us as independent examiners and confirm that:

- so far as each director/trustee is aware, there is no relevant information of which we as independent examiners are unaware: and
- each director/trustee has taken all the steps that they ought to have taken as a director/trustee to make themselves aware of any relevant information and to establish that we are aware of that information.

(16) You confirm that the Trustees received no reimbursements for expenses and no remuneration during the period.

(17) You confirm donations to local charities are in line with the Charity's charitable objectives.

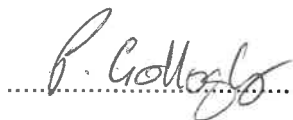
Yours faithfully,



Owain Ap Elfed  
**Director**

We confirm that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience and, where appropriate, of inspection of supporting documentation sufficient to satisfy us that we can properly make each of the above representations to you.

For and on behalf of the trustees:



Trustee Signature

PEGGY GOLLOGLY

Trustee Name

18/04/2024

Date